

**BAZETTA TOWNSHIP TRUSTEES
REORGANIZATIONAL MEETING MINUTES**

Date: January 3, 2012 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:01pm.

Present:

Trustee Paul Hovis
Trustee Frank Parke
Trustee Donald Urchek
Fiscal Officer Rita K. Drew

001-12 To appoint Trustee Frank Parke as Chairman and Trustee Donald Urchek as Vice Chairman of the Bazetta Township Board of Trustees for Fiscal Year 2012.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

002-12 To conduct Bazetta Township Trustee Meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for the scheduling and notice of all meetings in 2012.

- *Regular Meetings shall be held on the 1st Tuesday of every month at 7:00pm at the Township Administration Building, with a 60 minute caucus with Department Heads preceding. Notice of said meetings shall be placed on the Township Bulletin Board and Website.*
- *Regular Meetings shall be held on the 3rd Tuesday of the month at 9:00am at the Township Administration Building for the sole purpose of approving pending warrants and acting on any pressing issues. Notice of said meetings shall be placed on the Township Bulletin Board and Website.*
- *Special Meetings shall be held as needed. Notice of such meetings shall be given by posting advanced written notice of the same on the Township Bulletin Board and Website. Additionally, notice shall be given to the Tribune Chronicle at least 24 hours in advance of the meeting, except in an emergency in which case the notice shall be given as soon as practicable. The township will provide advance written notice to anyone who provides the Township with pre-paid, self-addressed envelopes or postcards.*

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

003-12 To approve the continued employment and compensation of the following non-bargaining unit full-time and part-time employees at their current rates of pay.

Chief Thomas Miller	\$69,004.00 per year	Firefighter/Medic William Lembach	\$11.00 per hour
Chief Dennis Lewis	\$70,532.80 per year	Firefighter/Medic Scott Gubanyar	\$11.00 per hour
Lynn Smith	\$7.50 per open/close	Firefighter/Medic Jonathan Bland	\$11.00 per hour
Sexton Michael Arnal	\$500.00 per month	Firefighter/Medic Thomas Dempsey	\$11.00 per hour
Patrolman Leroy Long	\$11.25 per hour	Firefighter/Medic Daniel Sherman	\$11.00 per hour
Patrolman Mark Boyts	\$11.25 per hour	Firefighter/Medic Benjamin Glosser	\$11.00 per hour
Patrolman Patrick Swiger	\$11.25 per hour	Firefighter/Medic Rudolph Harsany	\$11.00 per hour
Patrolman Bryan Galida	\$11.25 per hour	Firefighter/Medic Aaron Hanson	\$11.00 per hour
Patrolman Leonard Emch	\$11.25 per hour	Zoning Inspector Mills	\$13.00 per hour
Patrolman David Rankin	\$11.25 per hour	Zoning Secretary Jean Eddy	\$9.00 per hour
Police Secretary Deanna Boggess	\$9.00 per hour	IT Specialist Joel Davis	\$25.00 per hour
Police Secretary Natalie Gifford	\$9.00 per hour		

after a formal request has been approved by their Department Head and Trustees, with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of 55.5¢ per mile, respectively.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

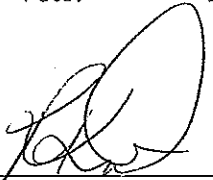
012-12 To establish the following Trustee/Department Head Liaisons for Fiscal Year 2012.

<i>Fire Department</i>	<i>Trustee Parke</i>
<i>Police Department</i>	<i>Trustee Urchek</i>
<i>Road Department</i>	<i>Trustee Hovis</i>
<i>Zoning</i>	<i>Trustee Hovis</i>

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

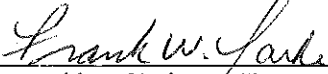
013-12 To adjourn the meeting at 7:10pm.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 01-04-12



Approved by: Chairman Trustee Frank Parke

Dated: 1-4-12

Fire Department:

018-12 To approve the expenditure of \$525 to 24-7 Fire & EMS (Health and Safety Institute) for Fire/EMS Continuing Education for 15 members, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

019-12 To approve the expenditure of \$3200 for Capt. Brian Taylor to attend the Ohio Fire Executive Class 2012 sponsored by the Ohio Fire Chief's' Association, to be paid from the Fire Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

• Chief Lewis said the following

- He is pursuing a grant for \$3000 for partially pay for Capt. Taylor to attend this class
- He and Capt. Taylor have both applied for a scholarship to attend this class

020-12 To accept the resignation of Firefighter/Medic Thomas Dempsey, in good standing, effective immediately.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

• Chief Lewis said Firefighter/Medic Dempsey resigned because was he promoted to captain at his full-time job in Champion Township

Police Department:

- Nothing to report

Road Department:

- Road Superintendent Parke thanked Trustee Hovis for his help last night with an emergency situation

021-12 To approve the attached *2011 Township Highway System Mileage Certification*.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

022-12 To approve the attached *Ohio Edison Company General Service Installation Line Cost Agreement* for service in Hillside Cemetery.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

023-12 To approve the expenditure of \$2963 to Ohio Edison Company for electrical service in Hillside Cemetery, to be paid from the Cemetery Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

024-12 To approve the expenditure not to exceed \$1900 for tires from Terry's Tire Town, to be paid from the Gas Tax Fund.

TOWNSHIP AMENDED CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio
as of December 31, 2011 for 2012

FUND	UNENCUMBERED BALANCE 01-01-12	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 882,003.60		\$ 76,683.41	\$ 1,312,067.14
		\$ 23,000.00	-	
		-	\$ 112,150.00	
		\$ 218,230.13	\$ 188,833.41	
Motor Vehicle License	\$ 1,172.22	-	\$ 7,440.00	\$ 8,612.22
Gasoline Tax	\$ 83,711.21	-	\$ 86,800.00	\$ 170,511.21
Road & Bridge	\$ 75,478.22	\$ (11,665.66)	\$ 27,600.00	\$ 321,412.56
		\$ 230,000.00		
Cemetery	\$ 8,568.39	-	\$ 82,400.00	\$ 90,968.39
Cemetery Bequest	\$ 3,914.04	-	\$ 36.36	\$ 3,950.40
Lighting Assessment	-	-	\$ 7,959.18	\$ 7,959.18
Police District	\$ 211,869.16	-	\$ 100,200.00	\$ 986,721.61
		\$ 674,652.45		
OMVI	\$ 3,260.28	-	\$ 650.00	\$ 3,910.28
Fire District	\$ 507,051.30	-	\$ 327,000.00	\$ 1,918,039.30
		\$ 1,083,988.00		
Police Equipment	\$ 31,630.47	\$ 58,887.00	\$ 18,500.00	\$ 109,017.47
Zoning	\$ 1,821.76	-	\$ 38,375.00	\$ 40,196.76
Drug Law Enforcement	\$ 1,766.61	-	\$ 120.00	\$ 1,886.61
Issue II Improvement	-	-	-	-
Firefighters Assistance	\$ 1,565.01	-	\$ 50,000.00	\$ 51,565.01
OPWC Road Projects	-	-	\$ 50,269.36	\$ 50,269.36
FEMA	-	-	-	-
Bond	-	\$ 11,665.66	-	\$ 11,665.66
Fire/EMS Training Center	\$ 455.00	-	\$ 1,000.00	\$ 1,455.00
	\$ 1,814,267.27	\$ 2,288,757.58	\$ 987,183.31	\$ 5,090,208.16

OHIO EDISON COMPANY
GENERAL SERVICE INSTALLATION
LINE COST AGREEMENT

4. Where necessary in the judgment of the Company, rights-of-way and tree trimming rights in a form acceptable to the Company shall be granted or secured by the Customer and provided to the Company at no cost to the Company.

5. This Agreement shall be assigned by Customer to any successor in interest or any entity that becomes the customer of record for electric usage at the Customer's facilities at the address set forth above.

6. Customer expressly acknowledges and agrees to the attached terms and conditions, marked as Attachment A, which are incorporated herein as if fully set forth at this point.

IN WITNESS WHEREOF the parties hereto have executed this Agreement in duplicate the day and year first above written.

Quoted prices will remain in effect for 90 days from the above date.

OHIO EDISON COMPANY
BY Janet Kitch
DISTRIBUTION SPECIALIST

X

Customer
By _____

Title

Street Address

City State Zip Code

****This is not an invoice****

Please return signed copy to: Ohio Edison Company
Attn: Janet Kitch
2231 West Market St
Warren, OH 44488

Nov. 23. 2011 10:55AM

First Energy

OHIO EDISON

No. 7110

P. 2/6

11/15/2011
10:42 AM

Customer Work Approval and Payment Designation

WR No: 65161779 SAP Order No: 13290197 SAP Notification No: 724242388 Entry Date: 11/15/2011
 WR Name: BAZETTA TWP DIST.
 Street No: 4175 Street No Fract: _____ Dir: _____ Unit no: _____
 Street Address: MCCLARY JACOBY RD
 City: CORTLAND State: OH Zip: 44410
 WR Desc: *NEW SERVICE FOR CEMETARY. NEEDS TO MEET WITH SOMEONE

I request to have OHIO EDISON perform the work described below at the above address. I agree that final scheduling of this work will not begin until payment of the agreed price below is received by OHIO EDISON. I understand that quoted prices remain in effect for only 30 days. In Jobbing and Contracting related work I understand that other providers are available to perform this work. The regulated services I currently receive from OHIO EDISON will not be impacted in any way regardless of the provider I select to do this work. This is not an invoice.

Billable Id: A Billing Entry Date: 11/16/2011
 Bill To Name: BAZETTA TWP DIST.
 Attention: _____
 Street No: 5372 Street No Fract: _____ Dir: _____ Unit No: _____
 Street Name: ST RT 5 NG
 City: CORTLAND State: OH Zip: 44410
 Purchase Order No: _____
 Sales Rep: JMK KITCH, JANET M Phone: (330) 841-2148

Description: UPFRONT LINE EXTENSION FEE FOR 4175 MCCLARY JACOBY RD (CEMETERY)

Description:	Direct Cost	Overheads	
Labor	\$ 1182.80	\$ 868.77	\$ 2051.57
Material	\$ 3241.03	\$ 462.45	\$ 3693.48
Equipment	\$ 278.76	\$ 39.05	\$ 318.81
		Sub Total:	\$ 6,011.30
		Company Obligation for Construction:	\$ -3606.78
		Line Extension:	\$ 2,395.70
		Premium:	\$ 0.00
		Sub Total:	\$ 2,395.70
		CIAC Tax:	\$ 587.80
		Finance Interest:	\$ _____ Months
		Est. Sales Tax:	\$ 0.00 County:
		Amount to be Invoiced:	\$ 2,963.00

X

CUSTOMER NAME (OF DRAWING)	CUSTOMER SIGNATURE
SIGNER'S TITLE IN THE COMPANY	DATE
OHIO EDISON REPRESENTATIVE (Print) <u>JANET KITCH</u>	OHIO EDISON REPRESENTATIVE (Signature) <u>Janet Kitch</u>

Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699

Office Phone: 330-637-8816 / Fax: 330-637-4588

www.bazettatwp.org

Year End Report

Date: 28 December 2011

To: Trustees & Bazetta Township Residents

Year End Zoning Report

3 zoning permits filled out by Mr. Nuss up to March 23, 2011

Permit # 3715 was denied Permit # 3716 was a demolition permit to Delphi- no results found for this permit.

Permit # 3717 was filed by Mr. Nuss, I then inspected the site and approved on 4/15.

Permit #'s through 3770

55 zoning permits - \$2,266.48

104 garage sale permits - \$520.00

7 fence permits - \$35.00

100 dumpster permits - \$500.00

Totals - \$3,323.48

55 Warning Letters mailed & 20 Nuisance action letters mailed (13 declared nuisance properties)

24 Completed closed cases

17 Completed monitor properties continue

12 Work in progress - given 1 year to complete - 6 month inspections complete

2 Resolution change compliance

13 Nuisance properties being maintained

2 Nuisance properties have been purchased

5 Owner now maintaining

2 Zoning Variances filed \$800.00, 1 was canceled with partial refund

1 Conditional Use filed \$500.00 – Pending

5 Properties were declared "Unfit for Habitation" 1 has been removed and returned to green space, 1 has been sold to a new owner, 1 is pending further inspection for demolition and 2 are in the final steps of the process.

Mike Mills, Zoning Inspector Email: mmills@bazettatwp.org

Bazetta Township, Trumbull County, State of Ohio, Office Hours: Monday – Friday 8 am to 4 pm

Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699

Office Phone: 330-637-8816 / Fax: 330-637-4588

www.bazettatwp.org

Goals for 2012

Continue to update current zoning resolution, bringing it up to future expectations and eliminating contradicting statements.

Continue to maintain nuisance properties, creating the opportunity to bring these properties back to our tax base and stabilize neighborhood property values.

Continue to remove structures that pose a serious health and safety risk to area residents, fire personnel, police officers, as well as an eye sore to the community.

Continue a positive relationship with Trumbull County Land Bank and fully utilize all programs that will be available coming in 2012. This will be very important as they are proposing the use of volunteer help; this may cut the cost of maintaining properties in the near future and help in rehabbing or removing abandoned structures.

Continue to educate residents on the importance and function of zoning in our community and simplify the process using the website and visual aids.

Start a more aggressive campaign on Junk Motor Vehicles in the Township, this problem is growing at a rapid pace, looking into ways to modify this to implement a cost efficient process.

Continue my education by attending workshops; this along with the networking done with other zoning inspectors and research on the internet will help me keep Bazetta Township updated on current events and trends happening in other similar communities.

I consider my first year very successful, in that the achievements made have been met with a positive reaction. Progress has been made in removing structures which pose health and safety issue and also improves a neighboring properties ability to maintain current values. There is still much to do and I am only limited by my time constraints. I will continue to work with all Bazetta Township employees and residents to follow and enforce Bazetta Township Zoning Resolution.

Mike Mills, Zoning Inspector Email: mmills@bazettatwp.org

Bazetta Township, Trumbull County, State of Ohio, Office Hours: Monday – Friday 8 am to 4 pm

- Trustee Parke discussed urine tests for DUIs
 - Believes this expense should be passed on to the person being tested
 - Has asked Chief Miller to talk to Judge Campbell about adding this to the person's fines and fees
- Chief Lewis said the following about the new township building
 - Would like to go over the tentative footprint for the new township building to determine the exact square footage needed by each department
 - Will be contacting Atty. Finamore to see when
- Trustee Urchek asked if a letter went out to Ed Jakubick about the architect chosen
 - Chief Lewis said letters went out to all companies that submitted architectural information
- Trustee Urchek asked about the hovercraft
 - Chief Lewis replied as follows
 - He is the project manager for this project, which is a Trumbull County project
 - Trumbull County has put it out for bid twice and no one has bid on it
 - Is looking into the possibility of buying one directly
 - Any company the hovercraft is purchased from must be registered in the State of Ohio and must be a registered vendor with Trumbull County
 - The problem is that companies are not legally registered
 - Trumbull County Commissioners are meeting today and are supposed to be putting it out to bid for a third time
- Trustee Hovis asked if operating the hovercraft is something the township could do itself and bill it out the way helicopter transportation is billed
 - Chief Lewis said there are questions with the billing, but that he is looking into it
 - If there is a natural disaster, the township would get reimbursed
 - If it is a single rescue, then it is questionable if the township would get reimbursed
- Chief Lewis discussed the deer rescue on Mosquito Lake
 - He said he made the decision not to risk fire fighter lives to save the deer
 - It was ultimately ODNR who did the rescue
 - Township personnel were there to protect the ODNR people in case of emergency
- Trustee Parke asked to discuss Zoning issues
 - He said there will be an informational meeting tonight between Trustees and Zoning personnel tonight to discuss the relationship between the Trustees and the Zoning Board of Appeals
 - He said he would like to have Atty. Finamore present for the Zoning Board of Appeals Hearing
 - Zoning Inspector Mills said he spoke with the Zoning Inspector in Howland and they are making BJ Alan request a variance on their portion of the property
 - Trustee Hovis said when he spoke with Atty. Finamore, he said a court reporter was not required
 - Zoning Inspector Mills said the problem is that a judge could force us to redo the entire proceeding if there is one word missing from a transcript or if any portion of the tape is inaudible
 - Trustee Hovis asked if we would have to start over if the court reporter made a mistake and what liability would there be if the court reporter makes an error
 - Trustee Parke said our machine is old and is a tape machine
 - IT Specialist Davis said he could get a digital machine and have it before the Zoning Board of Appeals Hearing
 - Trustee Hovis expressed concerned that Zoning Board of Appeals Chairman Swiatkwich is telling the Trustees what to do and not working with the Trustees
 - Problem with the fact that Chairman Swiatkwich is ignoring the Trustees' two-year old resolution that only the Chairman Trustee can approach Atty. Finamore
 - Problem that Chairman Swiatkwich went to Fiscal Officer Drew and not to the Trustees

*Environmental
Protection
Systems, LLC.*

January 9, 2012

Richard Boccia Construction & Demolition
816 Robbins Avenue
Niles, Ohio 44446

Proposal Number: 3760

Re: **Asbestos Abatement Services
Vacant House
450 Johnson Plank Road
Bazetta, Ohio 44240**

Dear Mr. Richard Boccia:

Environmental Protection Systems, LLC. (EPS) is pleased to submit the following proposal to perform asbestos abatement services at the above referenced location.

Scope of Work:

EPS will perform the removal and disposal of approximately 3,200 sf of asbestos containing transite exterior siding and approximately 150 sf of asbestos containing duct seam tape located in the basement and in wall cavities leading to the second floor. Individual worker airborne fiber exposure will be sampled per OSHA compliance air monitoring methods. Activities with the asbestos abatement will be conducted in accordance with applicable Federal, State, and Local Regulations.


A final project report that includes the results of OSHA air monitoring, including project logs and material manifest, will be provided to the client upon receipt of waste manifest from the landfill.

PROJECT COSTS

EPS will provide all necessary labor, materials, disposal and engineering controls to perform the scope of work for the total cost of \$ 7,900.00

We appreciate the opportunity to be of service to you on this project. If you should have any questions about this report or our investigation, please do not hesitate to contact this office.

Respectfully submitted,
ENVIRONMENTAL PROTECTION SYSTEMS, LLC.


Richard Gresley, Project Manager

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 01/17/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
16614	6722.25	VW16614	Ainsley Oil Company	Gas/Diesel
16615	525.00	VW16615	24-7 EMS	Continuing Education - Fire
16616	78.81	VW16616	Advance Auto Parts	Supplies - Road/Police
16617	800.00	VW16617	Attorney Mark S. Finamore	Legal Service
16618	42936.16	VW16618	BWC State Insurance Fund	2012 BWC Premium
16619	882.00	VW16619	Burnham & Flower Insurance Group	Bond - Drew
16620	160.28	VW16620	Brownells	Supplies - Police
16621	399.00	VW16621	BE Solutions	Admin Fees
16622	930.16	VW16622	BE Solutions	Claims Run
16623	153.26	VW16623	Broadvox GO! LLC	Service
16624	25.00	VW16624	Curtis Lonsbrough	Qtrly Zoning Comm Mtg 01-04-12
16625	517.62	VW16625	Comdoc Inc.	Annual Maint Contract - Police
16626	75.91	VW16626	City of Warren, Utility Services	Service - Fire/Police
16627	13.99	VW16627	Carter Lumber	Supplies - Cemetery
16628	1000.00	VW16628	Dennis K. Lewis	2012 1st Half BWC Management
16629	303.34	VW16629	Dominion East Ohio	Service - Admin/Fire/Police
16630	1775.72	VW16630	Donald P. Urchek	2011 Health Care Opt-Out
16631	1184.39	VW16631	Delta Dental	Dental Ins
16632	249.00	VW16632	D&B Cleaners	Service - Police
16633	175.00	VW16633	Finley's Flowers & Greenhouse	Cemetery Bequest Wreaths
16634	439.99	VW16634	Graybar Financial Services, LLC	Service
16635	126.68	VW16635	GreatAmerican Leasing Corp.	Copier Rental - Fire
16636	121.50	VW16636	Health Index Associates, LLC	Service
16637	25.00	VW16637	Howard Wetsel	Qtrly Zoning Comm Mtg 01-04-11
16638	8.92	VW16638	Howland Springs Water Company, Inc.	Service - Admin
16639	85.00	VW16639	Joel E. Davis	Reimbursement - CDL Testing
16640	1000.00	VW16640	Kristopher W. Parke	2012 1st Half BWC Management
16641	249.98	VW16641	Lightle Enterprises of Ohio, LLC	Supplies - Road
16642	15269.29	VW16642	Morton International	Rd Salt
16643	1899.14	VW16643	Ohio Edison	Service
16644	323.12	VW16644	Ohio Edison	Service
16645	1092.00	VW16645	Ohio Billing, Inc.	EMS Trip Submissions
16646	123.65	VW16646	NAPA Auto Parts	Supplies - Road/Police/Fire
16647	2963.00	VW16647	Ohio Edison Company	Upfront Line Extension Fee - Cemetery
16648	315.00	VW16648	Ohio Township Association	2012 Winter Conference
16649	26.04	VW16649	Purchase Power	Postage
16650	1973.33	VW16650	Paul W. Hovis	2011 Health Care Opt-Out
16651	47.00	VW16651	Pitney Bowes	Postage Meter Contract
16652	376.00	VW16652	Proforma	Supplies - Police
16653	130.00	VW16653	PTNE, Inc.	Service
16654	12.50	VW16654	Regional Collection Services	2012 Credit Reporting Fees
16655	25.00	VW16655	Rita Benoit	Qtrly Zoning Commission Mtg 01-04-12
16656	4300.00	VW16656	R. Boccia Construction Co., Inc.	Demolition/Clean up Warren Meadville Rd.
16657	89.00	VW16657	Staples Business Advantage	Supplies - Admin/Zoning
16658	290.00	VW16658	Sandy's Tire Sales Inc.	Service - Rd.
16659	183.75	VW16659	Standard Insurance Company RD	Life Ins
16660	146.50	VW16660	Sunburst Environmental Service, Inc.	Service
16661	1973.33	VW16661	Shawn P. Rentz	2011 Health Care Opt-Out
16662	79.98	VW16662	Staples	Supplies - Police
16663	75.00	VW16663	Stanwade Metal Products, Inc.	Supplies - Road
16664	797.30	VW16664	The Tribune Chronicle	Legal Notices
16665	165.30	VW16665	Trumbull County Water & Sewer Acct. Dept	Service
16666	540.14	VW16666	Time Warner Cable-Northeast	Service
16667	3960.00	VW16667	Teamsters Local 377	Insurance
16668	486.00	VW16668	Trumbull County Treasurer	2011 OEPA Annual Discharge Fee
16669	144.00	VW16669	Treasurer, State of Ohio	Service
16670	196.00	VW16670	Trumbull Township Association	Twp Assoc Dues
16671	75.75	VW16671	Tractor Supply Credit Plan	Supplies - Cemetery
16672	1973.60	VW16672	Terry's Tire Town	Tires - Rd
16673	578.24	VW16673	Terry's Tire Town	Supplies - Police
16674	227.92	VW16674	Terry's Tire Town	Supplies - Rd
16675	320.03	VW16675	Vision Service Plan (OH)	Insurance
16676	140.00	VW16676	UFMC Horizon	Class - Gubanyer
16677	55.22	VW16677	Valley Office Solutions	Contract - Fire
16678	256.50	VW16678	Youngstown Oh OPT Serv Co	Service
16679	25.00	VW16679	Walter Maycher	Qtrly Zoning Commission Mtg 01-04-12
16680	784.83	VW16680	Walmart Business/GEGRB	Supplies - Admin/Police

103402.42

Total Amount of Pending Warrants

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: January 17, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:02am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

027-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

028-12 To authorize an expenditure of \$6,625 to Cernica Engineering for soil borings, to be paid from the Fire Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

029-12 To authorize an expenditure of \$4,200 to Lynn, Kittinger & Noble for a boundary/topographic survey, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

030-12 To authorize an expenditure not to exceed \$6,000 for a Phase 1 Environmental Study, to be paid from the Fire Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Zoning Inspector Milles asked to table #031-12 so he can investigate the price to be sure we are not overpaying for this service

031-12 To table the approval of the attached *Notice to Proceed* for Environmental Protection Systems LLC.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustees presented the Road Department with Certificates of Appreciation for building a cold patch wagon last winter that was submitted and published for the LTAP “Build A Better Mousetrap” Competition
- Chief Miller reported that the new cruisers are in and have been sent to Akron to be properly outfitted

- Trustee Parke discussed urine tests for DUIs
 - Believes this expense should be passed on to the person being tested
 - Has asked Chief Miller to talk to Judge Campbell about adding this to the person's fines and fees
- Chief Lewis said the following about the new township building
 - Would like to go over the tentative footprint for the new township building to determine the exact square footage needed by each department
 - Will be contacting Atty. Finamore to see when
- Trustee Urchek asked if a letter went out to Ed Jakubick about the architect chosen
 - Chief Lewis said letters went out to all companies that submitted architectural information
- Trustee Urchek asked about the hovercraft
 - Chief Lewis replied as follows
 - He is the project manager for this project, which is a Trumbull County project
 - Trumbull County has put it out for bid twice and no one has bid on it
 - Is looking into the possibility of buying one directly
 - Any company the hovercraft is purchased from must be registered in the State of Ohio and must be a registered vendor with Trumbull County
 - The problem is that companies are not legally registered
 - Trumbull County Commissioners are meeting today and are supposed to be putting it out to bid for a third time
- Trustee Hovis asked if operating the hovercraft is something the township could do itself and bill it out the way helicopter transportation is billed
 - Chief Lewis said there are questions with the billing, but that he is looking into it
 - If there is a natural disaster, the township would get reimbursed
 - If it is a single rescue, then it is questionable if the township would get reimbursed
- Chief Lewis discussed the deer rescue on Mosquito Lake
 - He said he made the decision not to risk fire fighter lives to save the deer
 - It was ultimately ODNR who did the rescue
 - Township personnel were there to protect the ODNR people in case of emergency
- Trustee Parke asked to discuss Zoning issues
 - He said there will be an informational meeting tonight between Trustees and Zoning personnel tonight to discuss the relationship between the Trustees and the Zoning Board of Appeals
 - He said he would like to have Atty. Finamore present for the Zoning Board of Appeals Hearing
 - Zoning Inspector Mills said he spoke with the Zoning Inspector in Howland and they are making BJ Alan request a variance on their portion of the property
 - Trustee Hovis said when he spoke with Atty. Finamore, he said a court reporter was not required
 - Zoning Inspector Mills said the problem is that a judge could force us to redo the entire proceeding if there is one word missing from a transcript or if any portion of the tape is inaudible
 - Trustee Hovis asked if we would have to start over if the court reporter made a mistake and what liability would there be if the court reporter makes an error
 - Trustee Parke said our machine is old and is a tape machine
 - IT Specialist Davis said he could get a digital machine and have it before the Zoning Board of Appeals Hearing
 - Trustee Hovis expressed concerned that Zoning Board of Appeals Chairman Swiatkwich is telling the Trustees what to do and not working with the Trustees
 - Problem with the fact that Chairman Swiatkwich is ignoring the Trustees' two-year old resolution that only the Chairman Trustee can approach Atty. Finamore
 - Problem that Chairman Swiatkwich went to Fiscal Officer Drew and not to the Trustees

032-12 To authorize for an expenditure not to exceed \$500 for the purchase of a digital audio recording device, to be paid from the Zoning Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

- Zoning Inspector Mills reported that he will attend Howland's Zoning Hearing at 7pm on January 19
 - Trustee Urchek asked for an explanation of what is going on with the variance
 - Zoning Inspector Mills explained the following
 - Howland is doing a Variance
 - Bazetta is doing a Conditional Use Permit
 - All zoning procedures that Zoning Inspector, Zoning Commission, and Trustees have taken
 - The township could be sued if the conditional use permit is not granted
 - The township is trying to make this process as smooth as possible
 - Trustee Hovis said that both Howland and Bazetta have tried to be proactive in this process
 - Trustee Parke said the townships are trying to do what is necessary to endure that this company can move onto the property and bring jobs along with it
 - Chief Lewis questioned why there is even an issue with this since the company is going above and beyond both state and county requirements and have already received state and county approvals
 - Zoning Inspector Mills reminded that the company cannot get an occupancy permit until he signs off on it
 - Chief Lewis stated that the company could take us to court if the township does not grant the conditional use permit
 - Chief Lewis further stated that the township will lose the case, will lose money in the process, and will lose face with Trumbull County
- Trustee Parke asked if the Trustees want to hire the court reporter
 - Trustee Hovis said he wanted to know exactly how much it is going to cost
 - Trustee Urchek said he wanted to know what other associated costs there are
 - Trustee Parke said Zoning Secretary Eddy is already looking into these questions
- Trustee Urchek asked if Cemetery Sexton Arnal could provide the Trustees with a report of all his phone calls and all of his activities
 - Trustee Hovis said the Trustees told him that he would not have to do this
 - Trustee Parke noted that the Cemetery Sexton has not paid by the hour and has more or less hours each month depending on the needs of the Cemetery
 - Trustee Hovis stated that he does not want to require an extensive list of phone calls - nothing more than a basic report
 - Trustee Hovis reiterated that the Trustees did not ask him for a detailed report when they hired him

033-12 To adjourn the meeting at 9:48am.

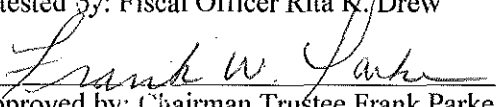
Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes


Attested by: Fiscal Officer Rita K. Drew

Dated: 02-01-12


Approved by: Chairman Trustee Frank Parke

Dated: 2-01-12

***E*nvironmental
*P*rotection
*S*ystems, LLC.**

January 9, 2012

Richard Boccia Construction & Demolition
816 Robbins Avenue
Niles, Ohio 44446

Proposal Number: 3760

Re: **Asbestos Abatement Services
Vacant House
450 Johnson Plank Road
Bazetta, Ohio 44240**

Dear Mr. Richard Boccia:

Environmental Protection Systems, LLC. (EPS) is pleased to submit the following proposal to perform asbestos abatement services at the above referenced location.

Scope of Work:

EPS will perform the removal and disposal of approximately 3,200 sf of asbestos containing transite exterior siding and approximately 150 sf of asbestos containing duct seam tape located in the basement and in wall cavities leading to the second floor. Individual worker airborne fiber exposure will be sampled per OSHA compliance air monitoring methods. Activities with the asbestos abatement will be conducted in accordance with applicable Federal, State, and Local Regulations.


A final project report that includes the results of OSHA air monitoring, including project logs and material manifest, will be provided to the client upon receipt of waste manifest from the landfill.

PROJECT COSTS

EPS will provide all necessary labor, materials, disposal and engineering controls to perform the scope of work for the total cost of \$ 7,900.00

We appreciate the opportunity to be of service to you on this project. If you should have any questions about this report or our investigation, please do not hesitate to contact this office.

Respectfully submitted,
ENVIRONMENTAL PROTECTION SYSTEMS, LLC.


Richard Gresley, Project Manager

Acknowledgment:

I have read and authorize the proposed Scope of Work for this project as detailed in proposal # 3760 dated January 9, 2012. Please consider this signed acknowledgment as my "Notice to Proceed".

_____	_____
Authorizing Signature	Date
_____	_____
Name (print)	Title
_____	_____
Company	Phone / Fax Number
_____	_____
_____	_____
Mailing Address	Billing Address

Special Conditions or Client Comments:

Signature

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 01/17/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
16614	6722.25	VW16614	Ainsley Oil Company	Gas/Diesel
16615	525.00	VW16615	24-7 EMS	Continuing Education - Fire
16616	78.81	VW16616	Advance Auto Parts	Supplies - Road/Police
16617	800.00	VW16617	Attorney Mark S. Finamore	Legal Service
16618	42936.16	VW16618	BWC State Insurance Fund	2012 BWC Premium
16619	882.00	VW16619	Burnham & Flower Insurance Group	Bond - Drew
16620	160.28	VW16620	Brownells	Supplies - Police
16621	399.00	VW16621	BE Solutions	Admin Fees
16622	930.16	VW16622	BE Solutions	Claims Run
16623	153.26	VW16623	Broadvox GOI LLC	Service
16624	25.00	VW16624	Curtis Lonsbrough	Qtrly Zoning Comm Mtg 01-04-12
16625	517.62	VW16625	Comdoc Inc.	Annual Maint Contract - Police
16626	75.91	VW16626	City of Warren, Utility Services	Service - Fire/Police
16627	13.99	VW16627	Carter Lumber	Supplies - Cemetery
16628	1000.00	VW16628	Dennis K. Lewis	2012 1st Half BWC Management
16629	303.34	VW16629	Dominion East Ohio	Service - Admin/Fire/Police
16630	1775.72	VW16630	Donald P. Urchek	2011 Health Care Opt-Out
16631	1184.39	VW16631	Delta Dental	Dental Ins
16632	249.00	VW16632	D&B Cleaners	Service - Police
16633	175.00	VW16633	Finley's Flowers & Greenhouse	Cemetery Bequest Wreaths
16634	439.99	VW16634	Graybar Financial Services, LLC	Service
16635	126.68	VW16635	GreatAmerican Leasing Corp.	Copier Rental - Fire
16636	121.50	VW16636	Health Index Associates, LLC	Service
16637	25.00	VW16637	Howard Wetsel	Qtrly Zoning Comm Mtg 01-04-11
16638	8.92	VW16638	Howland Springs Water Company, Inc.	Service - Admin
16639	85.00	VW16639	Joel E. Davis	Reimbursement - CDL Testing
16640	1000.00	VW16640	Kristopher W. Parke	2012 1st Half BWC Management
16641	249.98	VW16641	Lightle Enterprises of Ohio, LLC	Supplies - Road
16642	15269.29	VW16642	Morton International	Rd Salt
16643	1899.14	VW16643	Ohio Edison	Service
16644	323.12	VW16644	Ohio Edison	Service
16645	1092.00	VW16645	Ohio Billing, Inc.	EMS Trip Submissions
16646	123.65	VW16646	NAPA Auto Parts	Supplies - Road/Police/Fire
16647	2963.00	VW16647	Ohio Edison Company	Upfront Line Extension Fee - Cemetery
16648	315.00	VW16648	Ohio Township Association	2012 Winter Conference
16649	26.04	VW16649	Purchase Power	Postage
16650	1973.33	VW16650	Paul W. Hovis	2011 Health Care Opt-Out
16651	47.00	VW16651	Pitney Bowes	Postage Meter Contract
16652	376.00	VW16652	Proforma	Supplies - Police
16653	130.00	VW16653	PTNE, Inc.	Service
16654	12.50	VW16654	Regional Collection Services	2012 Credit Reporting Fees
16655	25.00	VW16655	Rita Benoit	Qtrly Zoning Commission Mtg 01-04-12
16656	4300.00	VW16656	R. Boccia Construction Co., Inc.	Demilotion/Clean up Warren Meadville Rd.
16657	89.00	VW16657	Staples Business Advantage	Supplies - Admin/Zoning
16658	290.00	VW16658	Sandy's Tire Sales Inc.	Service - Rd.
16659	183.75	VW16659	Standard Insurance Company RD	Life Ins
16660	146.50	VW16660	Sunburst Environmental Service, Inc.	Service
16661	1973.33	VW16661	Shawn P. Rentz	2011 Health Care Opt-Out
16662	79.98	VW16662	Staples	Supplies - Police
16663	75.00	VW16663	Stanwade Metal Products, Inc.	Supplies - Road
16664	797.30	VW16664	The Tribune Chronicle	Legal Notices
16665	165.30	VW16665	Trumbull County Water & Sewer Acct. Dept	Service
16666	540.14	VW16666	Time Warner Cable-Northeast	Service
16667	3960.00	VW16667	Teamsters Local 377	Insurance
16668	486.00	VW16668	Trumbull County Treasurer	2011 OEPA Annual Discharge Fee
16669	144.00	VW16669	Treasurer, State of Ohio	Service
16670	196.00	VW16670	Trumbull Township Association	Twp Assoc Dues
16671	75.75	VW16671	Tractor Supply Credit Plan	Supplies - Cemetery
16672	1973.60	VW16672	Terry's Tite Town	Tires - Rd
16673	578.24	VW16673	Terry's Tire Town	Supplies - Police
16674	227.92	VW16674	Terry's Tire Town	Supplies - Rd
16675	320.03	VW16675	Vision Service Plan (OH)	Insurance
16676	140.00	VW16676	UPMC Horizon	Class - Gubanyer
16677	55.22	VW16677	Valley Office Solutions	Contract - Fire
16678	256.50	VW16678	Youngstown Oh OPT Serv Co	Service
16679	25.00	VW16679	Walter Maycher	Qtrly Zoning Commission Mtg 01-04-12
16680	784.83	VW16680	Walmart Business/GEGRB	Supplies - Admin/Police

103402.42

Total Amount of Pending Warrants

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: February 21, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:03am.

Present:

Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

071-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

072-12 To authorize the Fiscal Officer to create Appropriation Fund 15-A-01A (Bond/Note Retirement: Police Equipment Principle).

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

073-12 To approve the attached 2012 Permanent Appropriations.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

074-12 To authorize the Fiscal Officer to request a 2012 Amended Certificate of Estimated Resources that reflects revised estimates for road projects, grants, and vehicle leasing.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

075-12 To approve the attached §505.86 Resolution #1 (Request for Inspection of §505.86 Property).

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Fiscal Officer Drew reminded the Trustees that the March 6 Meeting could not be held at the Administration Building because it will be in use for the Primary Election
 - Trustee Hovis suggested having the meeting either the Monday before or Wednesday after
 - Trustee Hovis asked if Fiscal Officer Drew would make sure IT Specialist Davis and the Tribune Chronicle be informed of the change when a decision is made
 - Fiscal Officer Drew said she would

- Trustee Urchek discussed a discount prescription plan for township residents
 - Found information about this type of plan at the Ohio Township Association Conference

- Residents could get a percentage off the cost of their prescriptions if they do not already have this type of coverage
- BE Solutions is looking into this
- Road Superintendent Parke said he believed that Trumbull County offered a similar program
- Chief Miller discussed new cruisers
 - Two of them should be in this week
 - They should be striped at the end of the week
 - They should be on the road next week
- Road Superintendent Parke reported that he is getting quotes for cemetery building upgrades

076-12 To adjourn the meeting at 9:10am.

Motion: Trustee Hovis

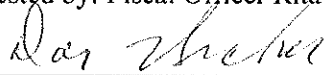
Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 02-28-12



 Approved by: Vice Chairman Trustee Don Urchek

Dated: 2-28-12

**BAZETTA TOWNSHIP
PERMANENT APPROPRIATIONS FOR 2012**

FUND 01 - GENERAL	\$	546,088.81
01-A-01 Salary - Trustees	\$	37,038.00
01-A-02 Salary - Clerk	\$	21,221.00
01-A-03 Travel & Other Expenses	\$	4,000.00
01-A-04 Supplies (Administration)	\$	3,200.00
01-A-05 Equipment (Administration)	\$	1,500.00
01-A-06 Insurance	\$	50,000.00
01-A-10 Legal Counsel	\$	16,100.00
01-A-12 Employer's Retirement Contribution	\$	22,000.00
01-A-15 Workmen's Compensation	\$	4,599.91
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	23,000.00
01-A-17 Auditor & Treasurer Fees	\$	12,000.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	14,700.00
01-A-27 Transfers	\$	116,500.00
01-A-28 Administrator/Secretary Salary	\$	45,600.00
01-A-29 Contracts	\$	10,000.00
01-A-90 FICA/Medicare	\$	2,000.00
01-B-01 Salary - Administration	\$	7,000.00
01-B-01A Salary - IT Specialist	\$	26,000.00
01-B-02 Improvement of Sites	\$	2,600.00
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	7,800.00
01-B-05 Maintenance, Supplies & Materials	\$	300.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	500.00
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	5,500.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	6,500.00
01-F-01A Salary - Groundskeeper (Park)	\$	9,200.00
01-F-02 Improvement of Sites (Park)	\$	5,329.90
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	300.00
01-F-06 Supplies (Park)	\$	2,100.00

01-F-07 Repairs/Maintenance (Park)	\$	400.00
01-F-08 Other Expenses (Park)	\$	1,100.00
01-F-09 Special Events (Park)	\$	1,800.00
01-F-10 OTARMA Insurance (Park)	\$	1,200.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	85,000.00
01-N-01 Advances	\$	-

FUND 02 - MOTOR VEHICLE LICENSE TAX

\$ 8,600.00

02-A-10 Transfers	\$	-
02-B-02 Materials	\$	8,600.00
02-B-03 Contracts	\$	-
02-B-04 Other Expenses	\$	-

FUND 03 - GASOLINE TAX

\$ 106,500.00

03-A-01 Salary - Road	\$	-
03-A-02 Employer's Retirement Contribution	\$	-
03-A-03 Workmen's Compensation	\$	-
03-A-04 Tools & Equipment	\$	40,300.00
03-A-05 Supplies	\$	14,000.00
03-A-06 Repairs	\$	4,600.00
03-A-07 Maintenance of Equipment	\$	3,000.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	-
03-B-02 Materials	\$	16,600.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	18,000.00

FUND 04 - ROAD AND BRIDGE

\$ 263,856.45

04-A-02 Employer's Retirement Contribution	\$	21,000.00
04-A-03 Workmen's Compensation	\$	4,256.45
04-A-04 Tools & Equipment	\$	-
04-A-05 Supplies	\$	-
04-A-06 Repairs	\$	-
04-A-07 Maintenance of Equipment	\$	-
04-A-08 Buildings & Additions	\$	-
04-A-10 Insurance	\$	46,500.00
04-A-10A Insurance/Medicare	\$	-
04-A-13 Other Expenses	\$	-
04-A-14 Transfers	\$	-
04-A-15 Auditor & Treasurer Fees	\$	6,800.00
04-A-18 Loan Principal	\$	-
04-A-19 Loan Interest	\$	-
04-A-90 FICA/Medicare	\$	1,600.00
04-B-01 Salary	\$	143,400.00

04-B-01A Salary - IT Specialist	\$	300.00
04-B-02 Materials	\$	-
04-B-03 Contracts	\$	-
04-B-04 Other Expenses	\$	-
04-C-03 Contracts	\$	40,000.00
04-C-04 Other Expenses	\$	-

FUND 05 - CEMETERY

	\$	116,522.63
05-A-01 Salary - Mowing	\$	37,000.00
05-A-02 Salary - Burials/Sexton	\$	14,000.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	7,200.00
05-A-04 Workmen's Compensation	\$	1,222.63
05-A-05 Improvement of Sites	\$	45,000.00
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	1,000.00
05-A-08 Tools & Equipment	\$	4,000.00
05-A-09 Supplies	\$	3,000.00
05-A-12 Other Expenses	\$	3,000.00
05-A-12A Insurance	\$	400.00
05-A-13 Unemployment Compensation	\$	-
05-A-90 FICA/Medicare	\$	700.00

FUND 06 - CEMETERY BEQUEST

	\$	175.00
06-A-01 Cemetery Bequest	\$	175.00

FUND 07 - IVY HILL LIGHTING DISTRICT

	\$	978.59
07-A-01 Contracts	\$	967.26
07-A-02 Other Expenses	\$	11.33

FUND 07A - MORROW/WILLIAMS LIGHTING

	\$	1,239.54
07-A-01A Contracts	\$	1,225.19
07-A-02A Other Expenses	\$	14.35

FUND 07B - TIMBER CREEK HEIGHTS LIGHTING

	\$	456.67
07-A-01B Contracts	\$	451.38
07-A-02B Other Expenses	\$	5.29

FUND 07C - TIMBER CREEK ESTATES LIGHTING

	\$	5,284.38
07-A-01C Contracts	\$	5,223.20
07-A-02C Other Expenses	\$	61.18

FUND 09 - POLICE DISTRICT

	\$	849,708.29
09-A-01 Salary - FT	\$	462,700.00
09-A-01A Salary - OT	\$	30,000.00
09-A-01B Salary - PT	\$	33,530.00
09-A-01C Salary - Secretarial	\$	18,470.00

09-A-01D Salary - Road Dept.	\$	-
09-A-01E Salary - IT Specialist	\$	4,500.00
09-A-02 Employer's Retirement Contribution	\$	101,400.00
09-A-03 Workmen's Compensation	\$	14,708.29
09-A-04 Auditor & Treasurer Fees	\$	11,000.00
09-A-07 Tools & Equipment	\$	-
09-A-08 Supplies	\$	-
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	41,000.00
09-A-12 Insurance	\$	105,500.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	1,000.00
09-A-14 Other Expenses	\$	18,700.00
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	7,200.00

FUND 09C - POLICE DISTRICT EQUIPMENT

	\$	64,700.00
09-A-04C Tools & Equipment	\$	26,700.00
09-A-05C Supplies	\$	27,000.00
09-A-06C Repairs	\$	10,000.00
09-A-08C Auditor & Treasurer Fees	\$	1,000.00
09-A-10C Contracts	\$	-

FUND 09J - OMVI

	\$	3,900.00
09-A-01J OMVI Salaries	\$	3,900.00
09-A-14J OMVI Expenses	\$	-

FUND 10 - FIRE DISTRICT

	\$	1,397,443.88
10-A-01 Salary - FT Fire	\$	500,000.00
10-A-01A Salary - PT Fire	\$	100,000.00
10-A-01B Salary - Mechanic	\$	-
10-A-01D Salary - FT Fire	\$	-
10-A-01E Salary - IT Specialist	\$	4,000.00
10-A-02 Employer's Retirement Contribution	\$	143,000.00
10-A-03 Workmen's Compensation	\$	18,148.88
10-A-04 Auditor & Treasurer Fees	\$	19,000.00
10-A-06 New Buildings & Equipment	\$	283,000.00
10-A-07 Utilities	\$	19,600.00
10-A-08 Tools & Equipment	\$	15,695.00
10-A-09 Supplies	\$	25,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	17,000.00
10-A-11 Training	\$	22,000.00
10-A-14 Insurance	\$	158,000.00
10-A-14A Contracts	\$	10,000.00
10-A-15 Other Expenses	\$	2,000.00
10-A-16 Advances - Out	\$	-

10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	13,000.00
10-C-05 EMS - Supplies	\$	10,000.00
10-C-06 EMS - Repairs	\$	6,000.00
10-C-07 EMS - Contracts	\$	30,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00
FUND 13 - ZONING	\$	40,100.00
13-A-01 Salaries & Fees	\$	14,500.00
13-A-02 Expenses	\$	25,000.00
13-A-03 Supplies	\$	600.00
FUND 14 - FIRE FIGHTERS ASSIST GRANT	\$	50,443.01
14-A-07 Tools & Equipment	\$	50,443.01
FUND 14A - FIRE/EMS TRAINING CENTER	\$	1,455.00
14-A-01A Salaries	\$	500.00
14-A-05A Supplies	\$	500.00
14-A-08A Other Expenses	\$	455.00
FUND 15 - GENERAL BOND NOTE RETIREMENT	\$	24,941.14
15-A-01 Road Equipment Principal	\$	4,730.73
15-A-01A Police Equipment Principal	\$	12,492.22
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	1,576.13
FUND 15A - GENERAL BOND NOTE RETIREMENT	\$	-
15-A-01A Principal	\$	-
15-A-04A Interest	\$	-
FUND 22 - DRUG ENFORCEMENT	\$	-
22-A-01 Drug Enforcement	\$	-
FUND 30 - CAPITAL EXPENDITURES	\$	48,032.47
30-A-05 Township Match	\$	14,091.73
30-A-06 OPWC Grant	\$	33,940.74
	\$	3,530,425.86

TOWNSHIP PERMANENT APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio
as of February 21, 2012 for 2012

FUND	PERMANENT	SUPPLEMENTALS	TOTAL
General	\$ 546,088.81	\$ -	\$ 546,088.81
Motor Vehicle License	\$ 8,600.00	\$ -	\$ 8,600.00
Gasoline Tax	\$ 106,500.00	\$ -	\$ 106,500.00
Road & Bridge	\$ 263,856.45	\$ -	\$ 263,856.45
Cemetery	\$ 116,522.63	\$ -	\$ 116,522.63
Cemetery Bequest	\$ 175.00	\$ -	\$ 175.00
Lighting Assessment	\$ 7,959.18	\$ -	\$ 7,959.18
Police District	\$ 849,708.29	\$ -	\$ 849,708.29
OMVI	\$ 3,900.00	\$ -	\$ 3,900.00
Fire District	\$ 1,397,443.88	\$ -	\$ 1,397,443.88
Police Equipment	\$ 64,700.00	\$ -	\$ 64,700.00
Zoning	\$ 40,100.00	\$ -	\$ 40,100.00
Drug Law Enforcement	\$ -	\$ -	\$ -
Issue II Improvement	\$ -	\$ -	\$ -
Firefighters Assistance	\$ 50,443.01	\$ -	\$ 50,443.01
OPWC Road Projects	\$ 48,032.47	\$ -	\$ 48,032.47
FEMA	\$ -	\$ -	\$ -
Bond	\$ 24,941.14	\$ -	\$ 24,941.14
Fire/EMS Training Center	\$ 1,455.00	\$ -	\$ 1,455.00
	\$ 3,530,425.86	\$ -	\$ 3,530,425.86

TOWNSHIP AMENDED CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio

as of February 21, 2012 for 2012

FUND	UNENCUMBERED BALANCE 01-01-12	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 882,003.60		\$ 76,683.41	\$ 1,309,723.72
		\$ 23,130.04	-	
		-	\$ 119,150.00	
		\$ 208,756.67	\$ 195,833.41	
Motor Vehicle License	\$ 1,172.22	-	\$ 7,438.00	\$ 8,610.22
Gasoline Tax	\$ 83,711.21	-	\$ 86,800.00	\$ 170,511.21
Road & Bridge	\$ 75,478.22	\$ (11,665.66)	\$ 27,600.00	\$ 361,270.72
		\$ 269,858.16		
Cemetery	\$ 8,568.39	-	\$ 108,000.00	\$ 116,568.39
Cemetery Bequest	\$ 3,914.04	-	\$ 36.36	\$ 3,950.40
Lighting Assessment	-	-	\$ 7,959.18	\$ 7,959.18
Police District	\$ 211,869.16	-	\$ 100,700.00	\$ 987,483.71
		\$ 674,914.55		
OMVI	\$ 3,260.28	-	\$ 650.00	\$ 3,910.28
Fire District	\$ 507,051.30	-	\$ 332,695.00	\$ 1,908,277.79
		\$ 1,068,531.49		
Police Equipment	\$ 31,630.47	\$ 45,517.05	\$ 15,500.00	\$ 92,647.52
Zoning	\$ 1,821.76	-	\$ 38,375.00	\$ 40,196.76
Drug Law Enforcement	\$ 1,766.61	-	\$ 120.00	\$ 1,886.61
Issue II Improvement	-	-	-	-
Firefighters Assistance	\$ 1,565.01	-	\$ 48,878.00	\$ 50,443.01
OPWC Road Projects	-	-	\$ 48,032.47	\$ 48,032.47
FEMA	-	-	-	-
Bond	-	\$ 24,941.14	-	\$ 24,941.14
Fire/EMS Training Center	\$ 455.00	-	\$ 1,000.00	\$ 1,455.00
	\$ 1,814,267.27	\$ 2,303,983.44	\$ 1,019,617.42	\$ 5,137,868.13

§505.86 - Resolution # 1

- [REQUEST FOR INSPECTION OF §505.86 PROPERTY]

RESOLUTION No. _____

BE IT RESOLVED, that the Board of Trustees requests and directs the Township Fire Chief, County Building Inspector and/or the Trumbull County Health Department conduct an inspection of the following listed property in the township to determine if the property is insecure, unsafe, structurally defective and unfit for human habitation.

[List property, address, auditor parcel no.]

4669 WARREN MEADVILLE RD, CORTLAND, OHIO 44410
Parcel # 33-034530

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: February 7, 2012 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:02pm.

Present:
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

Don welcomed the high school students present

034-12 To accept the minutes from the following Meetings.

*January 3 Reorganizational
January 3 Regular
January 17 Regular*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

035-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

036-12 To approve the attached *IT Services Employee Agreement* with Joel Davis.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

037-12 To approve the attached *IT Services Cooperative Agency Use Agreement* with Bristol Township.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

038-12 To approve the attached *IT Services Cooperative Agency Use Agreement* with Champion Township.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

039-12 To approve the attached *IT Services Cooperative Agency Use Agreement* with Law Offices of Atty. Mark Finamore.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

040-12 To approve the expenditure of \$56,725.00 to OTARMA for the following coverage – legal liability, automobile liability, law enforcement operations, wrongful acts, vehicle physical damage, property, and boiler & machinery, to be paid from the relevant departments.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Trustee Urchek asked how the township was going to get rid of these items
 - IT Specialist Davis said there are procedures for destroying computer equipment

041-12 To destroy the obsolete township property listed below.

- | | |
|--|--|
| (1) HP Photosmart 435 Camera (Zoning) | (1) Compaq 17XL4 Laptop Computer (Road) |
| (1) Dell Optiplex 210L Desktop Computer (Police) | (1) Compaq 17XLR Laptop Computer (Road) |
| (3) Dell Dimension 2400 Desktop Computers (Police) | (1) Panasonic Answering System with Handhelds (Road) |
| (4) APC UPS 350 Back-up Surge Protectors (Police) | (4) Maxon 2-Way Radios with Chargers (Road) |

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

042-12 To approve April 1, 2012 as the date on which the township park will officially be opened for 2012.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

043-12 To approve April 26-28, 2012 as the dates for free garage sale permits in 2012.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Trustee Hovis asked what the cost will be for Spring Clean Up
 - Road Superintendent Parke said he will be putting this out for bid following this meeting

044-12 To approve May 5, 2012 as the date for Spring Clean-Up for Bazetta Township residents in 2012.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

045-12 To authorize the acquisition of township credit cards for the following township officials.

Fiscal Officer Rita K. Drew

Road Superintendent Kris Parke

Fire Chief Dennis Lewis

IT Specialist Joel Davis

Police Chief Thomas Miller

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

046-12 To authorize the Fiscal Officer to make the following transfers.

\$14,091.73 from 01 (General) to 30 (Capital Expenditures)

\$15,000.00 from 01 (General) to 13 (Zoning)

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Letter of resignation as a Parks & Recreation Board Alternate from Martha Urchek
- Notice from Sourcing Office regarding their Annual Meeting on January 17, 2012
- Annual notification from Trumbull County Recorder regarding filing of zoning resolutions and amendments
- Letter from Ohio Rail Development Commission regarding public passive/railroad at-grade crossings
- Notification from Trumbull County Health Department that property at 4384 Durst Clagg Road has been declared "Unfit for Human Habitation"
- Letter of gratitude from the Walnut Run Condominium Association
- Invitation to participate at Kent State Trumbull's Annual Spring Job Fair & Backpack to Briefcase
- Notice from Dominion East Ohio regarding AMR Cost Recovery Charges
- Notice from Dominion East Ohio regarding increased rates and charges for services

Administration:

- March will be Clean-Up Month in Hillside and West Bazetta Cemeteries
 - Road Superintendent Parke said the following
 - All flowers on graves not already removed will be removed
 - Signs went up about this earlier today
- Update on the status of the new township building
 - Chief Lewis said the following
 - Township has signed an Option to Purchase Agreement
 - Currently having the property tested
 - If everything passed environmental testing, the project will continue to move forward
- Reminder that the Police Department will need to open and close the Administration Building for meetings on the following dates

<i>Thursday, February 9</i>	<i>Monday, February 13</i>
<i>Friday, February 10</i>	<i>Wednesday, February 15</i>
<i>Saturday, February 11</i>	<i>Thursday, February 16</i>
- 2011 Financial Report is completed and copies are available at the Administration Building during normal business hours

Police Department:

- See Attached Report

047-12 To approve Nathan Greathouse's request for leave under the Family and Medical Leave Act, retroactive to January 26, 2012.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

048-12 To authorize an expenditure of \$500 for the attendance of Shawn Rentz and Natalie Gifford at the 2012 Mahoning Valley Local Government Leadership Academy, to be paid from the General Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

049-12 To authorize an expenditure of \$2,000 for the Annual Contribution to Support the Mahoning Valley Crisis Response Team, to be paid from the Police Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Road Department:

- Trustee Urchek asked how this item will pay for itself
 - Road Superintendent Parke replied as follows
 - He and Fiscal Officer Drew are going to sit down and determine the appropriate charges for spaces
 - Does not think the columbarium will cost \$17,000, but wanted the extra hedge just in case
 - Actual cost is \$11,600, with remaining cost being for delivery and foundation
 - Thought other expenses will be about \$1,200
 - As long as the township charges more than \$267 per space, this will pay for itself
 - Can make more money by selling memorialization, e.g. plaque, on the front of each space
 - Is going to work on getting better pricing at the OTA Conference later this week
- Trustee Urchek says he does not see a large profit in doing this
 - Fiscal Officer Drew said it is a cemetery and should not be a profit center for the township
 - Road Superintendent Parke said the township does not have any offerings of this type
 - Road Superintendent Parke also said the township does not have any above ground monuments available either

050-12 To authorize an expenditure not to exceed \$17,000 for the purchase of a 48 Niche Pre-Assembled Columbarium from Cold Spring Granite, to be paid from the Cemetery Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

051-12 To authorize an expenditure not to exceed \$3,350 for the repair and replacement of a lightning protector, base antenna, and feed line with fittings by Cross Radio Service, to be paid from the Road Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Trustee Urchek requested part-time be added to the road job
 - Fiscal Officer Drew reminded that, per Atty. Finamore, an employee cannot be both full-time and part-time

052-12 To hire Joel Davis as full-time employee at a rate of \$25.00 per hour as an IT Specialist and at a rate of \$17.07 as a Truck Driver, effective immediately.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Trustee Urchek asked if #053-12 should say 2012
 - Fiscal Officer Drew said that 2011 was correct
 - Road Superintendent Parke concurred

053-12 To certify to the Department of Transportation that the total mileage for Bazetta Township was 20.490 miles as of January 1, 2011.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Fire Department:

- See Attached Agenda

054-12 To conditionally hire the following part-time firefighter/medics, at a rate of \$11.00 per hour, pending negative background check and pre-employment drug screen results.

*Jonathon Stull
Tommy Gibbs, Jr.
Mathew Dietrick*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

055-12 To authorize an expenditure of \$3,970.80 for the purchase of four (4) ARA PRO fire suppression devices from Kair, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

056-12 To authorize an expenditure of \$225.00 for Chief Lewis' attendance at the Ohio Fire Chiefs 2012 Winter Symposium, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

057-12 To authorize an expenditure of \$335.00 for Administrative Secretary Metheny's attendance at the Ohio Fire Chiefs Administrative Assistants' Conference, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

058-12 To approve the pay rate for all part-time firefighter/medics as \$11.25 per hour, effective February 19, 2012.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

059-12 To accept the SHSP Grant of \$4,271.25 for the purchase of ten (10) Kenwood Portable Radios with Leather Cases.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

060-12 To authorize an expenditure of \$5,695.00 for the purchase of ten (10) Kenwood Portable Radios with Leather Cases from Trumbull County EMA, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Trustee Urchek asked if there was a buyer for this
 - Chief Lewis replied that he did have a buyer

061-12 To authorize the sale of twenty-seven (27) non-NFPA compliant structural firefighting coats and twenty (20) non-NFPA compliant structural firefighting pants at \$25 each.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

062-12 To authorize an expenditure not to exceed \$1,175.00 for the purchase of cold weather jackets to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

063-12 To accept the Firefighters Assistance Grant of \$48,878 for the purchase of two (2) state of the art cardiac monitors.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

064-12 To authorize an expenditure not to exceed \$50,800 for the purchase of two (2) state of the art cardiac monitors, to be paid from the Firefighters Assistance Grant Fund and Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Chief Lewis explained that the Trustees authorized \$40,000 last year and only spent \$28,000 was spent
 - Asking for the \$12,000 that was unused

065-12 To authorize an expenditure not to exceed \$12,000.00 for the purchase of water rescue equipment and training, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Trustee Hovis asked if these computers are so employees can work from their vehicles
 - Chief Lewis replied that they are going to be used in vehicles, so reports can be done immediately rather than having to drive back to the station to write reports

066-12 To authorize an expenditure of \$10,718.27 for the purchase of five (5) semi-rugged touch-screen laptops with upgraded RAM, Windows 7 OS, vehicle adapters, and vehicle chargers from CDW-Government, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

067-12 To authorize an expenditure not to exceed \$5,000 for the purchase of miscellaneous equipment required for the installation and operation of five (5) semi-rugged touch-screen laptops, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Parks & Recreation Board:

- Parks & Recreation Chairman Belcher reported the following
 - First meeting of the year will be February 28 at 7pm
 - Plan to start working on plans for this year's fund raiser
 - Hoping to bring in double the amount that was raised last year
 - Has informed LAC about the meeting
 - Regretted Martha Urchek's resignation and wished she would have stayed

- Trustee Urchek said her letter explained her reason for resigning

068-12 To accept resignation of Martha Urchek as an Alternate Member, retroactive to January 6, 2012.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Zoning Inspector:

069-12 To table the resolution to approve the attached *Notice to Proceed* for Environmental Protection Systems LLC.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
 - Board of Appeals met on January 26 and granted a Conditional Zoning Certificate for B. J. Alan
 - The hearing was very informative
 - Welcomed the company to the community
 - Next Zoning Commission meeting will be Wednesday, April 4
- Trustee Urchek said he was impressed the B. J. Alan people

Safety Committee:

- Nothing to report

Health Insurance Committee:

- Chief Lewis stated that there are a few issues that they are working on

Asked to be placed on the Agenda:

- None

Public Comment:

- Harry Wolfe and Mel Little from Trumbull County Fair Board introduced themselves and reported the following
 - They are the liaisons to Bazetta Township
 - July 3rd will be a free day if attendees bring 4 canned goods for Cortland Area Cares
 - July 4th will be \$4 admission day
 - Will have tractor pull, 2 nights of auto racing, rodeo, truck and tractor pull, demolition derby, fireworks, and draft horse pulling
 - Possibility of B. J. Alan coming to do the fireworks at the fair
 - Goals are to partner with the township to do more things at the fairground
 - Already having discussions with Trustee Hovis
 - Looking for suggestions from other groups
 - Looking at having well drillers come to the fair to set up and explain what is happening
 - Will see more agriculture present
 - Have some new, younger blood on the fair board
 - Trying to do some more things for the community
 - Looking to do some beautification upgrades
 - This will be the last year that the fair is over July 4th
 - In 2013, the fair will move to the 2nd weekend in July
 - Move should bring in more people and should lower costs for everyone involved


- Want to work with the local Fire and Police Departments to have a safety plan put together
- Looking for an area for a heliport if that is necessary
- Trustee Urchek said he was glad to hear that they are looking to do more with the property since it sits empty so much of the year
- Terry Brannon on Williams Drive
 - Asked if the Trustees knew that the county increased the sewer rate again
 - Said residents were told at a meeting that those who had wells would be given a flat rate
 - This is the second time that the rate has been increased since the system went in
- Trustee Urchek replied that he did know about the rate increase
- Trustee Hovis said the township can do nothing about the rate because it is a Trumbull County project
- Trustee Urchek said that as trustees, they have no say on what happens with the sewer system
- Trustee Hovis suggested residents approach the Trumbull County Commissioners about it
- Trustee Urchek said the following
 - Only way things can be done is if the citizens get together and do it
 - It is state law that will not allow the township to be involved in sewers in anyway
 - Trumbull County owns the system and only they have control over it
- An unnamed resident asked who prepares the agenda
 - Trustee Urchek replied that department heads give their information to Fiscal Officer Drew and she compiles the agenda

070-12 To adjourn the meeting at 7:42pm.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 2-28-12



 Approved by: Vice Chairman Trustee Don Urchek

Dated: 2-28-12

**BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO**

**IT SERVICES
EMPLOYEE AGREEMENT**

This agreement is made by and between **Bazetta Township** (hereinafter "Employer"), whose address is 3372 State Route 5, Cortland, Ohio 44410, Ohio, and **Joel Davis** (hereinafter "Employee"), residing at _____.

I. RECITALS

- A. Employer desires to retain the services of Employee, and Employee is willing to perform the services called for under the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the ____ day of _____ 2012 and continuing thereafter for a period of one year terminating at the close of business the ____ day of _____, 2013. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as agreed upon by the parties.
- B) Early termination: Either party hereto may cancel this Agreement with ninety (90) days advance written notice to the other party.

2. Duties/Services to be Performed:

Employee shall provide the following services to Employer, including but not limited to: planning, managing, maintenance and operation of Employer's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Employer's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Employer's needs and requirements; integration of such products with Employer's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Employer's computer users; programming as needed to connect existing components (scripting) of Employer's server and system, maintenance and operation of data storage devices, and any and all other applicable Information Technology requirements of Employer.

3. Time Requirements:

Employee agrees to furnish Employer with consulting services as required by Employer and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Employer that may require an immediate response. Employee shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, Employee shall make arrangements for a substitute IT professional to cover his services and any emergency call outs that may occur when Employee is unavailable, including for any vacation or sick days that Employee schedules and/or takes off.

4. Compensation:

Employer shall employ Employee as an hourly rate employee at the rate of \$_____ per hour for all services and work performed under this contract, subject to applicable Federal and State, Wage and Hour Overtime Laws.

If Employee is expected to and scheduled to work as a full-time Employee, then Employee will be entitled to Healthcare Insurance Benefit Coverage, under the Employer's Group Health Care Plan, provided for all full-time employees.

Employer shall be responsible for the purchase of all internet technology hardware and software, as necessary to maintain the Employer's IT services as required by the Employer, upon the advice of Employee, and approved in advance by Employer.

Employee shall provide employer with a statement for all services rendered under this agreement, indicating the dates, hours and services performed for each payroll period, or in such other form or manner as requested by the Employer.

5. Expenses:

Employer shall pay all expenses reasonably incurred and/or advanced by Employee in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Employer's Information Technology infrastructure system. Employee agrees to treat all such information in which he comes in contact or acquires knowledge thereof during the performance of his duties under this Agreement as confidential. Employee shall

treat as confidential and shall not disclose or use for the benefit of himself or any person or entity other than Employer any and all information made available or disclosed to Employee as a result of or related to this Agreement. Provided however, that Employee may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Employer, but otherwise Employees shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Employer's records, information and data.

7. Rights and Licenses:

- (a) Employee hereby grants to Employer, and Employer hereby accepts all proprietary right, title, and interest of Employee in and to any software, documentation, and information produced or created by or for Employee in the performance of the work or the rendition of services under this Agreement.
- (b) Employee hereby grants to Employer, and Employer hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or created** by or for Employee as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided Employee holds copyright to said software, documentation, or information.
- © Employee may utilize publicly distributed software, documentation and information within the solutions provided to Employer under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Outside Services/Cooperative Agency Agreements:

Employee is retained by Employer solely for the purposes and to the extent set forth in this Agreement, except that, Employer may contract with other political subdivisions to provide said political subdivisions with Employee's IT services, as described in this Agreement, as part of Employee's employment/job duties and functions for Employer, and said services shall be billed by the Employer to the contracted subdivision, at rates established by the Employer, and receipt of payment for said services shall be the property of and retained by Employer, the Employee being compensated for said cooperative services provided, by the compensation provided Employee under paragraph four (4) of this Agreement..

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this Agreement shall render such attempted assignment or transfer null and void.

11. Covenant Not to Compete

During the term of this agreement, Employee shall not independent of this contract, solicit or provide IT Services to any other Political Subdivision, and shall refer all such requests for Employee's services to be provided through Employer's Cooperative Agency Agreement.

Nothing in this agreement shall prohibit or restrict Employee from soliciting and/or providing his services to private business or individuals, not parties to Employer's Cooperative Agency, to be performed on Employees own time, when not scheduled to work under the terms of this Agreement.

12. Indemnification:

Employee hereby indemnifies and holds Employer harmless from any and all claims, causes of action and/or damages arising from Employee's negligent acts and/or omissions in the performance of his duties under this Agreement.

13. LEADS (Law Enforcement Data Assistance System) Requirements:

Employee will have access to LEADS user agency equipment, and therefore hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). Employee must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

Employee shall complete and execute all necessary forms and documentation to allow Employer to access his background information and application for LEADS certification. Employees signature below hereby acknowledges his consent to said background checks.

Employee, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of his duties under this Agreement, shall submit to a background check and a pre-employment drug screening test. Employees signature below hereby acknowledges his consent to said testing.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any

respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Township Trustee

Joel Davis

Township Trustee

Date: _____

Township Trustee

Date: _____

Prepared and approved as to Form:

Mark S. Finamore
Township Legal Counsel

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this _____ day of _____, 2012, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and _____ Township, (hereinafter "Cooperative Agency User") whose address is _____, Ohio,

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the _____ day of _____ 2012 and continuing thereafter for a period of one year terminating at the close of business the _____ day of _____, 2013. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provide will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at it's sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ _____, per hour, and for all services provided outside normal business hours, an hourly rate of \$ _____, per hour.,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider, Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel



January 2012

Bazetta Police Department Activity

Published Date: 02/07/2012

Activity	Total
Calls for Service	403
Incident Reports Filed	93
Traffic Crash Investigations	17
Number of Persons Arrested	24*
Traffic Offenses	33
Traffic Citations Issued	30
Vehicle Miles Traveled	8,633.00
Office Contacts	269

* Numbers are subject to change due to report status and other circumstances



Ohio Department of Transportation

Office of Technical Services

2011 Township Highway System Mileage Certification

Note: This form must be submitted to ODOT no later than April 1, 2012.
or county mileage will be certified by default based on the best information available.

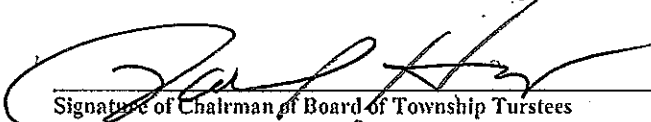
The total certified mileage at the end of Calendar Year 2010 for BAZETTA Township
in TRUMBULL County was 20.490 miles

as certified by the Board of Township Trustees or reported by the Director of Transportation.
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2011 and determine the net increase or decrease in mileage. Add the net change to the 2010 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2011,

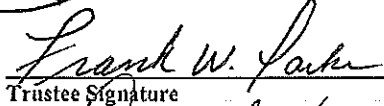
the township was responsible for maintaining 20.490 miles of public road.



Signature of Chairman of Board of Township Trustees

12-21-2011

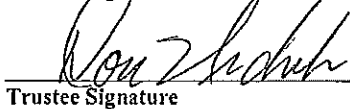
Date



Trustee Signature

12-22-2011

Date



Trustee Signature

01-03-2012

Date

County Engineer Signature

Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223
Attn: Michael Greenwood (614) 466-2852

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting February 7, 2012 1900hrs

Date: 01/30/2012
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on February 7, 2012
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. Would like to conditionally hire three part-time firefighter/medic's listed below if background check and pre-employment drug screen results come back negative. The application will be available to the Trustees if they wish to review. The rate of pay is \$11.00 an hour.

Part-Time Firefighter/Medic	Jonathon Stull
Part-Time Firefighter/Medic	Tommy Gibbs Jr
Part-Time Firefighter/Medic	Mathew Dietrick

2. Request the expenditure of \$3,970.80 to Kair Inc. to purchase a quantity of 4 ARA PRO fire suppression devices. I have submitted one quote, as this is a sole source item. (see attached quote)
3. Requesting the expenditure of \$225.00 to attend the Ohio Fire Chiefs 2012 Winter Symposium on March 27 and 28, 2012.
4. Requesting the expenditure of \$335.00 to send Administrative Assistant Robyn Metheny to the Ohio Fire Chiefs Administrative Assistants' Conference on May 3 and 4, 2012.
5. I am requesting that the part-time firefighter/medic pay rate be increased to \$11.25 an hour. I am also requesting that we pay the part-time firefighter/medics 1.5 times when working the following holidays, New Year Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, and Christmas Day. Pay raise and holiday pay to start February 19, 2012. (see attached letter)
6. I am requesting to purchase ten portable radios. The cost of the 10 radios is \$5,695.00. Department of Homeland Security WMD grant money will pay 75% of the cost which is \$4,271.25; our 25% match share of the grant is \$1,423.75. Requesting an expenditure of \$1,423.75 to Trumbull County EMA for ten portable radios.

7. I am requesting to sell 27 non NFPA complaint structural firefighting coats for a cost of \$25.00 a piece. I am request to sell 20 non NFPA complaint structural firefighting pants for a cost of \$25.00.
8. I am requesting expenditure not to exceed \$1,175.00 dollars from Red Diamond Clothing to purchase cold weather jackets for personnel.
9. I have submitted a new 5 year strategic plan for your review. (see attachment)
10. I am requesting the Bazetta Township Trustees to accept the 2011 Firefighters Assistance Grant for the federal amount of \$48,878.00 – Bazetta Fire Departments 5% share is \$2,572.00 for total amount of \$50,800.00.
11. I am requesting the remaining \$12,000.00 of the water rescue equipment from last year. The fire department was approved to spend \$40,000.00 for water/ice rescue equipment and training and only spent \$28,000.00.

Safety Committee

Health Care Committee

Contacted B&E solutions will be sending out information at the end of February beginning of March.

Dennis Lewis

Chief of Fire & EMS





Bazetta Fire Department

2012 – 2016 STRATEGIC PLAN

Fire Department

FY '12

Design and engineering for Central Fire Station

Acquire Property for Central Fire Station

Increase Staffing (utilizing SAFER grant, volunteers and Part-time Firefighters/Medics)

Purchase New Ambulance (replacing 2005)

Upgrade Communications System (10 portables – 5 mobile data computers – 5 data network cards)

Training (Blue Card Command – Fire Officer I & II - On line fire/EMS training program – Firehouse Software Training)

Purchase (Badges – Winter Coats)

FY '13

Break Ground on New Central Fire Station

Purchase new hose 1600ft replace on average 1970 hose still in-service

Purchase new hose appliances (i.e. nozzles, adapters) age 1970 and older

Replacement of 5 SCBA bottles

Hiring of 2 full time firefighter/medics taking full time staff to 9

FY '14

Opening of New Central Fire Station

Closing of two fire stations (selling)

Purchase Utility Vehicle

Replacement of 5 SCBA bottles

5 sets structural firefighting gear

FY' 15

Replacement of 5 SCBA bottles

5 sets structural firefighting gear

Replacement of 2009 Ambulance

FY' 16

Replacement of 5 SCBA bottles

Replacement of 5 SCBA

5 sets structural firefighting gear

Kair Inc.

"Technical Safety for Fire, Law Enforcement and Military Products"

QUOTATION

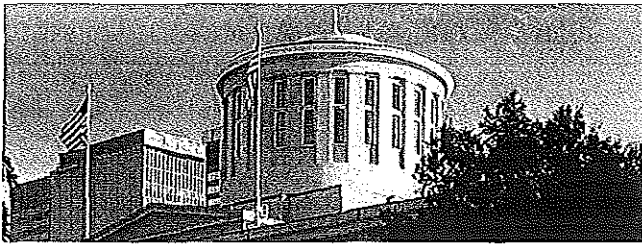
To: Bazetta Fire Department
773 Everett Hull Road
Cortland, OH 44410
ATTN: Chief Dennis Lewis

Date: 9-Jan-12
From: Paul Simmons
Delivery: Immediate
Terms: NET 30
Shipping: Haz Mat Fee

Ship to: Same

<u>QTY</u>	<u>UNIT</u>	<u>DESCRIPTION</u>	<u>CUSTOMER PRICE</u>	<u>PRICE EXTENSION</u>
4	EACH	ARA PRO Fire Supression Device	945.00	3780.00
4	EACH	HAZ MAT SHIPPING FEE per ARA PRO	47.70	190.80
TOTAL				\$3,970.80

Thank you for your consideration!



2012 Winter Symposium & Legislative Breakfast

Register now for another powerful legislative agenda at the OFCA's 2012 Winter Symposium, March 27-28. We will return to the Sheraton (formerly the Hyatt) on Capitol Square and The Ohio Statehouse for important legislative updates and meetings with our state representatives and senators.

Registration is \$85 for members and \$125 for non-members. Day One starts at 1300 hours and will include legislative updates and sessions. The Ohio Fire and Emergency Services Foundation will sponsor a social hour on March 27. Cost for the reception is \$25. The social hour includes drink ticket and hors d'oeuvres. Day Two begins at 0800 with a buffet Legislative Breakfast in the Statehouse Atrium and features operations and benefits of the OFCA Emergency Response Plan. Visits to legislative offices will follow.

SPONSORED BY



American Income Life Insurance Co.

2012 SYMPOSIUM AGENDA, MARCH 27-28, 2012

Sheraton Columbus (formerly Hyatt on Capitol Square) and The Ohio Statehouse

Tuesday, March 27, 1300-1700 hours

Sheraton on Capitol Square, 75 East State Street, Columbus, Ohio 43215

MARKETING YOUR FIRE DEPARTMENT IN TODAY'S ECONOMIC CLIMATE

1300 - 1310

Welcome, Opening Remarks

OFCA President Mike Warner, OFE, Concord Twp. Fire Dept.

Pledge of Allegiance

OFCA First VP Bruce Moritz, Allen-Clay Joint Fire District

Symposium Agenda

OFCA Second VP Porter Welch, OFE, Soloto Twp. Fire Dept.

1310-1330

Legislative Committee: Legislative Update

Michelle Fitzgibbon, OFCA Legislative Agent

Assistant Chief Robert Bates, OFE, Madison Twp. Fire Dept.

1330-1700

Motivational Speaker MSgt. Sean Clifton - Ohio National Guard

Marketing and Campaigning for Your Organization in Today's

Economic and Political Climate

Using Social Media to Market Your Organization

1700-1710

Closing Remarks, OFCA President Mike Warner, OFE

Social Hour Following Closing Remarks

Sponsored by the Ohio Fire and Emergency Services Foundation

Wednesday, March 28, 0800 - 0930 hours

Statehouse Atrium, Ohio Statehouse. Attire for Legislative Breakfast is "Class A" Dress Uniform.

Statehouse Visits

0800

Buffet Breakfast

0840

Operations and Benefits of the OFCA Emergency Response Plan

0930

Visits to Legislators' Offices

2012 WINTER SYMPOSIUM & LEGISLATIVE BREAKFAST

REGISTRATION FORM

REGISTRATION DUE BY March 9, 2012

POSITION OR RANK

NAME

DEPARTMENT

EMAIL ADDRESS

PERSONAL PHONE

DEPT. PHONE

DEPT. FAX

ADDRESS

CITY

STATE

ZIP

SELECT EVENTS: SYMPOSIUM (\$85 MEMBERS / \$125 NON-MEMBERS) RECEPTION (\$25)

If your dues are not paid in full, you will be expected to pay the non-member price.

ENCLOSED IS MY CHECK FOR:

PLEASE CHARGE MY CREDIT CARD IN THE AMOUNT OF:

Name on Card: _____ Account #: _____ Exp. Date: _____ 3 Digit Security Code: _____

HOTEL RESERVATIONS

To reserve an overnight room for March 27, 2012, call 800-325-3535. Hotel reservations are available online at: <http://www.starwoodmeeting.com/Book/ohfirechiefs>. Room rate: \$102/single. Overnight parking is \$12, a savings of \$11 off regular nightly rate. Attire for the Legislative Breakfast is "Class A" Dress Uniform.

CANCELLATION POLICY: Cancellations received prior to seven (7) days before the event will receive a full refund less a \$10.00 administrative fee. Cancelled registrations received within one week of the date of the activity and unfulfilled registrations (no-shows) are non-refundable.

BAZETTA FIRE DEPARTMENT

STATION 11

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

STATION 13

Bazetta

Striving for a Better Tomorrow

Chief
Dennis Lewis



Captain
Tom S. Rink

Captain
Brian Taylor

Captain
Mike Smith

January 30, 2012

Trustee Hovis
Trustee Parke
Trustee Urchek
3372 State Route 5
Cortland, Ohio 44410

Re: Part-time firefighter/medic pay raise

Dear Sir's,

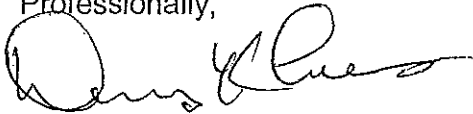
With all due respect, I would like you consider a salary increment for the part-time Firefighter/medics. The salary increment would be \$.25 an hour. This would take the part-time firefighter/medic from \$11.00 an hour to \$11.25 an hour.

I am also requesting that we pay the part-time firefighter/medics 1.5 times when working the following holidays, News Year Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, and Christmas Day.

I am requesting these changes to the part-time firefighter/medics wages start February 19, 2012 as that will be the start of the next pay period.

I hope you will take a favorable view in recognizing the part-time firefighter/medics contributions to Bazetta Township and the Fire Department.

Professionally,



Dennis K. Lewis
Chief of Fire & EMS

*Environmental
Protection
Systems, LLC.*

January 9, 2012

Richard Boccia Construction & Demolition
816 Robbins Avenue
Niles, Ohio 44446

Proposal Number: 3760

Re: **Asbestos Abatement Services
Vacant House
450 Johnson Plank Road
Bazetta, Ohio 44240**

Dear Mr. Richard Boccia:

Environmental Protection Systems, LLC. (EPS) is pleased to submit the following proposal to perform asbestos abatement services at the above referenced location.

Scope of Work:

EPS will perform the removal and disposal of approximately 3,200 sf of asbestos containing transite exterior siding and approximately 150 sf of asbestos containing duct seam tape located in the basement and in wall cavities leading to the second floor. Individual worker airborne fiber exposure will be sampled per OSHA compliance air monitoring methods. Activities with the asbestos abatement will be conducted in accordance with applicable Federal, State, and Local Regulations.


A final project report that includes the results of OSHA air monitoring, including project logs and material manifest, will be provided to the client upon receipt of waste manifest from the landfill.

PROJECT COSTS

EPS will provide all necessary labor, materials, disposal and engineering controls to perform the scope of work for the total cost of \$ 7,900.00

We appreciate the opportunity to be of service to you on this project. If you should have any questions about this report or our investigation, please do not hesitate to contact this office.

Respectfully submitted,
ENVIRONMENTAL PROTECTION SYSTEMS, LLC.


Richard Gresley, Project Manager

Acknowledgment:

I have read and authorize the proposed Scope of Work for this project as detailed in proposal # 3760 dated January 9, 2012. Please consider this signed acknowledgment as my "Notice to Proceed".

_____	_____
Authorizing Signature	Date
_____	_____
Name (print)	Title
_____	_____
Company	Phone / Fax Number
_____	_____
_____	_____
Mailing Address	Billing Address

Special Conditions or Client Comments:

Signature

PENDING WARRANT REPORT
Bazetta Township (2012)

Date: 02/07/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
16777	5736.73	VW16777	Ainsley Oil Company	Gas/Diesel
16778	9971.52	VW16778	Anthem Blue Cross Blue Shield	Insurance
16779	79.64	VW16779	AT&T Mobility	Service - Fire
16780	833.54	VW16780	Attorney Mark S. Finamore	Service
16781	1725.61	VW16781	BE Solutions	Claims Run
16782	96.52	VW16782	Bortnick Tractor Sales, Inc.	Supplies - Fire
16783	420.00	VW16783	BE Solutions	Admin Fees
16784	153.25	VW16784	Broadvox GO! LLC	Service
16785	13.99	VW16785	Carter Lumber	Supplies - Road
16786	85.02	VW16786	City of Warren, Utility Services	Service
16787	225.00	VW16787	City of Warren, Utility Services	Bulk Water Usage from Hydrants
16788	352.14	VW16788	Dominion East Ohio	Service
16789	249.00	VW16789	D&B Cleaners	Service - Police
16790	1184.39	VW16790	Delta Dental	Insurance
16791	45.00	VW16791	Easterday's Printing Center	Supplies - Police
16792	1020.00	VW16792	Environmental Protection Systems, LLC.	Service
16793	25.00	VW16793	Craig Fess	Bd. of Appeals - January 25, 2012
16794	25.00	VW16794	Lee Ford	Board of Appeals - January 25, 2012
16795	439.99	VW16795	Graybar Financial Services, LLC	Service
16796	25.00	VW16796	William Gardner	Board of Appeals - January 25, 2012
16797	152.68	VW16797	GreatAmerican Leasing Corp.	Copier Rental - Fire
16798	81.00	VW16798	Health Index Associates, LLC	Service
16799	460.30	VW16799	The Huntington National Bank	Commerical Loan Payment - Road
16800	1060.00	VW16800	Howland Twp Fire & EMS Training Center	Registration/Books
16801	499.00	VW16801	ID Networks	Service
16802	99.83	VW16802	Ikon Office Solutions, Inc.	Service
16803	147.98	VW16803	Michael Mannella	Health Care Opt-Out
16804	2116.10	VW16804	Mark Thomas Ford	Repairs/Service - Police
16805	540.00	VW16805	MicroDoctor.com	Service
16806	132.71	VW16806	NAPA Auto Parts	Supplies - Road
16807	966.00	VW16807	Ohio Billing, Inc.	EMS Trip Submissions
16808	56725.00	VW16808	OTARMA Service Center	Insurance
16809	849.64	VW16809	Ohio Edison	Service
16810	100.00	VW16810	North Eastern OH Fire Chiefs' Assoc Inc	Dues
16811	1138.90	VW16811	Ohio Edison	Service
16812	481.28	VW16812	Orwell Natural Gas	Service
16813	8.92	VW16813	Howland Springs Water Company, Inc.	Service - Admin
16814	107.91	VW16814	Advance Auto Parts	Supplies - Police
16815	84.00	VW16815	Proforma	Supplies - Admin
16816	47.00	VW16816	Pitney Bowes	Rental
16817	95.40	VW16817	Respiratory Care Partners	Supplies - Fire
16818	599.99	VW16818	Red Diamond Uniform & Police Supply	Supplies - Police
16819	25.00	VW16819	Barbara Rosier-Tryon	Board of Appeals - January 25, 2012
16820	55.00	VW16820	Sharon Vigorito	Service - Board of Appeals
16821	136.50	VW16821	Sunburst Environmental Service, Inc.	Service
16822	25.00	VW16822	Michael Swiatkwich	Board of Appeals - January 25, 2012
16823	236.05	VW16823	Staples Business Advantage	Supplies - Admin/Police
16824	183.75	VW16824	Standard Insurance Company RD	Insurance
16825	157.17	VW16825	Trumbull County Water & Sewer Acct. Dept	Service
16826	200.00	VW16826	Trumbull County Fire & Explosion	Service
16827	540.53	VW16827	Time Warner Cable-Northeast	Service
16828	124.44	VW16828	The Tribune Chronicle	Legal Notices
16829	101.84	VW16829	Terminix Processing Center	Service - Police
16830	215.40	VW16830	Trumbull Security Systems, Inc.	Service - Police
16831	175.00	VW16831	Treasurer of State Josh Mandel	Registration - Rita K. Drew
16832	215.28	VW16832	Tri-County Asphalt Materials, Inc.	Cold Mix Asphalt
16833	150.00	VW16833	Treasurer; State of Ohio	2012 VFFDA
16834	3168.00	VW16834	Teamsters Local 377	Insurance
16835	137.96	VW16835	Tractor Supply Credit Plan	Supplies - Road
16836	160.00	VW16836	Trumbull Township Association	Reorganizational Mtg.
16837	245.75	VW16837	Tri-County Asphalt Materials, Inc.	Cold Mix Asphalt
16838	30.60	VW16838	Trumbull County Building Department	Permit
16839	399.00	VW16839	Valley Office Solutions	Maint Contract
16840	320.03	VW16840	Vision Service Plan - (OH)	Insurance
16841	75.00	VW16841	Valley Title & Escrow Agency, Inc.	Service
16842	500.00	VW16842	Youngstown Warren Regional Chamber	Registration
16843	855.00	VW16843	Western Ohio Rescue Supply Company	Service

=====
97632.28

Total Amount of Pending Warrants

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: March 6, 2012 at 7:00pm
Bazetta Township Police Department
2671 McCleary-Jacoby Road
Cortland, Ohio 44410

Meeting called to order at 7:04pm.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

077-12 To accept the minutes from the following Meetings.

*February 7 Regular
February 21 Regular*

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

078-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

079-12 To approve the attached *IT Services Cooperative Agency Use Agreement* with Fowler Township.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

080-12 To approve the attached *IT Services Cooperative Agency Use Agreement* with Mecca Township.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

081-12 To not object to the issuance of a liquor permit to Hub Hot Dog Shop LLC dba The Hub Hot Dog Shop.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

082-12 To approve March 31, 2012 at 11:00am at the Bazetta Township Park/Imagination Station as the date, time and location for the Lakeview Community Easter Egg Hunt.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

083-12 To approve the expenditure of \$300 as a donation for the Lakeview Community Easter Egg Hunt, to be paid from the Park portion of the General Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Multiple letters from FirstEnergy Solutions regarding participation in the Cortland Business Electric Governmental Aggregation Program
- Invitation from Youngstown State University to attend a special presentation on Business Internships
- Notice from Trumbull County Planning Commission regarding the Community Development Block Grant Community Development Program Public Hearing #1
- Request from Trumbull County Planning Commission regarding Request for Proposals for the Community Development Block Grant Community Development Program
- Notice from Trumbull County Health Department regarding the Annual Meeting of the Trumbull County General Health District Advisory Council
- Notification from the Mosquito Lake Greenway Project regarding their presentation to Cortland City Council
- 2012 Scrap Tire Collection Program Application from Geauga-Trumbull Solid Waste Management District
- Letters from Standard Insurance Company regarding upcoming increase in Life and Accidental Death & Dismemberment premiums
- Notice from Trumbull County Board of Elections regarding Primary Election Polling Stations
- Annual Meeting Minutes from the Trumbull County Emergency Management Agency Advisory Board
- Information from Tribune Chronicle regarding Bazetta residents that are being honored as 2011 Community Stars
- Information from School of Professional Development at National College regarding Project Management Professional Certification class
- Phase I Environmental Site Assessment Report of Bazetta Township Building Site from PSI
- Notice from Trumbull County Planning Commission regarding a Public Hearing for the FY2012 Community Housing Improvement Program (CHIP)
- Nomination Criteria and Application from Mahoning Valley Historical Society for their 2012 Historic Preservation Awards Program

Administration:

- April 23 will be the deadline for foundation orders in Hillside Cemetery

Police Department:

- See Attached Report

Road Department:

- Assistant Road Superintendent Tempesta said March 19 will be two weeks before the park opens

084-12 To approve the return of John Governor to work predominantly as Park Laborer, effective March 19, 2012, at a rate of \$10.99 per hour.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

085-11 To approve an expenditure not to exceed \$13,000 from Trumbull County Engineer to seal and chip Durst Clagg Road Center Section, to be paid from the Gas Tax Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

086-11 To approve an expenditure not to exceed \$1,500 from Tri-County Asphalt for cold patch materials, to be paid from the Gas Tax Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- Nothing to Report

Parks & Recreation Board:

- See Attached Minutes
- Parks & Recreation Board Chairman Belcher reported the following
 - 2nd annual fund raiser will be Saturday, May 5 at Candlelight Knolls
 - Tickets for the event will \$20, which includes \$5 in raffle tickets and dinner
 - The meal catered by DiLucia's and will be BYOB
 - Tickets will be available from Park Board Members, Trustees, and at the Administration Building
 - Will start work on the walking trail as soon as the weather permits
 - Will also start work on the new pavilion as soon as weather permits
- Trustee Urchek asked if anything is being done with the new driveway
 - Trustee Parke said the following
 - One of the trees was removed and another one will be removed
 - He and Parks & Recreation Board Chairman Belcher are going to meet with the Road Department to see what can be done and when
 - Everyone involved would like to get this finished this year

Zoning Inspector:

- Zoning Inspector Mills reported the following
 - Requested permission to meet with Atty. Finamore about fining property owners \$100 per day for uncorrected repeating violations
 - Has been seeking other companies for asbestos removal
 - All quotes received are significantly higher than the bid from EPS
 - Would like the trustees to go ahead and proceed with this
 - EPS will do the work 10 days after the approval
 - EPS will still do the work even though their original bid price has expired
 - Has received several complaints about semi-trucks parking in and illegal activity being conducted at the old Walmart
 - Property owner has put up new signs restricting the hours when vehicles may be parked there
 - Would like police to keep a closer eye on this area
 - Has been notified that the next phase of development on Millenium drive is about to begin

087-12 To approve the attached *Notice to Proceed* for Environmental Protection Systems LLC.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

088-12 To approve the attached *Business Use Certification*, including the \$25 fee for new businesses.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Zoning Inspector Mills explained the *Business Use Certification*
 - Was approached by Trustee Hovis to do this so that Bazetta is in line with other townships
 - Will be used to accumulate up-to-date information for Police and Fire protection, i.e. if hazardous chemicals are on the property
 - Much information current on file with both departments is inaccurate
 - Current businesses only need to fill out the form, not have pay the fee
 - New business will need to complete the form and pay the fee

- Trustee Parke asked if equipment was still on the Finegold property
 - Zoning Inspector Mills said it had been removed for another job, but it will return

Zoning Commission:

- Zoning Commission Chairman Webb reported that their next Quarterly Meeting will be April 4 at 7:00pm at the Administration Building

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- None

Public Comment:

- Ray Harkins of Johnson Plank Road
 - Expressed concern about the home burglaries occurring in the township in the past few weeks
 - Mentioned other homeowner both inside and outside the township that have been burglarized during the day
 - Would like help informing the community about what is happening and would like to see some more police presence


- Chief Miller replied as follows
 - Said that, if anyone sees anything suspicious, they should dial 911
 - Bazetta has had about 11-12 break-ins in the past few weeks
 - Most activity has been on Johnson Plank recently
 - All but one of the break-ins have all been on the west side
 - Champion has had the same number
 - Other communities have had as many as 30
 - All are during the day and in the open
 - Most burglaries have been small items
 - Stolen items are not showing up in pawn shops in the area or in Youngstown

- There are no suspects at this time
 - Expects that the suspects are younger people in their teen and early 20s
 - Does not believe there is anything connected to our local schools
 - Break-ins are definitely not random – criminals are well organized and they are watching
 - Believe the thieves have been going house to house and observing residents coming and going, figuring out when resident will and will not be home
 - Knows criminals are watching the houses, but they are moving around and seem to be using different vehicles
 - Department has been running patrol and undercover cars in the area, but there is no pattern to which houses are being hit
 - Advised residents to keep watch of their own house and their neighbors' houses
- Trustee Urchek asked if residents are getting phone calls with no one on the other end
 - No one said that they had
 - Trustee Parke asked what people would have to do to get a crime watch going
 - Chief Miller said the following
 - Residents should get in touch with Det. Joseph Sofcsek about organizing this
 - More information is on the township's website
 - Has contacted the Tribune Chronicle twice asking them to run a story, but they have never responded to the calls
- Jeff Payne of Johnson Plank Road asked who created the flyer that had been left at their houses
 - An unnamed resident said Sean Williams of Johnson Plank Road did the flyer
- Steve Palm of Johnson Plank Road asked if Ohio State Patrol or Trumbull County Sheriff could get involved and what else residents could do to help the Police Department
 - Chief Miller said the state will not get involved in anything except traffic crashes
 - Trustee Hovis suggested forming a block watch
 - An unnamed resident suggested contacting TV stations
 - Fiscal Officer Drew suggested creating and/or joining a Facebook page to share information
 - Trustee Hovis suggested the following
 - Sign up for the website so that they can get information periodically
 - Send information to the Police Department so they know when you are out of town
- Jeff Payne of Johnson Plank Road said he would take the lead on this
 - Zoning Inspector Mills suggested letting the police know when you see cable trucks, utility trucks, or other vehicles not normally seen in the area
- Parks & Recreation Board Chairman Belcher said he formed a block watch when he lived in Warren
 - Creation of this cut the crime down in the neighborhood by about 90%
 - Suggested letting your neighbors know when you are going out of town
- An unnamed resident suggested setting up the Facebook page and Twitter account
 - Fiscal Officer Drew said she would pass this suggestion along to IT Specialist Davis
- Trustee Parke reiterated that residents should call 911 immediately to report any suspicious cars, people, or activity
 - Chief Miller said this is how it will be cracked
 - Trustee Urchek suggested driving up and down your road at random times

- Trustee Parke congratulated the Police Department – they get to a scene within 3-4 minutes unlike the Trumbull County Sheriff, which can take 20-25 minutes
- Denis Maxwell of Bazetta Road asked if the houses being broken into have alarms
 - Chief Miller said the following
 - None of the ones in Bazetta have had alarms
 - Said that houses with dogs have not been broken into either
- Parks & Recreation Board Chairman Belcher suggested that you hide your valuables in unusual places and that you know where all your valuables are hidden
 - Chief Miller said to write down and store your serial numbers in a safe place
 - Parks & Recreation Board Chairman Belcher suggested making sure to get the information to your insurance companies
 - Trustee Parke suggested leaving a TV or radio on all day
- An unnamed resident said they could not thank the Police Department enough for what they are doing
 - Trustees Parke and Urchek concurred
 - Chief Miller commended those present for being there and being willing to help
- Greg Galias of Johnson Plank asked about 911 and cellular 911
 - Chief Miller said cellular 911 is still being bounced off the towers
 - Chief Lewis said the following
 - Emergency services will be able to pinpoint a person within the next few months
 - Cell phones have the right technology, it is Trumbull County 911 that is not updated
- Zoning Commission Chairman Webb asked if the township had anything in place to make sure that what happened in Chardon does not happen here
 - Chief Miller and Lewis said the township does, but cannot discuss it for safety reasons
 - There will be lessons learned from what happened in Chardon
 - Are working with other departments to be sure procedures are in place
- An unnamed resident asked about Occupy Wall Street participants
 - Chief Miller said he doesn't think they will come here
- Several students asked questions for class requirements
 - Answers were given by various people

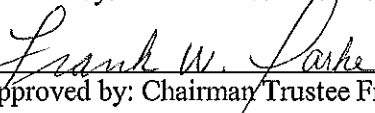
089-12 To adjourn the meeting at 7:46pm.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 04-02-12



 Approved by: Chairman Trustee Frank Parke

Dated: 04-03-12

PENDING WARRANT REPORT
Bazetta Township (2012)

Date: 03/06/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
16978	4832.46	VW16978	Ainsley Oil Company	Gas/Diesel
16979	130.98	VW16979	Arrowhead Services, Co.	Slag
16980	79.84	VW16980	AT&T Mobility	Service
16981	800.00	VW16981	Attorney Mark S. Finamore	Legal Service
16982	92.70	VW16982	AmeriGas-Propane LP	Supplies
16983	154.17	VW16983	Broadvox GOI, LLC	Service
16984	420.00	VW16984	BE SOLUTIONS	Admin Fees
16985	1744.00	VW16985	Blackwater Water Rescue	Rescue Equip
16986	1399.29	VW16986	BE SOLUTIONS	Claim Runs
16987	20.60	VW16987	Cerni Motor Sales, Inc	Equip - Rd
16988	80.00	VW16988	Collins Heating & Cooling Inc.	Service
16989	275.00	VW16989	Cortland City Fire Department	PALS Refresher
16990	87.07	VW16990	City of Warren, Utility Services	Service
16991	73.50	VW16991	Cross Radio Service	Supplies - Fire
16992	1184.39	VW16992	Delta Dental	Ins
16993	249.00	VW16993	D&B Cleaners	Janitorial Service - PD
16994	439.99	VW16994	Graybar Financial Services, LLC	Service
16995	89.35	VW16995	Handyman Supply Inc.	Supplies
16996	8.92	VW16996	Howland Springs Water Company, Inc.	Service
16997	40.50	VW16997	Health Index Associates, LLC	Service
16998	3582.00	VW16998	Kair Inc.	Equip
16999	227.80	VW16999	Lightle Enterprises of Ohio, LLC	Supplies
17000	750.00	VW17000	Lisa N. Robertson	Service
17001	350.00	VW17001	Mary Lucille Beaumont	Refund for Grave Spaces
17002	147.98	VW17002	Michael Mannella	Health Care Reimbursement
17003	1176.00	VW17003	Ohio Billing Inc.	EMS Trip Submissions
17004	335.00	VW17004	OFESF	Conference
17005	312.44	VW17005	Ohio Edison	Service
17006	353.50	VW17006	The Ohio Fire & Emergency	Tuition
17007	161.50	VW17007	Sunburst Environmental Services, Inc.	Service
17008	123.41	VW17008	Staples Advantage	Supplies - Admin & Police
17009	137.62	VW17009	Tri-County Asphalt Materials, Inc.	Cold Mix Asphalt
17010	893.12	VW17010	Terry's Tire Town	Supplies
17011	71.88	VW17011	The Tribune Chronicle	Legal Notice
17012	460.30	VW17012	The Huntington National Bank	Loan Payment
17013	1423.75	VW17013	Trumbull County Office of Homeland	2009 SHSP Grant Award
17014	1771.00	VW17014	Trumbull SWCD	2012 Conservation Appropriation
17015	541.62	VW17015	Time Warner Cable-Northeast	Service
17016	3168.00	VW17016	Teamsters Local 377	Ins
17017	123.55	VW17017	Trumbull County Water & Sewer Acct. Dept	Service
17018	202.58	VW17018	Thomas L. Miller	Reimbursement for OTA Conference
17019	10.00	VW17019	Terry Morrison	EMS Reimbursement
17020	320.03	VW17020	Vision Service Plan-(OK)	Ins
17021	156.70	VW17021	Youngstown Oh OPT Serv Co LLC	Service
=====				
29001.54		Total Amount of Pending Warrants		

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this _____ day of _____, 2012, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and _____ Township, (hereinafter "Cooperative Agency User") whose address is _____, Ohio,

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the _____ day of _____ 2012 and continuing thereafter for a period of one year terminating at the close of business the _____ day of _____, 2013. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provide will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at it's sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ _____, per hour, and for all services provided outside normal business hours, an hourly rate of \$ _____, per hour.,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3168

TO

4035200		NEW	HUB HOT DOG SHOP LLC	
PERMIT NUMBER		TYPE	DBA THE HUB HOT DOG SHOP	
3549 SR5				
BAZETTA TWP				
CORTLAND OH 44410				
ISSUE DATE				
02 10 2012				
FILING DATE				
D5B				
PERMIT CLASSES				
78	904	C	Z65888	
TAX	DISTRICT		RECEIPT NO.	

FROM 02/14/2012

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO.



MAILED 02/14/2012

RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/16/2012

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES **C NEW 4035200**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES
ATTN TOWNSHIP FISCAL OFFICER
3372 STATE ROUTE 5 NE
CORTLAND OHIO 44410

FOR OFFICE USE ONLY	
NEW	TRANSFER
PERMIT # 4035200	

OHIO DEPARTMENT OF COMMERCE - DIVISION OF LIQUOR CONTROL
 6606 Tunsting Road, P.O. Box 4085, Reynoldsburg, Ohio 43068-9005
 Telephone: (614) 644-2431 - http://www.com.ohio.gov/llqr

LIMITED LIABILITY COMPANY DISCLOSURE FORM
 (This form must accompany all applications of an LLC business entity)

SECTION A.

Name of Limited Liability Company THE HUB HOT DOG SHOP, LLC	DBA Name THE HUB HOT DOG SHOP	
Permit Premises Address 3549 ST. RT. 5	City, State CORTLAND, OHIO	Zip Code 44410
Township, if in Unincorporated Area BAZETTA	Tax Identification No. (TIN) 27-0880663	

Limited Liability Company ("LLC") - Chapter 1705 Ohio Revised Code. Indicate below the managing members, LLC Officers, and all persons with a 5% or greater membership or voting interest, and attach a copy of the Articles of Organization filed with the Ohio Secretary of State.

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION B. List the top five (5) officers of the captioned business. If an office is NOT held, please indicate by writing NONE.

➡ EACH OFFICER LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191.

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO NONE		
2) President BRUCE S.E. BREWSTER	XXXXXXXXXX	5-31-47
3) Vice-President JANE A. BREWSTER	XXXXXXXXXX	4-7-47
4) Secretary NONE		
5) Treasurer NONE		

SECTION C. List the managing members and all persons with a 5% or greater membership or voting interest in the LLC.

➡ THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191.

1) Name	Social Security No. (if individual)	<input type="checkbox"/> Managing Member <input type="checkbox"/> 5% or greater voting interest <input type="checkbox"/> 5% or greater membership interest
Residence Address	Tax Identification No. (if applicable)	
City and State	Zip Code	
Telephone No.	Date of Birth	
2) Name	Social Security No. (if individual)	
Residence Address	Tax Identification No. (if applicable)	<input type="checkbox"/> Managing Member <input type="checkbox"/> 5% or greater voting interest <input type="checkbox"/> 5% or greater membership interest
City and State	Zip Code	
Telephone No.	Date of Birth	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE)

STATE OF OHIO, TRUMBULL COUNTY ss,

I, Bruce S. E. Brewster being first duly sworn, according to law, deposes and says that he is (Title) President of the The Hub Hot Dog Shop, LLC business duly authorized by law to do business in the State of Ohio, and that the statements made in the foregoing affidavit are true.

(Signature) [Signature] (Print Name and Title) PRESIDENT

Sworn to and subscribed in my presence this 26th day of January, 2012



MARYANN L. McELFRESH
 Notary Public, State of Ohio
 My Commission Expires
 March 1, 2012

[Signature] (Notary Public) 1-23-01-2012 (Notary Expiration)

OHIO DIV. LIQUOR CONTROL
 LICENSING SECTION RM 1-18
 2012 JAN 30 11:18

RITA



February 2012
Bazetta Police Department Activity
Published Date: 3/2/2012

Activity	Total
Calls for Service	443
Incident Reports Filed	122
Traffic Crash Investigations	13
Number of Persons Arrested	27
Traffic Offenses	63
Traffic Citations Issued	58
Vehicle Miles Traveled	10,439.00
Office Contacts	316

* Numbers are subject to change due to report status and other circumstances

Bazetta Township

3372 State Route 5, Cortland, Ohio 44410

Ph # 330-637-8816

Fax 330-637-4588

www.bazettatwp.org

---Business Use Certification---

*** Note that before any occupancy or change of occupancy in a business occurs, application shall be made to the Bazetta Township Zoning Inspector for a Business Use Certification, which will include the Bazetta Township Fire Department. ***

Application Type (check all that apply)

- New use in a new building Continued use in existing building before 4/1/2012 (no fees apply)
- New use in an existing building
- Change of use in an existing building
- Change of occupant in an existing building

Occupant/Applicant Information

Applicant Name: _____

Business Name: _____

Business Address: _____ Suite# _____

Telephone # _____ Fax # _____

E-mail: _____

Business Owner: _____

Business Information

Description of business use: _____

Square footage of office/leased space: _____

Number of full-time employees: _____ Number of part-time employees: _____

Building Owner (if different): _____

Building Owner Address: _____

Owner Telephone Number: _____

Site Information

Please answer each of the following questions, if any answer is yes, a plan review may be required.

- Will there be any new signs? YES NO if yes, a sign permit is required.
- Will there be changes to any existing signs? YES NO if yes, a sign permit is required.
- Will there be any changes to the landscaping? YES NO if yes may require plan review.
- Will there be any changes to the parking area? YES NO if yes, requires plan review.
- Will there be any changes to the building exterior? YES NO if yes may require plan review.
- Will there be any other site changes? YES NO if yes may require plan review.

Days and hours of operation:

Mon. ___ to ___ Tue. ___ to ___ Wed. ___ to ___ Thur. ___ to ___ Fri. ___ to ___ Sat. ___ to ___ Sun. ___ to ___

*New businesses are reminded that all signs and banners must meet current Zoning Resolution requirements.

Applicant Certification- By initialing, the applicant has read, understands, and agrees to the following:

____ 1. **Right of Revocation.** It is understood and agreed to by this applicant that any error, omission, misstatement, misrepresentation of material fact, with or without intent, such as might and/or would cause a refusal of this application, or any material alteration made subsequent to the issuance of a Zoning Permit without required approval, shall constitute sufficient grounds for the revocation of this certificate, thus making this certification null and void.

____ 2. The applicant shall allow the Zoning Inspector or Fire Department access to the property for on-site inspection(s).

____ 3. There may be deed restrictions on the property that differ from, and are more restrictive than the Bazetta Township Zoning Resolution. Please check your deed to make sure that any proposed project meets any restrictions that may be in effect (also all ORC 5589.33 regulations regarding advertising on public highways apply).

By signing below, the applicant is certifying that all requirements have been met:

Applicants Signature: _____ Date: _____

Fee: (make check payable to Bazetta Township) New Business Certificate = \$25.00

Office Use Only (Determination)

Zoning District---- R-1 R-2 RA C-1 C-2 C-3 I(Industrial) PUD Non-Conforming

Certificate # _____ Business Use Cert. Approved Approved/Conditional Denied

Fee: _____ Receipt # _____ Zoning Permit #(if applicable) _____ (Attach notes for reason of denial)

Fire Department Signature _____ Date _____

Zoning Inspector Signature _____ Date _____

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: March 20, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

090-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

091-12 To approve the following transfers.

*\$1,000 from 05-A-05 (Cemetery: Other Improvement of Sites) to 05-A-08 (Cemetery: Tools & Equipment)
\$5,000 from 01-A-27 (General: Transfers) to 01-F-05 (General: Park Tools & Equipment)*

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

092-12 To approve the expenditure of \$4,549 for a new mower from Bortnick Tractor, to be paid from the Cemetery Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

093-12 To approve the expenditure of \$4,675 for a new mower from Bortnick Tractor, to be paid from the Park portion of the General Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

094-12 To award the bid for Spring Clean-Up to Sunburst Environmental Services, the low bidder at \$648 per load.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke said to make sure Sunburst is informed right away
- Trustee Urchek asked what the date for Spring Clean-Up will be
 - Road Superintendent Parke said it will be May 5

095-12 To accept a donation of \$4,000 from Mark Thomas Ford for the purpose of constructing a pavilion/ampitheater in Bazetta Township Park.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke said the Tribune Chronicle had interviewed the parties involved and there should be a story about this donation

096-12 To approve the attached §505.86 Resolution #2 (Resolution Declaring Property to be Insecure/Structurally Defective – Ordering Abatement).

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis said 097-12 is for annual fire reporting systems

097-12 To approve the expenditure of \$735 for Annual FH Support Contract Renewal with Affiliated Computer Services, to be paid from the Fire Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis said 098-12 is for heart monitors

098-12 To approve the expenditure of \$3,267.96 for Annual Maintenance Agreement with Physio-Control, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

099-12 To approve the attached *IT Services Cooperative Agency Use Agreement* with Liberty Township.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

100-12 To approve the attached *IT Services Cooperative Agency Use Agreement* with Hartford Township.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked if IT Specialist Davis is taking on more than he can handle
 - Trustee Parke said he and IT Specialist Davis had already spoken about this and, while Liberty will be a big job, he is comfortable right now

101-12 To conduct a Special Election on August 7, 2012 and authorize the payment of any expenses incurred by the Trumbull County Board of Elections for the election.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Consensus among the Trustees was to go for the smaller 4 mill replacement levy

102-12 To declare it necessary to levy a tax in excess of the ten mill limitation, specifically to replace of a series of continuous Police Department Levies totaling 5 mills with a single Police Department Levy of 4 mills on the August 7, 2012 ballot.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

103-12 To recess into Executive Session at 9:08am to discuss the purchase of property, per ORC 121.22(G).

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


104-12 To reconvene from Executive Session at 9:33am with no action taken.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

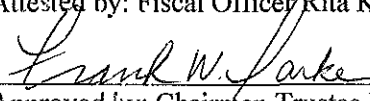
- Trustee Parke complimented Fiscal Officer Drew on the report she prepared for financing the new combined services building
- Trustee Urchek said it was a very understandable piece of work
- Zoning Inspector Mills had two items to address
 - Business Use Certification
 - Showed Trustees the package that will be going out to local businesses
 - Will hand deliver these to make sure every business gets a copy
 - Will put return postage on them at total cost of about \$75
 - Demolition permit for church property
 - Waived the fee because the property owner is a church and not because of any previous agricultural usage
- Road Superintendent Parke discussed the Geauga Trumbull Scrap Tire Grant
 - Resident can begin dropping tires at Road Department now
 - Limit of 8 tires per resident
- Trustee Parke asked if there is anything the township can do to get house numbers up on houses that do not have them, based on a recent call where EMS went to the wrong house due to a lack of a number
 - Zoning Inspector Mills said the following
 - This is included in the property maintenance code that he is working on
 - If the township adopts the code, then residents would be required to have one
 - Chief Lewis said he will look at the report and make a recommendation to the resident

105-12 To adjourn the meeting at 9:43am.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


Attested by: Fiscal Officer Rita K. Drew

Dated: 03-28-12


Approved by: Chairman Trustee Frank Parke

Dated: 04-3-12

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 03/19/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
17023	80.24	VW17023	AT&T Mobility	Service
17024	9971.52	VW17024	Anthem Blue Cross Blue Shield	Insurance
17025	382.40	VW17025	Advance Auto Parts	Supplies - Road/Police
17026	35.00	VW17026	Association of Public Treasurers	Membership
17027	503.10	VW17027	BE SOLUTIONS	Claims Run
17028	78.00	VW17028	Blackwater Water Rescue	Equipment
17029	10000.00	VW17029	Baker Bednar Snyder & Associates Inc.	Services
17030	1163.70	VW17030	Cold Spring Granite Company	Pre-Assembled Columbarium
17031	124.50	VW17031	Cross Radio Service	Service
17032	6625.00	VW17032	Cernica Engineering, Inc.	Soil Borings
17033	300.00	VW17033	City of Cortland	2012 Easter Egg Hunt
17034	1184.39	VW17034	Delta Dental	Insurance
17035	861.50	VW17035	D&T P.M. & Truck Repairs LLC	Service
17036	303.13	VW17036	Dominion East Ohio	Service
17037	152.68	VW17037	GreatAmerican Leasing Corp.	Copier Rental
17038	95.89	VW17038	Lowe's Business Acct/GEGRB	Supplies - Road
17039	745.15	VW17039	Ohio Edison	Service
17040	958.18	VW17040	Ohio Edison	Service
17041	193.50	VW17041	OFESF	Tuition
17042	301.64	VW17042	Orwell Natural Gas	Service
17043	47.00	VW17043	Pitney Bowes	Postage Meter Contract
17044	207.99	VW17044	Purchase Power	Postage
17045	1800.00	VW17045	Professional Service Industries, Inc.	Environmental Study
17046	243.60	VW17046	Standard Insurance Company RD	Insurance
17047	252.91	VW17047	Staples Advantage	Supplies - Zoning/Admin
17048	100.00	VW17048	Service 1	Service/Supplies
17049	80.00	VW17049	Trumbull Township Association	March Meeting
17050	9075.69	VW17050	Trumbull County Treasurer	9-1-1 Service
17051	56.33	VW17051	Valley Office Solutions	Service
17052	33.24	VW17052	Wheeled Coach Industries, Inc.	Supplies
17053	322.54	VW17053	Walmart Business/GEGRB	Supplies
17054	40.00	VW17054	Youngstown Regional Chamber	Member Registration
46318.82		Total Amount of Pending Warrants		

§505.86 - Resolution # 2

RESOLUTION DECLARING PROPERTY TO BE INSECURE/STRUCTURALLY DEFECTIVE - ORDERING ABATEMENT

RESOLUTION No. 096-12

BE IT RESOLVED, that the structure(s) located on the following premise(s), being previously inspected and declared **insecure, unsafe, and structurally defective** by the Fire Chief and/or Building Inspector and **unfit for human habitation** by the Health Department; be and are hereby are declared **insecure, unsafe, structurally defective and unfit for human habitation** and is (are) ordered removed;

BE IT FURTHER RESOLVED, that notice of this Board's intention to remove said structure(s) be given in accordance with **Section 505.86 (B) O.R.C.**

[List property, address, auditor's parcel no.]

4384 Durst Clagg Rd., Cortland, Ohio, 44410

Parcel # 31-024150

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this _____ day of _____, 2012, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and _____ Township, (hereinafter "Cooperative Agency User") whose address is _____, Ohio,

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the _____ day of _____ 2012 and continuing thereafter for a period of one year terminating at the close of business the _____ day of _____, 2013. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provide will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at it's sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ _____, per hour, and for all services provided outside normal business hours, an hourly rate of \$ _____, per hour.,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

The first part of the document discusses the importance of maintaining accurate records of all transactions. This includes not only sales and purchases but also any other financial activities that may occur during the course of the business.

It is essential to ensure that all records are kept in a clear and organized manner, so that they can be easily accessed and reviewed at any time. This will help to ensure that the business is always up-to-date on its financial position and can make informed decisions based on the data.

In addition, it is important to regularly review the records to identify any trends or patterns that may be emerging. This will allow the business to anticipate future needs and adjust its operations accordingly.

Finally, it is crucial to ensure that all records are protected from loss or theft. This can be done by keeping records in a secure location and using appropriate backup procedures.

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: April 3, 2012 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

106-12 To accept the minutes from the following Meetings.

March 6 Regular & March 20 Regular

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

107-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked for an explanation of #108-12
 - Road Superintendent Parke replied as follows
 - Some money had been spent from 03-A-04 for emergency tire repairs
 - This money had been appropriated for the purchase of a new truck in the future
 - Need to move some money to ensure there is enough for that purchase

108-12 To authorize the Fiscal Officer to transfer \$4,000 from 03-B-02 (Gas Tax: Material) to 03-A-04 (Gas Tax: Tools & Equipment).

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

109-12 To recess into Executive Session at 7:02pm to discuss the purchase of property, per ORC 121.22(G).

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

110-12 To reconvene from Executive Session at 7:38pm with no action taken.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

111-12 To rescind Board Resolution and #101-12 and #102-12.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Abstain

112-12 To authorize an expenditure not to exceed \$6,625 to Cernica Engineering for soil borings, to be paid from the Fire Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

113-12 To accept the resignation of Lynn Smith, effective April 6, 2012.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Reminder from Trumbull County Health Department about their March 12, 2012 Annual Meeting
- Confirmation from Ohio Edison of a Change of Electric Supplier
- Information from Youngstown State University regarding their Summer Internships
- Announcement from Trumbull County Engineer regarding a meeting on March 28 to discuss a Road Use Maintenance Agreement (RUMA)
- Notification from Department of Commerce regarding Permit #4035200
- Invitation from Trumbull County Engineer to schedule an individual meeting to discuss “opportunities and ways that we can collaborate and serve the public”
- Invitation from Youngstown Warren Regional Chamber to attend their 2012 Annual Meeting and Luncheon
- Resubmission of letter and RUMA from Trumbull County Engineer
- Notification from U.S. Census Bureau that the 2012 Census of Governments has begun
- Invitation from Trumbull County Engineer to attend the Annual Township Dinner Meeting
- Resignation from Lynn Smith
- Notification from Geauga-Trumbull Solid Waste Management District that the township has been funded \$1,832 for the Scrap Tire Collection Program
- Notification from Trumbull County Prosecuting Attorney’s Office that combining 3 or more levies would be contrary to law
- Announcement from Trumbull County One Stop about their Free NEO Healthcare Career Informational Workshop
- Copy of letter from Delphi Automotive Systems LLC Ohio EPA requesting modification of a permit
- 2010 Generalized Land Use Base Map from Eastgate Regional Council of Governments for Trustee review and comment
- Notification from the Trumbull County Commissioners that they tabled a Petition for Annexation of Land located in Bazetta Township Owned by City of Cortland
- Judgment Entry from the Common Pleas Court regarding an allegations against the Trumbull County Health Department

Administration:

- Nothing to report

Police Department:

- Chief Miller said the following
 - Det. Sofchek and Sgt. Hovis have met with residents to form a block watch in the Johnson Plank area
 - There will be 8 signs placed in that area
 - If anyone else would like to start a block watch in their area, contact Det. Sofchek
- Trustee Parke asked if the block watches were being done by street
 - Chief Miller replied that they are being done by sections because the department believes that would be more effective
- Det. Sofchek said residents from Durst Clagg and Bazetta Roads were at that meeting and are working to set up a block watch for those areas
- Trustee Urchek suggested that residents set up field cameras to key an eye on the properties
 - Det. Sofchek said these have been stolen, too

Road Department:

114-12 To approve the expenditure of \$24,975.00 for upgrades to the Cemetery Chapel and Maintenance Building by Arnal Construction, to be paid from the Cemetery Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- Chief Lewis had 4 expenditures that he would like approved
 - Air cards for the laptops that are being installed in Fire Department vehicles
 - Mounting brackets for the laptops that are being installed in Fire Department vehicles
 - Turnout gear for all of the part-timers and volunteers
 - Received a grant to buy gear for full-timers last year

115-12 To approve the expenditure of \$5,258.25 for a Sierra Wireless AirLink GX400 from Independence Communications, to be paid from the Fire Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

116-12 To approve the expenditure of \$2,328.55 for vehicle mounts from Mobile Mounts, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

117-12 To approve the expenditure not to exceed \$1,700 for badges for part-time and volunteer firefighters from Red Diamond Uniforms, to be paid from the Fire Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

118-12 To approve the expenditure not to exceed \$2,500 for helmets, gloves, and boots for part-time and volunteer firefighters from Finley Fire Equipment, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Parks & Recreation Board Chairman Belcher reported the following
 - In the middle of planning for the 2nd annual fund raiser
 - Have several sponsors this year - BJ Alan, Subway, AFLAC, Sunburst, et. al.
 - Will be starting on the walking trail soon, weather permitting
 - Mark Thomas Ford donated \$4000 to build a new pavilion/ampitheater, which will be started as soon as all permits are completed and weather permitting
- Trustee Urchek asked where the pavilion will go
 - Chairman Belcher replied that it will go between the restrooms and small shelter at the bottom of the hill
- Trustee Urchek asked about the new roadway into the park
 - Chairman Belcher said Trustee Parke has been working on this
 - Trustee Parke said he is trying to get someone to donate to get that project done
- Trustee Parke said the Easter Egg Hunt went very well
- Chairman Belcher thanked the Fire and Police Departments for helping out that day

Zoning Inspector:

- Zoning Inspector Mills reported the following
 - Asked if the copy of letter from Delphi dealt with flood ponds
 - Trustee Parke replied that he did not know
 - Fiscal Officer Drew said she could provide them with a copy of the letter
 - Suggested the trustees should get more involved with this if the letter is about flood ponds
 - Attended a video conference with the Ohio Attorney General (AG)
 - The AG's office is working on a \$110,000,000 settlement regarding mortgages
 - Part of the money is going into a fund for demolitions in Trumbull County
 - Looks like it will be a 1:1 match
 - Anticipated this will start in June
 - Will hold off on demolitions to see if the township can get some grant money
 - Wants to start the mowing schedule back up on last year's nuisance properties
 - Efforts worked last year because two of the properties sold and the township will be receiving money for the liens that were placed on the properties last year
 - Business use certificates will be going out next week
 - Demolition of the house Johnson Plank is almost complete
 - Took longer because of asbestos which had to be professionally removed
 - The cost of asbestos removal will be placed as a lien on the property
 - Found a beehive on the property
 - Had a gentleman come out and save the hive, so the township did not have to pay for removal
 - Received letter from Atty. Finamore regarding the establishment of a maintenance code
 - Suggested a meeting between Trustees, Zoning Commission, and Judge Campbell
 - Confirmed that there will soon be a joint meeting with the two Zoning Board and Atty. Finamore to discuss the proper function of both groups
- Trustee Parke asked if nuisance abatement should be bid out again
 - Zoning Inspector Mills said it should be
- Trustee Urchek asked what we were paying last year
 - Zoning Inspector Mills said that, after the initial clean-up, it was about \$50 per occurrence

- Trustee Parke thought this should be submitted for a rebid
 - Zoning Inspector Mills said he does have to redo the paperwork after one year on a nuisance property, so he will begin the process of bringing these properties to the Trustees
- Trustee Parke asked if Zoning Inspector Mills will be setting up the meeting between the Zoning Boards and Judge Campbell
 - Zoning Inspector Mills said he would

119-12 To solicit bids for Nuisance Abatement Services for 2012.

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb reported that the Commission's next meeting is tomorrow night at 7pm at the Administration Building and that the meeting will be open to the public

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Chief Lewis reported the following
 - Received two e-mails regarding our medical insurance
 - Was going to be a 7.9% increase
 - Got it down to a 1.9% increase
 - New rates will be effective May 1

Asked to be placed on the Agenda:

- None

Public Comment:

- Doug Preston of Knapp Drive had an issue with his street
 - Was built in 1994 and was fine until the road was repaved
 - Faving the raised end of cul-de-sac
 - When it rains, all the water comes into his driveway instead of going into the catch basin
 - Has ruined his approach
- Road Superintendent Parke, Trustee Hovis, and Trustee Parke said they would come over and look it to see what can be done
- Tony Santell and John Lubianetzki of Tall Oaks had an issue with a neighbor's swimming pool
 - Pool is not in the right spot and has become a mosquito breeding ground
- Zoning Inspector Mills said the following
 - He has sent letters about it
 - He can contact the Trumbull County Health Department about it
 - This is where the property maintenance code would come in because zoning could enforce fixing the drainage problem
 - It is not within his purview as the zoning inspector, but he will send them a letter and will contact the Health Department about it
 - Unfortunately, they will not get a quick reaction from them

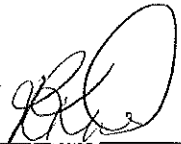
- Chief Lewis reported that the township is on Facebook
 - Residents should “like” the township so you can get more info
 - The township is going to start tweeting to get more information out to the public

120-12 To adjourn the meeting at 8:14pm.

Motion: Trustee Urchek

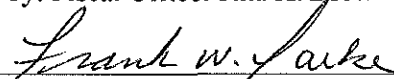
Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 4-25-12



Approved by: Chairman Trustee Frank Parke

Dated: 4-27-12

PENDING WARRANT REPORT
Bazetta Township (2012)

Date: 04/03/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
17162	87.64	VN17162	Automotive Distributors	PAYMENT
17163	800.00	VN17163	Attorney Mark Finamore	PAYMENT
17165	136.49	VN17165	Arrowhead Transport Co.	PAYMENT
17166	131.80	VN17166	Armstrong Medical Industries	PAYMENT
17167	735.00	VN17167	ACS Firehouse, Software	PAYMENT
17168	69.00	VN17168	Buckeye Bulk, Inc.	PAYMENT
17169	2293.92	VN17169	BE SOLUTIONS	PAYMENT
17170	114.27	VN17170	Bortnick's Tractor Sales	PAYMENT
17171	420.00	VN17171	BE SOLUTIONS	PAYMENT
17172	9224.00	VN17172	Bortnick Tractor Sales	PAYMENT
17173	4.94	VN17173	Cope Equipment, Inc.	PAYMENT
17174	85.02	VN17174	City of Warren, Utility Services	PAYMENT
17175	249.00	VN17175	D&B Cleaners	PAYMENT
17176	7900.00	VN17176	Environmental Protection Services	PAYMENT
17177	244.53	VN17177	FIA Business Card	PAYMENT
17178	439.99	VN17178	Graybar Financial Services	PAYMENT
17179	153.43	VN17179	Hanley Print & Promotions	PAYMENT
17180	482.25	VN17180	King Bros. Feed & Supply, Inc.	PAYMENT
17181	672.00	VN17181	Ohio Billing, Inc.	PAYMENT
17182	879.47	VN17182	Ohio Edison	PAYMENT
17183	752.39	VN17183	PAUL W. KOVIS	PAYMENT
17184	652.00	VN17184	Penn Care Medical Products	PAYMENT
17185	3267.96	VN17185	Physio-Control, Inc.	PAYMENT
17186	1175.00	VN17186	Red Diamond Uniform & Police Supply	PAYMENT
17187	178.50	VN17187	Sunburst Environmental Service, Inc.	PAYMENT
17188	229.00	VN17188	Shepp Electric Company	PAYMENT
17189	130.19	VN17189	Staples Business Advantage	PAYMENT
17190	250.00	VN17190	Stanwade Metal Products	PAYMENT
17191	862.09	VN17191	Tri-County Asphalt	PAYMENT
17192	151.87	VN17192	Trumbull County Water & Sewer Acct. Dept	PAYMENT
17193	4700.00	VN17193	Teamsters Local 377	PAYMENT
17194	460.30	VN17194	THE HUNTINGTON NATIONAL BANK	PAYMENT
17195	929.89	VN17195	Time Warner Cable - Northeast	PAYMENT
17196	75.00	VN17196	Trumbull County Fire Chiefs Association	PAYMENT
17197	660.56	VN17197	Tactan Benefit Services	PAYMENT
17198	25.00	VN17198	Trumbull County Firefighters Association	PAYMENT
17199	107.00	VN17199	Treasurer, State of Ohio	PAYMENT
17200	320.03	VN17200	Vision Service Plan	PAYMENT
=====				
	39449.72		Total Amount of Pending Warrants	

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 17, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:01am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

- Zoning Inspector Mills opened 1 bid from Cody's Lawn Service
 - Pricing is \$25 per hour for all work, except brush hogging and tractor work at \$45 per hour

121-12 To award the bid for all 2012 Nuisance Abatement to Cody's Lawn Service, the low bidder.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Zoning Inspector Mills said the following
 - He is still pursuing the volunteer mowing program through the Trumbull County Land Bank
 - If Bazetta is granted volunteers, Cody's Lawn Service will stop mowing

122-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

123-12 To authorize the Fiscal Officer to make the following transfers.

*\$25,000 from General (01) to Cemetery (05)
\$15,000 from General (01) to Zoning (13)*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

124-12 To authorize the Fiscal Officer to make the following Supplemental Appropriations.

*\$1,224.34 to 30-A-05 (OPWC Projects: Township Portion)
\$10,109.76 to 15-A-01A (General Bond Note Retirement: Police Equipment Principal)
\$2,291.98 to 15-A-04A (General Bond Note Retirement: Police Equipment Interest)*

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

125-12 To approve the expenditure of \$1,224.34 for the Local Transportation Improvement Program Grant (PY10-CFV25), to be paid from the OPWC Projects Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked if these prices were comparable to other cemeteries
 - Road Superintendent Parke replied with the following
 - Prices are right down the middle with All Souls Cemetery
 - Called some other cemeteries that have significantly higher prices
 - Our prices will be even cheaper during the pre-construction sale

126-12 To approve the attached *Bazetta Township Columbarium Pricing Chart*, effective immediately.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

127-12 To authorize Chief Miller and Fiscal Officer Drew to sell a 2003 Ford Crown Victoria with police package on eBay, with a reserve of \$3000.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Zoning Inspector Mills asked for the following
 - To add a resolution for nuisance abatement
 - To have Trustee Urchek correct the letter that he is sending to the mobile home park
- Zoning Inspector Mills reported the following
 - 2106 Howland Wilson had a fence and safety cover from an in-ground removed
 - Contacted Atty. Finamore about this property
 - Property is in foreclosure
 - Bank will not do anything unless there is a complaint filed
 - There have been reports of kids playing around the pool
 - Unsure of how to proceed, but is looking at possible options
 - Trustee Hovis suggested that this may be a Health Department issue
 - Construction of the church on Bazetta Road & Route 305 is about to begin
 - There are several issues from Trumbull County that must be addressed first
 - Church would like to be able to put down gravel before they put in a paved driveway
 - Trustee Hovis suggested telling them to wait 6 months
 - Wants to get Cody's Lawn Service started today on a couple of properties from last year
 - Trustee Hovis said there is a realty company that is having their properties mowed once every six weeks and suggested that Zoning Inspector Mills check on this before sending Cody's Lawn Service in to mow
 - Has contacted two realtors, who said they were paying someone to mow
 - Knows that the properties were never mowed
- Fiscal Officer Drew said the township just received roughly \$6,000 back from the liens
- Chief Miller said he would like to hire Justin O'Rourke as a part-time patrolman

128-12 To conditionally hire Justin O'Rourke as a part-time patrolman, at a rate of \$11.25 per hour, pending negative background check and pre-employment drug screen results.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller presented the attached letter to the Trustees requesting a change of department liaison
 - Trustee Parke said the only option would be for him to take the Police Department and Trustee Urchek to take the Fire Department
 - Trustee Urchek said he would like to discuss this further with the Police Department
- Chief Miller said he would like to take action on this today
 - Trustee Urchek said he has had no communication with Chief Miller for more than a month
- Chief Miller said he would just like to make the switch and move on
 - Trustee Hovis said he could be the liaison to the Police Department, but he could not be involved in anything directly involving Sgt. Hovis per an Ethics Committee Report
 - Trustee Parke said he would like to explain this change to Chief Lewis

129-12 To establish the following Trustee/Department Liaisons for the remainder of Fiscal Year 2012.

Fire Department Trustee Urchek

Police Department Trustee Parke

Road Department Trustee Hovis

Zoning Trustee Hovis

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Abstain

- Trustee Parke noted that Zoning Inspector Mills motion had not been dealt with yet
 - Trustee Hovis replied that Zoning Inspector Mills will need to watch the property
 - Zoning Inspector Mills said he would send a letter and if the property gets mowed, then he will not proceed to the Resolution #2

130-12 To approve the attached §505.87 Resolution #1.

Motion: Trustee Urchek

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke reported the following
 - The power line is now installed in Hillside Cemetery
 - Thanked Fiscal Officer Drew for helping with the columbarium pricing packet
 - Columbarium will be delivered the week of May 14
 - Has already had interest in purchasing niches
- Road Superintendent Parke discussed his 5 year plan for road paving
 - Would like to discuss getting a commitment from the General Fund for how much he could rely on each year for funding paving projects
 - Does not mind getting a loan for road paving projects, but does not want the loan to exceed the amount that the current 5 year levy will generate
- Trustee Hovis said he has presented an idea to the Trustees about road paving

- o Trustee Parke said he has discussed Trustee Hovis' idea with Ohio Public Works Commission (OPWC) and the township can get a 0% loan for the roughly \$350,000 needed, but the township could lose any grant funding by taking the loan
- o Road Superintendent Parke said he does not need an answer today
- Chief Miller discussed changes to the random drug testing protocols
 - o Fiscal Officer Drew had informed him that Health Index will no longer come to us for the testing unless we are testing at least 6 employees
 - o Need to be sure we are scheduling testing when employees are on duty
 - o Fiscal Officer Drew noted that testing can only be done between 8am and 5pm, except in cases of emergency
- Trustee Hovis suggested that OT Specialist Davis put number of police stops and EMS calls per week on the electronic sign
 - o Chief Miller thought this was a good idea
 - o Trustees Parke and Urchek had no issue doing that
 - o Chief Miller said he will get last month's numbers to IT Specialist Davis
 - o Trustee Hovis said he will talk to Chief Lewis about getting numbers to IT Specialist Davis
 - o Chief Miller said he spoke about this with Chief Lewis and he thought it was a good idea
- Trustee Parke asked who would be working Clean-Up Day
 - o Road Superintendent Parke said Assistant Road Superintendent Tempesta will be
- Trustee Hovis asked if he needed any community service people
 - o Road Superintendent Parke said if anyone wants to volunteer, send them his way

131-12 To recess into Executive Session at 9:27am to discuss the purchase of property, per ORC 121.22(G).

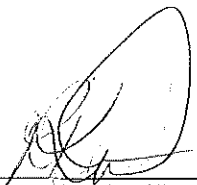
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

132-12 To reconvene from Executive Session at 10:18am with no action taken.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

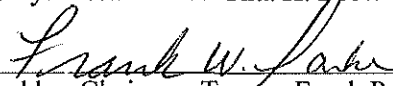
133-12 To adjourn the meeting at 10:19am.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 4-25-12



 Approved by: Chairman Trustee Frank Parke

Dated: 4-27-12

Cody's Lawn Service, LLC



Professional – Clean – Affordable

Free Estimates
**** Insured ****

952 Wilson Sharpville rd.
Cortland, Ohio 44410

Cody Boatright
330-766-3676

Property: Bazetta Township
Address: 3372 State Route 5, Cortland, OH 44410
Date: 4-10-12
Contact: Michael D. Mills – Bazetta Township Zoning Inspector

Cody's Lawn Service, LLC has provided the following proposal.

It is understood that Bazetta Township desires the following:

1. All properties are brought to a well-maintained appearance.
2. This includes brush hogging as needed.
3. Remove grass clippings off site from first clean up, and as needed thereafter.
4. String trimming around house and structures.
5. Blowing off drives, sidewalks and roads as needed.
6. Mowing on a weekly basis until further notice by Bazetta Township.
7. Debris/garbage removal as requested by Bazetta Township.
8. Further requests by Bazetta Township may be submitted.

Cost:

- Brush hogging and tractor work is \$45/hour with a \$100.00 minimum.
- Debris/garbage removal is \$25/man hour to load plus \$125/ton of debris/garbage taken to dump site in Warren.
- Labor rate is \$25/ man-hour, includes, but not limited to: mowing, string trimming, and blowing off debris.

We are insured.

Please feel free to contact me at 330-766-3676, if you have any questions, or if there is anything else you need bid on.

Thank you for the opportunity.

Cody Boatright

Cody Boatright
Owner

Bazetta Township Columbarium Pricing Sheet

	FRONT SIDE (FACING WEST)
TOP ROW	\$1600 for Bazetta Residents \$1700 for Non-Residents
MIDDLE ROW	\$1500 for Bazetta Residents \$1600 for Non-Residents
BOTTOM ROW	\$1400 for Bazetta Residents \$1500 for Non-Residents

	BACK SIDE (FACING EAST)
TOP ROW	\$1500 for Bazetta Residents \$1600 for Non-Residents
MIDDLE ROW	\$1400 for Bazetta Residents \$1500 for Non-Residents
BOTTOM ROW	\$1300 for Bazetta Residents \$1400 for Non-Residents

Pricing includes the following for Single Internment:

- Ownership of & Deed to Niche Space
- Opening & Closing Fees
- Recording Fees
- Bronze Plaque with Raised Letters

Pricing excludes the following:

- Double Internment pricing is an additional \$200
- Special Emblem pricing is subject to availability

All spaces must be paid in full. No payment plans will be offered.

PRE-CONSTRUCTION PRICING IS \$200 OFF

Valid until May 18, 2012

BAZETTA TOWNSHIP POLICE DEPARTMENT

2671 McCleary-Jacoby Rd. Cortland, Ohio 44410, 330- 638-5503, Fax 330- 638-9927



Thomas L. Miller, Chief of Police

Sgt. Michael J. Hovis

Sgt. Christopher G. Herlinger

April 17, 2012

Bazetta Township Board of Trustees,

Subject, Department Liaison Assignment

I am requesting the Bazetta Township Board of Trustees, effective immediately, assign the police department a new Trustee Dept. Liaison. This is in no way displaying disrespect for our present liaison. This request comes after long consideration, and input from officers with in my department. I feel at this time for the betterment of the police dept. and the Unity of Command structure within the dept., and the below listed reasons, why as Chief of Police, I am requesting a liaison change.

- 1.) An open sexual harassment case, pending on current liaison.
- 2.) Department decisions, being made without the Department head, or Department Supervisors knowledge. This creates confusion within the department.
- 3.) A feeling of confusion among police dept. personnel, regarding the dept. policies and procedures on the Chain Of Command Structure.
- 4.) An apparent Lack of trusted confidence from our liaison, and a lack of confidence from police employees on how our liaison represents the police in the public eye.

I sincerely hope the Bazetta Township Board of Trustees will act on my request in a professional and expedient matter.

Sincerely,

Thomas L. Miller

Chief of Police

Bazetta Township Police Dept.

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Urchek, seconded by Trustee Hovis, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

2003 Crown Victoria with police package (\$3000 Reserve)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Mr. Hovis	<u> ✓ </u>	yes	<u> </u>	no
Mr. Parke	<u> ✓ </u>	yes	<u> </u>	no
Mr. Urchek	<u> ✓ </u>	yes	<u> </u>	no

RESOLUTION No. 130-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

2886 BEAVER TRAIL, Cortland, Oh. 44410
Parcel # 33-076104

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

PENDING WARRANT REPORT
Bazetta Township (2012)

Date: 04/17/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11	52.49	V - 11	Deluxe for Business	Supplies
17201	350.20	VW17201	Advance Auto Parts	Supplies - Pk/Cem/Pol/Fire
17202	5477.46	VW17202	Ainsley Oil Company	Gasoline/Diesel
17203	2454.78	VW17203	BE SOLUTIONS	Claims Run
17204	875.00	VW17204	Brian Taylor	Annual Clothing Allowance
17205	161.52	VW17205	Broadvox GOI LLC	Service
17206	5654.80	VW17206	Cold Spring Granite Company	Supplies
17207	67.28	VW17207	Carine and Company	Supplies - Cemetery
17208	25.00	VW17208	Curtis Lonsbrough	April 4, 2012 Qtrly Mtg - Zoning Coma Bd
17209	13.98	VW17209	Carter Lumber	Supplies - Road
17210	875.00	VW17210	David A. Walter	Annual Clothing Allowance
17211	875.00	VW17211	Dennis K. Lewis	Annual Clothing Allowance
17212	171.49	VW17212	Dominion East Ohio	Service
17213	719.39	VW17213	EMCH Spring Service, Inc.	Supplies
17214	803.32	VW17214	Finley Fire Equipment	Supplies
17215	126.68	VW17215	GreatAmerica Leasing Corp.	Copier Rental
17216	875.00	VW17216	Gary W. Walters	Annual Clothing Allowance
17217	138.76	VW17217	Handyman Supply Inc.	Supplies b
17218	15.42	VW17218	Kowland Springs Water Company, Inc.	Service
17219	25.00	VW17219	Howard Wetzel	April 4, 2012 Qtrly Mtg - Zoning Comm Bd
17220	238.50	VW17220	King Bros. Feed and Supply	Supplies - Cemetery
17221	266.23	VW17221	Lightle Enterprises of Ohio, LLC	Supplies - Road
17222	202.57	VW17222	Lowe's Business Acct/GECRB	Supplies - Cemetery
17223	375.00	VW17223	Lisa N. Robertson	Service - Police
17224	414.01	VW17224	Mark Thomas Ford	Service - Fire
17225	295.96	VW17225	Michael Mannella	Health Care Opt Out - March & April
17226	875.00	VW17226	Mike J. Smith	Annual Clothing Allowance
17227	875.00	VW17227	Michael Mannella	Annual Clothing Allowance
17228	72.39	VW17228	Orwell Natural Gas	Service - Fire
17229	50.00	VW17229	Ohio Association of Public Treasurers	2012 Membership Dues
17230	58.62	VW17230	NAPA Auto Parts	Supplies - Pk/Pol/Fire
17231	47.00	VW17231	Pitney Bowes	Postage Mater Contract
17232	41.00	VW17232	Proforma	Supplies
17233	875.00	VW17233	Robert A. Wasser	Annual Clothing Allowance
17234	61.80	VW17234	Respiratory Care Partners	Supplies
17235	25.00	VW17235	Rita Benoit	April 4, 2012 Qtrly Mtg - Zoning Comm Bd
17236	249.00	VW17236	Shepp Electric Co., Inc.	Service
17237	1631.05	VW17237	Southeastern Emergency Equipment	Supplies - Fire
17238	136.74	VW17238	Trumbull County Water & Sewer Acct. Dept	Service - Pol/Fire
17239	30.00	VW17239	Trumbull Township Association	April Mtg (2 Attendees)
17240	875.00	VW17240	Thomas S. Rink	Annual Clothing Allowance
17241	3025.23	VW17241	Trumbull County Treasurer	9-1-1 Service April
17242	94.16	VW17242	Terminix Processing Center	Service - Police
17243	100.00	VW17243	Treasurer, State of Ohio	Registration
17244	210.06	VW17244	Time Warner Cable-Northeast	Service
17245	25.00	VW17245	Theodore Webb	April 4, 2012 Qtrly Mtg - Zoning Comm Bd
17246	427.89	VW17246	The Tribunes Chronicle	Ad - Zoning
17247	72.00	VW17247	UFMC Horizon	Supplies
17248	254.65	VW17248	Warren Fire Equipment, Inc.	Service
17249	71.00	VW17249	Walmart Business/GECRB	Supplies - Police
17250	25.00	VW17250	Walter Maycher	April 4, 2012 Qtrly Mtg - Zoning Comm Bd
17251	1175.00	VW17251	Red Diamond Uniform & Police Supply	Supplies
=====				
	33932.43		Total Amount of Pending Warrants	

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: May 1, 2012 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:02pm.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

137-12 To accept the minutes from the following Meetings.

*April 3 Regular
April 17 Regular
April 27 Special*

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis -- Yes Trustee Parke - Yes Trustee Urchek - Yes

138-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis -- Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked if the township would be committing these funds every year because he has a problem with automatically giving these funds now
 - Trustee Hovis read from a list of what was spent in previous years from the General Fund for road projects
 - Trustee Hovis commented on how much more road paving is costing
- Trustee Urchek said he was willing to commit for one year, but not permanently
 - Trustee Hovis said the motion is per year
- Trustee Urchek asked if this is continuous every year
 - Trustee Hovis reiterated that the motion is permanent because Road Superintendent Parke had requested such a commitment from the General Fund
 - Trustee Parke said the Trustees could pass a similar motion every year
- Trustee Urchek said if that was the case, he would go along

139-12 To commit \$60,000 per year from the General Fund to the Road Department's Hot Mix Resurfacing Program, effective in 2013.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis -- Yes Trustee Parke - Yes Trustee Urchek - Yes

140-12 To authorize the Fiscal Officer to request a 2012 Amended Certificate of Estimated Resources that reflects revised estimates for road projects and vehicle leasing.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked for explanation of #141-12
 - Fiscal Officer Drew as follows
 - Current union contracts with Police and Road Department employees no longer contain language stating that the township will “pick-up” the employees’ portion of their retirement contributions
 - This change was never communicated to Ohio Public Employee Retirement System (OPERS) when the contracts were signed
 - OPERS requires passage of a resolution that states that the township would no longer be picking up the employees’ retirement contributions
 - The language in this resolution was suggested by OPERS

141-12 To resolve that Bazetta Township will no longer offer a pension pick-up plan to township employees covered by the *Agreement between the Fraternal Order of Police, Ohio Labor Council, Inc. and All Full-Time Patrol Officers and Sergeants and The Bazetta Township Trustees* and *Agreement between the Bazetta Township Trustees and the International Brotherhood of Teamsters, Local 377*, as approved via Board Resolutions 376-11 and 429-11, respectively, effective January 1, 2012.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke noted that #142-12 is merely a renewal of the cable TV franchise fee

142-12 To adopt the attached *Resolution Establishing a Video Service Provider Fee to be Paid by Any Video Service Provider Offering Service in the Township; Authorizing the Township Trustees to Give Notice to the Video Service Provider of the Video Service Provider Fee; and Declaring an Emergency.*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Bulletin from the Ohio Auditor of State addressing House Bill 66 – Fraud Hotline
- Copy of letter from Trumbull County Engineer to Lynn, Kittinger & Noble regarding Calvary Bible Church site construction
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding a permit granted to Z-Tech Builders/Excavators for an open cut at the Northwest corner of the intersections of Hoagland-Blackstub Road and State Route 305
- Request from Chelsea Munroe that she be appointed to the Parks & Recreation Board
- Copy of Web Comments, sent anonymously, published in the Tribune Chronicle regarding Bazetta Township millage
- Request from Trumbull County Commissioners for financial participation in their *Strategic Planning Process to Apply for the Ohio Attorney General's Bank Settlement Grant Funds*
- E-mail from Youngstown State University regarding the STEM College Showcase on April 22
- E-mail from Youngstown State University regarding their Sustainable Energy Forum on June 4-5
- Invitation from Trumbull County Engineer to attend an open forum on April 25 to continue discussion on RUMA Agreements

- Announcement from the Cleveland Browns that they have joined the Youngstown/Warren Regional Chamber
- Thank you note and donation from Marge Heckman to the Bazetta Fire Department
- Information from the Sourcing Office regarding their competitively bid contract with Office Max
- Notice from Time Warner Cable regarding the *Commencement of Service by Video Service Provider*

Administration:

- Trustee Parke said he had received a call about the fence at the Police and Fire stations
 - He asked if the township is supposed to clean and paint it every so often
 - Chiefs Miller and Lewis said they did not know
- Trustee Urchek reported that he had received a thank you from residents of the trailer park
 - Someone came in and filled the road with gravel
 - Wanted to thank the township for helping get something done

Police Department:

- See Attached Reports

143-12 To recess into Executive Session at 7:10am to discuss the employment and compensation of public employees, per ORC 121.22(G).

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

144-12 To reconvene from Executive Session at 7:31pm with no action taken.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller requested that date in #145-12 be changed to May 27
- Trustee Hovis asked to change the amount to \$12.00 per hour

145-12 To approve the pay rate for all part-time patrolmen as \$12.00 per hour, effective May 27, 2012.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller asked to change the rate to \$9.50 per hour
- Trustee Urchek concurred

146-12 To approve the pay rate for all police secretaries as \$9.50 per hour, effective May 27, 2012.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

147-12 To authorize Chief Miller and Fiscal Officer Drew to sell a 2003 Ford Crown Victoria with police package on eBay, with a reserve of \$3000.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked why the items in #148-12 was needed

- o Chief Miller said it was for state mandated testing

148-12 To approve the expenditure of \$1,317.40 for taser cartridges from Vance's Law Enforcement, to be paid from the Police Equipment Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller reported the following about Safety Day
 - o Will be Saturday, June 9 at Mosquito Lake Marina
 - o Has collected \$770 already
 - o Collections are up
 - o Police Department really appreciates the assistance

Road Department:

- Road Superintendent Parke said there will be a meeting on May 7 with Trumbull County Engineer
 - o Pre-construction meeting about Sterling Drive and other county-wide projects
 - o At least one trustee and road superintendent need to attend this meeting
 - o Trustee Hovis said he would attend
- Road Superintendent Parke said he needs to replace the 1992 Ford F350 Dump Truck
 - o Having a lot of repair issues
 - o Becoming more trouble than it is worth
 - o Hopes to get another 20 years out of the new truck

149-12 To approve the expenditure of \$24,908.66 to purchase a 1 ton truck from Lou Wollam Chevrolet, to be paid from the Gas Tax Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

150-12 To approve the expenditure of \$15,115.00 to purchase a dump body and equipment from Quality Truck Body & Equipment, to be paid from the Gas Tax Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

151-12 To approve an expenditure not to exceed \$750 to purchase springs for a 2012 Chevrolet 1 ton truck from Emch Spring Service, to be paid from the Gas Tax Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

152-12 To authorize Road Superintendent Parke and Fiscal Officer Drew to sell a 1992 Ford F350 Dump Truck with Meyers Snow Plow on eBay, with a reserve of \$4000.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See Attached Report

153-12 To table the resolution to establish the following positions and rates of pay for the Bazetta Fire/EMS Training Center.

<i>Certified EMS Instructor @ \$25 per hour</i>	<i>CPR Instructor @ \$15 per hour</i>
<i>Continuing Education Instructor @ \$20 per hour</i>	<i>ACLS Instructor @ \$15 per hour</i>
<i>Assistant Instructor @ \$20 per hour</i>	<i>PALS Instructor @ \$15 per hour</i>
Motion: Trustee Urchek	
Second: Trustee Hovis	
Vote: Trustee Hovis – Yes	Trustee Parke - Yes Trustee Urchek - Yes

154-12 To table the resolution to hire the following employees at the rates delineated in Board Resolution #153-12, effective immediately.

<i>Brian Taylor – EMS & CPR Instructor</i>	<i>Rudolph Harsany – EMS Instructor</i>
<i>Thomas Rink – Continuing Education Instructor</i>	<i>Matthew Dietrick - EMS & CPR Instructor</i>
<i>Scott Gubayvar – EMS, ACLS & CPR Instructor</i>	<i>Jonathon Stull - CPR Instructor</i>
<i>Jonathan Bland – EMS Instructor</i>	
Motion: Trustee Hovis	
Second: Trustee Urchek	
Vote: Trustee Hovis – Yes	Trustee Parke - Yes Trustee Urchek - Yes

155-12 To approve the expenditure of \$3,850 for 10 firefighters/medics to take the Blue Card Command Certification Program, to be paid from the Fire Fund.

Motion: Trustee Urchek	
Second: Trustee Hovis	
Vote: Trustee Hovis – Yes	Trustee Parke - Yes Trustee Urchek - Yes

156-12 To adopt the attached Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (1.5 mill Fire Renewal).

Motion: Trustee Hovis	
Second: Trustee Urchek	
Vote: Trustee Hovis – Yes	Trustee Parke - Yes Trustee Urchek - Yes

157-12 To adopt the attached Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (2.0 mill Fire Renewal).

Motion: Trustee Urchek	
Second: Trustee Hovis	
Vote: Trustee Hovis – Yes	Trustee Parke - Yes Trustee Urchek - Yes

158-12 To select 1-888OHIOCOMP as Bazetta Township's Managed Care Organization for Bureau of Workers' Compensation claims.

Motion: Trustee Hovis	
Second: Trustee Urchek	
Vote: Trustee Hovis – Yes	Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis said the purpose of #158-12 is to replace Corvel as the township's MCO
 - The change will be effective June 1
 - MCO selection can be done every 2 years

Parks & Recreation Board:

- Parks & Recreation Chairman reported the following
 - Fundraiser will be this Saturday at 6:30pm
 - Ticket sales and donations are above last year

- o Tickets are still available through Park Board members and at the Administration Building
- o Several corporate sponsors, including BJ Alan, AFLAC, Subway, GM, and a few others
- o Mark Thomas Ford is donating money to build a new pavilion/ampitheater
- o About 75% of the walking trail has been dug
 - Will be finished whenever the ground is dry, the weather is clear, and enough volunteers and equipment are available
 - Thanked the Road Department, Chief Lewis, and Trustee Parke for coming to the park and working on this project off the clock
- o Looking to get both projects, walking trail and new pavilion/ampitheater, done this year.

159-12 To appoint Chelsea Monroe to the Parks & Recreation Board, effective immediately.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Inspector:

- Zoning Inspector Mills reported the following
 - o Down to just 6 properties that need to be mowed from last year
 - o 7 of last year's properties were sold
 - o Have begun receiving money back from the liens placed on those properties
 - o Has filed 5 nuisance complaints with the Trumbull County Board of Health
 - o Has received 30 or so complaints
 - o Working on some sign issues
 - o Business use certificates are starting to come back
 - o Probably going to see a few foreclosures in the township because of a recent State Attorney General's opinion although he does see that sales in the township are picking up
- Trustee Parke asked about the Property Maintenance Agreement
 - o Zoning Inspector Mills said
 - Talked to Atty. Finamore, who suggested the township start with an external agreement before going for a full agreement
 - Atty. Finamore suggested proper wording for the agreement
 - Will be taking this to the Zoning Commission at their next meeting
 - Reminded residents that what you do on your property affects that property value of your neighbors and that is why he is working on this

160-12 To approve the attached §505.87 Resolution #1.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

161-12 To approve the attached §505.86 Resolutions #1 (Request for Inspection of §505.86 Property).

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
 - o Working on text amendments for regulation of oil and gas well drilling
 - o Will be holding a work session on this during the middle of this month
 - o Will likely hold a public hearing on drilling regulations in the middle of June

Safety Committee:

- Nothing to report

Health Insurance Committee:

- Chief Lewis reported the following
 - BE Solutions met with employees last week
 - Township had 1.9% increase on health insurance rates

Asked to be placed on the Agenda:

- None

Public Comment:

- Trustee Urchek discussed the proposed combined services building
 - Fire Department has been trying to build a centrally located fire station
 - Study was done a few years ago and was paid for by the Fire Department
 - An architect was hired, paid for by the Fire Department, to design a building for everyone
 - Trustees, Fiscal Officer, and Chief Lewis met with USDA Rural Development last week
 - They have \$47 million available to give in loans
 - Encouraged us to do the full project
 - Commended Fiscal Officer Drew for working very hard on putting together projections for various building designs and occupants
 - Is bringing this up now because the Fire Department has been held up for more than a year and wants to get moving on the project
 - Would like to make a resolution to move on this project, according to current drawings
- Trustee Hovis asked what the project was
 - Trustee Urchek replied Police, Fire, and Administration
- Trustee Hovis said
 - Does not want to move the Administration Building and has said so before
 - Waiting on resolution language from Atty. Finamore
 - Should put moving Administration Building to the people for a vote
- Trustee Parke said
 - Did some investigation into moving the Police Department
 - If the Police Department moved out of their building, it cannot be used for anything but storage
 - If the building cannot be leased, they cannot afford to move
- Chief Miller said he does not want the Police Department to move and would rather put money into putting more officers on the road
- Cheryl Tennant of Perkins Jones Road said the following
 - No one in the township would like to see the Police Department moved
 - Police Department has private issues that no one else should see
 - Asked if the Fire Department is going to build the building with grant money
 - Said if they got grant money, no one else could move into the building
 - Chief Lewis replied
 - Confirmed that no one else could move into the building if grants were involved
 - Doubted the department would get any grant money because there is none available
 - Fire station construction grants have not been awarded in two years
 - Is always searching for grants
 - Trustee Urchek replied
 - Police Department issues would still be kept private in a combined building

- Wants to put everyone in one building to save on utilities, cutting down the number of copiers and dumpsters needed, etc.
- An unnamed resident asked what would happen if the Administration Building was not moved
 - Trustee Parke replied
 - Building is not ADA compliant and will have to be brought up to code sometime
 - Improvement would include changing the stairs to include a ramp or an elevator
 - Would also include completed redoing to bathrooms for wheel chair access
 - The necessary repairs would cost almost as much the new building
- An unnamed resident asked why move the Police Department if the chief does not want to move
 - Trustee Hovis replied
 - Current police building was built with money they had at the time
 - Then the funding dropped off and they had to lay off part-time and full-time officers
 - These people have not been replaced since the building was built
 - Not a fan of moving the Administration Building
 - Would rather just do some upgrades to the building
 - Is on board with building the new Fire Station
 - There are other things that could be done with money in the General Fund
 - Cannot bank on current tax money coming in forever
 - Chief Lewis said the following
 - Thinks the fire station is a good sound business decision
 - Wants residents to respect that the township had to look into the possibility of bring other departments into a new building
 - Believes that the township had to see if it made good financial sense to combine other buildings.
 - Really believes long-term issues had to be considered, not just short term ones
- An unnamed resident said Trustee Urchek should clean up his motion and get moving on this
- Zoning Commission Chairman Webb asked the following
 - Is everything ready with the property
 - Are there plans for each design of the building
 - Could the building be expanded down the road if it becomes more economical to do so
 - Said the Trustees need to make a final decision on which plan to go with
- Trustee Parke said the following
 - One more round of bore testing is being done
 - Building expansion is feasible, but the design will have to be changed
- Trustee Hovis said the following
 - Would vote for a new fire station, but will not vote to move any other department
 - Current plans include empty space that no one would use
 - Question with that plan is who would be paying for the empty space
- Chief Lewis said the township cannot apply for the loan without a resolution from the trustees
- Trustee Parke noted that the current interest rate will be lost if a decision is not made soon
- Paul Carlson of Lakeshore Drive said the building should be designed for future expansion
- An unnamed resident asked about fire levy that was put on in 2008
 - Talked to Chief Lewis and Fiscal Officer Drew who both said officials at that time underestimated how much was needed

- Said Fiscal Officer Drew was very helpful in providing him information
- If the original levy dictated the township had to maintain 2 station, then what happens if resident want to have 2 station
- If it is going to cost more money to keep both open, that should be looked at
- If voters want 2 stations open, then there should be 2 stations
- Does not understand where the township is heading with all this
- Township should wipe out the levy if it was for having both stations
- Said the township needs the Police and Fire Departments
- Trustee Urchek said
 - The levy was put on before Chief Lewis became the chief
 - Trying to get a central station so Fire Department can be properly staffed
- Chief Lewis replied
 - Understands what the resident is saying
 - If the fire stations move, they will be closer to some residents and further from some
 - Some areas will lose, but the township as a whole will benefit
 - Would need an additional \$318,000 to properly staff each station on each shift with the 4 personnel that state safety guidelines recommend, although he currently operates with 3
 - Does not believe that tax payers will vote for another 2.5 mills to keep both stations open
 - That would mean a tax increase of \$87.50 per year per \$100,000 of property value
- Cheryl Tennant of Perkins Jones Road said Trustees need to make sure they are following the rules
- Zoning Commission Chairman Webb said
 - Liberty Township has 2 fire stations, a population of 18,000 and is combining into 1 station because they can no longer afford to maintain both stations
 - Bazetta simply does not have the tax base to afford 2 stations
- An unnamed resident asked how long the township has had 2 stations and if it had volunteers
 - Chief Lewis said
 - The department does have some volunteers
 - The township has only had 2 stations since 1995
 - Before that, there were 3 stations share by Bazetta and Cortland
 - Trustee Parke said the township used to be divided into two different fire districts – one of each side of the lake and included Cortland
- An unnamed resident said no one is complaining about the central fire station, they just want the Trustees to pass a cleaner motion
 - Chief Lewis said
 - Research shows the township should go to 1 central building
 - If he could do it, he would put the manpower back in both buildings
 - That is not realistic
 - Trustee Urchek said
 - His goal was to get moving on this because it has been going on for over a year
 - There are several different options
 - His request for a resolution was somewhere to start
 - Would like to have Fire and Administration move together
 - Cheryl Tennant of Perkins Jones Road said Trustee Hovis already said he won't vote for that
 - Trustee Urchek said to build the fire station so the township can get moving
- Fiscal Officer Drew asked for someone to propose the actual text for the resolution

162-12 To build the centralized fire station, to be designed for future expansion when required.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

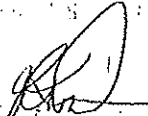
- An unnamed resident asked if the fire levy ballot language said the new money had to be used only for keeping the two stations open
 - Chief Lewis said the original levy was general fire levy language and the language would not have been written for any specific purpose, like the Police Equipment Fund levy that can only generate money to spent only on police equipment and nothing else
 - Fiscal Officer Drew said the ballot language for the renewal levy that is slated to be on the November 2012 ballot will remain the same as the original language
- Trustee Urchek thanked everyone for listening and commenting on the new building so the township can get the project moving

163-12 To adjourn the meeting at 8:25pm.

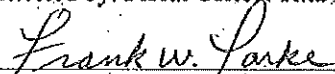
Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes


Attested by: Fiscal Officer Rita K. Drew

Dated: 06-01-12


Approved by: Chairman Trustee Frank Parke

Dated: 06-01-12

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 05/01/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
17308	80.12	VW17308	AT&T Mobility	Service
17309	10000.00	VW17309	Annal Construction, Inc.	Upgrade - Chapel & Maint Bldg
17310	800.00	VW17310	Attorney Mark S. Finamore	Legal Services
17311	10137.43	VW17311	Anthem Blue Cross Blue Shield	Insurance
17312	500.00	VW17312	Burrows Consulting Services	Annual Maint
17313	2811.11	VW17313	BE Solutions	Claim Runs
17314	420.00	VW17314	BE Solutions	Admin Fees
17315	9075.00	VW17315	Blackwater Water Rescue	Scuba Water Rescue Equip
17316	1307.50	VW17316	Cody's Lawn Service, LLC	Multiple Invoices
17317	85.02	VW17317	City of Warren, Utility Services	Service
17318	109.50	VW17318	Commercial Truck & Trailer	Supplies/Equip
17319	55.57	VW17319	Corn Motor Sales, Inc	Service
17320	315.00	VW17320	David L. Rockman & Associates	Service
17321	1184.39	VW17321	Delta Dental	Insurance
17322	249.00	VW17322	D&B Cleaners	Service - Police
17323	225.00	VW17323	D&T P.M. & Truck Repairs LLC	Service - Road
17324	1224.34	VW17324	EastGate Regional Council Of Governments	Grant
17325	314.20	VW17325	Business Card	Charges
17326	110.55	VW17326	Finger Lakes System Chemistry	Supplies - Road
17327	1259.30	VW17327	Finley Fire Equipment	Supplies - Fire
17328	439.99	VW17328	Graybar Financial Services, LLC	Service
17329	117.61	VW17329	Joshua Paper of PA	Supplies - Pk & Road
17330	2963.25	VW17330	Independence Communications	Service
17331	4200.00	VW17331	Lynn Kittinger & Noble	Survey
17332	230.46	VW17332	Mark Thomas Ford	Service
17333	75.00	VW17333	Marsha Stanhope	Refund of Pavilion Reservation
17334	40.00	VW17334	Mack Industries, Inc.	Supplies
17335	45.00	VW17335	OTA	Registration - Draw
17336	1288.01	VW17336	Ohio Edison	Service
17337	927.21	VW17337	Ohio Edison	Street Lighting
17338	141.00	VW17338	Proforma	Supplies - Admin & Police
17339	50783.08	VW17339	Physio-Control, Inc.	Supplies - Fire
17340	99.83	VW17340	Ricoh USA, Inc.	Service
17341	144.70	VW17341	Rienzi's Quality Car Care	Service - Police
17342	215.15	VW17342	Sunburst Environmental Service, Inc.	Service
17343	243.60	VW17343	Standard Insurance Company RD	Insurance
17344	156.00	VW17344	Southeastern Emergency Equipment	Supplies - Fire
17345	349.51	VW17345	Time Warner Cable-Northeast	Service
17346	249.28	VW17346	Taylor Rental	Supplies
17347	69.99	VW17347	Dept. 30-1200046652	Supplies - Cemetery
17348	3760.00	VW17348	Teamsters Local 377	Insurance
17349	460.30	VW17349	The Huntington National Bank	Loan Payment - Road
17350	320.03	VW17350	Vision Service Plan - (OH)	Insurance
17351	38.99	VW17351	United Safety Authority of America	Supplies - Road
17352	11.98	VW17352	Western Reserve Farm CO-OP	Supplies
17353	20.00	VW17353	Youngstown Warren Regional Chamber	Registration
107653.00		Total Amount of Pending Warrants		

RESOLUTION # 142-12
ESTABLISHING A VIDEO SERVICE PROVIDER FEE TO BE PAID BY ANY VIDEO SERVICE PROVIDER
OFFERING VIDEO SERVICE IN THE TOWNSHIP; AUTHORIZING THE TOWNSHIP TRUSTEES TO GIVE
NOTICE TO THE VIDEO SERVICE PROVIDER OF THE VIDEO SERVICE PROVIDER FEE; AND
DECLARING AN EMERGENCY

WHEREAS, the Ohio General Assembly enacted Sections 1332.21 through 1332.34 of the Ohio Revised Code, effective September 24, 2007, to provide a statewide "uniform regulatory framework" for the provision of cable television and/or other video service (the "Video Law"); and

WHEREAS, under the Video Law a video service provider that is providing video service to subscribers in the Township pursuant to a state-issued video service authorization must pay the Township a video service provider fee ("VSP Fee") based on a percentage of the provider's gross revenues received from providing video service in the Township, not to exceed five percent (5%) of such gross revenues; and

WHEREAS, the Video Law requires that the percentage of gross revenues on such VSP Fees are paid must be the same as the percentage of gross revenues that a cable operator pays pursuant to a franchise agreement that is in effect in the Township (the "VSP Fee Percentage") or, if there is no effective franchise agreement under which franchise fees are payable for a given calendar quarter, the VSP Fee percentage shall be zero percent (0%) of gross revenue unless the Township determines by Resolution that the VSP Fee will be a percentage of gross revenues not to exceed five percent (5%) of gross revenues; and

WHEREAS, the Video Law further requires the Township to provide a video service provider with written notice of the VSP Fee Percentage within ten (10) days of receiving notice from the video service provider, pursuant to ORC §1332.27(A), that it will begin offering service in the Township; and

WHEREAS, the Video Law provides that advertising revenues will not be included in the gross revenue base upon which the VSP Fee Percentage is applied unless the Township specifically enacts a Resolution uniformly applicable to all video service providers requiring that such advertising revenues also be included in the gross revenues base; and

WHEREAS, the Video Law requires the Township to promptly notify affected video service providers of the Resolution that requires the inclusion of advertising revenues in the gross revenues base and that requirement will not take effect until the first day of the first calendar quarter that begins more than thirty (30) days after giving the notice of the Resolution; and

WHEREAS, in order to provide timely notice to a video service provider of the VSP Fee Percentage and of the inclusion advertising revenues in the VSP Fee gross revenues base, it is necessary for this Board (i) to establish the VSP Fee Percentage; (ii) to include advertising revenues in the VSP Fee gross revenues base, and (iii) to authorize the Board of Trustees to provide the appropriate notice of the VSP Fee Percentage and the inclusion of advertising revenues in gross

revenues to a video service provider within ten (10) days of the Township receiving notice that a video service provider will begin providing service in the Township.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BAZETTA TOWNSHIP, STATE OF OHIO:

Section 1. That this Board of Trustees of Bazetta Township hereby establishes a VSP Fee that is calculated by applying a VSP Fee Percentage of five percent (5%) to the video service provider's gross revenues as defined in Section 1332.32(B) of the Video Law. For purposes of calculating the VSP Fee, the provider's gross revenues shall include advertising revenues in accordance with Section 1332.23(B)(2)(g) of the Video Law. The VSP Fee Percentage and Video Law gross revenues definition, as modified in this Resolution, shall apply equally to all video service providers and cable television operators providing video service in the Township.

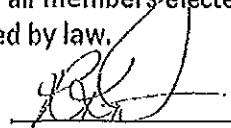
Section 2. That the VSP Fee shall be paid by each video service provider providing service in the Township on a quarterly basis but not sooner than forty-five (45) days nor later than sixty (60) days after the end of each calendar quarter per ORC §1332.32(A).

Section 3. That the Board of Trustees is authorized and directed to provide any video service provider with notice of the VSP Fee Percentage and gross revenues definition as determined by the Board above which notice shall be given by certified mail, upon receipt of notice from such video service provider that it will begin providing video service in the Township pursuant to a state-issued video service authorization.

Section 4. That it is found and determined that all formal actions of the Board of Trustees concerning and related to the adoption of the Resolution were adopted in an open meeting of this Board of Trustees, and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

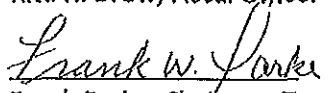
Section 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of the Township of Bazetta, and this Resolution shall become immediately effective upon receiving the affirmative vote of two-thirds of all members elected to the Board of Trustees, otherwise from and after the earliest period allowed by law.

ATTESTED BY:



Rita K. Drew, Fiscal Officer

APPROVED BY:



Frank Parke, Chairman Trustee

DATE:

05-01-12



April 2012

Bazetta Police Department Activity

Published Date: 5/1/2012

Activity	Total
Calls for Service	517
Incident Reports Filed	134
Traffic Crash Investigations	12
Number of Persons Arrested	43
Traffic Offenses	65
Traffic Citations Issued	71
Vehicle Miles Traveled	
Office Contacts	341

* Numbers are subject to change due to report status and other circumstances

Bazetta Township Police Department
January-April Comparison Report 2011 – 2012



	2011	2012	Increase %
Calls for Service	1484	1942	+30.86%
Incident Reports Filed	555	489	-11.89%
Traffic Crash Investigations	63	56	-11.1%
Number of Persons Arrested	121	137	+13.22
Traffic Offenses	246	257	+4.47%

2012 FOUR MONTHS

Bazetta Township Police Department Yearly Comparison Report 2010 - 2011



2011

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	366	323	391	404	492	548	585	598	582	546	558	487	5880
Incidents Filed	144	126	137	146	171	180	203	168	189	177	143	126	1910
Traffic Crash Investigations	16	21	16	10	11	24	18	11	22	22	24	24	219
Number of Persons Arrested	39	17	35	34	29	40	31	54	32	53	21	38	423
Traffic Offenses	40	62	49	95	41	65	48	62	65	84	72	67	750
Miles Traveled	8016	8140	8945	10739	11027	9562	11101	9849	10476	12044	10876	11529.5	122304

2012

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	403	443	579	517									1942
Incidents Filed	93	122	140	134									489
Traffic Crash Investigations	17	13	14	12									56
Number of Persons Arrested	24	27	43	43									137
Traffic Offenses	33	63	96	65									257
Miles Travel	10076	10439	11986	incl									32501

**Mileage Increase Jan - Mar +29.48%

** Numbers published as of 5/01/12 subject to change

THIS IS FOR 3 MONTHS ONLY

RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION

RESOLUTION No.: 156-12 (Renewal Fire Tax Levy 1.5 Mills)

The Board of Trustees of Bazetta Township, Trumbull County, Ohio, met in regular session on the 1st day of May, 2012, at the office of said Board, with the following members present:

Frank Parke
Paul Hovis
Don Urchek

Trustee Paul Hovis moved the adoption of the following Resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a tax under RC §5705.03, RC §5705.19(I) and RC §5705.191 outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax; therefore be it

RESOLVED, by the Board of Trustees of Bazetta Township, Trumbull County, Ohio, all members elected thereto concurring, that it is necessary to levy a renewal tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to RC §5705.03, RC §5705.19(I) and RC §5705.191 for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time or volunteer firefighters personnel or fire fighting companies to operate the same, including the payment of firefighter employer's contributions required under RC §742.34 of the Ohio Revised Code or to purchase ambulance equipment, or to provide ambulance, paramedic, or other emergency medical services operated by a fire department or fire fighting company, at a rate not exceeding 1.5 mills for each one dollar of valuation,

which amounts to \$0.15 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2013 collection year beginning 2014.

BE IT FURTHER RESOLVED that the Fiscal Officer Certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of Revenue to be generated by the tax;

BE IT FURTHER RESOLVED upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the general election to be held on the 6th day of November, 2012; and

BE IT FURTHER RESOLVED that said tax levy be submitted to the electors under the authority of Ohio Revised Code, Sections \$5705.03, \$5705.19(I) and 5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Trustees of Bazetta Township be and he is hereby directed to certify a copy of this Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Don Urchek seconded the Motion and the roll being called upon its adoption the vote resulted as follows:

Mr. Parke	Yes
Mr. Hovis	Yes
Mr. Urchek	Yes

Adopted the 1st day of May, 2012.



Fiscal Officer Rita Drew

RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX
IN EXCESS OF THE TEN MILL LIMITATION

RESOLUTION No.: 157-12 (Renewal Fire Tax Levy 2.0 mills)

The Board of Trustees of Bazetta Township, Trumbull County, Ohio, met in regular session on the 1st day of May, 2012, at the office of said Board, with the following members present:

Frank Parke
Paul Hovis
Don Urchek

Trustee Don Urchek moved the adoption of the following Resolution:

WHEREAS, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

WHEREAS, a resolution declaring the necessity of levying a tax under RC §5705.03, RC §5705.19(I) and RC §5705.191 outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax; therefore be it

RESOLVED, by the Board of Trustees of Bazetta Township, Trumbull County, Ohio, all members elected thereto concurring, that it is necessary to levy a renewal tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to RC §5705.03; RC §5705.19(I) and RC §5705.191 for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time or volunteer firefighters personnel or fire fighting companies to operate the same, including the payment of firefighter employer's contributions required under RC §742.34 of the Ohio Revised Code or to purchase ambulance equipment, or to provide ambulance, paramedic, or other emergency medical services operated by a fire department or fire fighting company, at a rate not exceeding 2.0 mills for each one dollar of valuation,

which amounts to \$0.20 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2013 collection year beginning 2014.

BE IT FURTHER RESOLVED that the Fiscal Officer Certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of Revenue to be generated by the tax;

BE IT FURTHER RESOLVED upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the general election to be held on the 6th day of November, 2012; and

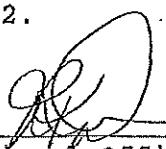
BE IT FURTHER RESOLVED that said tax levy be submitted to the electors under the authority of Ohio Revised Code, Sections \$5705.03, \$5705.19 (I) and 5705.191; and

BE IT FURTHER RESOLVED that the Fiscal Officer of the Board of Trustees of Bazetta Township be and he is hereby directed to certify a copy of this Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Paul Hovis seconded the Motion and the roll being called upon its adoption the vote resulted as follows:

Mr. Park	Yes
Mr. Hovis	Yes
Mr. Urchek	Yes

Adopted the 1st day of May, 2012.



Fiscal Officer Rita Drew

**BAZETTA TOWNSHIP
PARKS & RECREATION BOARD
SPECIAL MEETING MINUTES**

Date: April 5, 2012 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:06pm.

Present:

Brian Adgate	Steve Belcher	Carol Braden
Eleanor Governor	Evelyn Coe	Beth Barnes
Chelsea Monroe	Susan Dodd	Fiscal Officer Rita K. Drew

- Recap of the Easter Egg Hunt
 - All was good
- Discussion about upcoming fundraiser
 - Possibility of having some type of dessert
 - Items donated and picked up
 - Ticket sales
- Discussion about pressure washing and sealing Imagination Station

Motion: To adjourn at 8:20pm
Made By: Evelyn Coe
Second: Carol Braden
Vote: Passed unanimously

**BAZETTA TOWNSHIP
PARKS & RECREATION BOARD
SPECIAL MEETING MINUTES**

Date: April 12, 2012 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:10pm.

Present:

Brian Adgate
Evelyn Coe

Steve Belcher
Trustee Frank Parke

Carol Braden
Fiscal Officer Rita K. Drew

- Discussion about LOAF
 - Organization of local churches
 - Steve spoke to them about items for the time capsule
 - Told them the time capsule will be sealed on May 10
- Discussion about new pavilion/ampitheater
 - Ed Jakubik is doing the plans for free
- Discussion about fund raiser
 - Will need to have as many items as possible by April 19 for a photo for the newspaper
 - Food is coming from Aulizio's at the same price as last year
 - Thanks to Paul Hovis for helping us get such good pricing
 - Steve and Rita are donating bicycles

Motion: To adjourn at 8:05pm
Made By: Carol Braden
Second: Brian Adgate
Vote: Passed unanimously

§505:87 - Resolution # 1

RESOLUTION No. 160-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

505 Wilson Sharpsoille Rd., Warren, Oh. 44481

Parcel # 31-068325

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with Section 505.87 (B) O.R.C.; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with Section 505.87 (B) O.R.C.;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to Section 505.87(D) O.R.C.;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

§505.86 - Resolution # 1

~~RESOLUTION FOR INSPECTION OF §505.86 PROPERTY~~

RESOLUTION No. 161-12

BE IT RESOLVED, that the Board of Trustees requests and directs the Township Fire Chief, County Building Inspector and/or the Trumbull County Health Department conduct an inspection of the following listed property in the township to determine if the property is insecure, unsafe, structurally defective and unfit for human habitation.

[List property, address, auditor parcel no.]

2106 Howard Wilson Rd, Cortland, Oh. 44410
Parcel # 33-076280

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

§505.86 - Resolution # 1

~~REQUEST FOR INSPECTION OF §505.86 PROPERTY~~

RESOLUTION No. 1161-12

BE IT RESOLVED, that the Board of Trustees requests and directs the Township Fire Chief, County Building Inspector and/or the Trumbull County Health Department conduct an inspection of the following listed property in the township to determine if the property is insecure, unsafe, structurally defective and unfit for human habitation.

[List property, address, auditor parcel no.]

4278 North Park Ave., Coethard, Oh. 44410

Parcel # 31-901157

Trustee Harris - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

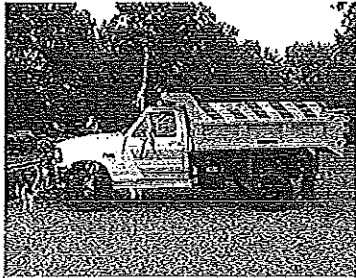
eBay

eBay Motors > Cars & Trucks > Ford > F-350

Item: 320977386640

1992 Ford F-350

1992 Ford F-350 7.5L Dump Truck with Plow Standard Cab Pickup 2-Door 4WD Research 1992 Ford F-350



bazettatowship (6)

Item Location: Cortland, OH, United States

Time left: 6d 23h (Sep 12, 2012 10:12:27 PDT)

Bid history: 0 bids

Starting bid: **US \$0.99**
Reserve not met

Coverage: This vehicle is eligible for up to \$50,000 in Vehicle Purchase Protection when your transaction is completed online through eBay. To qualify you must be the winning bidder on an auction or click the Buy It Now button directly on the eBay site. Restrictions Apply. (Not eligible for eBay Buyer Protection)

Sell one like this

Vehicle History Report: See the report

You've Got Your Eye on a 1992 Ford F-350 .

We've Got Our Eye on the Vehicle's History.

AutoCheck found 1 records for this 1992 Ford F-350 .

VIN:1FDKF38G5NNB17881 Engine:8 Cylinders

Style / Body:Standard Cab Pickup

Buy AutoCheck Report

POWERED BY  AutoCheck
vehicle history reports

Shipping

If your vehicle is near you, just make arrangements with the seller to pick it up. If it's further away, you can either fly or drive to the car's location, or you can hire a shipping service to get it delivered to your door. The seller may have additional options available, so check their description for more information.

Important Information From This Seller

Sells to: Worldwide


Buyer is responsible for vehicle pickup or shipping.

Shipping Quotes

Hire an auto transport company to ship this vehicle to your door.

Payment

To ensure a smooth transaction, be sure to review all of your options for payment and financing carefully before purchasing this vehicle. Review the seller's payment instructions carefully. If you have any questions, be sure to ask the seller before bidding or sending your payment.

Seller's payment instructions
Will accept cash, personal check, company check, or government check for payment. With personal and company checks, payment must clear our account BEFORE the vehicle will be released to buyer.
Deposit via PayPal
US \$250.00 within 24 hours of auction close.

Payment methods accepted
<ul style="list-style-type: none"> • Personal check • Cashier's Check (certified from US or Canadian bank) or money order • Cash in person • Other - See Seller's payment instructions for payment methods accepted
Full payment
Required within 7 days of auction close.

Financing

Find out more about your options for financing this vehicle. Connect with third-party financing companies that offer competitive rates and helpful services to complete your purchase. Also, be sure to check the seller's description for more options.

VIN:	1FDKF38G5NNB17881 See the full History Report	Year:	1992
Exterior Color:	White & Yellow	Make:	Ford
Interior Color:	Gray	Model:	F-350
Transmission:	Automatic	Trim:	Custom Standard Cab Pickup 2-Door
Cab Type (For Trucks Only):	Regular Cab	Engine:	7.5L 460Cu. In. V8 GAS OHV Naturally Aspirated
Warranty:	Vehicle does NOT have an existing warranty	Drive Type:	4WD
Vehicle Title:	Clear	Number of Cylinders:	8
Options:	Cassette Player, 4-Wheel Drive	Body Type:	Standard Cab Pickup
For Sale By:	Private Seller	Fuel Type:	GAS


Disability Equipped: No Mileage: 72,480
Safety Features: Rear Anti-Lock Brake System

Detailed item info

History

An AutoCheck Vehicle History Report is essential when shopping for a used vehicle.

- Check whether an accident has been reported on the vehicle.
- Confirm the reported miles are accurate with AutoCheck's OdometerCheck.
- Make sure the title is clean of any reported problems. If the report misses a problem, AutoCheck will buy the vehicle back!

AutoCheck found 1 records for this 1992 Ford F-350.	Special Offer for eBay Customers Only:
VIN:1FDKF38G5NNB17881 Engine:8 Cylinders	<ul style="list-style-type: none">• Single Report for \$9.99 - Save 65% (reg. \$29.99)• 10-Pack for \$14.99 - Save 85% (reg. \$99.90)
Style / Body:Standard Cab Pickup	Buy AutoCheck Report <small>POWERED BY</small> 
Already purchased a report from AutoCheck?	
If you have previously purchased a package of Vehicle History Reports from AutoCheck, please return to the AutoCheck site to view additional reports.	Connect to AutoCheck

Seller's description

1992 Ford F-350 7.5L Dump Truck with Plow Standard Cab Pickup 2-Door 4WD

This dump truck is the property of the Bazetta Township Road Department. It is being sold because the department has purchased a newer, more heavy duty truck.

This truck is in good condition and has very few miles. It was used only for working in the township cemetery and roads.

This truck has been exceedingly well maintained by the township's mechanic for all of its life. We have all of the maintenance records from the day this truck was put into service. Everything on this truck works as it should. Again, it is in good condition and is 100% ready to go to work for someone else. It runs down the road nice and smooth. It drives perfectly straight with no wandering. It has power on hills. It brakes as it should, even on a hill. It runs very well. It starts right up with the bump of a key. The engine runs perfect - no stuttering - no smoke - no problems whatsoever. The transmission shifts exactly the way it should.

This truck has a 7.5L 460 cubic inch V8 OHV gasoline engine with an automatic transmission.

It has 72,480 miles on it. Please be aware that this truck is still in use, so the mileage at the time of purchase may have increased.

It has a white and yellow exterior and a grey interior.

The brakes have roughly 50% remaining all the way around.

The tires are LT235/85R16Es. They have about 95% tread remaining in the rear and 75% in the front. The rims are 16X6K. The vehicle comes with a spare tire that has about 90% tread remaining. It does not come with a jack.

The GVWR is 11,000lb with a Front GAWR of 5,000lb and a Rear GAWR of 8,250lb.

Below is a list of this truck's special features.

- 7.5L EFI V8 Engine
- Automatic Transmission
- 4.10 ratio limited slip axle
 - Super engine cooling
- Heavy duty front suspension and handling package
 - 130amp alternator
 - Operating dual fuel tanks
 - Roof clearance lights
 - Manual lock-out hubs
 - 14 springs plus 6 helpers
- West Coast mirrors with spots
 - Cab-mounted strobe light
- 2 LEDs mounted on the rear corner posts

The dump bed is a Galion-Godwin Model #100USD-D and has grease fittings throughout. It has a capacity of 3.5 - 4.8 cubic yards. It is powered by a Muncie clutch pump, Model #SB-PH9-PR. It has a hydraulic tank that is 18" wide by 15" deep and 19.5" long with filter. The bed has an inside diameter of 9' x 7' with radii

on each side. Outside diameter is 94" x 111" and exterior surfaces are dirt shedding. The side rails are 18" of steel, 29" with side boards and 24" quick release tailgate.

The truck comes with a Meyers 8' 6" plow that is 28" high.

All hydraulics of the truck are cable operated in the cab.

As you can see from the photos, the truck is in good condition. It has just a few cosmetic flaws. There are some pain chips and slight dings here and there. There is a hole on the dashboard where equipment was once mounted. There a few tears in the bench seat. There are some spots of rust on the truck, surface only - no holes.

You are more than welcome to come down and take a test drive. In fact, we encourage it!

If you have any questions whatsoever, do not hesitate to ask. No question is too small. No question is too stupid.

Feel free to send a message through ebay, or e-mail or call between 7am and 3pm Monday-Friday EST.

KRIS @ 330-637-8311
kparke@bazettatwp.org

Even though this item is in good condition, it is being sold
AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

BY TOWNSHIP RESOLUTION, WE CAN NOT LEGALLY END THIS AUCTION.

PLEASE DO NOT ASK!

THE VEHICLE WILL BE SOLD TO THE HIGHEST BIDDER.

Seller reserves the right to cancel any bid placed by a buyer with a 0 rating and/or ebay account that is less than 30 days old. To avoid a bid cancellation, you must contact us prior to placing your bid to assure us that the bid is legitimate and not some sort of scam.

\$250 deposit is required immediately upon close of auction with remainder due within 7 days.

No part of this truck may be paid for via credit card!! These may be used only if you are paying your deposit through PayPal.

Buyer is responsible for pick-up and all transportation costs.

Again, feel free to contact us with any questions. We want your buying experience to be the best it can be.

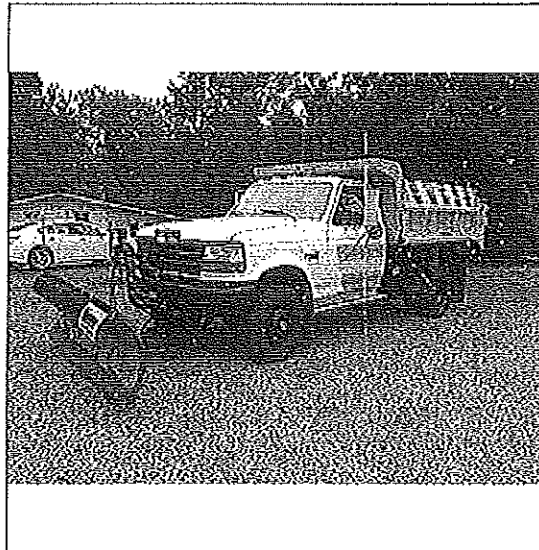
KRIS @ 330-637-8311
kparke@bazettatwp.org

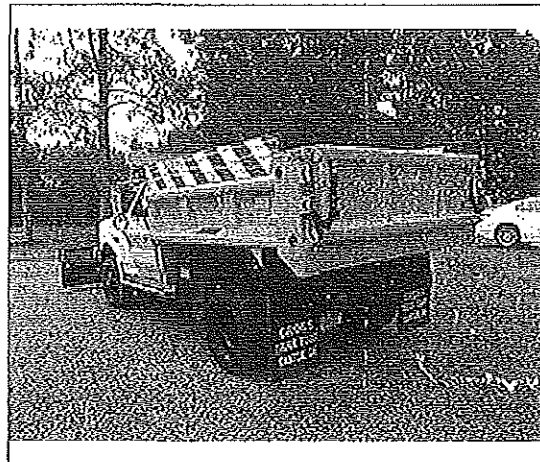
Here is our guarantee... You win the auction, pay your deposit, and come down to pick up the truck. If it is not as advertised or you do not want it for any reason, we will give your deposit back to you with no hard feelings. This is just an honest way to conduct business.

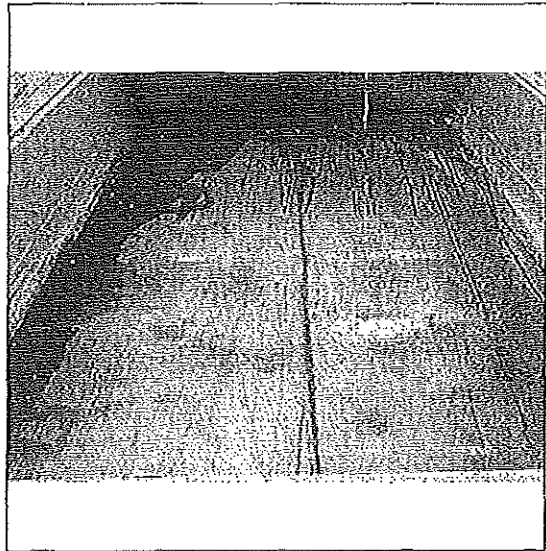
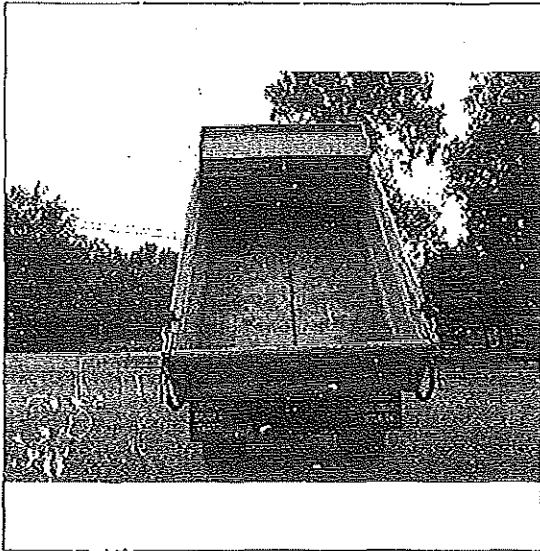
Questions and answers about this item

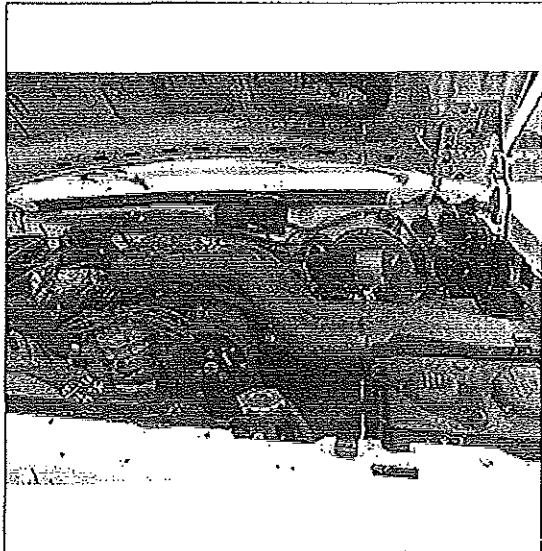
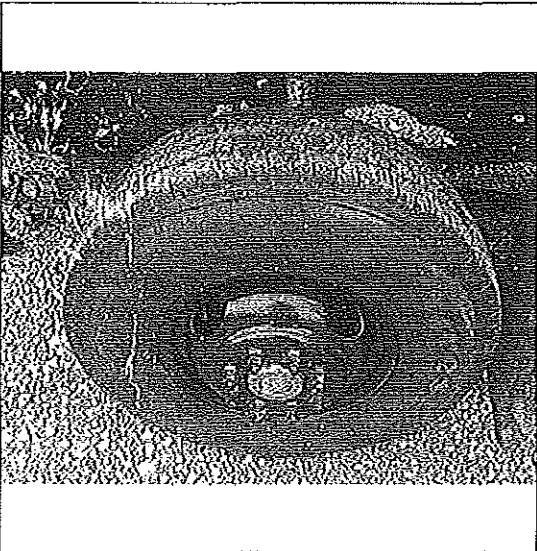
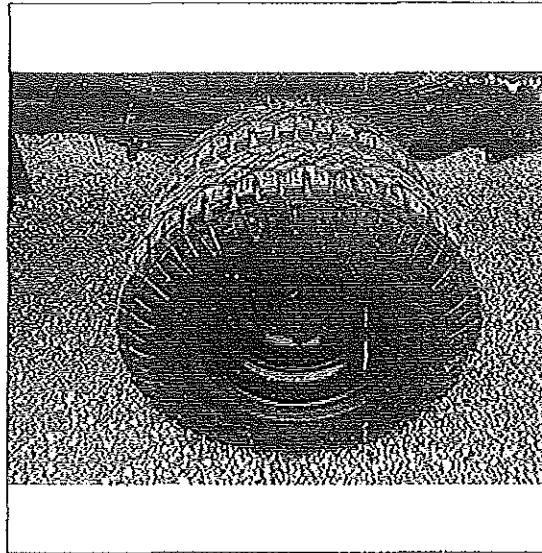
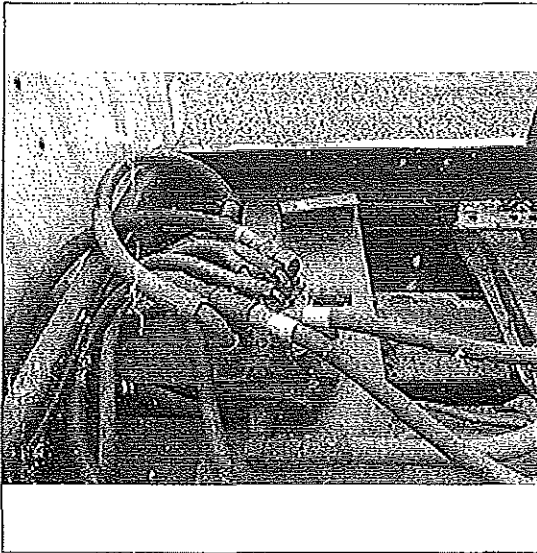
No questions or answers have been posted about this item.

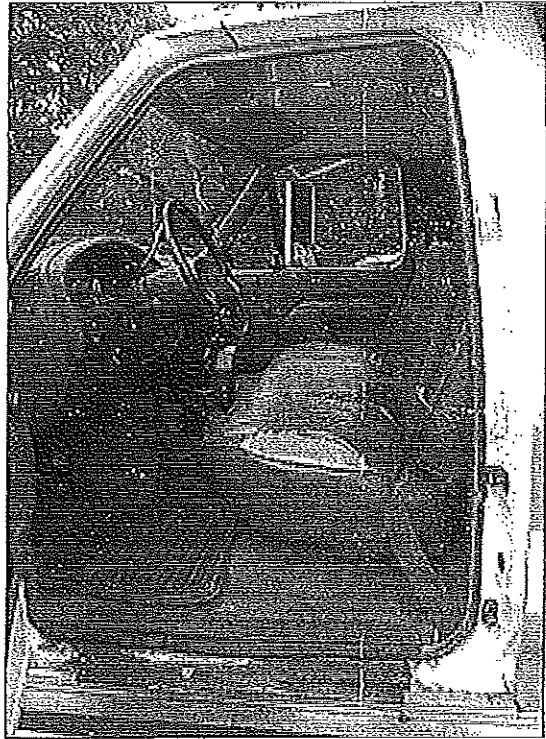
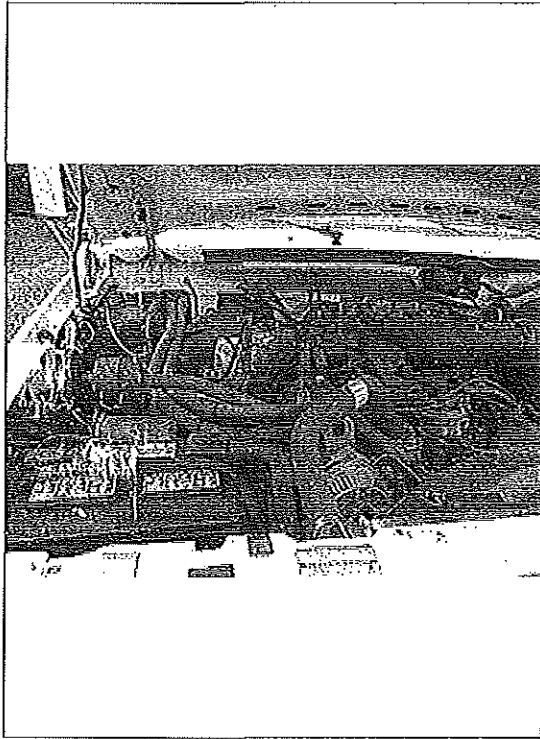
Listing images

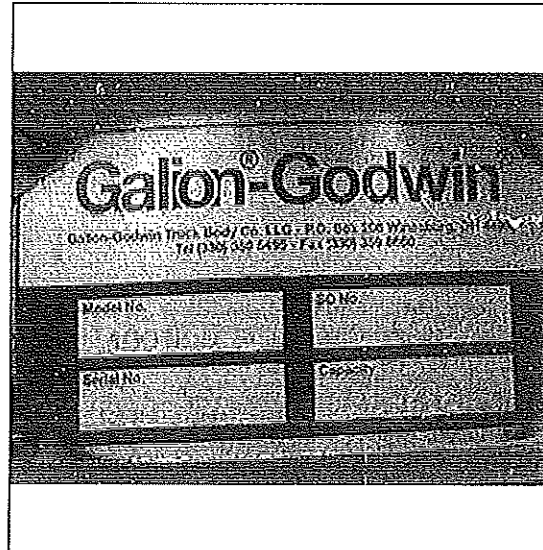
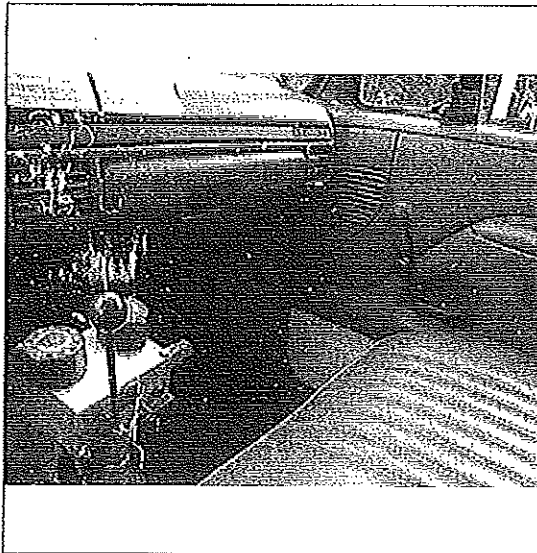
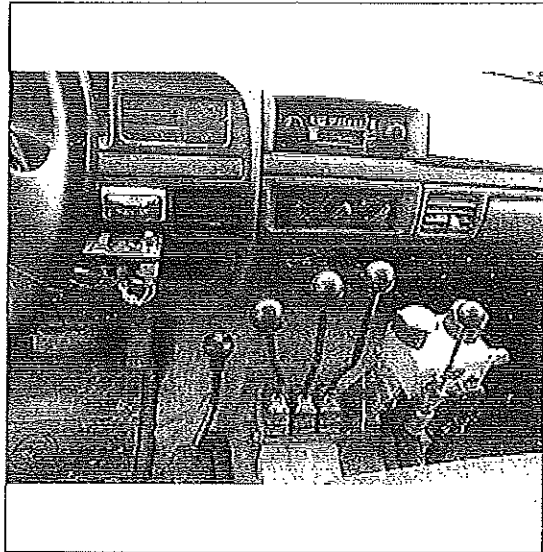
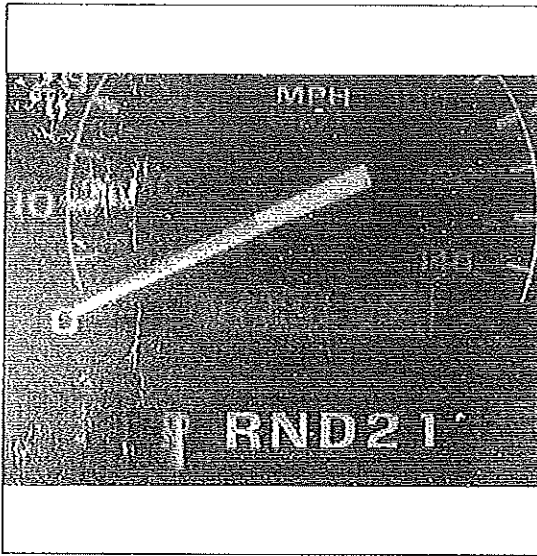












This page is formatted for printing and does not include all the information contained in the listing. You must select all options to print all of the information in the listing including the listing summary, seller's description, and images.

© 1995-2012 eBay Inc. All Rights Reserved. eBay and the eBay logo are among the registered trademarks of eBay Inc. Kelley Blue Book® and Blue Book® are registered trademarks of Kelley Blue Book Co., Inc. Other trademarks and brands are the property of their respective owners. Some automotive images © eVox Productions LLC, all rights reserved. Use of this Web site constitutes acceptance of the eBay [User Agreement](#) and [Privacy Policy](#).

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: May 15, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:01am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

164-12 To approve the expenditure of \$750 to purchase a 2012 Evinrude Engine from Fisher's Marina, to be paid from the Fire Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

165-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

166-12 To accept the resignation, with regret and in good standing, of Steve Perhach as a volunteer firefighter.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Fiscal Officer Drew said she and Chief Lewis had worked out the details on how to properly hire and compensate Bazetta Fire/EMS Training Center employees

167-12 To establish the following positions and rates of pay for the Bazetta Fire/EMS Training Center.

<i>Certified EMS Instructor @ \$25 per hour</i>	<i>CPR Instructor @ \$15 per hour</i>
<i>Continuing Education Instructor @ \$20 per hour</i>	<i>ACLS Instructor @ \$15 per hour</i>
<i>Assistant Instructor @ \$20 per hour</i>	<i>PALS Instructor @ \$15 per hour</i>

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

168-12 To hire the following employees at the rates delineated in Board Resolution #167-12, effective immediately.

<i>Brian Taylor – EMS & CPR Instructor</i>	<i>Rudolph Harsany – EMS Instructor</i>
<i>Thomas Rink – Continuing Education Instructor</i>	<i>Matthew Dietrick - EMS & CPR Instructor</i>
<i>Scott Gubanyar – EMS, ACLS & CPR Instructor</i>	<i>Jonathon Stull - CPR Instructor</i>
<i>Jonathan Bland – EMS Instructor</i>	

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

169-12 To approve the pay rate for Jean Eddy as \$9.50 per hour, effective May 27, 2012.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

170-12 To waive the three-day zoning fee of \$750 for the Glenn Christian Ox Roast, as was done in 2011.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Zoning Inspector Mills said #171-12 refers to a foreclosed property on Janet Drive

171-12 To approve the attached §505.87 Resolution #1.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

172-12 To authorize the Police Chief to enter into an annual contract with D&B Cleaners for daily cleaning of the Police Department at a rate of \$250 per month, effective June 1, 2012, to be paid from the Police Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

173-12 To adopt the attached *Year 2012 Trumbull County/Townships/Village Road Improvements MEMORANDUM OF UNDERSTANDING*.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked if #174-12 was there because the truck is being bought from somewhere else
 - Trustee Parke confirmed that was true

174-12 To rescind Board Resolution #149-12.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

175-12 To approve the expenditure of \$24,908.66 to purchase a 2012 Chevrolet Silverado 3500 from Sunnyside Automotive, to be paid from the Gas Tax Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

176-12 To approve an expenditure not to exceed \$3,500 to replace catch basins and pipes on Morrow Drive, with 50% to be paid by the resident and 50% to be paid from the Road & Bridge Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

177-12 To approve an expenditure not to exceed \$600 to purchase a refrigerator for the Bazetta Township Park Concession Stand, to be paid from the Park portion of the General Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Hovis asked to discuss the progress on getting a water line up Route 5
 - Trustee Urchek said there will be a meeting with Trumbull County Sanitary Engineer this afternoon to discuss this issue

- Mike Wilson of Trumbull County Soil and Water informed the Trustees and residents of the following with respect to recent issues surrounding Confusion Run
 - Due to a court case 5-6 years ago, the county and township are no longer permitted to do work on private property
 - The area in question would have to be cleaned by the property owners
 - Moving equipment can be used, but it would have to be used on the sides of the ditches because it cannot be placed directly in the ditches
 - There may be something that the US Army Corps of Engineers or Ohio Department of Natural Resources can do to assist with this
 - There is no money available for this
 - Local funds would have to be used
 - Will look into this and report back
 - If residents have any questions or concerns, please direct them to his office

- Two residents from Williams Drive discussed recent flooding issues on their properties
 - Trustee Parke said that he and Road Superintendent Parke would come out tomorrow to look into the problems they are having


- A resident from Warren Meadville Road asked about water and sewer being run to the new fire station and whether residents could tie into the new line
 - Trustee Hovis said there has been a verbal commitment for this, but nothing in writing yet
 - Trustee Parke said this is going to be discussed at the meeting with the Trumbull County Sanitary Engineer's Office later in the afternoon

178-12 To adjourn the meeting at 9:21am.

Motion: Trustee Hovis

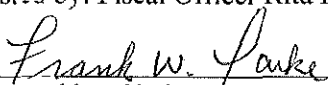
Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 05-24-12



Approved by: Chairman Trustee Frank Parke

Dated: 5-24-12

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 05/14/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
17315	-9075.00	V17315	BLACKWATER WATER RESCUE	SUPPLIES
17399	117.00	VW17399	Accord Occupational Health Services, LLC	Service
17400	114.72	VW17400	Automotive Distributors Whse.	Supplies - Road
17401	5636.98	VW17401	Ainsley Oil Company	Gas/Diesel
17402	154.97	VW17402	Broadvox GO! LLC	Service
17403	10000.00	VW17403	Baker, Bednar, Nyser & Associates, Inc.	Architectural Services
17404	25.54	VW17404	Cerni Motor Sales, Inc	Supplies - Road
17405	44.49	VW17405	Carter Lumber	Supplies - Road
17406	157.32	VW17406	Dominion East Ohio	Service
17407	2839.00	VW17407	Fisher's Marine	Motor - Fire
17408	6225.00	VW17408	Blackwater Water Rescue	Equipment
17409	880.00	VW17409	Horodyski Bros. & Company	Scrap Tire Clean Up
17410	8.92	VW17410	Howland Springs Water Company, Inc.	Service - Admin
17411	48.67	VW17411	Handyman Supply Inc.	Supplies - Road/Police/Fire
17412	144.82	VW17412	Michael Mannella	May 2012 Opt Out
17413	220.00	VW17413	Ohio Treasurer Josh Mandel	OBMV Record Requests
17414	220.47	VW17414	NAPA Auto Parts	Supplies - Road/Police
17415	1155.00	VW17415	Ohio Billing Inc.	EMS Trip Submissions
17416	1308.00	VW17416	PennCare Public Safety Technology	Supplies
17417	36.60	VW17417	Respiratory Care Partners	Supplies
17418	648.00	VW17418	Sunburst Environmental Service, Inc.	Spring Clean-Up
17419	187.84	VW17419	Trumbull County Water & Sewer Acct. Dept	Service
17420	30.60	VW17420	Trumbull County Building Department	Plan Review
17421	214.54	VW17421	Time Warner Cable-Northeast	Service
17422	620.03	VW17422	The Tribune Chronicle	Ad - Cemetery/Zoning/Admin
17423	3025.23	VW17423	Trumbull County Treasurer	9-1-1 Service - May
17424	34.45	VW17424	Trumbull Cement Products Co.	Supplies - Road
17425	72.00	VW17425	UPMC Horizon	Instructor Supply/Material
17426	21.66	VW17426	Walmart Business/GECRB	Supplies - Fire/Admin
17427	11.98	VW17427	Western Reserve Farm Co-Op	Straw
17428	499.26	VW17428	Advance Auto Parts	Supplies - Police/Fire
17429	4464.71	VW17429	BE Solutions	Claims Runs
17430	189.61	VW17430	Mobile Mounts	Supplies - Fire
17431	61.88	VW17431	Orwell Natural Gas	Service - Fire
17432	47.00	VW17432	Pitney Bowes	Postage Meter
17433	207.99	VW17433	Purchase Power	Postage for Meter
=====				
	30599.28		Total Amount of Pending Warrants	

RESOLUTION No. 171-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

1199 JANETT DR. N.E., WARREN, OH. 44481
PARCE/# 31-025240

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

**Year 2012 Trumbull County/Townships/Village Road Improvements
MEMORANDUM OF UNDERSTANDING**

This memorandum of understanding is executed this 15 day of MAY, 2012, by and between Trumbull County and Bazetta Township, Howland Township, Hubbard Township, Johnston Township, Vienna Township, and Newton Falls Village related to the Year 2012 Trumbull County/Townships/Village Road Improvements located within the various participating communities.

WHEREAS, The road improvements are more viable with the participation of Trumbull County and Bazetta Township, Howland Township, Hubbard Township, Johnston Township, Vienna Township, and Newton Falls Village and it is in the best interest of Trumbull County and the participating communities to combine the various road improvements into a single endeavor; and

WHEREAS, Trumbull County has acquired OPWC funding through the Eastgate Regional Council of Governments for an amount currently estimated to be \$1,137,804.25; and

WHEREAS, Bazetta Township desires to participate in the aforementioned Year 2012 Trumbull County/Townships/Village Road Improvements; and

WHEREAS, Bazetta Township has allocated local funding in an amount currently estimated to be \$70,935.00; and

WHEREAS, Howland Township desires to participate in the aforementioned Year 2012 Trumbull County/Townships/Village Road Improvements; and

WHEREAS, Howland Township has allocated local funding in an amount currently estimated to be \$479,674.50; and

WHEREAS, Hubbard Township desires to participate in the aforementioned Year 2012 Trumbull County/Townships/Village Road Improvements; and

WHEREAS, Hubbard Township has acquired OPWC funding through the Eastgate Regional Council of Governments for an amount currently estimated to be \$117,064.10; and

WHEREAS, Johnston Township desires to participate in the aforementioned Year 2012 Trumbull County/Townships/Village Road Improvements; and

WHEREAS, Johnston Township has acquired OPWC funding through the Eastgate Regional Council of Governments for an amount currently estimated to be \$163,845.00; and

WHEREAS, Vienna Township desires to participate in the aforementioned Year 2012 Trumbull County/Townships/Village Road Improvements; and

WHEREAS, Vienna Township has acquired OPWC funding through the Eastgate Regional Council of Governments for an amount currently estimated to be \$142,512.50; and

WHEREAS, Vienna Township has allocated local funding in an amount currently estimated to be \$105,536.00; and

WHEREAS, The Village of Newton Falls desires to participate in the aforementioned Year 2012 Trumbull County/Townships/Village Road Improvements; and

WHEREAS, The Village of Newton Falls has allocated local funding in an amount currently estimated to be \$167,328.50; and

WHEREAS, it is necessary to enter into an agreement and understanding of each parties responsibilities pertaining to the project.

NOW, THEREFORE, the parties agree as follows:

1. Trumbull County will be the lead party responsible to coordinate the preparation of construction plans for the roadway improvements, the preparation of bid specifications, the administration of the construction contract, the inspection of the construction activities, and general oversight of the project; except projects involving local monies only.
2. Trumbull County has advertised for bids and contract for construction of the improvements, currently tabulated to be \$2,384,699.85, while the construction contract for the improvements within Trumbull County's jurisdiction is tabulated to be \$1,137,804.25. Trumbull County will furnish the participating communities with a bid tabulation breakdown per entity of bids received and the participating communities will provide comments to Trumbull County for consideration in Trumbull County's final determination of the award of the construction contract.
3. The construction contract for the improvements within Bazetta Township's jurisdiction is tabulated to be \$70,935.00. Bazetta Township agrees to enact subsequent legislation to authorize payment to the Contractor for the Township's share of the construction contract.
4. The construction contract for the improvements within Howland Township's jurisdiction is tabulated to be \$479,674.50. Howland Township agrees to enact subsequent legislation to authorize payment to the Contractor for the Township's share of the construction contract.

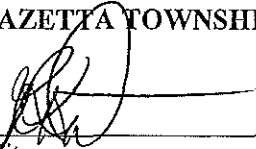
5. The construction contract for the improvements within Hubbard Township's jurisdiction is tabulated to be \$117,064.10. Hubbard Township agrees to enact subsequent legislation to authorize payment to the Contractor for the Township's local share of the construction contract.
6. The construction contract for the improvements within Johnston Township's jurisdiction is tabulated to be \$163,845.00. Johnston Township agrees to enact subsequent legislation to authorize payment to the Contractor for the Township's local share of the construction contract.
7. The construction contract for the improvements within Vienna Township's jurisdiction is tabulated to be \$142,512.50. Vienna Township agrees to enact subsequent legislation to authorize payment to the Contractor for the Township's local share of the construction contract.
8. The construction contract for the improvements within Vienna Township's jurisdiction is tabulated to be \$105,536.00. Vienna Township agrees to enact subsequent legislation to authorize payment to the Contractor for the Township's share of the construction contract.
9. The construction contract for the improvements within The Village of Newton Falls' jurisdiction is tabulated to be \$167,328.50. The Village of Newton Falls agrees to enact subsequent legislation to authorize payment to the Contractor for the Village's share of the construction contract.

IN WITNESS WHEREOF, this Memorandum of Understanding has been executed by and between the undersigned on behalf of Trumbull County and Bazetta Township, Howland Township, Hubbard Township, Johnston Township, Vienna Township and Newton Falls Village on the day and year written above.

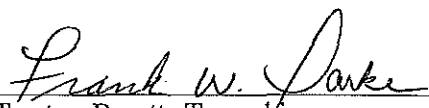
Witness

Randy L. Smith, P.E., P.S.
Trumbull County Engineer

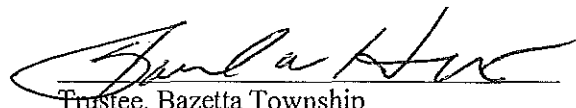
BAZETTA TOWNSHIP:



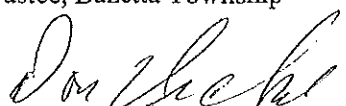
Witness



Trustee, Bazetta Township



Trustee, Bazetta Township



Trustee, Bazetta Township

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: June 19, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:

Chairman Trustee Frank Parke
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

206-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

207-12 To authorize the Fiscal Officer to do a Supplemental Appropriation for \$143,000 to 01-B-03 (General: New Buildings & Additions).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

208-12 To approve the attached *Agreement for the (Part 6) 2012 Hot Mix Resurfacing Project*.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

209-12 To hire Michael Pasternak as a part-time patrolman in the reserve program, pending negative background check and pre-employment drug screen results.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

210-12 To approve the attached §505.87 Resolutions #1.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

211-12 To approve the attached §505.87 Resolutions (Abatement of Weeds and Grass Only).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

212-12 To approve the attached §505.87 Resolutions #2 (For Use When Hiring Contract Hauler).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

- Road Superintendent Parke reported the following
 - Projects going on at the cemetery, updating chapel and maintenance building, are on schedule and about 85% complete
 - A couple paving projects this year, including Sterling Drive and part of Durst Clagg Road
 - Doing some pipe work and doing some repair work in Timber Creek
 - Fixes on Morrow Drive are complete
- Chief Miller thanked the Trustees for hiring Michael Pasternak
- Trustee Parke discussed the creation of the impound lot at the Police Department
 - Best bet seems to be putting the lot at the back of the police station using the specifications provided by Dean's Fence

213-12 To approve the construction of an impound lot behind the Police Department using the attached specifications provided by Dean's Fence, at a cost not to exceed \$3,700, to be paid from the Police Equipment Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis -- Yes Trustee Parke - Yes Trustee Urchek - Absent

- Trustee Parke discussed the dumpsters at the Administration Building
 - Meeting schedule on June 21 at 9:00am with Trumbull Geauga Waste and the local hauler
 - Over the past few weeks, the recycling bins have become a disgrace to our township with trash being dumped all over the parking lot
 - If the dumpsters cannot be emptied daily, they will be removed because township employees have gotten tired of cleaning up people's trash almost daily
 - Meeting will not be an official trustee meeting, just an informational meeting with these folks
 - Hates to take this action, but the problems have gotten out of hand
- Numerous residents discussed flood water coming from the City of Cortland onto State Route 305 and down to Confusion Run
 - Jerry Porter said Cortland has a new, larger pipe going to Confusion Run
 - Causing increased flooding to his and surrounding properties
 - Flooding is only going to get worse when there is more than a small amount of rain
 - Pipes behind his house do not go anywhere, except into a mud bank
 - Rest of the creek is filled with brush and debris that he has been trying to clear
 - Another neighbor's property is filling up as soon as it rains
 - People in Timber Creek are throwing clippings into the stream
 - This is making the problem even worse and no one is doing anything about it
 - Wants to know if the ditches are going to be cleaned
 - Said he would no longer clean his ditches and allow the water to flood onto the road
 - Road Superintendent Parke said the following
 - Timber Creek is at full capacity
 - Township cannot legally do anything about ditches that are on private property
 - Legally only the home owner can do this
 - Road Department cleans all the inlets in the areas whenever it rains
 - There is a significant amount of fall from Morrow on down to Timber Creek
 - The ditch is running at full capacity through the 6' pipes that run down there
 - Can no longer go onto private property because of a legal case in another township
 - Law was changed and townships can no longer do work on private property
 - Trustee Parke said the township can contact Atty. Finamore to see what the township can do to clean the creek from McCleary Jacoby down to Confusion Run

- Joe Nuskwicz asked if the township could get permission from a resident to put the larger drainage in and prevent standing water
- Trustee Hovis said the following
 - There may be options because it is causing flooding issues on the roads
 - Can explain the flooding problem to Atty. Finamore
 - May be able to put the pipe back in to get the water back to the way the water flowed
- Trustee Parke said the following
 - Will contact Atty. Finamore
 - The township cannot clean the ditches because its equipment will not work in that area
 - More appropriate equipment would have to be rented
- An unnamed resident complained about beaver dams
 - These make the problem even worse
 - Questioned why Howland permit these to exist
- Road Superintendent Parke said there is a community creek clean-up day coming up in conjunction with Trumbull County Soil & Water
 - Date is July 28
 - Planning to send materials out to everyone about this very soon
 - Really is trying to do what he can legally do to address this problem
- Trustee Parke said development on Route 46 is helping to add to the problem
- An unnamed resident said the following
 - More water running through his property than ever before in the past 35 years
 - Worse now than even 5 years ago
 - More water coming down from Route 46 now than ever before
- JD Osborne said the following
 - Problem started in 1990s east of Lakeview High School when properties began flooding
 - Contractor had put in a drainage pipe that was too small and project planning was poor
 - Between Fowler Street and Route 305, there are now 280+ homes
 - There are beavers building dams and they will stay unless they become a problem
 - Confusion Run on watershed map does not show a vein going across State Route 305
 - All the water has to run somewhere
 - Because Cortland has insufficient drainage, all the water is coming into Bazetta
 - Problem will only get worse when the new development is built in Fowler on Route 305
 - Asked what Cortland's plan was when they put in new drainage
- Don Whitman from the City of Cortland said the following
 - It was part of a storm sewer project
 - It was placed where it was because that was where the natural water flow was
 - Cortland has no plans regarding the development on Route 305
 - All is Cortland doing is replacing current infrastructure
 - There was a 21" pipe and they are replacing it with a 36" pipe
 - Problem is that tiles on Bazetta residents' properties are causing an obstruction and causing the water to flood back into Cortland
 - Said there are no plans for development in the Hidden Lakes area
 - Residents should talk to the property owner to see what he plans to do with it
 - No plans have been submitted to the city of Cortland regarding this property
 - Flooding is not a Cortland problem or a Bazetta problem, it is everybody's problem
 - There is nothing any of us can do when we get torrential rains as we did on May 7
 - No municipality can afford to put in a storm system large enough to handle every drop of rain that might fall
- Jerry Porter said the following
 - If the new pipe in Cortland would carry more water, then there is nowhere for this water to go except onto his and his neighbor's property
 - Asked if cleaning the ditches would solve the problem of 5 pipes draining into 1

- Trustee Parke said it probably would not because any rain above normal causes the flooding
- JD Osborne said the following
 - Proposed that an injunction be put in place to stop any more drainage work
 - Complained about Cortland annexing property at the corner of Routes 46 and 305
- Don Whitman from the City of Cortland said the following
 - Cortland is just replacing current infrastructure which they have every right to do
 - Cortland did not actively seek those properties, the property owner came to the city and went through the Trumbull County Commissioners to have the properties annexed
- Road Superintendent Parke asked if any of the improvements the township has done have helped the problem
- Jerry Porter said that it has and he knows the township has tried, but there is more and more water coming
- Bob Easton said the following
 - Township cannot help the water coming down
 - If township can periodically check the box, it will help the problem
- Road Superintendent Parke said the following
 - By the time he gets called out, it is already underwater
 - The beaver dams need to be blown out because they are creating even more of a problem
 - Mosquito creek is just a mess
- Trustee Parke said the following
 - Will get in touch with Atty. Finamore and see what can be done about flooding
 - Will call Mike Wilson at Trumbull County Soil & Water about the beaver dams
 - Will try to schedule a meeting with everyone involved and will notify everyone when this meeting is scheduled
- Frank thanked everyone for coming and trying to get a handle on this situation
- Chief Lewis said he had 2 things to discuss
 - Would like to approve Brian Daniels as a volunteer after drug screening and background check
 - Would like to get this done now because training starts on Friday
 - Waiting until the July meeting would mean the Fire Department would have to wait a year before they could get him in
 - Has gotten two quotes to black top seal the parking lot at Station #11
 - Both are township residents or township businesses
 - Would like to use Reese for \$1600
 - Would like to maintain the property for another year or so until the department moves

214-12 To hire Brian Daniels as a volunteer firefighter, pending negative background check and pre-employment drug screen results.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

215-12 To approve the expenditure of \$1,600 to crack seal and sealcoat at Fire Station #11, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Parke

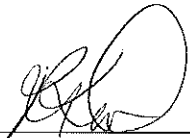
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

- Trustee Parke said he has had several requests to have a special meeting to discuss the new fire station
 - Chief Lewis said the following
 - Architect needs to have a detailed footprint into USDA Rural Development by the end of the month

- Township will lose our current interest rate if designs are not submitted by June 30
 - Chances are that our rate will increase after that date
 - Architect cannot complete design until Trustee agree on a footprint
- Trustee Parke said he is going to try to get the meeting together, including the architect and Atty. Finamore, as soon as possible
- Larry Roberts discussed property at 4669 Warren Meadville
 - Property has been deserted for years
 - Until recently a bank has been maintaining the property
 - It has gotten to a point where it is affecting people's property values and it is becoming dangerous because of vagrancy issues
 - Zoning Inspector Mills said the following
 - Chief Lewis has determined the buildings to be unfit for human habitation
 - Has put in a request with Trumbull County to condemn the property and is waiting on them to do so
 - He needs two people to declare it unfit before we can proceed any further
 - Until he gets another inspection, there is nothing he can do
 - He has all the paperwork ready to go as soon as he gets the word from Trumbull County
 - Has told people to contact the Police Department if they see anyone on the property
 - Is already in the process of starting the proceedings to get the vegetation cleared away

216-12 To adjourn the meeting at 10:25am.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent


 _____ Dated: 7-8-12
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: 7-8-2012
 Approved by: Chairman Trustee Frank Parke

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 06/18/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
17643	39.00	VW17643	Accord Occupational Health Services, LLC	Service
17644	432.19	VW17644	Arrowhead Services, Inc.	Supplies
17645	121.32	VW17645	Advance Auto Parts	Supplies
17646	139.95	VW17646	American Uniform & Arms LLC	Supplies
17647	10137.43	VW17647	Anthem Blue Cross Blue Shield	Insurance
17648	2820.86	VW17648	Ainsley Oil Company	Supplies
17649	55.80	VW17649	American First Aid	Supplies
17650	1723.69	VW17650	BE Solutions	Claims Run
17651	165.48	VW17651	Bortnick Tractor Sales, Inc.	Supplies
17652	15000.00	VW17652	Baker Bednar Snyder & Associates Inc.	Architectural Services
17653	75.00	VW17653	Bob Karl's Auto Wrecking	Supplies
17654	162.24	VW17654	Coca-Cola Refreshments	Supplies
17655	832.71	VW17655	ComDoc Inc.	Maint Contract
17656	87.84	VW17656	Dominion East Ohio	Service
17657	190.00	VW17657	Great Garage Doors	Service
17658	8.92	VW17658	Howland Springs Water Company, Inc.	Service
17659	141.84	VW17659	Joshen Paper of PA	Supplies
17660	186.91	VW17660	Lowes Business ACCT/GEGRB	Supplies
17661	2328.55	VW17661	Mobile Mounts	Supplies
17662	38.25	VW17662	Orwell Natural Gas	Service
17663	979.72	VW17663	Ohio Edison	Service
17664	62.57	VW17664	NAPA Auto Parts	Supplies
17665	75.00	VW17665	Ohio Fire Chiefs' Association	Dues Renewal
17666	47.00	VW17666	Pitney Bowes	Postage Meter
17667	811.38	VW17667	Pipelines Inc.	Supplies
17668	84.00	VW17668	Proforma	Supplies
17669	243.60	VW17669	Standard Insurance Company RD	Insurance
17670	214.66	VW17670	Time Warner Cable-Northeast	Service
17671	200.00	VW17671	Trumbull Deputies FOP #137	Registration
17672	12.64	VW17672	Valley Office Solutions	Service
17673	1494.00	VW17673	Z Tech Excavators Inc.	Stown Sewer Replacement - Morrow Dr.
=====				
	38912.55		Total Amount of Pending Warrants	

AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2012 between the Trustees of **Bazetta** Township hereinafter called the party of the first part and _____ of _____ and _____, successors, executors, administrators and assigns, hereinafter called the party of the second part.

WITNESSETH: That for and in consideration of payments hereinafter second part agrees to furnish all services, labor, appliances, materials and equipment and perform all the work required for the **(Part 6) 2012 Hot Mix Resurfacing Project in Bazetta Township, Ohio**, according to the plans and specifications and estimates and to the satisfaction and acceptance of the party of the first part. The party of the second part further covenants and agrees that the following papers shall be bound with or accompany and be an essential part of this contract: Notice to Bidders, Proposal, Non-Collusion Affidavit, Contract Bond, Conclusion Affidavit and Specifications contained herein. In consideration of these premises the party of the first part agrees to pay to the party of the second part the sum of _____, (\$ _____).

IN WITNESS HEREOF, the party of the first part has hereunto subscribed by the Trustees of
Bazetta Township and the party of the second part has affixed _____
(PARTY OF THE

SECOND PART, NAME)

Frank W. Jank
Paul H. ...

(Signature Lines)
Township Trustees

ATTEST:

CONTRACTOR:

Witnesses

BY _____

I hereby certify that foregoing agreement is approved as to form and that the requirements of the
law relative to the (Part 6) 2012 Hot Mix Resurfacing Project has been followed.

Attorney for Township Trustees

I hereby certify that there stands to the credit of the proper funds to wit: (Part 6) 2012 Hot Mix
Resurfacing Project, Bazetta Township, Ohio, the sum of _____

_____ Dollars

(\$ _____).

[Signature]

(Signature Line)

Township Fiscal Officer

§505:87 - Resolution # 1

RESOLUTION No. 210-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

3458 Hoagland Blackstubs Rd., Coethard, Oh. 44410
Parcel # 31-074670

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - yes

Trustee Urchek - Absent

S505:87 - Resolution # 1

RESOLUTION No. 210-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

*2613 Wilson Sharpsville Rd., Cortland, Oh. 44410
Parcel # 33-058950*

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87 (D) O.R.C.**;

ROLL CALL:

Trustee Aovis - Yes

Trustee Parke - Yes

Trustee Urchek - Absent

§505:87 - Resolution # 1

RESOLUTION No. 210-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

2654 Wilson Sharpsville Rd., Cortland, Oh. 44410
Parcel # 33-010750

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87 (D) O.R.C.**;

ROLL CALL:

Trustee Havis - Yes

Trustee Parke - Yes

Trustee Urchek - Absent

RESOLUTION No. 211-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

*3458 Hoagland Blackstub Rd, Cortland, Oh. 44410
Parcel # 31-074670*

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Absent

RESOLUTION No. 211-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

2613 Wilson Sharpville Rd, Cortland, Oh. 44410
Parcel # 33-058950

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Absent

RESOLUTION No. 211-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

2654 Wilson Sharpsville Rd., Cortland, Oh. 44410
Parcel # 33-010750

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with Section 505.87 (B) O.R.C.; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with Section 505.87 (B) O.R.C.;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Absent

RESOLUTION No. 211-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

3898 North Park Ave., Warren, Ohio, 44481
Parcel # 31-039100

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Horis - Yes

Trustee Parke - Yes

Trustee Urchek - Absent

§505.87 - Resolution # 2

RESOLUTION No. 212-12

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] 3458. Hoagland Blackstub Rd., Cortland, Oh. 44410
Parcel # 31-074670

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Service, LLC, at a total cost of \$ Contract Amount, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Horis - Yes

Trustee Parke - Yes

Trustee Urchek - Absent

For Use When Entering Contract with Board

§505.87 - Resolution # 2

RESOLUTION No. 212-12

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

2413 Wilson Sharpsville Rd, Cortland, Oh. 44410

[List property] *Parcel # 33-058950*

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with *Cody's Lawn Service, LLC*, at a total cost of \$ *CONTRACT AMOUNT*, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Absent

Top Use When Ordering Contract Book

\$505.87 - Resolution # 2

RESOLUTION No. 212-12

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with Section 505.87 (B) O.R.C., and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in Section 505.87 (C) O.R.C;

[List property] 2654 Wilson Sharpshills Rd., Cortland, Oh. 44410
Parcel # 33-610750

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Service, LLC, at a total cost of \$ CONTRACT AMOUNT, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Orchek - Absent

§505.87 - Resolution # 2

RESOLUTION No. 212-12

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] 3898 North Park Ave., Warren, Oh. 44481
Parcel # 31-039100

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Service, LLC, at a total cost of \$ contract amount, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Horis - Yes

Trustee Parke - Yes

Trustee Urchek - Absent

1 330 358 2068



cell 233-3491

Gregory Dean
8988 Newton Falls Road
Ravenna, Ohio 44266
(330) 358-2068

Toll Free 1-866-358-2068

NAME Bazetta Twp.
ADDRESS Police dept
CITY Bazetta
PHONE 330-357-5439 DATE 6/14/12
C/O Frank Park

QTY.	ITEM	SIZE	QTY.	ITEM	SIZE
	STYLE			POST CAPS	
	FABRIC			LOOP CAPS	
	LINE POSTS			RAILS ENDS	
	TERMS POSTS			TIE WIRES	
	TOP RAIL			NUTS & BOLTS	
	TENSION BARS			WALK GATES	
	TENSION BANDS			D. DRIVE GATE	
	BRACE BANDS			GATE HARDWARE	

WE HEREBY PROPOSE TO FURNISH ALL MATERIALS AND PERFORM ALL LABOR NECESSARY FOR THE COMPLETION OF:

<p>140' 9" 9 ga. Chainlink w 14' double drive gate <u>total</u> \$3150</p> <p>add barb wire <u>total</u> \$3636.00</p>	
--	--

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE WORK TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR ABOVE WORK.

PAYMENTS TO BE MADE AS FOLLOWS:

5% INTEREST ON UNPAID BALANCE OVER 30 DAYS FROM INVOICE DATE.

BUYER IS TO ESTABLISH PROPERTY LINE STAKES AND REMOVE OBSTRUCTIONS THAT MAY INTERFERE WITH ERECTION. BUYER ALSO AGREES THAT CONTRACTOR WILL NOT BE HELD RESPONSIBLE OR LIABLE FOR ANY DAMAGE TO UNDERGROUND OBSTRUCTIONS OR INSTALLATIONS.

ACCEPTANCE

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

CONTRACT ACCEPTED _____ DATE _____

BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: June 25, 2012 at 11:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 11:10am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Fiscal Officer Rita K. Drew

- Trustee Parke explained that this meeting is only to discuss the new building
- Chief Lewis said the following
 - Introduced representatives from Baker, Bednar & Snyder
 - Explained the township looked into combining everyone into one building
 - Thought the township had to make a proper financial study of all possibilities
 - Road Department could not afford the move
 - Police Department does not want to move and could not afford the move if their property could not be leased
 - There is disagreement amongst Trustees on whether or not to include administrative offices
- Rich Musick asked about difference between administrative offices and the meeting hall
 - Chief Lewis explained that the offices are simply the offices upstairs, the meeting hall is the room everyone is sitting in
 - Trustee Urchek said the township cannot move the meeting hall if it costs more than \$50,000 without a vote of the public
- Paul Carlson said right now we have fire station only, but we can design a building that could have space for Administrative Offices
 - Fiscal Officer Drew said that was correct
- Rich Musick asked about what it would cost to add the offices
 - Fiscal Officer Drew said \$198,000 according to the estimate received today
- Robert Lewis asked if anyone had studied the cost of making current buildings ADA compliant
 - Trustee Urchek said yes
 - Chief Lewis the following
 - Cost for the 2 fire stations was only slightly less than the cost to build new
 - Still would not be able to properly man two stations though
 - Cost for administration would be high because an elevator would be required
 - Fiscal Officer Drew said the following
 - Additional costs involved in having to expand both bathrooms
 - Would have to knock down and move interior walls
 - Also problems with continually leaking ceiling
 - Trustee Parke also noted recent plumbing problems

- Robert Lewis commented on the lack of security of township records being stored in the basement of the administration building
- Paul Carlson said the following
 - Township has had a influx of money recently
 - Government lending rate will probably never be lower than it is right now
 - Thinks township should revisit moving administration and police
 - Trustees should reconsider at the very least moving administrative functions to the new site
 - Knows Fiscal Officer Drew has done multiple financial projections for different configurations of the new building
 - If current properties can be sold or leased, all of those projections show the township coming out ahead in the long run
 - Thinks moving is financially viable
 - Thinks it would be foolish not to consider the move of administration and police
 - If there are objections, he would like to hear them
- Trustee Parke said the following
 - Police chief said he would be limited in his ability to hire new personnel and buy new equipment if he were forced to make the move
 - Would rather stay where he is and spend the money on improved services
- Trustee Urchek said the following
 - The more the township can combine departments in one building, the more efficiently the township can operate
 - Just by doing away with multiple copiers, dumpsters, phone lines, secretarial staff, etc. will save money in the long run
 - Has been a proponent of doing fire, police, and administration all along
- Ted Webb asked what additional expense there would be if the police department was added later
 - Randy Baker of Baker, Bednar & Snyder said he following
 - They started designing this about a year ago and have done multiple schematic drawings with different departments in one complex
 - The original design had the road department in one building and everyone else in another
 - Another design had fire, administration, and police
 - Another design had just fire and administration
 - Yet another had fire alone
 - The design for fire and administration had more expanding ability than current building design
 - That building fit nicely on that site
 - That building had spaces that would be multi-use space, e.g. the fire training room could be used as a meeting hall and rental space
 - Other spaces, e.g. secretarial could be shared by the two departments
 - Would have been roughly \$3.3 million based on preliminary estimate
 - Current estimate is \$2.75 million without police department
- Paul Carlson asked for explanation on town hall movement issues
 - Atty. Finamore explained as follows
 - There is an old state statute that pertains to this

- If the township intends to use any part of the new building as the town hall, a vote of the people is required
 - This applies only because the town hall would be moving to a new building
 - If the town hall was moving to an existing building, a vote of the people would not be required
 - A vote is not required for administrative space -- only for the meeting hall
- Paul Carlson asked if there are any anticipated issues getting ingress or egress to the property
 - Chief Lewis has already begun experiencing issues with Norfolk Southern
 - Trustees Urchek said State Rep. Sean O'Brien, State Sen. Capri Cafaro, and Congressman Tim Ryan have said they are willing to work with us to get that driveway installed
 - Atty. Finamore said the following
 - Township could take the property by eminent domain if it came to that
 - Problem is that if this is done in a manner where the railroad cannot use that line, there could be a substantial cost
 - Need to be doing this cautiously and not making commitments without contingencies
 - Chief Lewis and Trustees Parke said the line is only used by RG Steel right now
 - Steve Belcher said the railroad had been upgrading the line because they were anticipating using the line more in the future because of Marcellus shale development
- Steve Belcher said the township is sitting on a powder keg because of the ADA compliance problems with this building
 - All it takes is one person to file a complaint and the township would have to make the building accessible
 - There could be a lawsuit by the person making the complaint
 - Moving the administration for only \$198,000 is a no-brainer
- Ted Webb said the following
 - His wife is disabled
 - She cannot come to a township meeting or see the zoning inspector because the building is not ADA compliant
 - She is prevented from being more active in the community because buildings are not compliant
 - Thinks we are dodging a bullet and that single lawsuit would cost us more than the \$198,000 it would cost to move
- Atty. Finamore said the following
 - The township could be in trouble anyway because the problems are well known and have not resolved them already
 - The township is lucky because it has not faced a problem yet as those he has experienced at the Girard Municipal Court and in Fowler Township
- Ted Webb asked if the township could build the new building and do not call it the town hall, then decide to move the town hall into the new building a few years down the road
 - Atty. Finamore answered as follows
 - If someone felt the township was trying to get around having a vote, then there could potentially be a problem
 - Not sure of the remedy if someone filed a lawsuit over something like that
 - His advice is to put it on the ballot to begin with
 - If it is approved, then there are no worries

- If the people know what the alternatives are, in terms of cost, people will generally vote for what you are trying to do
 - Spending money on these one-time improvement projects is typically how townships who receive large lump sums of money use that money
 - Campus style facilities with multi-purpose rooms and shared spaces are common across new buildings in the state
 - These facilities can be used for all departments and residents alike for meetings and special events
- Chief Lewis asked if the township had a specific period of time to spend the money it had received
 - Atty. Finamore replied that there was not
- Trustee Urechek asked if there is a time limit for taking out a loan
 - Atty. Finamore the township would need to put 10% down and take a 9 year loan
- Trustee Urechek said the following
 - Concerned that it is publically known the township received this windfall and that people will think they do not have to pay taxes now
 - Need to let people know we will not have this money again and it should not be wasted
 - Should be used to improve the township for the long term
- Ted Webb said the following
 - Similar situation happened a few years ago in Boardman
 - They used the money to raise salaries and hire personnel
 - Now the money is gone and they are in no better position than they were before
 - Thinks the township should invest the money into capital improvements
 - Asked how the money would be moved around
 - Concerned that the public would be upset if all the money is going to the fire department
 - Could lead people to not renew needed fire levies
 - Commented that large townships like Liberty are doing the same thing that Bazetta is doing, i.e. combining fire stations because they do not have enough money to man multiple stations
- Fiscal Officer Drew explained as follows
 - The money has been invested and is part of the General Fund
 - Small amount has been used for cemetery upgrades, nuisance abatement and demolition, and upcoming road paving projects
 - The money could be permanently transferred into other departments
 - The money could be advanced to other departments and then repaid to the General Fund
 - The money is not required for construction of new fire station
 - Fire Department was planning the construction of a new station before the township ever knew the money was a possibility
 - Their portion of the building will be paid from their own funds
- Trustee Urechek asked what resolutions require a unanimous vote and which require a majority
 - Atty. Finamore answered as follows
 - The only thing that requires a unanimous vote is the purchase of property
 - That has already been done unanimously and purchase agreement is being written
 - Only a majority is needed for the design of the building
 - Only a majority is needed for the financing of the building

- Jane Lewis said Trustees should educate the public better
 - We are smart people and we would understand what you are trying to do
 - Moving the town hall should be put to a vote so the administration building could be closed
- Steve Belcher complimented Chief Lewis and asked him what he thought about moving the other departments to the new building
 - Chief Lewis replied as follows
 - Thinks it should be a campus style project
 - Thinks it should be a one stop location
 - Moving just his two buildings will save the township \$2 million over 30 years
 - At the very least, administration should move
 - If administration does not move, he will have to hire an administrative assistant
 - Moving would save him from having to do that
 - Costing him money now to keep driving back and forth to administration building to coordinate with Administrative Secretary Metheny and Fiscal Officer Drew
 - Understands that other department heads have plans that he is not aware of
 - Understands why the road department cannot move now
- Steve Belcher said the following
 - Concerned that the negative people show up to the meetings and positive people do not
 - Need to hear more from those who are supportive of what the township is trying to do
 - Trustees should not make decisions based on a couple of very vocal nay-sayers
 - Residents elected these trustees to make decision for us
 - We should trust their judgment and let them make those decisions
- Ted Webb asked about crisis management for Trumbull County
 - Chief Lewis said the following
 - There are 25 critical infrastructures in the county
 - 5 of them are in Bazetta Township
 - Most of the critical structures have to with the lake, the dam, and water treatment
 - This is why Bazetta has good luck getting grants
 - Trumbull County is supportive of the move of the fire stations
 - Trustee Urchek said what the township is trying to put the fire station in the middle of the township, which is also the middle of the county
- Trustee Parke said past experience with Trustees was that they would not spend money to buy land and would only build on donated land
 - Robert Lewis said that is why the police and fire stations are where they are now because the land was donated
- Paul Carlson said the following
 - Thanked Trustee Parke for making this meeting happen and sharing information the public is not necessarily aware of
 - Encouraged the Trustees to move ahead posthaste and include police and administration in the new building
 - Encouraged Trustee Parke and Urchek to work with Trustee Hovis and Chief Miller to make them understand that this can be done
- Trustee Parke thanked everyone for showing up and encouraged them to keep attending


- Ted Webb asked if the Trustees were planning a hearing or meeting for the public to see the new building
 - Trustee Parke said we are having this meeting because we are up against the wall with time frames and would like to have more meetings like this
 - Chief Lewis and Fiscal Officer Drew commented that the current loan guarantee runs out on June 30 and the rate is sure to go up
 - Amy Popichak of Baker, Bednar & Snyder commented that they cannot get moving on the project until they are given a complete footprint of the building

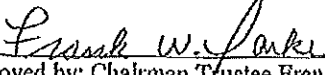
- Trustee Parke read Resolution 162-12 and a proposed resolution that was not passed and asked if another resolution could be passed today
 - Atty. Finamore said the following
 - Trustees could pass a motion today
 - There are still a few loose ends that need to be tied up
 - Trustees do not need to pass any other resolutions based on the wording of #162-12

- Paul Carlson asked if the township could get moving on the financing now
 - Atty. Finamore said the following
 - Does not think we will make the June 30 deadline because there are still some issues
 - Township may have to issue bonds/notes to a secured loan based on tax receipts
 - There is other documentation that cannot be properly prepared and/or processed yet
 - Chris Bebb of Baker, Bednar & Snyder said construction could not even start until about 6 months after the plans are submitted

217-12 To adjourn the meeting at 12:09pm.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes


 _____ Dated: 07-08-12
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: 7-8-2012
 Approved by: Chairman Trustee Frank Parke

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: June 27, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:11am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

218-12 To approve an expenditure not to exceed \$12,500 for materials purchased by the township and labor performed by the Trumbull County Engineer for drainage installation, with ties into the storm drain system, on Sterling Drive to precede 2012 Trumbull County Township/Village Road Improvements, to be paid from the General Fund.

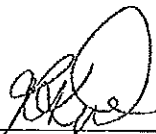
Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

219-12 To put out for bid the 2012 Bazetta Township Hot Mix Resurfacing Project, i.e. partial paving of Beaver Trail and partial depth repairs on Fallehn Drive.

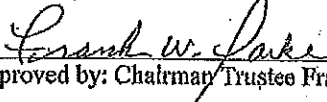
Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

220-12 To adjourn the meeting at 9:19am.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew Dated: 7-8-12



Approved by: Chairman Trustee Frank Parke Dated: 7-8-2012

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: July 17, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:01am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

- Will open sealed bids for 2012 Bazetta Township Hot Mix Resurfacing Project, i.e. partial paving of Beaver Trail and partial depth repairs on Fallehn Drive
 - Shelly & Sands (\$38,041.00)
 - R. T. Vernal (\$44,584.00)
 - Diorio Paving (\$45,507.00)
 - Barbicas Construction (\$42,791.00)

233-12 To award the bid for 2012 Bazetta Township Hot Mix Resurfacing Project to Shelly & Sands, pending verification by the Trumbull County Engineer.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

234-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

235-12 To approve the attached *2013 Alternative Tax Budget Information Trumbull County*.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke asked what repairs were being made
 - Capt. Rink said wood slats are rotted out and need replaced
 - Fiscal Officer Drew said there are quotes available if anyone wants to see them

236-12 To approve the expenditure of \$750 to Great Improvements for repairs to Station #11, to be paid from the Fire Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

237-12 To approve the attached §505.86 Resolutions #1 (Request for Inspection of §505.86 Property).

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

238-12 To approve the attached §505.86 Resolution #2 (Declaring Property to be Insecure/Structurally Defective – Ordering Abatement).

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

239-12 To approve the attached §505.87 Resolutions #2 (For Use When Hiring Contract Hauler).

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

240-12 To approve the attached *Resolution Adopting the Bazetta Township Property Maintenance Code for the Regulation of the Condition and Maintenance of All Property, Buildings and Structures.*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Zoning Inspector Mills said the Maintenance Code was posted properly
 - It went through a public hearing last week, although no residents attended
 - Public notice will be posted in 5 locations for residents to see
 - It will not take effect for 30 days
 - Will need to forward a copy to the Trumbull County Law Library
- Trustee Parke said the Trustees and Zoning Inspector Mills need to set an appointment with Judge Campbell to discuss this

241-12 To approve and set the application fee for the *Road Use Maintenance Agreement (RUMA) regarding Oil and Gas Well Drilling* at \$150.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

242-12 To amend the *Bazetta Township Annual Zoning Fee Schedule* to state that Conditional Zoning Certificate for Adult Entertainment and Internet Café Annual Renewal is \$125.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

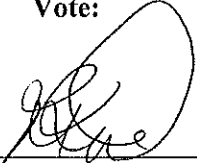
- Paul Carlson of Lakeshore Drive said the motion addressed internet cafes and adult entertainment It went through a public hearing last week, although no residents attended
 - Zoning Inspector Mills said they fall under the same portion of the zoning resolution
- Paul Carlson of Lakeshore Drive asked if this means the township is giving approval for adult entertainment
 - Zoning Inspector Mills said absolutely not

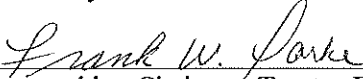
- Trustee Hovis asked about the June 25th meeting where the new building was discussed
 - Asked if anything had been submitted to the USDA
 - Fiscal Officer Drew said the following
 - Almost all requested documents had been presented
 - Still waiting for legal documents
 - Still waiting for architectural plans
 - Questioned how a \$1.6 million fire station became a \$2.7 million dollar building
 - Questioned the reported Fire Department savings of \$7million
 - Does not know how we can save that amount of money
 - Thinks there should be an itemized list of what things will cost
 - He has not approved a 2.7 million project
 - Does not think there are proper resolutions in place
 - Has not seen all the plans
 - Does not think we are getting a true cost picture
 - Wants complete breakdowns, not estimates
 - Does not understand how this can move forward
 - Has not asked Fiscal Officer Drew for more specific financial information due to her current family situation
- Trustee Urchek said there was a meeting with everyone in the Fire Department
- Fiscal Officer Drew said the following
 - Has the set of plans and cost projections that were submitted by Baker Bednar & Snyder at the June 25 meeting in her office
 - No way to have actual costs at this point, only estimates
- Capt. Rink said there are some plans in the Fire Department
- Paul Carlson said the following
 - Trustee Hovis' questions are well reasoned since he was not at the meeting to hear what had been discussed
 - Concerned about having this discussion in a morning meeting that is supposed to be just for Fiscal Officer items
 - Should be discussed at an evening meeting that is well publicized so all residents can attend
- Trustee Parke said we can act in a morning on some matters
- Trustee Urchek said anything beyond this meeting should be a Special Meeting
- Trustee Hovis said the following
 - Can only pass items that are pressing issues at morning meetings
 - Governor Kasich is cutting local government funds
 - Should be fixing what we have before there is a trickle-down effect
 - Does not want to be doing things that will jeopardize the township in the future
- Trustee Parke said the following
 - Trustees need to sit down and seriously discuss the issue
 - That is why he schedule the Special Meeting on June 25
- Trustee Urchek would like to put this on the agenda for the next night meeting and discuss it again
- Trustees Parke and Urchek said everyone would need to see copies of the original plans
- Fiscal Officer Drew said there are some sets of plans at the Fire Department and some in her office
- Cheryl Tennant of Perkins Jones Road questioned the activity in #Station 13
 - Trustee Urchek said the following
 - Trumbull County HazMat is in there now
 - A lease agreement is being drafted with them on that

- Cheryl Tennant of Perkins Jones Road asked for a copy of the agreement
 - Fiscal Officer Drew said she has not received a copy yet
- Cheryl Tennant of Perkins Jones Road commented on the Cash Summary by Fund Report
 - Report is not accurate
 - Said the negative fund balances in Bond Fund needs to be subtracted from the General Fund
- Fiscal Officer Drew said the following
 - Negative fund balance in the Bond/Note Retirement fund will be corrected when the 2nd Half Real Estate Settlement arrives in August or September
 - Auditor did not submit Bond/Note Retirement funds properly during the 1st Half
 - Has requested that the amount not submitted from the 1st Half be submitted with the 2nd Half
- Cheryl Tennant of Perkins Jones Road restated that this amount needed to be deducted from the General Fund Balance
 - Fiscal Officer Drew said she just explained that the negative fund balance will be rectified and did not understand what point Mrs. Tenant was trying to make

243-12 To adjourn the meeting at 9:36am.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


 _____ Dated: 08-07-12
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: 8-7-12
 Approved by: Chairman Trustee Frank Parke

ALTERNATIVE TAX BUDGET INFORMATION

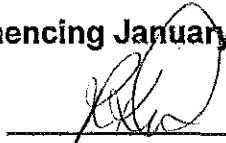
TRUMBULL COUNTY

Name of Township

Bazetta

For the Fiscal Year Commencing January 1, 2013

Fiscal Officer Signature



Date

July 17, 2012

Bazetta

Township

Schedule 1

STATEMENT OF FUND ACTIVITY(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)**FUND: GENERAL**

DESCRIPTION	Actual Jan 1-Dec. 31 2011	Budgeted FY Jan 1-Dec. 31 2012 Estimate	Budgeted FY Jan 1-Dec. 31 2013 Estimate
Beginning Unencumbered Fund Balance	121848.99	882003.60	736395.39
Revenues:			
Health Department	24964.56	23130.04	21951.46
Property Taxes	194068.10	177443.17	177170.17
Local Government	107876.09	76683.41	46240.10
All Other Receipts	839145.45	119150.00	109207.83
Total Resources	1287903.19	1278410.22	1090964.95
Total Expenditures & Encumbrances	405899.59	542014.83	535253.53
Ending Unencumbered Fund Balance	882003.60	736395.39	555711.42

FUND: Road & Bridge

DESCRIPTION	Actual Jan. 1-Dec. 31 2011	Budgeted FY Jan 1-Dec. 31 2012 Estimate	Budgeted FY Jan. 1-Dec. 31 2013 Estimate
Beginning Unencumbered Fund Balance	49824.08	75478.22	61552.02
Revenues:			
Property Taxes	204695.72	219463.63	247207.23
All Other Receipts	72860.49	27600.00	27942.89
Total Resources	327380.29	322541.85	336702.14
Total Expenditures & Encumbrances	251902.07	260989.83	270458.03
Ending Unencumbered Fund Balance	75478.22	61552.02	66244.11

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: Police

DESCRIPTION	Actual	Budgeted FY	Budgeted FY
	Jan 1-Dec. 31 2011	Jan 1-Dec 31 2012 Estimate	Jan 1-Dec. 31 2013 Estimate
Beginning Unencumbered Fund Balance	213584.44	211869.16	88710.52
Revenues:			
Property Taxes	622668.76	573677.37	572354.49
All Other Receipts	120957.96	100700.00	126376.46
Total Resources	957211.16	886246.53	787441.47
Total Expenditures & Encumbrances	745342.00	797536.01	776006.13
Ending Unencumbered Fund Balance	211869.16	88710.52	11435.34

FUND: Police Equipment

DESCRIPTION	Actual	Budgeted FY	Budgeted FY
	Jan. 1-Dec. 31 2011	Jan. 1-Dec. 31 2012 Estimate	Jan. 1-Dec. 31 2013 Estimate
Beginning Unencumbered Fund Balance	35363.60	31630.47	30079.06
Revenues:			
Property Taxes	55276.55	45517.05	45374.65
All Other Receipts	7346.07	15500.00	8355.15
Total Resources	97986.22	92847.52	83808.86
Total Expenditures & Encumbrances	66355.75	62768.46	62709.34
Ending Unencumbered Fund Balance	31630.47	30079.06	21099.52

Reproduce this schedule as often as necessary

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: Fire

DESCRIPTION	Actual Jan 1-Dec. 31 2011	Budgeted FY Jan 1-Dec 31 2012 Estimate	Budgeted FY Jan 1-Dec. 31 2013 Estimate
Beginning Unencumbered Fund Balance	213623.82	507051.30	570632.71
Revenues:			
Property Taxes	974706.06	908506.77	890142.08
All Other Receipts	506906.19	332695.00	410707.96
Total Resources	1695236.07	1748253.07	1871482.75
Total Expenditures & Encumbrances	1188184.77	1177620.36	1381317.83
Ending Unencumbered Fund Balance	507051.30	570632.71	490164.92

FUND: _____

DESCRIPTION	Actual Jan. 1-Dec. 31 2011	Budgeted FY Jan. 1-Dec. 31 2012 Estimate	Budgeted FY Jan. 1-Dec. 31 2013 Estimate
Beginning Unencumbered Fund Balance			
Revenues:			
Property Taxes			
All Other Receipts			
Total Resources			
Total Expenditures & Encumbrances			
Ending Unencumbered Fund Balance			

Reproduce this schedule as often as necessary



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



Resolution #235-12

ALTERNATIVE TAX BUDGET RESOLUTION

The Board of Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on July 17, 2011 at Bazetta Township Administration Building, 3372 State Route 5, Cortland, Ohio 44410 with the following members present:

Paul Hovis
Frank Parke
Donald Urchek

Trustee Urchek moved for the adoption of the resolution:

BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, Ohio, that to the Alternative Tax Budget information of the Fiscal Year commencing January 1, 2013 for Bazetta Township be recommended for consideration to the Trumbull County Auditor:

Trustee Hovis seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

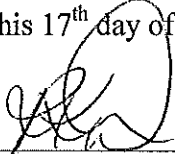
Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

Adopted: July 17, 2012

CERTIFIED BY THE FISCAL OFFICER

I, Rita K. Drew, Fiscal Officer of the Board of Trustees of Bazetta Township, Trumbull County, Ohio, and in whose custody the files, journals, and records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing Alternative Tax Budget Resolution is taken and copied from the Original Resolution now on file with said board, that the foregoing has been compared by me with the said original and that the same is true and correct copy thereof.

WITNESS, my signature, this 17th day of July, 2012



Rita K. Drew, Fiscal Officer
Bazetta Township

§505.86 - Resolution # 1

- [REQUEST FOR INSPECTION OF §505.86 PROPERTY]

RESOLUTION No. 237-12

BE IT RESOLVED, that the Board of Trustees requests and directs the Township Fire Chief, County Building Inspector and/or the Trumbull County Health Department conduct an inspection of the following listed property in the township to determine if the property is insecure, unsafe, structurally defective and unfit for human habitation.

[List property, address, auditor parcel no.]

O. Duest Dr., Coetland, Ohio 44410

Parcel # 31-010485 + 31-010486

Trustee Horis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

8505.86 - Resolution # 2

RESOLUTION DECLARING PROPERTY TO BE INSECURE/STRUCTURALLY DEFECTIVE ORDERING ABATEMENT

RESOLUTION No. 238-12

BE IT RESOLVED, that the structure(s) located on the following premise(s), being previously inspected and declared **insecure, unsafe, and structurally defective** by the Fire Chief and/or Building Inspector and **unfit for human habitation** by the Health Department; be and are hereby declared **insecure, unsafe, structurally defective and unfit for human habitation** and is (are) ordered removed;

BE IT FURTHER RESOLVED, that notice of this Board's intention to remove said structure(s) be given in accordance with **Section 505.86 (B) O.R.C.**

[List property, address, auditor's parcel no.]

4278 North Park Ave., Cortland, Oh. 44410
Parcel # 31-901157

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

[Job Use When Making Contract with Hauler]

§505.87 - Resolution # 2

RESOLUTION No. 239-12

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with Section 505.87 (B) O.R.C., and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in Section 505.87 (C) O.R.C;

2883 Niles Cortland Rd, Cortland, Oh. 44410

[List property] *Parcel # 33-032220*

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's LAWN SERVICE LLC, at a total cost of \$ PER CONTRACT, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

§505.87 - Resolution # 2

RESOLUTION No. 239-12

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] 2730 Hoagland Blackstub Rd, Cortland, Oh. 44410
Parcel # 31-901161

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Service LLC, at a total cost of \$ PER CONTRACT, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee. Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

**BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO**

RESOLUTION NO. 240-12

**A RESOLUTION ADOPTING THE BAZETTA TOWNSHIP PROPERTY
MAINTENANCE CODE FOR THE REGULATION OF THE
CONDITION AND MAINTENANCE OF ALL PROPERTY, BUILDINGS AND
STRUCTURES**

WHEREAS, Bazetta Township has determined that there is a need for an Exterior Property Maintenance Code regulating the condition and maintenance of all property, buildings and structures to ensure the health, safety and welfare of township residents and to protect property values throughout the township and to provide the standards for and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and

WHEREAS, the Exterior Property Maintenance Code is adopted from the International Property Maintenance Code (2006) and any future editions or additions to said Code; and,

WHEREAS, Bazetta Township shall have a copy of its Property Maintenance Code, as adopted, available at the township administration building; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby adopts the Bazetta Township Property Maintenance Code on file in the Township Administration Building located at 3372 State Route 5, Cortland, Ohio, with the additions, insertions, deletions and changes, if any, as prescribed below:

The following sections/chapters of the International Property Maintenance Code are hereby revised or deleted:

Chapters 4, 5, 6 and 7 of the International Property Maintenance Code are hereby deleted/*revised* from the Bazetta Property Maintenance Code.

THEREFORE BE IT FURTHER RESOLVED, that the Bazetta Township Property Maintenance Code shall be effective as of August 16, 2012.

Moved by Trustee Hovis, seconded by Trustee Urechek

ROLL CALL: Mr. Hovis, Yes Mr. Parke Yes Mr. Urechek Yes

BAZETTA TOWNSHIP ZONING

PUBLIC NOTICE

Pursuant to Ohio Revised Code Section 505.73, Bazetta Township hereby adopts an Exterior Property Maintenance Code, for the purpose of maintaining structures, buildings, residential dwellings, and their premises located in the township to protect the health, safety and welfare of the residents of Bazetta Township, and to ensure a clean, safe, attractive community.

This Exterior Property Maintenance Code will become effective on: August 16, 2012. (Date must be at least thirty days prior to the actual effective date).

A copy of the Bazetta Township Exterior Property Maintenance Code is on file with the Fiscal Officer at the township administration building for public viewing. The administration building is located at: 3372 State Route 5, Cortland, Ohio, 44410. Copies of the Bazetta Township Exterior Property Maintenance Code are available to the public from the Fiscal Officer for the nominal fee of \$ 12.50.

In addition, there is a complete copy of the Bazetta Township Exterior Property Maintenance Code available for public viewing at the county law library.

PENDING WARRANT REPORT
 Bazetta Township [2012]

Date: 07/17/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
17841	-12.64	V17841	Valley Office Solutions	
17846	50.00	VW17846	Accord Occupational Health Services	Fees
17847	4975.00	VW17847	Arnal Construction, Inc.	Upgrade to Chapel & Maint Bldg
17848	6376.20	VW17848	Ainsley Oil Company	Diesei & Fuel
17849	1325.11	VW17849	Arrowhead Services, Inc.	Slag
17850	31.90	VW17850	American Uniform & Arms LLC	Supplies
17851	841.28	VW17851	BE Solutions	Claims Runs
17852	154.35	VW17852	Broadvox LLC	Service
17853	256.00	VW17853	Channing Bete Company, Inc.	Supplies
17854	25.00	VW17854	Curtis Lonsbrough	July 11th Zoning Qtrly Mtg
17855	2862.10	VW17855	Carter Lumber	Supplies
17856	629.60	VW17856	Emma Fike	EMS Refund
17857	1349.39	VW17857	Business Card - FIA Card Services	PAYMENT
17858	2426.00	VW17858	Frank Gates Service Copany / Avizent	Workers' Compensation Group Rating
17859	25.00	VW17859	Howard Wetzel	July 11th Zoning Qtrly Mtg
17860	231.13	VW17860	Handyman Supply Inc.	Supplies
17861	38.22	VW17861	Orwell Natural Gas	Service
17862	207.99	VW17862	Purchase Power	Postage
17863	47.00	VW17863	Pitney Bowes	Postage Meter Contract
17864	25.00	VW17864	Rita Benoit	July 11th Zoning Qtrly Mtg
17865	1593.52	VW17865	Reese Services	Service
17866	25.00	VW17866	Theodore Webb	July 11th Zoning Qtrly Mtg
17867	179.28	VW17867	Trumbull County Treasurer	Service
17868	73.94	VW17868	Tri-Care Finance	EMS Refund
17869	61.38	VW17869	Taylor Rental	Supplies
17870	25.00	VW17870	Walter Maycher	July 11th Zoning Qtrly Mtg
=====				
	23821.75		Total Amount of Pending Warrants	

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: August 7, 2012 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

- Trustee Parke made an announcement about the new building project
 - The project is being put on hold
 - Does not know for how long
 - Until the Trustees get more facts and can get on the same page

245-12 To accept the minutes from the July 10 Regular, July 17 Regular, and August 1 Special Meetings.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

246-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

247-12 To adopt the attached *Resolution Establishing Mileage Reimbursement Policies for Township Employees and Officials.*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

248-12 To adopt the attached *Resolution Establishing a Township Impound Lot and Regulations and Fees for Impounded and/or Seized Vehicles.*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

249-12 To authorize the transfer of \$455 from Fund 14-A-08A (Bazetta Fire/EMS Training Center: Other Expenses) to 14-A-05A (Bazetta Fire/EMS Training Center: Supplies).

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

250-12 To authorize the following Supplemental Appropriations.
\$6,500 for 01-B-07 (General: Repairs)

\$8,000 for 01-F-02 (General: Park Improvement of Sites)

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

251-12 To approve an expenditure not to exceed \$6,500 for the purchase and installation of a new air conditioning unit at the Administration Building from Collins Heating & Cooling, to be paid from the General Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

252-12 To approve an expenditure not to exceed \$8,000 for the purchase and installation of electrical supplies in Bazetta Township Park from O'Rourke Electric, to be paid from Park portion of the General Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

253-12 To authorize the destruction of the following obsolete equipment in the Administration Building.

*Nokia Camera 3587i Serial #26CCF5BA
Brother SX4000 Typewriter Serial #U53052H4E979750
Polaroid Camera Serial #7410019487*

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

254-12 To approve the attached *IT Services Cooperative Agency Use Agreement* with Trumbull County EMS.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

255-12 To accept the resignation of Natalie Gifford from the Bazetta Police Department, effective July 31, 2012.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

256-12 To accept the resignation of Mark Boyts from the Bazetta Police Department, effective August 1, 2012.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

257-12 To hire Jake Abbott as a part-time patrolman in the reserve program, pending negative background check and pre-employment drug screen results.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

258-12 To adopt the attached *Resolution Authorizing Bazetta Township to Enter into an Agreement for the Towing, Removing, or Impounding of Motor Vehicles.*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

259-12 To hire the following employees at the rates delineated in Board Resolution #153-12, effective immediately.

Rudolph Harsany – CPR Instructor
Aaron Hanson - CPR Instructor
Michael Smith - CPR Instructor

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

260-12 To recess into Executive Session at 7:54pm to discuss the employment of public employees, per ORC 121.22(G).

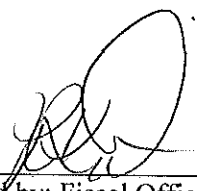
Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

261-12 To reconvene from Executive Session at 8:24pm with no action taken.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

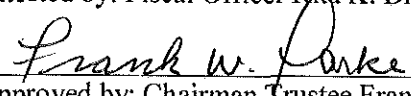
262-12 To adjourn the meeting at 8:24pm.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 09-04-12



Approved by: Chairman Trustee Frank Parke

Dated: 09-06-2012

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 08/07/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
17420	-30.60	V17420	Trumbull Building Department	Plan Review
17931	475.00	VW17931	Arnal Construction, Inc.	Park Rep
17932	76.85	VW17932	AT&T Mobility	Service
17933	828.75	VW17933	Attorney Mark S. Finamore	Service & Reimbursement
17934	10137.43	VW17934	Anthem Blue Cross Blue Shield	Insurance
17935	108.46	VW17935	Bortnick Tractor Sales, Inc.	Supplies
17936	441.00	VW17936	BE Solutions	Admin Fee
17937	7.95	VW17937	Bortnick Tractor Sales, Inc.	Supplies
17938	73.50	VW17938	Cross Radio Service	Supplies
17939	151.05	VW17939	Cerni Motor Sales, Inc.	Service
17940	982.61	VW17940	Collins Heating & Cooling Inc.	Service
17941	85.02	VW17941	City of Warren, Utility Services	Service
17942	245.00	VW17942	Dean's Fence, L.L.C.	Repair
17943	249.00	VW17943	D&B Cleaners	Service
17944	244.50	VW17944	Dennis K. Lewis	Travel Reimbursement
17945	1184.39	VW17945	Delta Dental	Insurance
17946	74.55	VW17946	Finger Lakes System Chemistry	Supplies
17947	392.91	VW17947	John D. Preuer & Associates, Inc.	Service/Supplies
17948	110.50	VW17948	Mark Thomas Ford	Supplies/Service
17949	37.74	VW17949	Michael Mills	Travel Reimbursement
17950	144.82	VW17950	Michael Mannella	Opt-Out
17951	2662.72	VW17951	Ohio Edison	Service
17952	1036.52	VW17952	Ohio Edison	Service
17953	1090.00	VW17953	Koorsen Fire & Security	Annual Billing
17954	115.74	VW17954	Roger H. Gardner	Flags
17955	99.83	VW17955	Ricoh USA, Inc.	Service
17956	98.49	VW17956	Southeastern Emergency Equipment	Supplies
17957	234.15	VW17957	Sunburst Environmental Service, Inc.	Service
17958	243.60	VW17958	Standard Insurance Company RD	Insurance
17959	180.53	VW17959	Staples Business Advantage	Supplies
17960	200.00	VW17960	Treasurer, State of Ohio	Ohio EPA Permit
17961	349.73	VW17961	Time Warner Cable-Northeast	Service
17962	460.30	VW17962	The Huntington National Bank	Loan Payment
17963	533.95	VW17963	The Tribune Chronicle	Legal Notice
17964	101.00	VW17964	Terminix Processing Center	Service
17965	3760.00	VW17965	Teamsters Local 377	Insurance
17966	42.90	VW17966	Tractor Supply Credit Plan	Supplies
17967	325.00	VW17967	Trumbull Soil & Water Conservation Dist.	Application & Review Fees
17968	200.00	VW17968	Treasurer, State of Ohio	Service
17969	21.50	VW17969	Trumbull Cement Products Company Inc.	Supplies
17970	190.25	VW17970	Verizon Wireless	Service
17971	320.03	VW17971	Vision Service Plan-(OH)	Insurance
17972	75.00	VW17972	Valley Title & Escrow Agency, Inc.	Service
17973	43.35	VW17973	ZEP Sales & Service	Supplies
17974	363.78	VW17974	Trumbull County Water & Sewer Acct. Dept	Service
17975	439.99	VW17975	Graybar Financial Services, LLC	Service
17976	256.86	VW17976	BE Solutions	Claim Runs
17977	17300.00	VW17977	Baker Bednar Snyder & Associates Inc.	Service
17978	5521.09	VW17978	Ainsley Oil Company	Gas & Diesel
17979	12446.98	VW17979	Ford Credit Dept 67-434	Ford Crown Vic
17980	653.02	VW17980	Business Card	Supplies
17981	20.92	VW17981	Howland Springs Water Company, Inc.	Service
17982	30.60	VW17982	Frank W. Parke	Reimbursement
17983	30.00	VW17983	LTAP	Resigtration
17984	152.66	VW17984	Broadvox GO! LLC	Service
17985	300.81	VW17985	Brian Taylor	Travel Reimbursement

=====
65921.73

Total Amount of Pending Warrants

**BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO**

RESOLUTION NO. : 24712

**A RESOLUTION ESTABLISHING MILEAGE REIMBURSEMENT POLICIES FOR
TOWNSHIP EMPLOYEES AND OFFICIALS**

WHEREAS, the Board of Township Trustees of Bazetta Township, Trumbull County, Ohio, desires to reimburse township employees for use of their personal vehicles when on township business; and,

WHEREAS, the Board of Township Trustees of Bazetta Township, Trumbull County, Ohio, desires to reimburse township officials for use of their personal vehicles when on township business outside of Bazetta township.

THEREFORE BE IT RESOLVED that the Board of Trustees is hereby authorized to establish policies for the reimbursement of mileage to township employees for use of personal vehicles on township business; and,

BE IT FURTHER RESOLVED that the Board of Trustees is hereby authorized to establish policies for the reimbursement of mileage to township officials for use of personal vehicles on township business outside of Bazetta Township.

BE IT FURTHER RESOLVED that the amount of reimbursement is based on the number of miles driven to/from destination at the standard IRS mileage reimbursement rate applicable at the time the trip was taken.

Moved by Hovis, seconded by Urchek

ROLL CALL:

Trustee Hovis, Yes

Trustee Parke, Yes

Trustee Urchek, Yes

**BAZETTA TOWNSHIP MILEAGE REIMBURSEMENT POLICY
FOR TOWNSHIP ELECTED OFFICIALS/USE OF PERSONAL VEHICLES**

General Purpose:

This policy is to provide direction when an Elected Official is requesting mileage reimbursement for using his/her personal vehicle while conducting township business outside of Bazetta Township.

Mileage Reimbursement Policy for Township Elected Officials:

When requesting reimbursement for mileage it must be determine if reimbursement is appropriate.

To make this determination the following requirements must be met:

1. The trip must be authorized by the Board of Township Trustees.
2. A township elected official may use their personal vehicle (and request reimbursement) for township business that takes the official outside of the township if no township vehicle was available.

The amount of reimbursement is based on the number of miles driven to/from destination at the standard IRS mileage reimbursement rate of 55 cents per mile or the IRS rate applicable at the time the trip was taken.

The appropriate mileage reimbursement form must be completed by the elected official.

The reimbursement will then be handled in the same manner as all other account payable invoices.

MILEAGE REIMBURSEMENT FORM

1. Elected Official requesting reimbursement:

4. Purpose of trip/ Destination (township business outside of Bazetta Township):

5. Mileage documented for trip:

Ending mileage _____

- Beginning mileage _____

Total miles: _____

Reimbursement rate: _____

Total Requested Reimbursement: _____

Elected Official's Signature

Date

FOR TOWNSHIP USE ONLY:

Mileage Reimbursed: _____

Amount: _____

Date Paid: _____

**BAZETTA TOWNSHIP MILEAGE REIMBURSEMENT POLICY
FOR TOWNSHIP EMPLOYEES/USE OF PERSONAL VEHICLES**

General Purpose:

This policy is to provide direction when an employee is requesting mileage reimbursement for using his/her personal vehicle while conducting Township business.

Mileage Reimbursement Policy for Township Employees:

When requesting reimbursement for mileage it must be determine if reimbursement is appropriate.

To make this determination the following requirements must be met:

1. The trip must be authorized by the Board of Township Trustees or employee's immediate supervisor or department head.
2. An employee may use their personal vehicle (and request reimbursement) only when all attempts at securing a township vehicle for township business have been exhausted.

The amount of reimbursement is based on the number of miles driven to/from destination at the standard IRS mileage reimbursement rate of 55 cents per mile or the IRS rate applicable at the time the trip was taken.

The appropriate mileage reimbursement form must be completed by the employee. The employee's immediate supervisor or director has to give his/her approval of the reimbursement request.

The reimbursement will then be handled in the same manner as all other account payable invoices.

MILEAGE REIMBURSEMENT FORM

1. Employee requesting reimbursement:

2. Department:

3. Department Head/Supervisor who authorized personal vehicle usage by Employee:

4. Purpose of trip/ Destination (township business outside of Bazetta Township):

5. Mileage documented for trip:

Ending mileage _____

- Beginning mileage _____

Total miles: _____

Reimbursement rate: _____

Total Requested Reimbursement: _____

Employee Signature

Date

FOR TOWNSHIP USE ONLY:

Mileage Reimbursed: _____

Amount: _____

Date Paid: _____

**BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO**

RESOLUTION

248-12

**A RESOLUTION ESTABLISHING A TOWNSHIP IMPOUND LOT AND
REGULATIONS AND FEES FOR IMPOUNDED AND/OR SEIZED VEHICLE
(R.C. 505.17 and R.C. 4513.60)**

WHEREAS, R.C. 505.17 authorizes Bazetta Township to regulate parking ; and,

WHEREAS, R.C. 4513.60 authorizes township police departments to tow and store motor vehicles left on private property without the permission of the property owner; and,

WHEREAS, Bazetta Township from time to time has need to tow, impound or otherwise remove vehicles seized, immobilized or ordered to be removed from public or private property by Bazetta Township and/or forfeited pursuant to Chapter 29 and Chapter 45 of the Ohio Revised Code; and,

WHEREAS, Bazetta Township incurs expenses as a result of impounding and storing improperly parked and/or seized vehicles until the time for their proper disposition; and,

WHEREAS, Bazetta Township wishes to recoup and mitigate its expenses related to impoundment and storage of vehicles and to deter practices that negatively effect the health, safety and welfare of Township resident; and,

WHEREAS, Bazetta Township has township property located at 2011 Mclean Jacoby Road, which is sufficient for the purpose of being used as a vehicle impound lot, and is appropriately zoned for same.

THEREFORE BE IT RESOLVED THAT there is established, under the jurisdiction of the Bazetta Township police department, an impound lot, which is herein defined as a place where motor vehicles which are required to be removed from the streets and other public places within the township because of violations of parking and traffic laws and regulations, and the laws of the State of Ohio and the United States, and which come into police custody by reason of such vehicles being stolen, abandoned, illegally parked, as an obstruction to traffic, or of which the Bazetta Township police department has acquired custody, for the protection of motor vehicles and their safekeeping.

Section 1: Right to Tow/Impound Vehicles.

The Township Road Superintendent, the Township Administrator, the Chief of Police, or any Township police officer may order into storage and tow, or have towed, any vehicle parked in violation of township parking regulations on locations designated and posted as no parking zones, and/or located in the road right of way causing a safety hazard, or seized pursuant to R.C. Chapter 29 or Chapter 45.

The owner or any lien holder of a vehicle ordered into storage may claim the vehicle upon presentation of proof of ownership, which may be evidenced by a certificate of title or memorandum certificate of title to the vehicle and/or current vehicle registration and valid photo identification/driver's license along with payment of all expenses, charges, and fines incurred as a result of the parking violation and removal and storage of the vehicle.

Section 2: Impoundment.

Members of the police department are hereby authorized, when reasonably necessary for the security of the vehicle, safety of the public, or to prevent obstruction of traffic, to remove from the streets and impound any vehicle whose operator is arrested or any unattended vehicle which is parked, so as to constitute an obstruction or hazard to normal traffic.

Any impounded vehicle shall be stored until the owner or other person entitled thereto claims it, gives satisfactory evidence of ownership or right to possession, and pays all applicable fees and costs or until it is otherwise lawfully disposed of.

Section 3: Notice of Impoundment.

In the event that a vehicle is towed and impounded, the Township shall immediately cause a search to be made of the records of the bureau of motor vehicles to ascertain the owner and any lienholder of the vehicle ordered into storage.

If the owner and/or lienholder is found, the Township shall send or cause to be sent notice to the owner or lienholder that the vehicle will be declared a nuisance and disposed of if not claimed within thirty (30) days of the date of mailing of the notice.

The notice shall be sent to owner's or lienholder's last known address by certified mail with return receipt requested. The owner or lienholder of the vehicle may reclaim the vehicle upon payment of any expenses or charges incurred in its removal and storage, and presentation of proof of ownership, which may be evidenced by a certificate of title or memorandum certificate of title to the vehicle and/or current vehicle registration and valid photo identification/driver's license.

If the owner or lienholder of the vehicle reclaims it after a search of the records of the bureau has been conducted and after notice has been sent to the owner or lienholder as described in this section, and the search was conducted by the Township or the owner of the place of storage, and the notice was sent to the vehicle owner or lienholder, the owner or lienholder shall pay to the Township a administrative/processing fee of twenty-five dollars (\$25.00), in addition to the schedule of towing fees and storage fees incurred in the removal and storage of the vehicle.

Section 4: Unclaimed Vehicles.

If the owner or lienholder makes no claim to the vehicle within twenty (20) days of the date of mailing of the notice, and if the vehicle is to be disposed of at public auction as provided in section 4513.62 of the Revised Code, the chief of police shall file with the clerk of courts of the county in

which the place of storage is located an affidavit showing compliance with the requirements of this section.

Upon presentation of the affidavit, the clerk, without charge, shall issue a salvage certificate of title, free and clear of all liens and encumbrances, to the chief of police. If the vehicle is to be disposed of to a motor vehicle salvage dealer or other facility as provided in section 4513.62 of the Revised Code, the chief of police shall execute in triplicate an affidavit, as prescribed by the registrar of motor vehicles, describing the motor vehicle and the manner in which it was disposed of, and that all requirements of this section have been complied with.

The chief of police shall retain the original of the affidavit for the chief's records, and shall furnish two copies to the motor vehicle salvage dealer or other facility. Upon presentation of a copy of the affidavit by the motor vehicle salvage dealer, the clerk of courts, within thirty (30) days of the presentation, shall issue to such owner a salvage certificate of title, free and clear of all liens and encumbrances.

Section 5: Schedule of Fees:

A schedule of towing charges and fees, and storage charges and fees will be set by the Board of Township Trustees by Resolution duly approved and adopted by said Board of Trustees, and as may be amended from time to time.

Section 6: Severability Clause.

If any section, phrase, sentence or portion of this ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision; and such holding shall not affect the validity of remaining portions thereof.

Moved by Trustee Hovis, seconded by Trustee Urchek

ROLL CALL: Paul Hovis, Yes Frank Parke Yes Don Urchek Yes

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 7th day of August, 2012, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Trumbull County EMS Cortland, Ohio 44410 and XXXXXXXXX Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 262 Bristolville, Ohio,

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 7th day of August 2012 and continuing thereafter for a period of one year terminating at the close of business the 6th day of August, 2013. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provide will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at it's sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 35.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50.00, per hour.,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel



July 2012

Bazetta Police Department Activity

Published Date: 08/07/2012

Activity	Total
Calls for Service	630
Incident Reports Filed	127
Traffic Crash Investigations	16
Number of Persons Arrested	30
Traffic Offenses	64
Traffic Citations Issued	47
Vehicle Miles Traveled	11,221.00
Office Contacts	381

* Numbers are subject to change due to report status and other circumstances

**BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO**

RESOLUTION 2012- 258

**A RESOLUTION AUTHORIZING BAZETTA TOWNSHIP TO ENTER INTO AN
AGREEMENT FOR THE TOWING, REMOVING
OR IMPOUNDING OF MOTOR VEHICLES**

WHEREAS, Bazetta Township from time to time has need to tow, impound or otherwise remove vehicles seized, immobilized or ordered to be removed from public or private property by Bazetta Township, and/or forfeited pursuant to Chapter 29 and Chapter 45 of the Ohio Revised Code; and,

WHEREAS, Bazetta Township requires a towing company to take such vehicles to its impound lot; and,

WHEREAS, as a result of competitive bidding for the towing contract, TOWING COMPANY, was chosen as the lowest and best bidder.

THEREFORE BE IT RESOLVED THAT:

- (1) INSERT TOWING COMPANY NAME shall maintain necessary equipment to tow or remove any vehicle order to be towed, removed or impounded by Bazetta Township.
- (2) INSERT TOWING COMPANY NAME shall respond to all calls to tow, remove or impounded any vehicle by Bazetta Township.
- (3) INSERT NAME OF TOWING COMPANY shall tow all impounded/seized vehicles to the township impound lot.
- (4) INSERT NAME OF TOWING COMPANY shall tow all vehicles that have been involved in a crash, and that are not seized, to any place designated by INSERT NAME OF TOWING COMPANY or by agreement with the registered owner.
- (5) INSERT NAME OF TOWING COMPANY shall obtain and maintain in force through the term of this agreement public liability insurance insuring against liability for personal injuries or property damage arising out of any occurrence from this agreement. The insurance shall provide minimum limits of \$500,000.00 for injury or damage to any one person and \$1,000,000.00 for any one occurrence.
- (6) Bazetta Township shall be solely responsible for the preparation, filing and/or mailing all documents related to the towing, removing, impounding or the storing of all motor vehicles and their

disposition, including applications, notices and orders required by law.

(7) Bazetta Township shall charge for towing and storage according to the current Township Fee Schedule.

(8) Bazetta Township agrees to pay INSERT NAME OF TOWING COMPANY \$ 100.00 for each vehicle that TOW COMPANY tows to the township impound pursuant to this agreement, and as outlined in TOW COMPANY's bid. No additional charges shall be applied.

(9) INSERT NAME OF TOWING COMPANY shall charge the vehicle's owner or their insurance for each vehicle that TOW COMPANY tows to any other place than the township impound pursuant to this agreement.

(10) The term of this agreement shall be for six (6) months and shall renew automatically for like terms unless terminated, in writing, by either party at least thirty (30) days prior to the expiration of the original or any renewal term.

Moved by Trustee Harris, seconded by Trustee Urchek

ROLL CALL: Paul Hovis, Yes Frank Parke Yes Don Urchek Yes

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: August 9, 2012 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

- Trustee Urchek asked what the Code number meant
 - Fiscal Officer Drew replied that it is the portion of the Ohio Revised Code that stipulates what items can be discussed in an Executive Session
- Trustee Urchek stated that he thought this discussion should not take place in Executive Session
 - Trustee Hovis replied that the purpose of this meeting was to discuss finances
- Trustee Urchek said this discussion should have happened 15 months ago
 - Trustee Hovis said that was not possible

263-12 To recess into Executive Session at 7:00pm to discuss the purchase of real property, per ORC 121.22(G).


Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Abstain

264-12 To reconvene from Executive Session at 8:19pm with no action taken.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

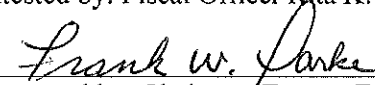
265-12 To adjourn the meeting at 8:19pm.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 08-13-12



Approved by: Chairman Trustee Frank Parke

Dated: 08.13.2012

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: August 13, 2012 immediately following Zoning Hearing
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 6:42pm.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

268-12 To recess into Executive Session at 6:42pm to discuss the purchase of real property, per ORC 121.22(G).


Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

269-12 To reconvene from Executive Session at 7:51pm with no action taken.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

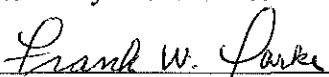
270-12 To adjourn the meeting at 7:51pm.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 08-14-12



Approved by: Chairman Trustee Frank Parke

Dated: 08-14-2012

BAZETTA TOWNSHIP TRUSTEES ZONING HEARING MINUTES

Date: August 13, 2012 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 6:06pm.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Don Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

Introduction:

- This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding proposed Text Change Amendments to the Bazetta Township Zoning Resolution.

Reading of Notice of Public Hearing:

- Fiscal Officer Drew read the press release that had been published in the Tribune Chronicle.

Reading of Proposed Zone Change Amendment Recommendations:

- Trustee Parke read portions and waived reading other portions of the recommendations on the proposed Text Change Amendments.

Reading of Trumbull County Planning Commission Recommendation:

- Fiscal Officer Drew read Planning Commission Resolution 6-2012-27.

Reading of Bazetta Township Zoning Commission Recommendations:

- Fiscal Officer Drew waived reading Zoning Commission Resolutions 12-07-001 and 12-07-002.

Taking of Testimony:

- Trustee Parke read the taking of testimony statement.

Testimony of Petitioner:

- Zoning Commission Chairman Webb testified as follows
 - Oil and gas language was written by Atty. Mark Finamore
 - Fireworks definitions were a collaboration between the Zoning Commission and B. J. Alan

Testimony of Residents/Public:

- None

Discussion and Comment by the Trustees:

- None

266-12 To adopt the text amendments recommended in Township Zoning Commission Resolutions 12-07-001 and 12-07-002 as amended.

Motion: Trustee Hovis

Second: Trustee Urchek

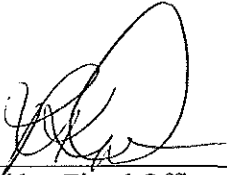
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

267-12 To adjourn the meeting at 6:23pm.

Motion: Trustee Urchek

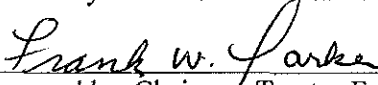
Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 08-14-12



Approved by: Chairman Trustee Frank Parke

Dated: 08-14-2012

Zoning Hearing
13th 6PM

Bazetta Township Zoning Commission

3372 State Route 5, N.E. · Cortland, Ohio 44410

Phone (330) 637-8816 · Fax (330) 637-4588

Chairman: Theodore Webb · Vice Chairman: Curtis Lonsbrough

Walter Maycher · Howard Wetzel · Mark Franko

Secretary: Jean Eddy

Bazetta Township Trustees
3372 State Route 5 NE
Cortland, Ohio 44410

July 18, 2012

RE: Text Amendments to the Township Zoning Resolution

Dear Board of Trustees:

At a Special Public Hearing of the Township Zoning Commission held on the 11th day of July 2012. The Zoning Commission **PASSED** two (2) resolutions recommending the adoption of the proposed TEXT AMENDMENTS to the Township Zoning Resolution.

Enclosed is our file for you action

1. Resolutions to consider Text Amendments to the Township Zoning Resolution.
2. Trumbull County Planning Commission text amendment(s) recommendation.
3. July 11, 2012 Zoning Board Commission meeting minutes.

Please take action on the proposed amendment(s) according to law.

Sincerely,

Jean Eddy
Zoning Commission Secretary

Resolution No. 12-07-001

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Curtis Lonsbrough, Seconded by: Rita Benoit

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to amend the text of the Township Zoning Resolution;

THEREFORE BE IT RESOLVED, that the following text amendment(s) to the township zoning resolution be considered for recommendation of approval to the Township Board of Trustees:

**Bazetta Township
Zoning Text Amendment
Section 4: "Classification of Uses" Sub Heading G (I District) #3
Add letter C- Definitions of 1.4G Consumer Fireworks and 1.3G Display Fireworks
Add letter D- Comparison Chart of 1.4G and 1.3G Fireworks**

C. Definition of 1.4G Consumer Fireworks: NFPA 1124 3.3.30.1 Small fireworks devices containing restricted amounts of pyrotechnic composition, designed primarily to produce visible or audible effects by combustion, that comply with the construction, chemical composition, and labeling regulations of the U.S. Consumer Product Safety Commission (CPSC), as set forth in CPSC 16 CFR 1500 and 1507, 49 CFR 172, and APA Standard 87-1, Standard for the Construction and Approval for Transportation of Fireworks, Novelties, and Theatrical Pyrotechnics.

Definition of 1.3G Display Fireworks: NFPA 1124 3.3.30.2 Large fireworks devices that are explosive materials intended for use in fireworks displays and designed to produce visible or audible effects by combustion, deflagration, or detonation, as set forth in CPSC 16 CFR 1500 and 1507, 49 CFR 172, and APA Standard 87-1, Standard for the Construction and Approval for Transportation of Fireworks, Novelties, and Theatrical Pyrotechnics.

D. Comparison of 1.4G and 1.3G Fireworks

1.4G Consumer Fireworks

- Regulated by CPSC
- Intended for personal use
- No permit required to possess
- Burns, no mass detonation
- No chain ignition
- Specific limits on amount of pyrotechnic composition

1.3G Professional Fireworks

- Regulated by ATF
- Professional use only
- Federal ATF permit required to possess
- Explodes, mass detonation
- Chain ignition
- No limit on amount of pyrotechnic composition

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Walter Maycher Seconded by: Rita Benoit

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to amend the text of the Township Zoning Resolution;

THEREFORE BE IT RESOLVED, that the following text amendment(s) to the township zoning resolution be considered for recommendation of approval to the Township Board of Trustees:

Bazetta Township

Zoning Text Amendment

Section 28: "Gas and Oil Well Regulations" Sub Heading Gas and Oil Wells

Identify the existing paragraph as letter A and

Add the Text Amendment as new paragraph B "Gas and Oil Drilling Registration"

- A. Any person or entity locating, constructing or erecting a gas or oil well within the unincorporated area of the Township shall strictly comply with Title [15] XV, Chapter 1509 Ohio Revised Code and amendments thereto.
- B. **Gas and Oil Drilling Registration:**
 - 1. The Township recognizes that pursuant to Chapter 1509 of the Ohio Revised Code, the Division of Mineral Resources management of the State of Ohio (DMRM) has the sole authority to regulate permitting, location and spacing of oil and gas wells in the State of Ohio as prescribed in said statutes. This Zoning Amendment supplements said regulations were permitted by law or not otherwise prohibited by law.
 - 2. To maintain the health, safety and welfare of township residents, prior to commencement of drilling operations, registration with the Township Zoning Inspector is required.

There will be a non-refundable fee to be set by the Township Board of Trustees and payable to the Township for the required registration.

3. All registrations shall include the following information and/or documentation:
 - a. Property owner's name, mailing address and contact phone number;
 - b. The name, address and contact phone number of the person, corporation, partnership, joint venture or other legal entity conducting the drilling and/or extracting operations on the Owner's property site;
 - c. Site plan drawn to scale of the drilling and/or extraction site(s) showing the current property boundary lot lines, the proposed location(s) of the well drilling/extraction site(s), all permanent storage tanks, apparatus, appliances, equipment, utility installations, buildings, structures and other permanent items associated with the site(s);
 - d. Copies of all required federal and state (DMRM) permits.
4. Separate registrations are required for each oil and gas well.
5. No person, firm or corporation shall, within the limits of the Township, drill a new oil or gas well, drill an existing oil or gas well any deeper, or re-open an oil or gas well, convert an oil or gas well to any other than its original purpose, or plug back an oil or gas well to a source of supply different from the existing pool, without first completing the required registration.
6. Exploration and/or extraction of oil and gas, and the operation of wells shall be allowed in all districts as permitted by the Division of Mineral Resources Management of the State of Ohio (DMRM). No well shall be drilled nearer than five hundred (500) feet from any inhabited private dwelling house; nearer than five hundred (500) feet from any public building which may be used as a place of assembly, education, entertainment, lodging, trade, manufacture, repair, storage,

traffic or public occupancy. This does not apply to a structure or building which is incident to the agricultural use of the land on which it is located, unless such building is used as a private dwelling house or in the business of retail trade. No new oil or gas well shall be nearer than one hundred (100) feet of another oil or gas well.

7. All oil and gas wells, storage tanks and separator units shall not be placed any nearer than two hundred (200) feet of the right of way of a street or highway, or railroad tracks.
8. Storage tanks, separators, well installations, and other permanent producing facilities shall be entirely enclosed by a six (6) feet high chain link fence. All fences shall be kept in good repair until the well is abandoned and tanks have been taken out of service. All gates shall be padlocked. Shipping valves that extend beyond the fence shall also be padlocked, with all locks at a given well utilizing a master key. Said storage tanks, etc., shall not be closer than seventy five (75) feet from any public right of way, fifty (50) feet from any property line, two hundred (200) feet from any private dwelling house, or five hundred (500) feet from any potable water well. Tanks may not exceed ten (10) feet in height, and must be painted and maintained.
9. No more than two hundred ten (210) barrel oil tanks shall be permitted at an oil and/or gas well site at any time. All oil and/or gas storage shall be considered an integral part of the well and therefore subject to the minimum site regulations set forth here and within Chapter 1501:09 of the Ohio Administrative Code and Chapter 1509 of the Ohio Revised Code.
10. Access to all wells and all support structures shall be by way of a driveway or access road which shall be constructed of slag, stone, or asphalt or concrete paving of a thickness sufficient to support the equipment used in the drilling operation. Driveways shall be a minimum of ten (10) feet wide, and must be of a thickness sufficient to prevent displacement under anticipated loading (i.e.: the heaviest fire equipment owned or operated by the Township). Permanent drives shall serve both well and tank sites. Temporary driveways shall have an approach not less than forty (40) feet wide at the road which tapers to thirty (30) feet at the road right of way, extending no less than one hundred (100) feet onto private property. Such temporary driveways shall be constructed of crushed aggregate, stone or slag and must be of a thickness sufficient to prevent displacement under anticipated loading (i.e.: the heaviest fire equipment owned or operated by the Township). All driveways and access roads shall have a metal gate or cable unless the property owner requests otherwise.
11. The above referenced driveway/access road shall have a culvert of sufficient diameter to carry all water coursing through the driveway and/or access roadside ditch, and shall be forty (40)

feet long and a minimum of twelve (12) feet wide. The driveway must be a minimum of fifty (50) feet from roadway intersections, and a minimum of fifteen (15) feet from lot lines.

12. All pipelines shall be buried a minimum of thirty (30) inches deep. Pipelines crossing under shall be installed by the boring method, with a bore of at least three (3) feet below the flow lines of all ditches.
13. No saltwater or other liquid waste shall be deposited on township roads or property. Prior to the surface disposal of salt water or other liquid waste on privately owned property within the township, the well owner shall obtain a Liquid Waste Disposal permit from the State Director of Environmental Protection. A copy of the liquid waste disposal plan shall be part of the registration with the Township.
14. No loading or unloading of oil, water or other materials is to be made from the roadway. Blocking of the roadway is prohibited.
15. The drilling area shall be maintained in a neat and orderly condition and, so far as is practicable, all wheeled equipment is to be free of mud prior to entering the highway or road so that no deposit or debris is left on the highway or road. The drilling company shall be responsible for maintenance of the immediate well area and its associated facilities. This maintenance shall include trash and debris removal, landscaping and any necessary clean up in the case of a well malfunction. Restoration landscaping shall be completed within sixty (60) days after drilling has been completed.
16. No cleat track vehicles are allowed on township roads, except in cases of emergency or by advance written permission of the Township.
17. In addition to the registration information provided, the Owner and/or well driller shall post a conspicuous sign at the well site that includes the name(s) and emergency contact phone number(s) of the person(s) to contact, along with other pertinent information to aid safety forces in the event of an emergency.
18. All pertinent emergency shut-off valves shall be painted red and shall indicate the direction for turning said valve on and off.

19. No water trucks shall run on township roads during times when school buses are picking up and dropping off students.

20. After drilling and fracturing stages are completed, the site shall be graded and landscaped to closely resemble the pre-existing condition of the site within sixty (60) days of completion of the drilling/fracturing.

21. The property owner or legal entity conducting the oil and gas drilling and/or extraction operations on the owner's property site, shall enter into and execute a Road Use and Maintenance Agreement. Upon execution of said Agreement, a copy of the Road Use and maintenance Agreement will be filed with the Trumbull County Engineer's Office by the township.



TRUMBULL COUNTY PLANNING COMMISSION

347 N. PARK AVENUE

WARREN, OHIO 44481

William F. Miller, Director

Telephone: (330) 675-2480

Fax: (330) 675-2790

June 12, 2012

Ms. Jean Eddy, Secretary
Bazetta Township Zoning Commission
3372 State Route 5, N.E.
Cortland, OH 44410

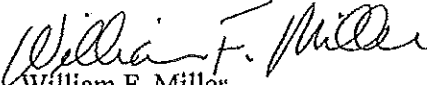
Dear Ms. Eddy:

Re: Z-2012-10 – Zoning Text Amendments
Bazetta Township

Enclosed is a copy of Resolution No. 6-2012-27 which was adopted by the Trumbull County Planning Commission at its regular board meeting on June 12, 2012. This resolution recommends approval of the proposed zoning amendments regarding Section 28: "Gas & Oil Well Regulations" and Section 30: "Definitions." Also enclosed is a copy of the Plats and Zoning Committee meeting minutes of June 7, 2012.

If you have any questions or comments, please contact David Dubiaga of this office.

Respectfully,


William F. Miller
Director

mas

Enclosures

Adopted by the Trumbull County
Planning Commission 6/12/2012

RESOLUTION NO. 6-2012-27

ZONING

WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission met on June 7, 2012, and reviewed with the Commission staff all pertinent documentation, research, and data relative to case number Z-2012-10 entitled Zoning Text Amendments - Bazetta Township; and

WHEREAS: The minutes of this meeting are on file; and

WHEREAS: The proposed zoning amendments are in conformity with the Trumbull County and Bazetta Township Comprehensive Plans; and

WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission has determined that the proposed zoning amendments are in the best interest of Bazetta Township;

NOW, THEREFORE,
BE IT RESOLVED: That the Trumbull County Planning Commission recommends approval of the proposed zoning amendments;

NOW, THEREFORE,
BE IT RESOLVED: That the Trumbull County Planning Commission approves the forwarding of the proposed correspondence to the Township of Bazetta.

**Z-2012-10 – ZONING TEXT AMENDMENTS – BAZETTA TOWNSHIP
 SUBMITTED: 6/4/2012**

✓ Section 28: "Gas & Oil Well Regulations"

Proposed:

*Revises existing Oil and Gas Well Regulations recognizing that the Ohio Department of Natural Resources - Division of Mineral Resources Management (DMRM) has exclusive authority to regulate permitting, locating and spacing of oil and gas wells in Ohio.

The proposed regulations require:

- *Registration of the oil and gas wells with the zoning inspector.
- *Site plan showing current lot lines, location of proposed well site, access road, and buildings.
- *A Copy of all required federal and state Department of Mineral Resource Management (DMRM) permits.
- *Oil well, storage tank and equipment location standards as follows:

Location from	Well		Storage Tanks and Equipment	
	ORC 1509.021	Twp.	ORC 1509.021	Twp.
Occupied Private Dwelling	100'	500'	100'	200'
Public Building used for Assembly, Education, Entertainment or other Public Occupancy.	100'	500'		
Street Right-of-Way or Railroad Track	50' ⊕	200'	50' ⊕	75'
Property Line				50'
Other Oil or Gas Well	100'	100'	50'	
Potable Water Well				500'

⊕ Distance from railroad track, traveled portion of a public street, road or highway

- *Copy of Liquid Waste Disposal permit from the Ohio Environmental Protection Agency.
- *Driveway, culvert and maintenance standards within the road right of way.

Trumbull County Planning Commission
Plats and Zoning Committee Meeting
June 7, 2012 – Page 9

Z-2012-10, Continued:

*The oil and gas drilling operator/owner shall enter into a Roadway Use and Maintenance Agreement with the township.

*In addition to the registration information provided, a permanent sign shall be posted with the following information:

- Emergency contact phone numbers
- Other pertinent information to aid safety forces in the event of an emergency

Comments:

*The Department of Natural Resources, Division of Mineral Resources Management of the State of Ohio has sole and exclusive authority to regulate the permitting, locating, and spacing of oil and gas wells and production operations within the State under *Ohio Revised Code* Section 1509.02.

*Proposed location standards are in agreement with *Ohio Revised Code* Section 1509.021 "Surface Location of New Wells" and *Ohio Administrative Code* Section 1501:9-1-04 "Spacing of Wells."

*Local regulations may also require compliance with County, State and Federal regulations concerning erosion and sediment control, floodplain, wetland and storm water management.

Section 30: "Definitions"

*Adds the definition of 1.4G Consumer Fireworks and 1.3G Professional Fireworks. The 1.4G fireworks are those devices regulated by both federal and state law that are limited in their pyrotechnic composition for consumer use, and 1.3G fireworks are synonymous with display fireworks in which the Department of Transportation imposes special requirements on businesses that transport materials with these special designations.

Recommendation:

Mr. Brown made a motion to recommend approval of the proposed amendments as submitted; seconded by Mr. Shader. The motion carried.

There being no further business, Mr. Brown made a motion to adjourn; seconded by Mr. Shader. The motion carried. The meeting was adjourned at 9:15 a.m.

Signed: _____

James J. Shader

Date: _____

June 12, 2012

Bazetta Township Zoning Commission

3372 State Route 5, N.E. · Cortland, Ohio 44410

Phone (330) 637-8816 · Fax (330) 637-4588

Chairman: Theodore Webb · Vice Chairman: Curtis Lonsbrough

Walter Maycher · Howard Wetzel · Mark Franko

Secretary: Jean Eddy

The Bazetta Township Zoning Commission held its Quarterly Meeting and Public Hearing on July 11, 2012 at 7:00PM at the Township Hall.

Members Present: Theodore Webb, Curtis Lonsbrough, Walter Maycher, Howard Wetzel, and Rita Benoit

Members Absent: Mark Franko

Also Present: Secretary Jean Eddy, Zoning Inspector Michael Mills,

Chairman Webb called the meeting to order at 7:03PM

Secretary Jean Eddy took roll call

Secretary Jean Eddy read the Tribune Legal Ad

Zoning Inspector Michael Mills explained to the Board the Property Maintenance Code of Bazetta Township and answered any questions the Board members had.

Walter Maycher made a motion to recommend the Property Maintenance Code of Bazetta Township to the Board of Trustees, seconded by Howard Wetzel.

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Howard Wetzel YES, Rita Benoit YES.

YES -5

NAY-0

Motion Passed

Secretary Jean Eddy read the recommendations from the Trumbull County Planning Commission regarding the proposed text amendments for the definitions of 1.4G and 1.3G fireworks and comparison chart, and the Gas and Oil Well Drilling Regulations.

Vice Chairman Curtis Lonsbrough made a motion to approve the definitions of 1.4G Consumer Fireworks and 1.3G Display Fireworks and also the comparison of 1.4G and 1.3G Fireworks as written to be adopted in the Bazetta Township Zoning Resolution Book, seconded by Rita Benoit.

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Howard Wetzel YES, Rita Benoit YES.

YES -5

NAY-0

Motion Passed

Walter Maycher made a motion to approve identifying the existing paragraph under Gas and Oil Wells as letter "A" and to add the text resolution in a new paragraph labeled letter "B" Gas and Oil Well Regulations as written to be adopted into the Bazetta Township Zoning Resolution Book, seconded by Rita Benoit.

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Howard Wetzel YES, Rita Benoit YES.

YES -5

NAY-0

Motion Passed

Chairman Webb discussed with the board members the fee for the application for the Gas and Oil Drilling/Road Use Maintenance Agreement (RUMA).

Howard Wetzel made a motion to recommend a fee of \$150.00 to the Board of Trustees for the application of Gas and Oil Drilling Registration/RUMA to be added to the existing Zoning Fee Schedule, seconded by Walter Maycher.

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Howard Wetzel YES, Rita Benoit YES.

YES -5

NAY-0

Motion Passed

Rita Benoit made a motion to request an amendment to the existing Zoning Fee Schedule to be revised to add Internet Café to the Conditional Zoning Certificate for Adult Entertainment Annual Renewal, seconded by Walter Maycher.

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Howard Wetzel YES, Rita Benoit YES.

YES -5

NAY-0

Motion Passed

Rita Benoit made a motion to adjourn the meeting, Walter Maycher seconded the motion. Meeting adjourned at 7:45PM.

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES,
Walter Maycher YES, Howard Wetzel YES, Rita Benoit YES.

YES -5

NAY-0

Motion Passed

Theodore Webb, Chairman

Jean Eddy, Secretary

TO: Legal Advertising Dept.

Date: 08-02-12

Tribune Chronicle
240 Franklin Street
Warren, OH 44482

Please publish the following Legal Notice for one publication no later than on or before the 3rd day of August, 20012.

LEGAL NOTICE

The Bazetta Township Board of Trustees, Trumbull County, Ohio gives notice that a Public Hearing will be held on the 13th day of August, 20012, at 6:00 o'clock at the Township Administration Building located at 3372 State Route 5 Cortland, OH 44410, to consider a proposed amendment to the text of the Township Zoning Resolution.

A summary of the proposed text amendments is as follows:

① Add definitions and comparison of 1.4G Consumer and 1.3G Display Fireworks

② Add requirements for Gas and Oil Drilling Registration

A copy of full text of the proposed amendment is on file with the Fiscal Officer and is available for inspection and copying upon request to the Fiscal Officer at (330) 637-8816.

All persons have a right to appear in person or by representation to give testimony for or against the proposed zoning amendment.

BY ORDER OF THE BOARD OF TRUSTEES
OF Bazetta TOWNSHIP
by Rita K. Drew Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: August 21, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Fiscal Officer Rita K. Drew

271-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

272-12 To reschedule the September 18 Regular Meeting to September 25.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

273-12 To approve the attached *Agency Firearms Liability Waiver/Release Form*.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

274-12 To approve an expenditure not to exceed \$1,500 for ammunition from Kiesler's Police Supply, to be paid from the Police Equipment Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked what the physicals are for
 - o Chief Lewis said to see the next item

275-12 To approve an expenditure not to exceed \$6,000 for Ohio Police & Fire Pension Fund physicals from WorkMED, to be paid from the Fire Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

276-12 To conditionally hire the following full-time firefighter/medics, at the contracted rate, pending negative background check and passage of the Ohio Police & Fire Pension Fund physical.

*Jonathon Bland
Aaron Hanson*

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked for explanation
 - Road Superintendent Parke said the following
 - When this project was submitted through the Trumbull County Engineer, the bids came back very high
 - Sought out some quotes from Trumbull County Engineer and Frank Martuccio to see if they could do the work for a lower cost
 - Frank Martuccio had the lowest quote, but it did not include limestone
 - Even with the added cost of limestone, Frank Martuccio was still the cheapest option

277-12 To approve an expenditure not to exceed \$3,200 for 150 ton of #8 limestone from Arrowhead Transport, to be paid from the Gas Tax Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

278-12 To approve an expenditure not to exceed \$12,600 for chip sealing the center section of Durst Clagg Road by Frank Martuccio Asphalt & Paving, to be paid from the Gas Tax Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

279-12 To approve the attached *Resolution to participate in the MOVING OHIO FORWARD GRANT PROGRAM.*

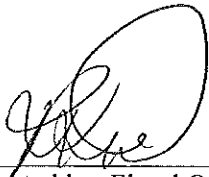
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke said the following
 - As of last Thursday, the truck body has been shipped and should be arriving soon
 - As soon as it arrives, old truck will be placed on ebay
 - Contract has been signed with Shelly & Sands, so that work can begin
- Chief Miller said the impound lot will be up and running shortly
- Zoning Inspector Mills said the following
 - Will start the procedures required to implement Board Resolution #279-12
 - Property maintenance code came into effect at midnight on August 16
 - Will begin enforcing the property maintenance code
 - Will be looking into a sewer/septic issue
- Mrs. Stockton of McCleary Jacoby Road discussed the following concern
 - Letter she received from Zoning Inspector Mills regarding a dumpster permit
 - Someone should have just walked up to her house to inform her
 - Too much time and expense involved in the ink and paper use to create the letter and photographs, gas to check her house, and cost of sending a certified letter
 - Expense was probably higher than the \$5 cost of the permit

- Wanted to know what the Zoning Department paid out in postage for a year
- Wanted to know if Zoning Inspector received mileage reimbursement
- Stated that Zoning Resolution should note dates when changes are made
- Zoning Inspector Mills addressed Mrs. Stockton's concerns as follows
 - Every contractor in the area has been notified that they are required to have permits, but ultimately it is the home owner's responsibility
 - Photographs are required to prove that a violation occurred
 - Mails violation, rather than stopping in, to avoid conflicts
 - Certified mail gives proof that he has informed the resident of the violation
 - Legally required to send certified mail to obtain the resident's signature
 - Technically, resident caught in violation must pay an addition \$5 penalty
 - Paid out \$702.16 in postage in 2011 and \$301.00 so far in 2012
 - Does not receive any mileage reimbursement, that is included in his salary
 - Believe the Zoning Book on the website does include change dates
 - Said he is trying to be nice right now and not issue penalty, although he will begin doing so
- Trustee Parke said the township will consider raising the permit cost next year
- Trustee Parke stated that he will be attending a sign reflectivity course
- Road Superintendent Parke reported the following
 - All employees and elected officials are required to attend the BWC Drug Safety Program
 - Elected officials and department heads must attend on September 12
 - All employees and elected officials must attend on September 18
 - If everyone does not attend the required meetings, the township will lose a 10% premium discount

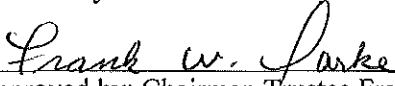
280-12 To adjourn the meeting at 9:25am.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 8-30-12



 Approved by: Chairman Trustee Frank Parke

Dated: 8-30-2012

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 08/21/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12	11.25	VW 12	THE HUNTINGTON NATIONAL BANK	PAYMENT
18033	463.16	VW18033	Arrowhead Transport Co.	PAYMENT
18034	76.65	VW18034	AT&T Mobility	PAYMENT
18035	10137.43	VW18035	Anthem BCBS OH Group	PAYMENT
18036	226.86	VW18036	Advance Auto Parts	PAYMENT
18037	3661.05	VW18037	BE SOLUTIONS	PAYMENT
18038	50.00	VW18038	City of Cortland	PAYMENT
18039	200.00	VW18039	CORTLAND FIREARMS INST. JOHN WESTON	PAYMENT
18040	450.00	VW18040	CODY'S LAWN SERVICE LLC	PAYMENT
18041	1184.39	VW18041	DELTA DENTAL	PAYMENT
18042	152.68	VW18042	GREAT AMERICAN LEASING CORP.	PAYMENT
18043	153.38	VW18043	Hanley Print & Promotions	PAYMENT
18044	258.54	VW18044	Handyman Supply Inc.	PAYMENT
18045	6485.00	VW18045	Collin's Heating & Cooling	PAYMENT
18046	95.16	VW18046	Joshen Paper & Packing of Pennsylvania	PAYMENT
18047	250.00	VW18047	JAMES W. GOODHART, JR.	PAYMENT
18048	327.13	VW18048	INTERNAL REVENUE SERVICE	PAYMENT
18049	452.97	VW18049	Lowe's Business Account	PAYMENT
18050	1039.45	VW18050	Ohio Edison	PAYMENT
18051	19.72	VW18051	Orwell Natural Gas	PAYMENT
18052	70.00	VW18052	OHIO DEPT. OF AGRICULTURE	PAYMENT
18053	76.40	VW18053	Ohio Edison	PAYMENT
18054	1071.00	VW18054	Ohio Billing, Inc.	PAYMENT
18055	997.95	VW18055	Pipelines Inc.	PAYMENT
18056	207.99	VW18056	Purchase Power	PAYMENT
18057	56.00	VW18057	Proforma	PAYMENT
18058	47.00	VW18058	Pitney Bowes	PAYMENT
18059	243.60	VW18059	Standard Insurance Company RE	PAYMENT
18060	18.24	VW18060	Staples Business Advantage	PAYMENT
18061	63.58	VW18061	Trumbull Cement Products Co.	PAYMENT
18062	150.00	VW18062	TREASURER, STATE OF OHIO	PAYMENT
18063	20.00	VW18063	TRUMBULL COUNTY RECORDER	PAYMENT
18064	6376.90	VW18064	TRUMBULL COUNTY ENGINEER	PAYMENT
18065	214.57	VW18065	TIME WARNER CABLE - NORTHEAST	PAYMENT
18066	3025.23	VW18066	Trumbull County Treasurer	PAYMENT
18067	261.00	VW18067	TREASURER, STATE OF OHIO	PAYMENT
18068	165.00	VW18068	UPMC HORIZON	PAYMENT
18069	11.04	VW18069	Wal-Mart Business	PAYMENT
18070	873.60	VW18070	Warren Fire Equipment, Inc.	PAYMENT
18071	40.00	VW18071	Regional Chamber	PAYMENT

=====
39683.92

Total Amount of Pending Warrants

COPY

BTTA



**Agency Firearms
LIABILITY WAIVER / RELEASE FORM**

**PLEASE READ CAREFULLY
I FULLY UNDERSTAND AND ACKNOWLEDGE THAT:**

I, THOMAS L. MILLER as the Chief of Police or delegate of and representative
of BAZETTA TWP. POLICE
Name of Jurisdiction

am voluntarily requesting to contract with the City of Cortland and the City of Cortland Police Department the use of the Cortland Police Department Firearms Range and facilities for firearms training/re-qualification. I am requesting the use of facilities on 9 / 15 / 2012. I agree to pay the fee of \$50.00 to Cortland City for use of the firearms range and any other facilities. I also agree to pay a total consultant fee of \$200.00 to Cortland City Police Firearms Instructor(s) John Weston and/or Brandon Rice to oversee and/or participate in any and all activities on the contract date and to act as consultants for the BAZETTA TWP. POLICE. The total fee of \$250.00

reflects a department wide training/re-qualification session for the BAZETTA TWP. POLICE involving 10-20 officers on the above date.

I also acknowledge that at least one Cortland City Police Firearms instructor **must be present at all times** during all training at the Cortland Police Department Firearms Range/Facilities. I, as the authorized representative understand the BAZETTA TWP. POLICE hereby assumes responsibility

for all risks and dangers occurring during participation in any activities and/or use of equipment and facilities. The BAZETTA TWP. POLICE accepts

all responsibility for any losses, physical injuries up to and including death and/or dangers whether caused in whole or in part by any means including but not limited to the negligent acts or omissions, intentional or reckless misconduct, or gross negligence by any person or persons. By agreeing to contract the services above I, THOMAS L. MILLER on

Chief/Delegate

behalf of BARETTA TWP. POLICE voluntarily agree to release, waive,
Name of Agency

discharge, hold harmless, defend and indemnify the Cortland Police Firearms
Instructors John Weston and Brandon Rice, The City of Cortland, The City of
Cortland Police Department, The Cortland City Fire Department, The City of
Cortland Service Department, and its employees, agents or staff from any and
all claims, actions or losses resulting from death, bodily injury, property
damage, wrongful death, loss of services, or otherwise which may arise out of
the use of the equipment and facilities, and the participation in firearms
training and/or any other indoor/outdoor activities. The

BARETTA TWP. POLICE and its employees are
Name of Agency

voluntarily participating in these activities and hereby agrees to accept full
responsibility for all of the risks involved.

I have carefully read and understand the above waiver/release and
assumption of risk statement. I hereby accept and agree to the above terms
and regard this document as legal and binding. I understand that I have given
up substantial rights by signing this document and am signing the document
voluntarily on behalf of myself, my agency and its employees.

Department Head/Authorized Delegate

CPD Firearm Instructor

CHIEF OF POLICE
Title

Name of Witness

THOMAS L. MILLER
Print name

Signature of Witness

Thomas L. Miller
Signature

Date

7-31-12
Date

BAZETTA TOWNSHIP- TRUMBULL COUNTY, OHIO

Resolution to participate in the MOVING OHIO FORWARD GRANT PROGRAM

Resolution No. 279-12

Whereas Bazetta Township is officially designating \$ 10,000 .00 as local matching funds for the Trumbull County Land Reutilization Corporation Moving Ohio Forward Grant Program and;

Whereas Bazetta Township agrees to enter into a sub-recipient agreement with the Trumbull County Land Reutilization Corporation for the purposes of implementing the Moving Ohio Forward Grant Program and shall abide by the rules, regulations and requirements of the program as detailed in the sub-recipient agreement and;

Whereas Bazetta Township designates Michael D. Mills as the authorized signatory for the sub-recipient agreement to be executed by and between the Trumbull County Land Reutilization Corporation and Bazetta Township and;

Whereas, the aforementioned authorized signatory is also authorized to sign and execute all other required documentation during and necessary for the implementation of the Moving Ohio Forward Grant Program and;

Whereas Bazetta Township designates Michael D. Mills as the Moving Ohio Forward Grant Program Project Manager.

Motion—Trustee Urcek

Second—Trustee Parke

Vote—Trustee Hovis Absent Trustee Parke Yes Trustee Urcek Yes

PENDING WARRANT REPORT
 Bazetta Township [2012]

Date: 08/21/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12	11.25	VW 12	THE HUNTINGTON NATIONAL BANK	PAYMENT
18033	463.16	VW18033	Arrowhead Transport Co.	PAYMENT
18034	76.65	VW18034	AT&T Mobility	PAYMENT
18035	10137.43	VW18035	Anthem BCBS OH Group	PAYMENT
18036	226.86	VW18036	Advance Auto Parts	PAYMENT
18037	3661.05	VW18037	BE SOLUTIONS	PAYMENT
18038	50.00	VW18038	City of Cortland	PAYMENT
18039	200.00	VW18039	CORTLAND FIREARMS INST. JOHN WESTON	PAYMENT
18040	450.00	VW18040	CODY;S LAWN SERVICE LLC	PAYMENT
18041	1184.39	VW18041	DELTA DENTAL	PAYMENT
18042	152.68	VW18042	GREAT AMERICAN LEASING CORP.	PAYMENT
18043	153.38	VW18043	Hanley Print & Promotions	PAYMENT
18044	258.54	VW18044	Handyman Supply Inc.	PAYMENT
18045	6485.00	VW18045	Collin's Heating & Cooling	PAYMENT
18046	95.16	VW18046	Joshen Paper & Packing of Pennsylvania	PAYMENT
18047	250.00	VW18047	JAMES W. GOODHART, JR.	PAYMENT
18048	327.13	VW18048	INTERNAL REVENUE SERVICE	PAYMENT
18049	452.97	VW18049	Lowe's Business Account	PAYMENT
18050	1039.45	VW18050	Ohio Edison	PAYMENT
18051	19.72	VW18051	Orwell Natural Gas	PAYMENT
18052	70.00	VW18052	OHIO DEPT. OF AGRICULTURE	PAYMENT
18053	76.40	VW18053	Ohio Edison	PAYMENT
18054	1071.00	VW18054	Ohio Billing, Inc.	PAYMENT
18055	997.95	VW18055	Pipelines Inc.	PAYMENT
18056	207.99	VW18056	Purchase Power	PAYMENT
18057	56.00	VW18057	Proforma	PAYMENT
18058	47.00	VW18058	Pitney Bowes	PAYMENT
18059	243.60	VW18059	Standard Insurance Company RE	PAYMENT
18060	18.24	VW18060	Staples Business Advantage	PAYMENT
18061	63.58	VW18061	Trumbull Cement Products Co.	PAYMENT
18062	150.00	VW18062	TREASURER, STATE OF OHIO	PAYMENT
18063	20.00	VW18063	TRUMBULL COUNTY RECORDER	PAYMENT
18064	6376.90	VW18064	TRUMBULL COUNTY ENGINEER	PAYMENT
18065	214.57	VW18065	TIME WARNER CABLE - NORTHEAST	PAYMENT
18066	3025.23	VW18066	Trumbull County Treasurer	PAYMENT
18067	261.00	VW18067	TREASURER, STATE OF OHIO	PAYMENT
18068	165.00	VW18068	UPMC HORIZON	PAYMENT
18069	11.04	VW18069	Wal-Mart Business	PAYMENT
18070	873.60	VW18070	Warren Fire Equipment, Inc.	PAYMENT
18071	40.00	VW18071	Regional Chamber	PAYMENT
=====				
	39683.92		Total Amount of Pending Warrants	

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

286-12 To designate Huntington Bank as a depository for the active and interim funds of Bazetta Township in the amounts of \$4,000,000.00 each for the period commencing September 22, 2012 and ending September 22, 2013.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- 2012 Report on the Cost of Health Insurance in Ohio's Public Sector from State Employment Relations Board (SERB)
- Storm Water Pollution Prevention Plan Review from Trumbull Soil & Water Conservation District
- E-mail from Kent State University Trumbull regarding the Kent State Trumbull Fall Job Fair 2012
- E-mail from Trumbull County Board of Health regarding 2012 Fall Raccoon Rabies Baiting
- Invitation from Tribune Chronicle Editorial Board to submit information regarding upcoming levy renewals
- Letter from Trumbull County Engineer regarding Roadway Use and Maintenance Agreement (RUMA) and Trumbull County RUMA Coordinator
- Letter of resignation from Michael Swiatkwich, Chairman of the Zoning Board of Appeals

Administration:

- Nothing to Report

Police Department:

- Chief Miller said the following
 - Interviewed another secretary that they would like to hire
 - She already has police experience
 - Would like address this at the next meeting

287-12 To accept the resignation of Patrolman Leroy Long, retroactive to August 30, 2012.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Road Superintendent Parke reported as follows
 - Problem at 2076 Howland Wilson
 - Some undersized pipe up there
 - Need to remove the old pipe and replace with larger pipe
 - Money for new pipe will be the responsibility of the homeowner
 - Memo of Understanding on today's agenda
 - Has to do with the RUMA with Trumbull County that oversees oil drillers
 - Change made to the salary being given to the person who will oversee the RUMA
 - Costs has come down since the original RUMA was signed

288-12 To approve the attached revised *Memorandum of Understanding*.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

289-12 To approve an expenditure not to exceed \$1,850.00 for Kovack Excavating for opening a ditch and removing pipe at 2076 Howland Wilson Road, to be paid from the General Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See Attached Agenda

290-12 To accept the Division of Public Safety EMS Grant for \$3,000.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

291-12 To accept the Wal-Mart Community Grant for \$3,000.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

292-12 To authorize an expenditure not to exceed \$3,000 for 175 smoke detectors, 75 fire extinguishers, and 9v batteries from Wal-Mart, to be paid from the Fire Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

293-12 To authorize an expenditure of \$700 to send Firefighter/Medic Michael Mannella to Fire Officer I Training by Ohio Fire Chiefs' Association, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis explained the next two motions

- On Friday, he received notification of a request for further information for a SAFER grant
- Need to notify the federal government by this Friday
- Just conditionally hired 2 firefighter/medics who have not started yet last month
- They have not officially been hired because they have not met conditions
- Apologized for the last minute notice, but he did not received this until after 4pm on Friday

294-12 To rescind Board Resolution #276-12.

Motion: Trustee Urchek

Second: Trustee Parke

Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Urchek - Yes

295-12 To conditionally hire the following full-time firefighter/medics, at the contracted rate, pending negative background check, passage of the Ohio Police & Fire Pension Fund physical, and receipt of the FY 2012 Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

*Jonathon Bland
Aaron Hanson*

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Chairman Belcher reported the following
 - Community Day has been rescheduled to September 23
 - Everything will be free – hamburgers, hotdogs, coffee, soda, and snacks
 - There will be entertainment in the new pavilion/ampitheater
 - In October, United States Marine Corps want to use our park as part of their annual 5k race as part of their Toys for Tots Program
 - Most of the race will be in Bazetta Township with a small portion in Cortland
 - Has spoken with Bazetta Police and Fire Departments, as well as Cortland Police Department, to ensure proper coverage
 - Selling park benches in the park for \$250
 - Cost includes the bench, the engraved plaque, and the gravel beneath the bench
 - There are 15-20 spots available

296-12 To authorize an expenditure not to exceed \$850 with Higgins Concrete for concrete work on the new pavilion in Bazetta Township Park, to be paid from the Park portion of the General Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Inspector:

- Inspector Mills reported the following
 - Nothing new to report other than nuisances and grass mowing
 - Got the grant paperwork all signed and taken care of
 - Have until the end of 2013 to use that money
 - Could get additional money if it is needed

Zoning Commission:

- Inspector Mills reported the following
 - Had the conditional use hearing with Wal-Mart regarding fireworks storage
 - Conditional use permit was granted

297-12 To accept the resignation of Zoning Board of Appeals Chairman Michael Swiatkwich, retroactive to August 28, 2012.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Safety Committee:

- Road Superintendent Parke said the following
 - Fire extinguisher training course coming up
 - He and Chief Lewis have been working on BWC requirements recently, e.g. signing the Township up for new programs to capture as many discounts as possible
 - Said IT Specialist Davis e-mailed the minutes from their last meeting earlier today

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- None

Public Comment:

- Residents from Lakepoint III discussed the following
 - Outside of their area is getting out of control - overrun fields, ruts in the roads, ponding water
 - Provided Trustees with a list of names of complainants and pictures of the problems
 - Have been in contact with the builder
 - Have been in contact with the builder and the property management company and nothing has been getting done
 - Someone suggested that they contact the township
 - Would like to have something done
 - Fear that if the township punishes the property owner, he will retaliate against them
 - Concern that this reflects poorly on the Township
- Trustee Parke said this is not a township road, it is a private road
- Zoning Inspector Mills said that following
 - He has received numerous complaints about this area
 - Said Road Superintendent Parke went down and mowed the township portion of the property
 - Calls continue to come in
 - Now that we have the property maintenance code in effect, the township can force property owners to maintain the property
 - In the process of drafting a letter to the owner stating that he is in violation of at least 9 different codes
 - Will be looking for other violations
 - Agreement says owner must be responsible for the fields and the roads
 - He can be fined up to \$100 per day and can reach up to \$10,000 per day if the violations are not taken care of
 - This will be the first time we have enlisted the property maintenance code
 - Has assurance from Judge Campbell that he will back us on this
 - Owner is going to have to make the improvements one way or another
 - This is exactly the reason why the Township has enacted a property maintenance code
- Randi Rudloff, candidate for Trumbull County Court Judge
 - Running for Judge Rice's position from Southern District Court
 - Would appreciate any consideration from the public
- Jeff Payne asked about Durst Clagg Road
 - Road Superintendent Parke said the following
 - Has resubmitted this as an Issue 1 or 2 Project
 - Should be seeing some results in 2013
 - Taking a different approach this time, i.e. trying to get a grant for a better local share
 - Trustee Parke said the following
 - Blacktop prices have increased significantly
 - This is why the Township has not been able to get this done
 - Hoping to get as much "free" money as possible
- Paul Carlson questioned the status of meetings held in Executive Session about the fire station project

- Trustee Parke said they have gathered more information,
 - Want to meet with Chief Lewis and the Fire Department
 - Want to get their figures together
- Paul Carlson asked if there would be a game plan in place by October 2
 - Trustee Hovis said there would be
 - Trustee Parke said they hope to have that done by that date
- Trustee Urchek asked what the Trustees are going to do about the lease for Station 13
 - Trustee Parke said he would talk to Atty. Finamore about this
 - Trustee Hovis said the following
 - Trustees should meet with the Trumbull County Hazmat Team
 - Agreed that we should meet with Atty. Finamore
 - Said the Trustees need to come up with a justification of the price
 - Said the contract rate should be much higher
 - Chief Lewis said there was never a negotiated price
- Larry Hall asked how Trumbull County Hazmat Team got into the building without a signed contract
 - Chief Lewis said the following
 - Thought Station 13 would no longer be used since the Township was planning to build a new building
 - Was approached by Trumbull County Hazmat Team about moving in
 - Approached the Trustees and Atty. Finamore to draw up a lease agreement for this back in April or May
 - Sits on the Trumbull County Hazmat Board so he cannot be involved in any negotiations with them
 - Benefit to the community to have a level 5 hazmat team in the Township
 - \$500 figure was just an amount thrown out when he met with the Trustees and Atty. Finamore
 - The Hazmat Team is willing and able to pay a higher amount when they are presented with an agreement
 - Trying to do something in the best interests of the community by making some money off the rental and reimbursement of the utilities, rather than letting the building sit empty
 - Trustee Urchek said the following
 - Trustees have been sitting on the agreement for at least a month now
 - Said the Hazmat Team is not even in the building right now, they just have equipment stored in the building
- Paul Carlson asked if the agreement would preclude our Fire Department from returning to Station 13
 - Chief Lewis said it would not because it is a triple net lease, which means it is a monthly lease with a 30 notice required to move
 - Trustee Urchek said the Trustees just need to sign the agreement
- Parks & Recreation Board Chairman Belcher said the following
 - There is a lot of hazmat activity coming near the Township, e.g. down Route 11 and out to the Ravenna Arsenal
 - Having a hazmat team in the Township is a plus
 - If a decent price can be negotiated, the Trustees should let them come in

- Larry Hall said the lease agreement should have been in place before the Hazmat Team moved in
 - Trustee Urchek said he will set up the meeting with the Hazmat Team
- Trustee Urchek said he will meeting with Sean O'Brien at 2pm tomorrow at the fire station to discuss getting the right of way across the railroad tracks at the potential new property

298-13 To adjourn the meeting at 7:55pm.

Motion: Trustee Hovis

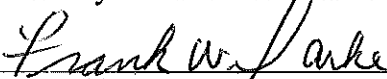
Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 10-01-12



Approved by: Chairman Trustee Frank Parke

Dated: 10-5-12

RESOLUTION ACCEPTING THE AMOUNT AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34-5705.35

The Board of Trustees of BAZETTA Township, TRUMBULL
County, Ohio, met in Regular session on the 4th day of September,
2012, at the office of Bazetta Administration Building with the following members
present:

Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek

Trustee Urchek moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of BAZETTA Township,
TRUMBULL County, Ohio, in accordance with the provisions of
Section 5705.281 R.C., previously provided the Alternative Tax Budget Information for the next succeeding
fiscal year commencing January 1, 2013;
and

WHEREAS, The Budget Commission of TRUMBULL County, Ohio, has
certified its action thereon to this Board together with an estimate by the County Auditor of the rate
of each tax necessary to be levied by this Board, and what part thereof is without, and what part
within the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of BAZETTA Township
TRUMBULL County, Ohio, that the amounts and rates, as determined
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate
of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Budget Commission Inside 10 M. Limitation	Derived From Levies Outside 10M. Limitation	Inside 10 M. Limit	Outside 10M. Limit
	Column I	Column II	Column III	Column IV
General Fund (includes County Health)	172,599 21,575	20,772	1.20 0.15	0.40
Road and Bridge Fund	165,407	85,885	1.15	0.60
Cemetery Fund				
Lighting Fund				
Police District Fund		603,941		6.80
Fire District Fund		1,002,730		8.30
Road District Fund				
Park Levy Fund				
Miscellaneous Funds (Police Equipment)		52,729		0.60
Amb. & Emergengy Medical Services Fund				
General (Note) Bond Retirement Fund				
Twp. Motor Vehicle License Fund				
Special Levy Fund				
Capital Equipment Fund				
Permanent Improvement Fund				
Total	359,582	1,766,056	2.50	16.70
Tangible Reimbursement and PU from the State		178,326		
Total		2,303,964		

TOTAL MILLAGE

19.20

Aug 2012

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
General Fund:		
Current Expense Levy authorized by voters on not to exceed 5 years	11/03/09	0.40
Special Levy Funds:		
Levy authorized by voters on Police Levy- Continuous	11/03/81	1.00
Levy authorized by voters on Police Levy- Continuous	06/08/82	1.00
Levy authorized by voters on Police Levy- Continuous	11/03/81	0.50
Levy authorized by voters on Police Levy- Continuous	05/08/84	1.00
Levy authorized by voters on Police Levy- Continuous	05/08/90	1.50
Levy authorized by voters on Fire Levy- Continuous	11/08/94	4.00
Levy authorized by voters on Fire & EMS Levy- not to exceed 5 years	11/06/07	1.50
Levy authorized by voters on Road & Bridge Levy - not to exceed 5 years	08/02/11	0.60
Levy authorized by voters on Fire Levy- not to exceed 5 years	11/02/10	0.80
Levy authorized by voters on Police Levy- not to exceed 5 years	11/08/11	0.60
Levy authorized by voters on Police Levy- not to exceed 5 years	08/02/11	1.80
Levy authorized by voters on Fire Levy- not to exceed 5 years	03/04/08	2.00

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this

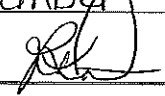
Resolution to the County Auditor of Said County.

Trustee Hovis seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Trustee Hovis - Yes
Trustee Parke - Yes
Trustee Urchek - Yes

Adopted the 4th day of September, 20 12.


 Fiscal Officer of the Board of Township Trustees of

BAZETTA Township

TRUMBULL County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, TRUMBULL County, ss.

I, Rita K. Drew, Clerk of the Board of Township Trustees
of BAZETTA Township, in said County, and in whose custody the Files

and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby

certify that the foregoing is taken and copied from the original of Board Resolution

#283-12 passed in Regular Session on September 4,
2012.

now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this 4th day of September, 2012.



Fiscal Officer of the Board of Township Trustees of

BAZETTA Township.

TRUMBULL County, Ohio.

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C. or at such later date as may be approved by the Board of Tax Appeals.

No.

BOARD OF TOWNSHIP TRUSTEES

BAZETTA Township

TRUMBULL County, Ohio

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR.

(Board of Township Trustees)

Adopted _____, 20

Township Clerk

Filed _____, 20

County Auditor

By _____
Deputy

MEMORANDUM OF UNDERSTANDING

WHEREAS, various Trumbull County entities anticipate a substantial amount of oil and gas exploration activity associated with the Utica and Marcellus Shale plays, as a result it is recognized that additional staffing will be necessary to coordinate, monitor, and administrate permit applications, road maintenance and highway improvements;

WHEREAS, it is recognized that a collaborative regional effort will ensure a cost effective approach to project management and coordination as well as provide for efficient use of public funds;

FURTHERMORE, various Trumbull County entities have requested that the Trumbull County Engineer's Office assume the leadership position with this endeavor;

THEREFORE, the Trumbull County Engineer's Office is committed to partnering and taking the leadership role of coordinating, monitoring, and administrating said permit applications, road maintenance and highway improvement activities;

WHEREAS, the Engineer's Office has calculated the cost associated with funding the position of a RUMA Coordinator as follows:

Wages	(\$21.63/hr.)	\$44,990.40	Annually
Standard Benefit Package		\$27,565.08	Annually
Vehicle Usage		\$5,000.00	Annually
Fuel		\$5,200.00	Annually
Supplies		\$3,000.00	Annually
Miscellaneous		\$1,435.26	Annually
Total Annual Expenses		\$87,190.74	

Trumbull County is proposing a cost participation as follows:

1. Fifty (50%) percent to be incurred by the Trumbull County Engineer: \$43,595.37
2. Remaining fifty (50%) percent to be incurred and shared by participating member communities: \$1,743.81 (Divided by 25 participating community blocks)

In the event of limited participation the member community shall be based upon the actual dollar figure above. The Trumbull County Engineer's Office will absorb any cost associated with a block wishing not to participate.

1. Fifty (50) percent to be incurred by the Trumbull County Engineer

Based upon the forecasted drilling operations the Trumbull County Engineer's Office desires to enter into a five (5) year memorandum of understanding with participating communities.

Those communities opting to participate in this collaborative effort will be billed in annual installments that will be payable within forty five (45) days of invoice receipt. This agreement will have an option to renew at the end of said five (5) year term for an additional three (3) year renewal term.

FURTHERMORE, each participating entity agrees to meet on an annual basis at which time the Trumbull County Engineer will provide a detailed statement of actual operating costs for review;

FURTHERMORE, all participating entities reserve the right to opt out of this memorandum of understanding should the invoice cost exceed 10% of the initial estimate;

It is hereby noted that the RUMA Coordinator will act under the authority of the Trumbull County Engineer, but will be responsive to the member communities and will be utilized solely for the purposes relating to the services set forth in this memorandum of understanding.

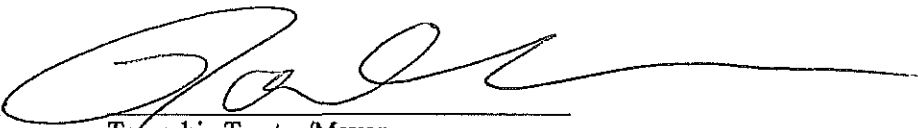
Should the impacts associated with the drilling operations exceed forecasted predictions; other alternative measures will be brought before the member communities for consideration.

IN WITNESS WHEREOF, this Memorandum of Understanding is executed this 4th day of September, 2012, by the undersigned on behalf of the Trumbull County Engineer's Office and Bazetta Township on the day and year written above.
Township/Village/City

Randy L. Smith, P.E., P.S.
Trumbull County Engineer

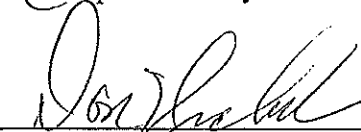
Witness

Bazetta Township
Township/Village/City

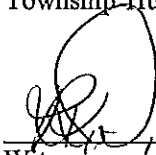


Township Trustee/Mayor

Frank W. Parker
Township Trustee



Township Trustee



Witness

Fiscal Officer

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 08/30/2012
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on September 4, 2012
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Requesting the Trustees to accept the Division of Public Safety EMS grant of \$3,000.00.
2. Requesting the Trustees to accept Wal-Mart Community grant of \$3,000.00.
3. Requesting to purchase 175 smoke detectors, 75 fire extinguishers, and 9 volts batteries not to exceed \$3,000.00 from Wal-Mart.
4. Requesting to send FF/Medic Mannella to Fire Officer I training at a cost of \$700.00.

Non-Agenda – Recommendation

I would recommend the Trustees enter into an agreement with the Trumbull County Fire Chiefs Association (dba) Trumbull County Haz-Mat Team for the rental of station 13. In the informational meeting at the end of May or beginning of June with all of you in presence, I asked Mr. Finamore to draw up a rental agreement between the Bazetta Township Trustees and Trumbull County Fire Chiefs. The rental agreement price is on the lease agreement; however there is nothing negotiated with the Trumbull County Fire Chiefs Association on the rental price of that facility. The trustees have ever right to change the amount that you would like for the rental of that facility. My theory for recommending that dollar amount for the monthly rental fee was the building was going to set vacant and the fire department was going to continue to pay for the utilities. I was trying to get the building occupied with receiving some type of income and the tenants of that building to pay the utilities. The township would also have a Level 2 Haz-Mat team in our community and they would be paying the township for this resource. If you have any questions – concerns please just call or email me. Thank you for your time and consideration of this most important matter. If you would like to contact the Trumbull County Fire Chiefs Association please call Rick Bauman at 330-442-2502 or Tim Thomas at 330-509-4283. A copy of the agreement has been attached.

Non-Agenda – Informational

I have attached my contract as Fire Chief with the Bazetta Township Trustees. The contract expires on October 18, 2012. I would like to extend my current contract with the Bazetta Township Trustees for the next three years. If the trustees have any concerns or questions with the current contract please do not hesitate to call, email or set up an appointment with me to discuss the contract. In advance, I would like to thank you for your continued support, time and consideration of this matter.

Dennis Lewis
Chief of Fire & EMS

BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO

LEASE AGREEMENT

This Lease Agreement is dated _____, 2012, by and between the Bazetta Township Board of Trustees, Trumbull County, Ohio (hereinafter Township), and the Trumbull County Fire Chief's Association (hereinafter Association). The parties agree as follows:

1. PREMISES:

- a. Township, in consideration of the lease payments provided in this Lease, hereby leases to Association, the Fire Station and Parking Lot (hereinafter the Premises) located at:

2667 McCreary-Jacoby Road, Trumbull County, Warren, Ohio.

2. TERM:

- a. This Lease will begin on _____, 2012, and will continue on a month-to-month basis.
- b. Either party hereto may terminate this Lease with written notice to the other party at least thirty (30) days in advance of the last periodic rental date.

3. TRIPLE NET LEASE:

- a. This is a Triple Net Lease, it being the intention of the parties that the Township shall not have any responsibility of any kind or nature whatsoever to maintain, repair, improve, replace or alter, or incur any other expense in connection with the Premises, except as provided herein.
- b. Rent and any other payments made by the Association to the Township under the terms hereof are to be free and clear of any impositions, expenses or setoff of any kind or nature whatsoever, including, without limitation: taxes, charges or expenses in connection with the ownership, maintenance, repair and operation of the Premises, and all such expenses, charges and taxes shall be paid by the Association.

4. LEASE PAYMENTS:

- a. Association shall pay Township monthly rent in the amount of Five Hundred Dollars (\$500.00), payable on or before the first (1st) day of each month at the following

address:

3372 State Route 5
Cortland, Ohio 44410

- b. No security deposit is required.

5. POSSESSION:

- a. Association shall be entitled to possession on the first day of the term of this Lease, and upon termination of the lease, shall surrender the same to the Township in as good condition as when the lease commenced, excepting normal wear and tear.
- b. Additionally upon termination, the Association shall remove all of its personal property and effects from the premises.
- c. No alterations or improvements to the Premises shall be made without written permission of the Township. The cost of all such alterations or improvements shall be paid by the Association, and any improvements or fixtures added to the Premises by the Association shall become the property of the Township upon termination of the lease.

6. STORAGE:

- a. Township shall be entitled to store items of personal property/equipment on the premises during the term of this Lease.
- b. Association shall not be responsible for Township's personal property/equipment.

7. PROPERTY INSURANCE:

- a. Township shall maintain property casualty and liability insurance on the building and grounds, and all improvements thereto, against loss or damage by fire, flood and other risks.
- b. Association shall maintain property casualty and liability insurance on all of its equipment, furnishings and personal property maintained and located on the premises, and bear all risk of loss for same.

8. MAINTENANCE, REPAIR, IMPROVEMENTS:

- a. Association shall be responsible for maintaining the Premises in good repair at all times during the term of this Lease, and shall be responsible for the cost of all

maintenance, repairs, replacements and improvements to the premises.

9. UTILITIES AND SERVICES:

- a. Association shall be responsible for all utilities and services incurred in connection with their use of the Premises.

10. TAXES:

- a. In the event the property becomes subject to real estate taxes, the Association shall become responsible for same.

11. DEFAULTS:

- a. Either party may be in default of this Lease for failure to fulfill its obligations hereunder.
- b. If Association fails to cure a financial obligation within ten (10) days after written notice of said failure, Association may re-take possession of the premises without further notice, to the extent permitted by law, and without prejudicing Association's rights.

12. CUMULATIVE RIGHTS:

- a. The rights of the parties under this Lease are cumulative and shall not be construed as exclusive unless required by law.

13. ACCESS BY TOWNSHIP TO PREMISES:

- a. Subject to the Association's consent, which shall not be unreasonably withheld, Township shall have the right to enter the premises to inspect, remove its equipment, or for any other purpose necessary to preserve and protect the Premises.
- b. Township does not assume any liability for the care or supervision of the premises.
- c. As provided by law, Township may enter the Premises in case of emergency without Association's consent.

14. INDEMNITY REGARDING USE OF THE PREMISES:

- a. Association agrees to indemnify, hold harmless and defend Township from and against any and all losses, claims, liabilities and expenses which Township may incur in connection with Association's use or misuse of the Premises, except for

Township's negligence.

15. ASSIGNABILITY:

- a. Neither party may assign its interest or obligations in this Lease, nor effect any change in ownership, mortgage, assign or pledge this Lease, without prior written consent of the other party.

16. NOTICE:

- a. Notices under this Lease shall not be deemed valid unless served in writing via U.S. mail to the following addresses:

Township:

Association:

3372 State Route 5
Cortland, Ohio 44410

- b. Such addresses may be changed from time to time by either party by providing notice as set forth above.
- c. Notices mailed in accordance with this provision shall be deemed received on the third day after posting.

17. GOVERNING LAW:

- a. Governing law shall be the laws of the State of Ohio.

18. ENTIRE AGREEMENT/AMENDMENT:

- a. This Lease contains the entire agreement of the parties hereto, and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Lease.
- b. This Lease may be modified or amended in a writing signed by the parties hereto.

19. SEVERABILITY:

- a. If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable.
- b. If a court finds any provision of this Lease to be invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision

shall be deemed to be written, construed and enforced as so limited.

20. WAIVER:

- a. The failure of either party to enforce any provision of this lease shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every portion of this Lease.

21. BINDING EFFECT:

- a. The provisions of this Lease shall be binding upon and inure to the benefit of both parties and their respective legal representatives, successors and assigns.

IN WITNESS WHEREOF we have affixed our signatures with the intent to be legally bound:

BAZETTA TOWNSHIP
BOARD OF TRUSTEES

TRUMBULL COUNTY FIRE
CHIEFS ASSOCIATION

Township Trustee

By:
Title: _____

Township Trustee

Date: _____

Township Trustee

Date: _____

Approved as to form:

Mark S. Finamore
Township Legal Counsel

*This Instrument prepared by Mark S. Finamore
Township Legal Counsel*

BAZETTA TOWNSHIP
Trumbull County, Ohio

TOWNSHIP EMPLOYEE CONTRACT

This agreement is entered into by and between **The Bazetta Township Board of Trustees**, hereinafter referred to as the "**Township**" and **Dennis Lewis** hereinafter referred to as "**Fire Chief**".

WHEREAS, the township has appointed Dennis Lewis as Bazetta Township Fire Chief pursuant to Section §505.38 Ohio Revised Code; and

WHEREAS, Lewis has accepted the appointment to the position of Bazetta Township Fire Chief ; and

WHEREAS, the parties desire to establish legally enforceable terms and conditions of employment, in addition to the rights and privileges conferred upon each by the Ohio Revised Code, and Ohio Administrative Code Rules; Now, therefore;

The parties mutually promise, covenant and agree as follows

WITNESSETH

1. **Compensation**. The Fire Chief will be paid an annual salary in the amount of \$68,287.29, payable in accordance with the regular payroll periods established by Township for all employees. Additionally, the Fire Chief will receive longevity pay in the amount of \$.05 per hour for each year of service based on a 2,080 hour work year. For the purpose of this calculation, the Fire Chief's hiring anniversary date will be May 1, 1989, (the "Original Hire Date").

The Township will pay all applicable employer Ohio Public Employee's Retirement Pension Contributions and Federal payroll taxes, and shall withhold all applicable Federal, State, and Local wage taxes. The Fire Chief shall be responsible for paying the Ohio Public Employees Retirement Pension, Employee's Contribution and the Township will not pay any pension pickup

The Fire Chief will receive annual base salary pay raises in an amount equal to the annual scheduled base pay raises granted the Fire Fighters under Article 35 of The International Association of Firefighters Local 3703 Collective bargaining agreement between Local 3703 and the Township.

3. Health Care: The Fire Chief shall be provided health care insurance through enrollment in the Township's Employer provided uniform group health care insurance program, upon the same terms and conditions as all township employees.

3. Clothing Allowance. On April 1, 2010, the Fire Chief will receive \$875.00 clothing allowance. Such clothing allowance will thereafter be adjusted to match the clothing allowance for Fire Fighters provided under Article 34 of The International Association of Firefighters Local 3703 Collective Bargaining Agreement between Local 3703 and the Township.

4. Vacation. Based upon the Fire Chiefs original hire date with more than twenty-one (21) years of service with the Township, the Fire Chief will accrue six (6) weeks of vacation time (240 hours) per calendar year (2080 hrs). The Fire Chief may roll over and carry forward two years of accrued vacation to the following calendar year. In addition, any accrued vacation, sick time or comp time earned as of the date of this Agreement shall be carried forward by the Fire Chief.

5. Personal Time. The Fire Chief will receive four (4) personal days (32 hours) of time off per year. Personal time must be used during the work year and can not be rolled over or carried forward to a subsequent year.

6. Sick Leave. The Fire Chief shall earn 4-6/10 hours of sick leave credit for each 80 hours of service in active pay status. Active pay status shall include paid vacation and sick leave, but not time accrued during a leave of absence.

7. Paid Holidays. The Fire Chief will receive the following paid holidays:

New Years Day	Memorial Day	Veterans Day
Martin Luther King Day	Independence Day	Thanksgiving Day
Presidents' Day	Labor Day	Christmas Day
Good Friday	Columbus Day	

If the Fire Chief is required to work on a paid holiday he will receive only an additional eight (8) hours of pay.

8. Education. Subject to available funding and advance approval by the Township, the township shall reimburse the Fire Chief for travel, lodging and meal expenses for the Fire Chief's attendance at job related Conferences, Educational Seminars, Professional Association Meetings, etc . While The Fire Chief is attending such Conferences, Educational Seminars and Professional Association Meetings, etc., he shall continue to receive his regular compensation and shall not be docked while away from his job.

The Township agrees to pay for all mandatory training required of the Fire Chief in order to maintain the following certifications: Professional Firefighter; Fire Safety Inspector; Fire Safety Inspector Instructor; Fire Instructor; Underground Storage Tank Inspector, Paramedic (refresher); Advanced Cardiac Life Support; Basic Life Support (CPR); Pediatric Advanced Life Support; Pre-Hospital Trauma Life Support (or equivalent).

9. Membership Dues. The Township shall pay all incidental costs and dues for the Fire Chief's membership in certain fire service organizations as agreed upon and approved in advance by the Township.

10. Vehicle. The Township shall provide the Fire Chief with a Fire Safety Service Vehicle and pay for all maintenance expenses. The vehicle shall be used by the Chief for business purposes only, and the Chief will be permitted to take the vehicle home for the purpose of commuting to and

from work, and answering emergency calls from his home.

11. Return to Prior Position. In the event the Fire Chief resigns or is removed from his position as Fire Chief of the Township, he shall at his option and election, be returned to his former position as a Captain in the Bazetta Township Fire Department Collective Bargaining Unit without loss of seniority in either the Fire Department or IAFF Local 3703.

12. Job Duties. The Fire Chief shall perform the statutory and customary job duties of Township Fire Chief, in accordance with the Township Fire Chief Job Description and Standard Operating Policies and Procedures of the Fire Department, including attendance and reporting at all Township Trustee Meetings.

13. Workload. In the event that the Fire Chief is required to work more than 40 to 48 hours per week as a result of a weather event, multiple or prolonged structure fires or other job-related situations, the Fire Chief, with the approval of the Township Trustees, shall be allowed to take time off during a subsequent work week for hours worked in excess of 44 hours per week. Such time off shall be for the purpose of maintaining the Fire Chief's effectiveness, safety and efficiency in the operation of the Township Fire Department.

14. Term of Agreement. This agreement shall be for an initial term for the balance of the 2009 calendar year and three (3) successive calendar years, and renewal for successive years at the option and mutual agreement of the parties.

15, Complete Agreement: This agreement constitutes the complete and final agreement between the parties as to the terms and conditions of employment, and any oral agreements or representations not contained herein are of no force or effect and are null and void.

IN WITNESS THEREOF, the parties have affixed their signatures with the intent to be legally bound.

Fire Chief

Date: _____

Board of Trustees

Trustee

Trustee

Trustee

Date: _____

**THIS AGREEMENT
APPROVED AS TO FORM**

Township Legal Counsel

From: "Faison, Tony" <Tony.Faison@fema.dhs.gov>
Date: August 31, 2012 11:55:11 EDT
To: "Bazettafire@neo.rr.com" <Bazettafire@neo.rr.com>
Cc: "btaylor@bazettatwp.org" <btaylor@bazettatwp.org>, "trink@bazettatwp.org" <trink@bazettatwp.org>
Subject: Bazetta Fire Department EMW-2012-FH-00602 Request For Additional Information

Dear Dennis Lewis,

Thank you for applying for a FY 2012 Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

As you are aware, grants awarded under the Hiring of Firefighters Category require grantees to maintain their staffing levels and incur no lay-offs during the period of performance of the grant. Therefore, it is imperative that your department have the support of your governing body.

In order to ensure that there is a clear understanding of the long-term obligations of a SAFER grant and that, if awarded, all parties involved are committed to fulfilling those requirements upon acceptance of the award; we are requesting a letter from your governing body stating their commitment.

The letter should be prepared on your governing body's letterhead and addressed to:

Catherine Patterson, Branch Chief
Assistance to Firefighters Grants Branch
DHS/FEMA
800 K Street NW Mailstop 3620
Washington DC 20472-3620

The original letter should be mailed to the above address with a signed copy either faxed to Tony Faison at 202.786.9938 or a scanned copy can be e-mailed to tony.faison@fema.dhs.gov.

In order for us to be able to move your application to next phase, the letter must be received by me **no later than Friday, September 7, 2012**. If you need additional time to prepare the letter, please advise us as soon as possible.

Please note that this is not a notification of award nor is it a guarantee that an award will be made to your department; this is simply a request for additional information.

Have a great day,

TONY E. FAISON
Fire Program Specialist

DHS/FEMA/GPD/SAFER

Assistance to Firefighters Grant Program

800 K Street NW

Washington D.C. 20472-3620

(202) 786-9467 (ph)

(202) 786-9938 (fax)

Tony.Faison@DHS.GOV

<http://www.fema.gov/firegrants/>

(866)-274-0960 (toll-free help desk)

Ineligible Applicants

has a formally recognized arrangement with the local jurisdiction to provide fire suppression on a first-due basis outside the confines of the airport or port facilities

IV. Funding Restrictions

Restrictions on Use of Award Funds

Hiring of Firefighters Category

Eligible Expenses

The only eligible costs under the Hiring of Firefighters Category for new or rehired firefighters activity are the following:

- Salary
- Associated benefits (actual payroll expenses)

SAFER Funding will pay for the total salary and benefit costs for each funded position.

- Firefighters that are employees at time of and/or hired prior to the award date, except if applying under the retention activity, are not eligible under the Hiring of Firefighters Category.
- Overtime costs are not eligible. However, costs for overtime fire departments routinely pay as a part of the base salary or the firefighter's regularly scheduled and contracted shift hours are eligible in order to comply with the Fair Labor Standards Act.
- Federal employees are prohibited from serving in any capacity (paid or unpaid) on any proposal submitted for this grant opportunity. Federal employees may not receive funds under this award.
- Only full-time positions will be funded. A full-time position is one position that is funded for at least 2,080 hours per year, i.e., 40 hours per week, 52 weeks per year. However, recognizing many departments have shifts exceeding a 40-hour workweek, FEMA also will consider funding the job-sharing of a full-time position if the grantee has sufficient justification. A job-share position is a full-time position occupied by more than one person.

Example: A department may hire two part-time staff persons at 28 hours each to fulfill the scheduled work hours of one 56-hour shift position.

Ineligible Expenses

- Pre-application costs, such as grant writer fees, administrative costs, and indirect costs associated with hiring of firefighters
- Costs for training and equipping firefighters (however, the salaries and benefits of firefighters hired under the SAFER Grants while they are engaged in training are eligible.)
- Costs for uniforms and physicals
- Funds to support additional hired positions or funds received from federal, state, or local sources cannot be used to supplant normal operating budgets unless a waiver has been granted.

Volunteer and mostly volunteer fire departments may hire individuals to fill officer-level positions such as chief, fire inspector, training officer, safety officer, etc.

However, since the purpose of SAFER Grants is to enhance incident scene safety, all applicants must certify the primary assignment of all SAFER-funded firefighters will be an operational assignment (e.g., fire suppression) regardless of collateral duties.

Recruitment & Retention Category

Eligible Expenses

Applicants who propose to initiate a recruitment and retention plan as a part of their application receive equal consideration. Proposals for this category may include providing incentives for volunteer firefighter members to continue service in a fire department.

Examples of initiatives that may receive funding include, but are not limited to:

- Insurance packages such as accidental death and dismemberment (AD&D), disability, health, dental, life
- Reimbursement to the member while attending required basic training (e.g., compensation for lost wages, mileage, lodging, per diem)
- Marketing costs to recruit new volunteer members
- Station internet access
- Computers in common areas
- LED/electronic signs (note: 75 percent of usage must be dedicated to Recruitment & Retention Activities – additional restrictions apply; see Appendix I, Part III, Section B, Other Allowable Costs')
- Station duty uniforms for new recruits (pants, shirts, hats)
- Non-uniform clothing (t-shirts, jackets, pullovers, etc.) when as part of an award program
- Station modifications (e.g., converting space into bunkroom - restrictions apply; see *the* Environmental Historic Preservation (EHP) section under Appendix I, Part III, Section B,

Budget

Hiring or Rehiring of Firefighters:

There is a two-year period of performance for grants awarded under the Hiring of Firefighters Category. Should the actual salary and benefits costs requested for reimbursement exceed awarded Federal funds, the grantee would be obligated to pay 100 percent of those costs. Therefore, please be sure you have provided accurate salary and benefit information and have confirmed this information with your Human Resources and/or Financial Office.

If you want to change any of the budget amounts on the matrix, you need to change the salary and benefit information on the previous Request Details screen.

Budget Matrix

	First 12-Month Period	Second 12-Month Period	Total
<u>Personnel</u>	73,044	77,340	150,384
<u>Benefits</u>	36,104	36,534	72,638
Total:	109,148	113,874	223,022
Total Federal Share	109,148	113,874	223,022

Narrative Statement for Hiring or Rehiring of Firefighters

* **Element #1 - Project Description (30%):** This statement should describe the following:

- Why the applicant needs the grant funds;
- How the requested firefighters will be used within the department;
- A description of the specific benefit these firefighters will provide for the fire department and community.
- If the applicant is requesting funding under the rehiring of firefighters activity, the narrative should provide details as to when and why the vacancies occurred and how the vacancies have affected the service to the community.
- Applications must also discuss how the grant would enhance the department's ability to protect critical infrastructure.

The Bazetta Fire Department is requesting funding from SAFER to replace two laid off positions from 2008 with career firefighters. Our situation is as follows.

Consisting of 25 square miles, Bazetta Township is located in the center of Trumbull County, Ohio. We are approximately 25 miles north of Youngstown, and 60 miles east of Cleveland. With a population of 5,874, the township is home to two major roadways, State Route 82 (Warren Bypass), which is listed as an alternative route to the Ohio Turnpike, and State Route 5 (Elm Road Ext), which is a major business artery between the City of Warren and Northern Trumbull County.

Other critical infrastructure in Bazetta include:

Mosquito Lake and associated state park, which is the principal water source for the City of Warren. There are two pumping stations, a 600-foot beach area, 234 year-round campsites, a total of 5 boat launches, and over 40 miles of recreational trails for hiking, horseback riding, and snowmobiling. The low cost of the state park makes it a destination for many residents of Trumbull County and other areas for its various activities.

Also located in Bazetta is the City of Warren Water Treatment Facility, which treats and sends water to Warren and many surrounding communities, including portions of Bazetta. Additionally, there is Lakeview Elementary School, which encompasses kindergarten through third grade students and houses about 600 students during the school year.

The Trumbull County Fairgrounds is located within the township borders as well. Over the past several years, the week long county fair has averaged nearly 60,000 visitors for the six day fair.

This does not include the hundreds of employees of vendors and attractions, or the many support staff that are needed for each event, or other events throughout the year.

These critical infrastructures are not located within Bazetta, but our department provides automatic aid for each of them.

- Youngstown Air Force Reserve Station which houses ten (10) C-130 Hercules Aircraft.
- Youngstown Warren Regional Airport.
- Numerous nursing homes and assisted living facilities.
- Kent State University Trumbull Campus.
- Two (2) additional schools (part of Lakeview Locals School system).
- Large steel mills and several manufacturing complexes.
- Several commercial arteries into Warren.

In February of 2008, daily staffing was reduced by three positions from six to three. Budget constraints forced the Township to lay off all part time and two career members of the department. This reduced our career ranks from eleven total members to nine total members. Since that time, our ranks have been further reduced through

attrition to seven career firefighters.

Furthermore, in 2009 our current chief was promoted from within the department further reducing shift staffing to two firefighters. Shortly after this promotion one was hired to fill this attrition vacancy. We have previously asked for funding from SAFER, however those requests have not been fulfilled. Today the department is operating with a career fire chief, seven career firefighters and several part time firefighters to maintain 24-hour staffing of three firefighters.

Staffing can be severely reduced due when we are out providing Emergency Medical Services and transport of medical patients, requiring two of the three firefighters to be away from the station for 60-90 minutes at a time while providing this service. During this time we are unable to provide adequately staffed equipment for fire response or other emergency that may arise in our community. If we are awarded this grant we will immediately insert two additional career firefighters into the ranks of the department.

We have no choice but to (on our own and without SAFER help) increase our additional part time firefighter ranks in order to bring our average daily staffing to four firefighters per day and bringing our department in line with NFPA recommended apparatus staffing of four firefighters. This system certainly does not make for great training and consistency. We seek to change this with this grant which will at least give us a fighting chance at being a department with continuity.

***Element #2 - Impact on Daily Operations (30%):** This statement should explain how the community and current firefighters are at risk without the requested firefighters, and to what extent that risk will be reduced if the applicant is awarded. What impact will the newly funded positions have on NFPA?

Prior to the lay-off of personnel, the department responded one (1) engine and one (1) quint to reported fires with a total staffing of six firefighters as well as receiving automatic aid from neighboring departments. While this SAFER request will not return our staffing back to pre-2007 levels, it will restore NFPA recommended levels on the apparatus that are responding by giving us four (4) personnel on the apparatus that do respond. We will still maintain our automatic aid to and from neighboring departments to supplement staffing on fires.

Response times for the Bazetta Fire Department are on par with many departments across the country. A 2004 Boston Globe study of twenty thousand (20,000) fire departments across the country rated the Bazetta Fire Department at seventy-seven point six percent (77.6%) compliant meeting the six minute standard for response time from time of call to arrival of first apparatus. (Information from this study was provided by NFIRS system. The information from this study is available at <http://www.boston.com/news/specials/fires/>). However, what this study does not tell us is the staffing levels per apparatus arriving at the scene. A landmark study conducted by the National Institute of Standards and Technology released in 2010 found that a four person firefighting crew was able to perform twenty-two (22) essential firefighting and rescue tasks in a typical residential structure fire thirty percent (30%) faster than a two person crew and twenty-five percent (25%) faster than a three person crew. We all know that seconds could mean life or death and the ability to increase our firefighters ability on the fire ground by 25% would have a profound impact on our community. If funded, the department will be able to provide four (4) firefighters per NFPA 1720 for rural departments on our initial apparatus that respond to fires.

The Bazetta Fire Department has been utilizing NFIRS reporting system for many years and remains compliant in both NFIRS and all other state reporting systems. Run totals for three of the last four (4) years have remained relatively consistent, 1042 in 2008, 1002 in 2009, and 1005 in 2010. However in 2011 the department saw a nearly ten percent (10%) increase in runs over the previous two years with a total of 1098. The department has an ISO rating of four (4). Response times average five to seven minutes from the time of alarm to arrival of the first apparatus.

***Element #3 - Financial Need (30%):** This statement should explain the applicant's organizational budget and its inability to address the need without federal assistance, including other actions the applicant has taken to meet their staffing needs.

Our county has suffered greatly in the past. We had already experienced severe rust belt problems due to the demise of our largest employer -the steel industry –who essentially left our 3-county area in the 1970s. A few years ago we were actually determined to be part of rural Appalachia which officially places us in this federal poverty area.

In fact, Trumbull Co. Median Household income is \$47,358; the US Median Household income is \$51,914 (census 2010). We are a lot lower than the national figure. This proves our financial need.

Bazetta has suffered from the Delphi Plant's (General Motors supply plant) permanently reduced operations of 90%. In the year 2006 DELPHI Packard Electric which makes wiring harness for all manufacturers of cars laid off over two thousand (2000) employees; the company filed bankruptcy. It had also sent numerous jobs out of the country which has decreased our tax base by at least forty six thousand dollars (\$46,000). The DELPHI bankruptcy reduced our budget fifty eight thousand dollars (\$58,000) more. 2011 and future figures are equally dismal.

In 2003 K-Mart Corporation filed Chapter 11. They operated a distribution center in Bazetta; this has taken \$153,000 out of the Fire Department budget in each of the last 9 years.

With the layoffs and the filing of bankruptcy residents in our community did not pay taxes and we have numerous foreclosures, which resulted in another twenty seven thousand dollar (\$27,000) tax loss. The reduction in our budget over the last four years has been an annual decrease of twenty three (23%) in our overall budget.

In fact, in 2008 the federal government recognized our extreme unemployment and poverty as enough to qualify Trumbull Co. as a new member of the impoverished Appalachian Ohio Region. All of this occurred BEFORE the financial problems of late. Our April 2012 unemployment rate is 7.6%. We run about par with the national average. BUT this statistic does not include is the number of people who have just plain moved away for better jobs and for those who stayed and are now working for minimum wage jobs. We are funded on real estate tax and can only begin to imagine what this (further foreclosures and non-payment of real estate taxes by those who have lost jobs) will do to our budgets. Our residents must make do on far less and we suffer as a result.

2012 Budget Breakdown is close to identical with 2011. We have had no increases and our trustees warn of future cuts.

BFD Operating Funds (from taxation/service)- \$1,168,000

Wages \$560,000

Benefits \$230,000

Worker's Comp \$45,000

Utilities \$37,000

Fuel \$12,000

Maintenance and equipment \$34,000

Training \$10,000

Insurance \$33,000

Principal Payments on loans \$110,000 a year

EMS cost replacement of Equipment \$64,000

Carryover funding as required in the State of Ohio \$33,000

As you can see, there is very little money left over. Our department cannot presently afford to fund any other employees.

State funding for the Ohio Dept. of Natural Resources, who operates the state park, is also very limited from our state. Additionally, they do not pay any real estate tax and thus do not contribute to our 4 departments. The Army Corps offers no tax funding to our departments.

Following an effort to educate our local government officials about our AFG request, the township has pledged financial support to cover match funds. Local leaders now realize the responsibility our local department has in all that it protects. Getting this greatly needed staffing assistance will be a positive for daily operations, firefighter safety, and community protection. We certainly request your help.

Reduction in our budget over the past several years has been profound from several fronts. Property values have decreased and many people in our community have simply stopped paying their property taxes altogether. There are many abandoned homes in our community. Property taxes make up the largest portion of funding for the department. In 2010 the department lost over \$115,000.00 due to unpaid property taxes. According to 2010 U.S. Census data there are 2,739 housing units within the township, and nearly 8% are vacant. Furthermore, according to 2010 US census data, the township population has decreased 7% in the past 10 years. Much of this decline is due to the economic conditions in Northeast OH. Historically the jobs in this area were heavily reliant on manufacturing. Companies such as Delphi, various steel mills, companies involved in the auto industry and

other manufacturing jobs have left the area and taken the jobs associated with their companies elsewhere. The few jobs that are left are now lower paying jobs that do not support the lifestyle that a job at Delphi (Packard Electric) once did. Employment opportunities remain low in our area and much of the young population is leaving the area to find work in different parts of the state or country. In addition, our State government has placed the burden of balancing its budget squarely on the shoulders of local communities by cutting local government funding. This funding has decreased over 50% in the past several years and will continue to decrease until it is gone. Additionally, tangible property taxes will be eliminated in 2012. This will cost the budget an additional \$90,000.00 in addition to our previous monetary losses. As you can see our budget has been reduced by nearly 20%, however our residents and visitors to Bazetta, still expect the same high level service to continue and in some cases even increase.

BFD has had the privilege of providing fire and EMS services to our community for over 60 years, but without adequate staffing we may not be able to continue to provide the high quality services that our citizens quite frankly deserve. Even though we continue to lose population, we still need to protect our 5,874 residents and to provide assistance to our mutual aid depts.

***Element #4 - Cost/Benefit (10%):** This statement should explain, as clearly as possible, what benefits the applicant and/or their community will realize if the project described is funded (e.g., anticipated savings and/or efficiencies).

As you can see our department, like many others, has seen some tough times over the past several years. We are seeking this funding to return our department to staffing levels that are complaint with NFPA 1720. Recent studies have proven the efficiency of a four person crew with relation to life safety and task completion on the fire ground. What this grant would mean to Bazetta Fire Department is safer staffing on apparatus responding to fires. It would mean safer work environment for our current employees by increasing fire apparatus staffing from three to four. While our department does not experience a high number of on the job injuries, additional staffing would create a safer environment all around thus keeping our on the job injuries low. Any prevention of a FF injury translates to dollars saved – both in job fulfillment and in medical bills. Pain and suffering are also prevented which has an absolute value.

Most departments in our county rely heavily on automatic aid and mutual aid. Adding additional staffing would mean increased ability to provide adequate staffing for mutual aid requests from other departments, and while we will still utilize automatic aid to meet our fire ground requirements, our initial response would be made safer with the addition of staffing.

Also, we are certain that we are able to maintain the staffing that will be funded through this SAFER request over the long term. We have been very modest in our request for funding. If we were to attempt to return to staffing levels of pre-2007, the long term ability to maintain the staffing granted in that request would be questionable due to the uncertain economy and cuts to funds that we are still experiencing. In short, we are simply asking for funding that is realistic and personnel the department will be able to maintain over the long term. Bazetta Fire Department is an equal opportunity employer. We pride ourselves on being proactive in our minority recruitment approach, and our hiring policies are consistent with Federal Equal Employment Opportunity policies.

Additionally, our department utilizes volunteers to supplement the career and part time daily staffing. Not only do our volunteers respond from home in times of need, they are also required to put time in on station to help supplement the daily staffing as well. Recently, however, the ranks of our volunteer firefighters have been reduced. This reduction is mainly due to increased educational requirements placed on the volunteer firefighters from the state level. This is a trend that will continue not only in Bazetta, but in other departments as well. Several of our members are also members of other departments in various capacities. None of our members are discouraged or forbidden to be a part of any other department including volunteering in communities where they live.

We would like to thank you for your consideration in our request for SAFER funding. We are certain that funding our project will have a profound impact on our department, the visitors and residents of Bazetta Township and also the safety of our personnel.

***Element #5 - Veterans Preference (Additional Consideration):** Applicants should explain whether they have a policy in place addressing their intent to implement strategies to support the VOW To Hire Heroes Act of 2011

and to have recruiting efforts aimed at post-9/11 veterans.

We fully intend to advertise these positions through local media outlets. We will also advertise within our ranks of part-timers through posted notices.

While we will always consider acquired training, etc. in each applicant, we intend to give a minimum of 5 extra points on our assessment rubric for those applicants who are honorably discharged veterans from any branch of the US Armed Services. This policy will be written into our SOPs for hiring.

***Element #6 - Performance (Additional Consideration):** Applicants should explain whether they have a proven track record for timely project completion and satisfactory performance in other AFG, FP&S, and SAFER awards.

The Bazetta Fire Department has a proven track record of successful grant funding and completion. Over the past several years the department has been awarded over \$600,000.00 in funding from Assistance to Firefighters Grant either on its own merit or as part of regional projects (Thanks once again!). This money has been used for various projects within the department that would likely not have been completed had the funding not been granted. Other small grants from the state level have been secured and successfully completed as well.

What this amounts to is the officers and members of the Bazetta Fire Department are committed to excellence and have a proven track record of completing projects utilizing funding granted from various sources. The fire department has never had to return any monies received from any grant in its history. The department has been responsible in its requests and this case is no different. The department has requested only the amount of funding for personnel that we will be able to maintain when the funding has been exhausted. This fact is very important to the entire staff of the fire department and will serve to further demonstrate the fiscal responsibility of the leadership of this department.

The Bazetta Fire Department has constantly sought alternative funding sources to provide needed items for the department at a reduced cost to the taxpayers. Again, this fact will demonstrate the responsibility of the leadership of the Bazetta Fire Department. Our members have a deep sense of service and community and work very hard to maintain the highest levels of commitment to our jobs. This grant funding is important to our members as it will allow for a safer work environment for all employees as well as providing for a better functioning fire company when arriving on the scene of a fire. This will equate to better life safety and property conservation, which is the core responsibility of the fire service.

Element #7 - Additional Information: If you have any additional comments you would like to include about your organization or this application, please provide them here.

Please remember that we have HUGE shared risks with our Mosquito Reservoir. Our mutual aid partners truly depend on us and we consider it part of our mission to share whatever skills and personnel we have.

Do not forget about other issues that the reservoir presents. For example our seasonal population increases exponentially due to the lake. Activities there create potential safety hazards for its tourists. Northeastern Ohio's cold winter climate promotes ice fishing and ice skating which give our departments even greater response issues. A planned development of a state funded lodge and water park resort located on Mosquito Lake will increase the already heavy tourist traffic.

The dam is an obvious risk that we must further describe. There are two major steel plates that the Army Corps controls. These are used to release water as planned for flood control. It is important to cite that there are NO security cameras that monitor the area. There is no fencing; it is essentially open and anyone can access the plate areas. Police or Army Corps patrols are limited. We consider this to be a security risk.

If the dam ever did give way, we would see massive devastation. Multiple communities with over 1200 homes would be totally under water. We PLEAD for this grant as a NECESSARY project to have for response - either

minor or in a major multi-community emergency.

Lastly, the underground 4 inch high pressure natural gas transmission lines traverse multiple townships. These are a high priority infrastructure that we must protect.

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 09/04/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
18136	3112.84	VW18136	Arrowhead Transport Co.	Limestone
18137	800.00	VW18137	Attorney Mark S. Finamore	Legal Service
18138	35.00	VW18138	Accord Occupational Health Service, LLC	Service
18139	65.31	VW18139	Bortnick Tractor - Cortland	Supplies
18140	1623.90	VW18140	BE SOLUTIONS	Claims Runs
18141	441.00	VW18141	BE SOLUTIONS	Admin. Fees
18142	25.00	VW18142	Craig Fess	Zoning Board of Appeals - August 28th
18143	85.02	VW18143	City of Warren, Utility Services	Service
18144	135.49	VW18144	--Dominion East Ohio	Service
18145	249.00	VW18145	D&B Cleaners	Service
18146	3775.00	VW18146	Dean's Fence	Impound Lot
18147	750.00	VW18147	EMCH Spring Service, Inc.	Supplies
18148	2100.00	VW18148	Frank Gates Service Company / Avizent	2014 Workers' Compensation Group Billing
18149	80.50	VW18149	Finger lakes System Chemistry	Supplies
18150	63.05	VW18150	Frank W. Parke	Travel Reimbursement
18151	1892.79	VW18151	Business Card	Payment
18152	439.99	VW18152	Graybar Financial Services, LLC	Service
18153	750.00	VW18153	Great Improvements	Repairs Station #11
18154	100.00	VW18154	Howland Twp Fire & EMS Training Center	Seminar
18155	3382.00	VW18155	Independence Communications, Inc.	Service
18156	25.00	VW18156	Lee Ford	Zoning Board of Appeals - August 28th
18157	25.00	VW18157	Michael Swiatkwich	Zoning Board of Appeals - August 28th
18158	192.95	VW18158	Mark Thomas Ford	Supplies
18159	144.82	VW18159	Michael Mannella	Sept. 2012 Opt-Out
18160	353.50	VW18160	OFESF	OFE Class
18161	1865.48	VW18161	Ohio Edison	Service
18162	254.00	VW18162	Proforma	Supplies
18163	25.00	VW18163	Paul Carlson	Zoning Board of Appeals Hearing 8-28-12
18164	15115.00	VW18164	Quality Truck Body & Equipment Co., Inc.	Dump Body & Equipment
18165	56.00	VW18165	Proforma	Supplies
18166	72.65	VW18166	Trumbull County Water & Sewer Acct. Dept	Service
18167	364.73	VW18167	Time Warner Cable-Northeast	Service
18168	3760.00	VW18168	Teamsters Local 377	Insurance
18169	30.00	VW18169	T.C.Z.I.A.	Membership Dues 2013
18170	460.30	VW18170	The Huntington National Bank	Loan Payment
18171	190.25	VW18171	Verizon Wireless	Service
18172	320.03	VW18172	Vision Service Plan-(OH)	Insurance
18173	25.00	VW18173	William Gardner	Zoning Board of Appeals - August 28th
=====				
	43185.60		Total Amount of Pending Warrants	

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: September 25, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:01am.

Present:

Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

299-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

300-12 To set October 31 from 6pm to 8pm as this year's date and time for trick-or-treating.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

301-12 To approve the attached \$505.87 Resolution #1.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Road Superintendent Parke said the deadline for cemetery foundation orders will be October 12, 2012
- Chief Lewis submitted the attached agenda

302-12 To accept a \$750 Sam's Club Community Grant.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

303-12 To approve an expenditure not to exceed \$2,600 with Farmer's Plumbing for plumbing improvements, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

304-12 To accept the resignation of Firefighter/Medic Scott Gubanyar, effective September 12, 2012.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

305-12 To approve an expenditure not to exceed \$1,500 with Alert-All of New Holland Pennsylvania for fire prevention materials, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

306-12 To approve an expenditure not to exceed \$600 with Gasaway Consulting Group for training materials, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

307-12 To approve an expenditure not to exceed \$918 with UPMC Horizon C/O Educational Services for COR certification cards, to be paid from the Fire/EMS Training Center Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

308-12 To accept the Staffing to Adequate Fire & Emergency Response (SAFER) Grant for \$223,022.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

309-12 To transfer \$4,000 from 01-A-27 (General: Transfers) to 01-A-10 (General: Legal).

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Road Superintendent Parke reported the following
 - Sterling Drive is about 95% complete
 - Beaver Trail and Fallehn Drive are completed
 - Currently working on a drainage study on McCleary Jacoby Road

Asked to be placed on the Agenda:

- Representatives from J&C Towing, Bud's Towing, Northstar Towing, and Schultz Towing discussed concerns regarding towing for Bazetta Police Department's impound lot
 - Getting \$100 per tow per towing agreement
 - Questioned higher costs involved with more complicated tow, e.g. winching out of a field
 - There is no way that they can do a \$250-\$300 job for \$100
 - Need to be paid more for more complicated jobs
 - Need a tax exempt form from the Township
 - Fiscal Officer Drew said she will make sure to get tax exempt forms sent to each company
 - Chief Miller said he will make sure the Police Department is properly billing people for the tax
 - Want to know if they should be billing insurance companies for the higher cost of more difficult tows
 - Trustee Hovis said the following
 - Majority of the tows are not coming to the impound lot
 - Most of the tows coming to the lot are under \$100, so the tow companies will be making out on those

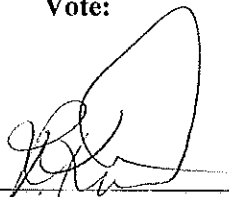
- Occasionally, there will be a tow that is going to cost more
- If drivers want to be taken off the rotation, they should contact the Police Department
- The Township has no control over the rotation, it is run through the Trumbull County 911 Center
- Per the agreement they all signed, they can only be paid \$100, no matter what the tow
- This is how it is set up in other local communities and our agreement was modeled after theirs
- We will re-evaluate the cost structure at the end of a year to see if the agreement rate needs to go up
- Chief Miller said the following
 - Atty. Finamore said the township can only charge a flat rate
 - Fees cannot fluctuate our fees
 - Not sure if separate bills can be submitted to Bazetta Township and insurance companies
 - Willing to contact Atty. Finamore about this if the Trustees give him permission
 - Bottom line is that they are coming out ahead on most tows to the impound lot
 - Only talking about tows that go to the Bazetta Impound Lot, not those that go to other lots
 - Can only do what the trustees and the township legal counsel instructs him to do
- Trustee Urchek said the following
 - Will give Chief Miller the approval to talk to Atty. Finamore about this
 - Have to go by the signed agreements until something different is in place
- Questioned who is responsible for damage or items missing from vehicles
 - Chief Miller said that is completely the Township's responsibility
- Lauren Thorp asked to discuss a neighborhood concern
 - Trustee Hovis said the Trustees would like to meet with her privately

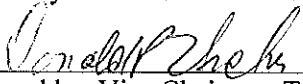
Public Comment:

- Cheryl Tennant asked that Board Resolution #309-12 be reread
 - Fiscal Officer Drew reread it

310-12 To adjourn the meeting at 9:26am.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes


 _____ Dated: 10-01-12
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: _____
 Approved by: Vice Chairman Trustee Donald Urchek

\$505.87 - Resolution # 1

RESOLUTION No. 301-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

2851 Durst Colebrook Rd., Cortland, Oh 44410
Parcel # 31-025075

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Absent

Trustee Urchek - Yes

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 09/17/2012
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on September 25, 2012
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Requesting the Trustees to accept Sam's Club Community Grant of \$750.00.
2. Requesting and expenditure of not to exceed \$2,600.00 to replace 4 toilets with seats, 1 urinal flush valve, 1 bathroom sink and faucet, 1 garbage disposal drain, and install kitchen faucet that owners have, from Farmer Plumbing Co. Inc.. Attached are 3 quotes Farmers Plumbing is the lowest quote.
3. Requesting the Trustees to accept the resignation of Scott Gubanyor from the Bazetta Fire Department and Bazetta Fire & EMS Training Center. Attached is a copy of the resignation letter and email that was received.
4. Requesting and expenditure not to exceed \$1,500.00 for Fire Prevention material to be given out for Fire Prevention Week to Lakeview Elementary from Alert-All of New Holland Pennsylvania. The request from Capt. Taylor for the material being purchased is attached.
5. I am requesting the expenditure not to exceed \$600.00 for two DVD training programs from Gasaway Consulting Group, LLC. 1. Fifty Ways to Kill a First Responder: Improving Emergency Services Situational Awareness. 2. Mental Management of Emergencies. Please see attached documents for explanation of training DVDs.
6. I am requesting an expenditure of \$918.00 for CPR certification cards from UPMC Horizon C/O Educational Services. This is to be paid from the Bazetta Fire & EMS Training Center account. Howland Township will purchase \$768.00 of the \$918.00. Please invoice Howland Training Center for the amount of \$768.00 on PO#21038.

Non-Agenda – Informational

I have attached my contract as Fire Chief with the Bazetta Township Trustees. The contract expires on October 18, 2012. This is my second request to extend my current contract with the Bazetta Township Trustees for the next three years. If the trustees have any concerns or questions with the current contract please do not hesitate to call, email or set up an appointment with me to discuss the contract. In advance, I would like to thank you for your continued support, time and consideration of this matter.

Non Agenda – Informational

I am making the Trustees aware that I have been asked to lecture on grants at Wayne County Fire School on September 30, 2012. In addition I also have been asked to speak on October 18, 2012 in Bolivar Ohio again on the subject matter of grants. I am not receiving any compensation for either of these lectures. I was requested to speak as the Fire Chief for Bazetta Township Fire Department. If the trustees have any concerns or questions, please do not hesitate to call, email or set up an appointment with me.

Dennis Lewis
Chief of Fire & EMS

JD FARMER Plumbing Co. Inc.
166 Summerdale Ave. NW
Warren, Ohio 44483
Phone/Fax 330-847-8740

Proposal

Attention/Mike -330-637-4136

9/7/2012

Bazetta Fire Dept
773 Everett Hull Rd.
Cortland, Ohio 44410

We hereby submit specifications and estimates for:

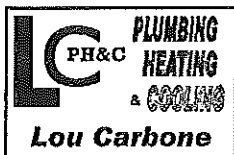
- Labor and material to install-
- 2-white high elongated toilet and seats
- 2-bone high elongated toilet and seats
- 1-urinal flush valve
- 1-bone china drop in sink
- 1-moen chrome lever lav faucet
- 1- garbage disposal drain
- Install owners kitchen faucet

Total-\$2470.00

Paid in full at time of completion

[Faint, illegible text or stamp]

We propose hereby to furnish materials and labor -- complete in accordance with above specifications, for the sum of: <p style="text-align: center; margin: 5px 0;">Two Thousand Four Hundred seventy and no/cents</p>	
Payment to be made as follows: <p style="text-align: center; margin: 5px 0;">Paid in full upon completion of work</p>	
<small>All material is guaranteed to be as specified. All to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.</small>	Authorized Signature _____ (Jim Farmer) Note: This proposal may be withdrawn if not accepted within 15 (fifteen) days.
Acceptance of Proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.	
Signature _____	



1414 Niles-Cortland Road
Niles, OH 44446

Phone 330-652-1441
Fax 330-652-9003

PROPOSAL

Date	Estimate #
9/10/2012	2746

Name / Address / phone
Bazetta Fire Department 773 Everett Hall Cortland, Ohio 44410

PROJECT
Plumbing Update

Description
<p>Kitchen:</p> <ul style="list-style-type: none"> * Install customer supplied sink faucet * Install 1 horse power disposer * Repipe drain for 3 bay sink <p>Downstairs Ladies room:</p> <ul style="list-style-type: none"> * Install new water closet with new seat, valve and supply line. Replace closet flange. <p>Downstairs Mens Room:</p> <ul style="list-style-type: none"> * Install new 'Sloan' flushometer for urinal * Install water closet with new seat, valve and supply line. Replace closet flange. <p>Upstairs Left Restroom:</p> <ul style="list-style-type: none"> * Install water closet with new seat, valve and supply line. Replace closet flange. <p>Upstairs Right Restroom:</p> <ul style="list-style-type: none"> * Install water closet with new seat, valve and supply line. Replace closet flange. * Install new American Standard self rimming lavatory with American Standard single lever faucet, new trap, valves and supply lines <p>All water closets to be American Standard Cadet 3, 1.6 gallon flush, elongated</p> <p>Deduct \$115.00 for each closet flange that is not in need of replacement</p>

Thank you for considering LCP&H for this job.	Total	\$3,290.00
---	--------------	------------

For acceptance of this proposal, please sign, date, and return one copy. Note: This proposal may be withdrawn by us if not accepted within 30 days.

Signature / Date _____

Proposal

Page No. of Pages



218A SOUTH HIGH STREET
 CORTLAND, OHIO 44410
 TOLL FREE: 866-213-1898
 OFFICE: 330-637-1800 FAX: 330-637-1811
 lmellott@great-improvements.com

PROPOSAL SUBMITTED TO BAZETA FIRE DEPT		PHONE	DATE 9-18-12
STREET 773 EVEST HULL RD.		JOB NAME	
CITY, STATE and ZIP CODE BAZETA OH 44410		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

- TAKE OUT 4 EXISTING TOILETS + INSTALL 4 NEW AMERICAN STANDARD
- RIGHT HEIGHT ELONGATED TOILETS "DONE"
- REPLACE 1 VANITY SINK W/ NEW MOEN FAUCET
- INSTALL NEW DISCOAL UNDER SINK
- INSTALL NEW VALVE ASSEMBLY ON URINAL
- INSTALL NEW KITCHEN FAUCET (SUPPLIED BY OTHERS)

We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

dollars (\$ 5650.00)

Payment to be made as follows:

One third down at signing of contract \$ 1850.00 One third when first load of material is delivered \$ 1850.00 Balance upon completion \$ 1950.00

Any changes from above will be handled as a written change order. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature Jean R. [Signature]

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

Resignation

Wed 9/12/2012 9:38 PM

From: Scott Gubanyar (sgubanyar@bazettatwp.org)

To: Dennis Lewis (dlewis@bazettatwp.org)

Hey Chief,

Attached is my letter of resignation from the Bazetta Fire Department. Thank you for the opportunity given to me over the past couple of years. My experience with the Bazetta Fire Department over all has been a pleasant one. I wish all of you the best of luck with future endeavors.

If you have any questions regarding the training center paperwork feel free to contact me, I will be happy to help.

I will stop by station 11 to pick up my personnel belongings within the next 2 weeks.

Scott Gubanyar FF/EMT-P
Bazetta Township Fire Department

Dear Chief Lewis,

This is my formal notification that I am resigning from the Bazetta Township Fire Department.

I appreciate the opportunities I have been given here, and wish you much success in the future.

Sincerely,

Scott Gubanyar



Captain Tom Rink

BAZETTA TOWNSHIP FIRE DEPARTMENT

773 Everett Hull Rd
Cortland, OH 44410-9534
(330) 637-4136 Office
(330) 638-4193 Fax
fire@bazettatwp.org
Chief Dennis Lewis

Captain Brian Taylor



Captain Mike Smith

September 17, 2012

To: Chief Dennis Lewis

From: Captain Brian Taylor, Fire Prevention

Re: Supplies Order

I am requesting that a PO be opened for Alert-All of New Holland Pennsylvania in the amount of \$1406.00 for the purchase of fire prevention materials to be used during Fire Prevention Week and at our Fire Department Open House. The following items will be purchased from their catalog:

Freddie Firefighter School Kit for Preschool and Kindergarten	225 units
Today's Heros School Kit for 1 st and 2 nd grade	275 units
Fire Safety Extreme Team for 3 rd & 4 th grade	200 units

Cost for the units is \$1.93 per unit with a total of 700 units = \$1351.00

Additionally I am requesting the remaining funds for the purchase of fire safety balloons for the open house on October 13. 250 Balloons at \$0.22 each = \$55.00

Thank you


Brian S. Taylor
Captain, FPO

Situational Awareness Matters!™

*Helping responders see the bad things
coming in time to change the outcome.*

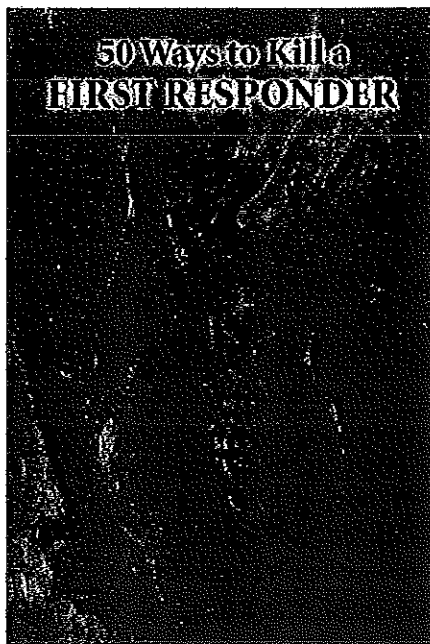
Educational Materials

Search

[Sign In](#)

Fifty Ways to Kill a First Responder (3 DVD: 3.5 hours of content)

Category: [Store](#) > [DVDs](#)



SKU FW2KAFR-dvd

In stock

\$299.99

Like

Send

Qty

**Fifty Ways to Kill a First Responder:
Improving Emergency Services Situational Awareness**

Created and presented by Richard B. Gasaway, PhD

3.5 hours of edited video content on 3 DVDs

The DVDs will be shipped to the address provided when ordering

DVD 1: Understanding decision making and situational awareness

DVD 2: Understanding the barriers that challenge situational awareness

DVD 3: Best practices and lessons learned to improve situational awareness

Program Description: This 3 DVD set is Dr. Gasaway's research come to life in a recorded classroom presentation format. This powerful program has been called "eye opening" and "a wake up call" by program attendees. Dr. Gasaway has presented this program at prestigious conferences throughout the United States, Canada, The United Kingdom and Hong King. Here's your opportunity to proactively and profoundly improve the situational awareness of your first responders.

Situational Awareness Matters!TM

*Helping responders see the bad things
coming in time to change the outcome.*

Educational Materials

Search

[Sign In](#)**Mental Management of Emergencies (3 DVDs: 4.5 hours of content)**Category: [Store](#) > [DVDs](#)

SKU MMOE-dvd

In stock**\$299.99**Like SendQty **Mental Management of Emergencies**

Created and presented by:
Fire Chief (ret.) Richard B. Gasaway, PhD, EFO, CFO

4.5 hours of edited video content on 3 DVDs

The DVDs will be shipped to the address provided during the order processing.

Program Description: When I joined the fire service in 1979 I was having a lot of fun learning how to be a firefighter. I wasn't worried a whole lot about my safety because I had training officers and company officers who would keep me safe. Then... just two years into my tenure, I was elected to be a company officer. This scared me to death because I knew I wasn't ready.

The thought of being the person in a position to make decisions that could hurt or kill other firefighters caused me to be overcome with fear. I never wanted to look the family member of a fellow firefighter in the eyes and tell them their loved one isn't here any more because of a bad decision I made.

So I dug in and started learning everything I could about how to make good decisions under stress. I read hundreds of case studies and near-miss reports. I watched countless numbers of videos where incidents went wrong - trying to learn everything I could about how to make good emergency scene decisions.

Then, in 2004 I went back to school for my PhD and my research topic was, of course, fireground decision making. I had many unanswered questions from my review of those many casualty incidents over the years. Namely, I wanted to understand how

well-trained and highly experienced commanders could not see the bad things coming. It was like they were blind to the all the things happening right in front of their eyes. This scared me because I thought if highly experienced, big city incident commanders could be blind to critical clues... maybe I could be too. Wow! I didn't want to think about that.

In my doctoral program I had to study a lot of brain science to understand decision making under stress. As learned about how we think under stress I had a very sobering realization. For 22 years I had commanded incidents and no firefighter had ever been seriously hurt or killed under my command. I thought I was GOOD. But now I realize I wasn't good... I was LUCKY!

Most of the brain science research I studied was conducted for the benefit of aerospace, aviation, medicine, nuclear power, and the military – not public safety! In nearly all respects, the first responder community has been "out of the loop" when it comes to understanding how brain science research applies to our profession. Until now!

This DVD series is designed to get you "into the loop" and reveals secrets hospitals, airlines, NASA and the Department of Defense know about how to improve decision making. The program explores and discusses how experts make decisions in high stress, ever-changing environments.

But don't worry. I don't try to impress you with a lot of brain science terms. The lessons are too important. This program was created by a first responder (me) and for first responders (you). I promise it's easy to follow and easy to understand... just as it should be!

Invest a few dollars per member to ensure every responder understands the decision making process. Don't make LUCKY decisions. Make SMART decisions! Lives depend upon it.

This program will help you see the bad things coming... in time to change the outcome.

The companion program for this series is Fifty Ways to Kill a First Responder. In that program I address barriers to situational awareness.

Situational Awareness Matters!™

Gasaway Consulting Group, LLC
Copyright 2012. All Rights Reserved.

The contents of this website cannot be used for any purpose outside of training members of the user's own public safety organization without the express written consent of the Gasaway Consulting Group, LLC

1769 Lexington Avenue North
Suite 177

St. Paul, MN 55113-6522
Support@RichGasaway.com
612-548-4424

**BAZETTA TOWNSHIP
Trumbull County, Ohio**

TOWNSHIP EMPLOYEE CONTRACT

This agreement is entered into by and between **The Bazetta Township Board of Trustees**, hereinafter referred to as the "**Township**" and **Dennis Lewis** hereinafter referred to as "**Fire Chief**".

WHEREAS, the township has appointed Dennis Lewis as Bazetta Township Fire Chief pursuant to Section §505.38 Ohio Revised Code; and

WHEREAS, Lewis has accepted the appointment to the position of Bazetta Township Fire Chief ; and

WHEREAS, the parties desire to establish legally enforceable terms and conditions of employment, in addition to the rights and privileges conferred upon each by the Ohio Revised Code, and Ohio Administrative Code Rules; Now, therefore;

The parties mutually promise, covenant and agree as follows

WITNESSETH

1. Compensation. The Fire Chief will be paid an annual salary in the amount of \$68,287.29, payable in accordance with the regular payroll periods established by Township for all employees. Additionally, the Fire Chief will receive longevity pay in the amount of \$.05 per hour for each year of service based on a 2,080 hour work year. For the purpose of this calculation, the Fire Chief's hiring anniversary date will be May 1, 1989, (the "Original Hire Date").

The Township will pay all applicable employer Ohio Public Employee's Retirement Pension Contributions and Federal payroll taxes, and shall withhold all applicable Federal, State, and Local wage taxes. The Fire Chief shall be responsible for paying the Ohio Public Employees Retirement Pension, Employee's Contribution and the Township will not pay any pension pickup

The Fire Chief will receive annual base salary pay raises in an amount equal to the annual scheduled base pay raises granted the Fire Fighters under Article 35 of The International Association of Firefighters Local 3703 Collective bargaining agreement between Local 3703 and the Township.

3. Health Care: The Fire Chief shall be provided health care insurance through enrollment in the Township's Employer provided uniform group health care insurance program, upon the same terms and conditions as all township employees.

3. Clothing Allowance. On April 1, 2010, the Fire Chief will receive \$875.00 clothing allowance. Such clothing allowance will thereafter be adjusted to match the clothing allowance for Fire Fighters provided under Article 34 of The International Association of Firefighters Local 3703 Collective Bargaining Agreement between Local 3703 and the Township.

4. Vacation. Based upon the Fire Chiefs original hire date with more than twenty-one (21) years of service with the Township, the Fire Chief will accrue six (6) weeks of vacation time (240 hours) per calendar year (2080 hrs). The Fire Chief may roll over and carry forward two years of accrued vacation to the following calendar year. In addition, any accrued vacation, sick time or comp time earned as of the date of this Agreement shall be carried forward by the Fire Chief.

5. Personal Time. The Fire Chief will receive four (4) personal days (32 hours) of time off per year. Personal time must be used during the work year and can not be rolled over or carried forward to a subsequent year.

6. Sick Leave. The Fire Chief shall earn 4-6/10 hours of sick leave credit for each 80 hours of service in active pay status. Active pay status shall include paid vacation and sick leave, but not time accrued during a leave of absence.

7. Paid Holidays. The Fire Chief will receive the following paid holidays:

New Years Day	Memorial Day	Veterans Day
Martin Luther King Day	Independence Day	Thanksgiving Day
Presidents' Day	Labor Day	Christmas Day
Good Friday	Columbus Day	

If the Fire Chief is required to work on a paid holiday he will receive only an additional eight (8) hours of pay.

8. Education. Subject to available funding and advance approval by the Township, the township shall reimburse the Fire Chief for travel, lodging and meal expenses for the Fire Chief's attendance at job related Conferences, Educational Seminars, Professional Association Meetings, etc . While The Fire Chief is attending such Conferences, Educational Seminars and Professional Association Meetings, etc., he shall continue to receive his regular compensation and shall not be docked while away from his job.

The Township agrees to pay for all mandatory training required of the Fire Chief in order to maintain the following certifications: Professional Firefighter; Fire Safety Inspector; Fire Safety Inspector Instructor; Fire Instructor; Underground Storage Tank Inspector, Paramedic (refresher); Advanced Cardiac Life Support; Basic Life Support (CPR); Pediatric Advanced Life Support; Pre-Hospital Trauma Life Support (or equivalent).

9. Membership Dues. The Township shall pay all incidental costs and dues for the Fire Chief's membership in certain fire service organizations as agreed upon and approved in advance by the Township.

10. Vehicle. The Township shall provide the Fire Chief with a Fire Safety Service Vehicle and pay for all maintenance expenses. The vehicle shall be used by the Chief for business purposes only, and the Chief will be permitted to take the vehicle home for the purpose of commuting to and

from work, and answering emergency calls from his home.

11. Return to Prior Position. In the event the Fire Chief resigns or is removed from his position as Fire Chief of the Township, he shall at his option and election, be returned to his former position as a Captain in the Bazetta Township Fire Department Collective Bargaining Unit without loss of seniority in either the Fire Department or IAFF Local 3703.

12. Job Duties. The Fire Chief shall perform the statutory and customary job duties of Township Fire Chief, in accordance with the Township Fire Chief Job Description and Standard Operating Policies and Procedures of the Fire Department, including attendance and reporting at all Township Trustee Meetings.

13. Workload. In the event that the Fire Chief is required to work more than 40 to 48 hours per week as a result of a weather event, multiple or prolonged structure fires or other job-related situations, the Fire Chief, with the approval of the Township Trustees, shall be allowed to take time off during a subsequent work week for hours worked in excess of 44 hours per week. Such time off shall be for the purpose of maintaining the Fire Chief's effectiveness, safety and efficiency in the operation of the Township Fire Department.

14. Term of Agreement. This agreement shall be for an initial term for the balance of the 2009 calendar year and three (3) successive calendar years, and renewal for successive years at the option and mutual agreement of the parties.

15. Complete Agreement: This agreement constitutes the complete and final agreement between the parties as to the terms and conditions of employment, and any oral agreements or representations not contained herein are of no force or effect and are null and void.

IN WITNESS THEREOF, the parties have affixed their signatures with the intent to be legally bound.

Fire Chief

Board of Trustees

Date: _____

Trustee

Trustee

Trustee

Date: _____

**THIS AGREEMENT
APPROVED AS TO FORM**

Township Legal Counsel

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 09/24/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	35.98	VW 1	Huntington National Bank	August Service Charges
2	44.00	VW 2	eBay	Listing for Road Dept Dump Truck
18277	4362.71	VW18277	Attorney Mark S. Finamore	Service
18278	76.65	VW18278	AT&T Mobility	Service
18279	465.00	VW18279	ACE Lock & Key	Supplies & Service - Fire
18280	6316.80	VW18280	Ainsley Oil Company	Gas/Diesel
18281	6794.00	VW18281	Black Water Rescue	Equipment
18282	200.00	VW18282	Bud's Towing & Recovery, LLC	Service
18283	2885.82	VW18283	BE Solutions	Claims Runs
18284	152.79	VW18284	Broadvox GO! LLC	Service
18285	67.50	VW18285	Bazetta Fire Department	Supplies - Police
18286	414.73	VW18286	COMDOC, Inc.	Maint. Contract
18287	153.35	VW18287	Cross Radio Service	Supplies
18288	350.00	VW18288	Cody's Lawn Service, LLC	Service
18289	124.80	VW18289	Coca-Cola Refreshments	Refreshments
18290	95.08	VW18290	Dominion East Ohio	Service
18291	177.26	VW18291	Business Card	Supplies/Etc.
18292	12600.00	VW18292	Frank Martuccio Asphalt & Paving, Inc.	Seal Coat Durst Claggy Rd.
18293	126.68	VW18293	GreatAmerican Leasing Corp.	Copier Rental - Fire
18294	503.54	VW18294	Handyman Supply Inc.	Supplies
18295	8.92	VW18295	Howland Springs Water Company, Inc.	Service
18296	100.00	VW18296	J & C Auto Parts & Towing	Towing
18297	250.00	VW18297	James W. Goodhart Jr.	Service
18298	108.04	VW18298	Lowe's Business Account	Supplies
18299	31.21	VW18299	Orwell Natural Gas	Service
18300	987.68	VW18300	Ohio Edison	Service
18301	1015.14	VW18301	Ohio Edison	Service
18302	8000.00	VW18302	O'Rourke Electric	Service
18303	353.50	VW18303	OFESF	Class Tuition
18304	253.01	VW18304	NAPA Auto Parts	Supplies
18305	1281.00	VW18305	Ohio Billing, Inc.	EMS Trip Submissions
18306	45.20	VW18306	Pitney Bowes	Postage Meter Contract
18307	207.99	VW18307	Purchase Power	Postage for Meter
18308	44.11	VW18308	Regional Collection Services, Inc.	Service
18309	89.80	VW18309	Respiratory Care Partners	Supplies
18310	243.60	VW18310	Standard Insurance Company RE	Insurance
18311	35.00	VW18311	Sam's Club	Renewal
18312	56.16	VW18312	Staples Business Advantage	Supplies
18313	460.30	VW18313	The Huntington National Bank	Loan Payment
18314	3025.23	VW18314	Trumbull County Treasurer	9-1-1 Service
18315	214.62	VW18315	Time Warner Cable-Northeast	Service
18316	126.92	VW18316	Trumbull County Water & Sewer Acct. Dept	Service
18317	798.25	VW18317	The Tribune Chronicle	Legal Notice - Zoning
18318	320.03	VW18318	Vision Service Plan-(OH)	Insurance
18319	69.00	VW18319	United Safety Authority of America	Supplies
18320	37.17	VW18320	Walmart Business/GECRB	Supplies
18321	180.00	VW18321	Warren Marble & Granite	Reimbursement - Incorrect Payment
18322	195.00	VW18322	Youngstown/Warren Regional Chamber	Membership
18323	20.00	VW18323	Youngstown/Warren Regional Chamber	Member Registration
18324	20.00	VW18324	Youngstown/Warren Regional Chamber	PAYMENT
18325	217.21	VW18325	Sunburst Environmental Service, Inc.	Service
20220	10137.43	VW20220	Anthem BCBS OH Group	Insurance

64878.21

Total Amount of Pending Warrants

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: October 2, 2012 at 7:00pm
 Bazetta Township Administration Building
 3372 State Route 5
 Cortland, Ohio 44410

Meeting called to order at 7:00pm.

Present:

Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

311-12 To accept the minutes from the September 4 and September 25 Regular Meetings.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

312-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

313-12 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

<i>\$4,000 for 10-A-14A (Fire: Other Expenses)</i>	<i>\$2500 for 10-A-04 (Fire: Auditor & Treasurer Fees)</i>
<i>\$17,500 for 01-B-01A (General: IT Specialist)</i>	<i>\$8,000 for 01-A-06 (General: Insurance)</i>
<i>\$20,000 for 09-A-01B (Police: Salaries Part-Time)</i>	<i>\$8,000 for 04-A-10 (Road: Insurance)</i>
<i>\$500 for 09-A-01E (Police: Salary Road Mechanic)</i>	<i>\$1,000 for 01-F-08 (General: Park Other Expenses)</i>
<i>\$500 for 10-A-01B (Fire: Salary Road Mechanic)</i>	<i>\$500 for 05-A-12 (Cemetery: Other Expenses)</i>
<i>\$5,600 for 01-A-17 (General: Auditor & Treasurer Fees)</i>	<i>\$1,000 for 14-A-05A (Fire/EMS Training Center: Supplies)</i>

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

314-12 To authorize the Fiscal Officer to request an Amended Certificate of Estimate Resources, which reflects recent grants received by the Fire Department and unanticipated receipts by the Fire/EMS Training Center, Zoning, and Cemetery.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

315-1? To table the resolution to waive the driveway permit fee for Sterling Drive residents whose driveways must be redone paved as a result of Sterling Drive being repaved.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

316-12 To table the resolution to approve the attached *Lease Agreement between Bazetta Township Board of Trustees and Trumbull County Fire Chief's Association*, with a lease payment of \$800 rather than \$500.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

317-12 To table the resolution to approve the attached *Township Employee Contract between Bazetta Township Trustees and Dennis Lewis*, with an annual salary of \$_ rather than \$68,287.29.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Trustee Urchek asked when Chief Lewis' contract would be discussed
 - Trustee Hovis replied that it would be done sometime next week

Correspondence (Copies available upon request):

- Invitation from Kent State Trumbull to attend their Fall Job Fair
- Copy of letter from Trumbull County Engineer to Lynn, Kittinger & Noble regarding revised site civil construction plans for Calvary Bible Church
- Letter from Trumbull County Engineer regarding a drainage study on McCleary Jacoby Road
- Notice from U.S. Department of Commerce regarding the 2012 Census of Governments, Survey of Local Finances
- Drainage Study of McCleary Jacoby Road from Trumbull County Engineer
- Request for Information from Ohio Secretary of State
- Letter of resignation from Firefighter/Medic Scott Gubanyar
- Invitation from Youngstown Warren Regional Chamber to attend a Trumbull County Roundtable-Shared Services Meeting
- Invitation from Youngstown State University to attend their 17th Annual WCBA Alumni Banquet
- Thank you card from the Congregation of Cortland Trinity Baptist Church to Bazetta Fire Department
- Announcement from Youngstown Warren Regional Chamber that October 15 is Trumbull County Government Day
- Thank you letter from Cortland Fire Department to Bazetta Fire Department for their assistance at the Cortland Hardwoods fire
- Announcement from Ohio Township Association Risk Management Authority (OTARMA) that they are seeking nominations for their Board of Directors

Administration:

- Nothing to Report

Police Department:

- See Attachments

Road Department:

- Road Superintendent Parke reported the following
 - October 12 is the last day for cemetery foundation orders
 - Sterling Drive is now complete

Fire Department:

- See Attached Agenda

318-12 To approve September 30, 2012 as the official hire date for Firefighter/Medic Jonathan Bland.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

319-12 To approve October 2, 2012 as the official hire date for Firefighter/Medic Aaron Hanson.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

320-12 To authorize the expenditure of \$3500 to Grant Source Professionals for grant writing services, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Parks & Recreation Board:

- See Attached Minutes
- Chairman Belcher reminded of the Toys for Tots 5k Run in the Bazetta Park on Sunday, October 14
 - Information is on the township website and in the Administration Building
 - Encouraged students to come and get some community service hours
 - Whole race will now be inside Bazetta Township - starting and ending at the park

Zoning Inspector:

- Inspector Mills reported the following
 - Will be attending OTA Zoning Workshop
 - Will be attending APA Zoning and Planning Workshop
 - Will be attending Public Records Training with Fiscal Officer Drew
 - Township has received \$18,880.50 in tax assessments from last year's liens
 - Issued zoning permits for 3 new houses in the past few months

321-12 To approve the attached §505.86 Resolution #2 (Declaring Property to be Insecure/Structurally Defective – Ordering Abatement).

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

322-12 To approve the attached §505.87 Resolution (Abatement of Weeds and Grass Only).

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

323-12 To approve the attached §505.87 Resolution #2 (For Use When Hiring Contract Hauler).

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Zoning Commission:

- See Attached Agenda for October 3 Zoning Hearing at 7pm at the Administration Building

Safety Committee:

- Chief Lewis reported the committee discussed the following
 - Possible grant for portable radios
 - Door repairs are complete
 - Coverage needs for upcoming events

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- None

Public Comment:

- Residents from Lakepoint III discussed the following
 - Said only thing that has been done since they were last here was painting of garage doors
 - Wanted to know what else can be done to get the other problems corrected, e.g. cracking road, ponding water, unkempt field, etc.
 - Said they pay money to the association to get the work done, but the association is not using it for the upkeep of the development
 - Said it is the township's eyesore as well
 - Trustee Urchek said this is a private development and that Zoning Inspector Mills and Atty. Mark Finamore are looking into what the township can do
 - Zoning Inspector Mills said the following
 - He talked with Atty. Mark Finamore and was told the township could not get involved in disputes between residents and the condo association
 - He has received multiple complaints about flooding, high grass and roads
 - He has sent a letter to the property owners stating that they are in violation of our property maintenance codes, stating this is a nuisance complaint by residents
 - Atty. Mark Finamore said the following
 - This is a private property problem
 - A condo association is set up to manage the common areas
 - Recommended that the residents get a lawyer and create an association if they do not already have one
 - If one already exists, the residents need to show up at those meetings
 - Everyone who owns a unit should have a vote on the association
 - Need to find out who the association Board of Trustees are
 - File a lawsuit against the association
 - Ask a judge to enforce the condo association bylaws
 - If the property owner does not do it, then the court can fine or imprison him
 - Recommended pulling together and consulting a lawyer about moving forward
 - Township trustees will do whatever they can legally do to help the residents, but that the township is limited in what it can do
 - Willing to recommend an attorney to them
- Zoning Commission Chairman Webb asked how long the property owner would have to respond
 - Zoning Inspector Mills said he has 20 days from the date the letter was mailed before fines begin to be imposed

- Paul Carlson commented as follows
 - Trustees said they would be able to present a game plan for the newly proposed fire station this evening and it is not ready as promised
 - Wanted to know when the game plan will be available
 - The public was given assurances that the fire safety issues would be addressed
 - In the past 15 months, the Trustees should have been able to do something they have done nothing
 - All 3 trustees have stated that there is a fire safety issue
 - Last Saturday, he placed a call to 911 and believes he was lucky to get service so quickly because the guys were at Station 11 not Station 13
 - If this gentleman in distress had waited for the ambulance to come from station 13, he might not have survived
 - What he has to say has nothing to do with the Fire Department or the men who showed up that night or on the renewal levies
 - His comments are only addressed to the job that is not being done by the Trustees
 - Point he is making is that assurances were given for adequate fire safety
 - Does not know what it is going to take to get the Trustees to get moving on this project
 - Community has addressed the issues and Trustees have admitted there is an issue and it is incumbent upon the Trustees to do something

- Larry Hall asked if there has been any fact finding with Fiscal Officer Drew and Atty. Finamore
 - Trustee Hovis said the following
 - Trustees still need to meet with Chief Lewis and the Fire Department
 - After those meetings, Trustees will decide how to move forward
 - Thinks township can make it happen without having to sign a 30 year note
 - Said township is wasting taxpayer money if permission to cross the railroad can't be obtained
 - As soon as all the ducks are in a row, Trustees will look at it
 - Trustee Urchek said the following
 - He does not think the Fire Department absolutely has to have that crossing
 - He thinks the percentage of runs that would need to use the crossing are small
 - He believes the property would serve residents well even without the crossing

- Paul Carlson commented as follows
 - It has been 4 years since this first came up
 - The railroad situation should have been resolved before the property was purchased
 - The township has \$200,000 sunk into this project already
 - Does not think any more money should be wasted
 - Knows there is a substantial amount of money that has come in from inheritance tax and this money should be dedicated to the new fire station complex
 - Agrees that the need for a 30 year note is questionable
 - Fact remains that the Trustees are 4 years into this and are only talking about preliminary financial information

- An unnamed resident asked why the Trumbull Transit rate doubled from Cortland to Bazetta
 - Trustee Urchek said he did not know
 - Zoning Commission Chairman Webb said Cortland is a participating member, but Bazetta is not
 - Trustee Urchek said a study was done that showed that there was little service required in Bazetta

- Atty. Finamore the following
 - The assessment was based on population, then came the study
 - Bazetta does not subsidized Trumbull Transit as Cortland does
 - Assumed that Bazetta opted out of the authority several years ago
 - Suggested that she obtain reports from Trumbull Transit to see if it is worthwhile for Bazetta to opt back in
- Trustee Hovis said he would look into this
- Chief Lewis read the attached statement
- Atty. Mark Finamore swore in Firefighter/Medics Jonathan Bland and Aaron Hanson

324-12 To adjourn the meeting at 7:46pm.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Draw

Dated: 10-31-12



Approved by: Vice Chairman Trustee Donald Urchek

Dated: _____

PENDING WARRANT REPORT
Bazetta Township {2012}

Date: 10/02/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
18326	105.00	VW18326	Accord Occupational Health Services	Supplies
18327	145.00	VW18327	Association of Public Treasurers	Yrly Membership
18328	22076.00	VW18328	Baker Bednar Snyder & Associates Inc.	Service
18329	462.00	VW18329	BE Solutions	Admin Fees
18330	2062.39	VW18330	BE Solutions	Claims Run
18331	1275.00	VW18331	Cody's Lawn Service, LLC	Multiple Inv
18332	85.00	VW18332	City of Warren,, Utility Services	Service
18333	7.40	VW18333	Dominion East Ohio	Service
18334	249.00	VW18334	D&B Cleaners	Service
18335	640.53	VW18335	D&T P.M. Truck Repairs LLC	Supplies/Service
18336	1184.39	VW18336	Delta Dental	Ins
18337	92.20	VW18337	Erie Concrete & Steele Supply Co.	Supplies
18338	462.00	VW18338	Howland Alarm Company	Monitoring Fee
18339	840.00	VW18339	Higgins Concrete	Labor - Pk Pavilion
18340	161.75	VW18340	Mark Thomas Ford	Service/Supplies
18341	145.00	VW18341	Mack Industries, Ic.	Supplies
18342	700.80	VW18342	TUV Rheinland Industrial Solutions Inc.	Service
18343	25.00	VW18343	Ohio Township Association	Group Mtg
18344	482.62	VW18344	Ohio Edison	Service
18345	280.00	VW18345	Psycare, Inc.	Service
18346	115.50	VW18346	Sunburst Environmental Service, Inc.	Service
18347	100.00	VW18347	Schultz Towing, Inc.	Impound Lot Tow
18348	145.00	VW18348	Stanwade Metal Products, Inc.	Supplies
18349	282.74	VW18349	Trumbull County Water & Sewer Acct. Dept	Service
18350	349.80	VW18350	Time Warner Cable-Northeast	Service
18351	59.97	VW18351	Tractor Supply Credit Plan	Supplies
18352	3410.00	VW18352	Teamsters Local 377	Ins
18353	2400.00	VW18353	Tartan Benefit Services, LTD	Annual Service Fee
18354	210.90	VW18354	Verizon Wireless	Service
18355	144.18	VW18355	Valley Office Solutions	Service
18356	68.85	VW18356	Warren Fire Equipment, Inc.	Service
18357	2999.40	VW18357	Wal-Mart Business	Supplies
18358	896.25	VW18358	Warren Concrete	Supplies
18359	740.80	VW18359	Youngstown/Warren Regional Chamber	Seminar
18360	439.99	VW18360	Graybar Financial Services, LLC	Service
=====				
	43844.48		Total Amount of Pending Warrants	



August 2012

Bazetta Police Department Activity

Published Date: 09/14/2012

Activity	Total
Calls for Service	409 <small>(This information is supplied by the Trumbull County 911 Center who advised this is not an accurate total due to new program put in use)</small>
Incident Reports Filed	125
Traffic Crash Investigations	13
Number of Persons Arrested	32
Traffic Offenses	45
Traffic Citations Issued	36
Vehicle Miles Traveled	11,313.30
Office Contacts	282 <small>(Limited Office Hours)</small>

* Numbers are subject to change due to report status and other circumstances

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 09/28/2012
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on October 2, 2012
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

Non-Agenda – Informational

I am requesting to extend my current contract with the Bazetta Township Trustees for the next three years as my contract expires on October 18, 2012. If the trustees have any concerns or questions with the current contract please do not hesitate to call, email or set up an appointment with me to discuss the contract. In advance, I would like to thank you for your continued support, time and consideration of this matter.

Non Agenda – Informational

The Bazetta Fire Department board of officers is requesting to purchase a Utility Vehicle for the fire department. They are looking at a 2013 Ford Explorer or a 2013 Chevy Tahoe; both units are on State of Ohio purchase program. The Board of Officers is going to present you a cost of vehicle and cost of equipment to put this vehicle in service on the October 16, 2012 trustees meeting. If you have any questions or concerns prior to the October 16, 2012 meeting please let me know.

Dennis Lewis
Chief of Fire & EMS

BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO

LEASE AGREEMENT

This Lease Agreement is dated _____, 2012, by and between the Bazetta Township Board of Trustees, Trumbull County, Ohio (hereinafter Township), and the Trumbull County Fire Chief's Association (hereinafter Association). The parties agree as follows:

1. **PREMISES:**

- a. Township, in consideration of the lease payments provided in this Lease, hereby leases to Association, the Fire Station and Parking Lot (hereinafter the Premises) located at:

2667 McCreary-Jacoby Road, Trumbull County, Warren, Ohio.

2. **TERM:**

- a. This Lease will begin on _____, 2012, and will continue on a month-to-month basis.
- b. Either party hereto may terminate this Lease with written notice to the other party at least thirty (30) days in advance of the last periodic rental date.

3. **TRIPLE NET LEASE:**

- a. This is a Triple Net Lease, it being the intention of the parties that the Township shall not have any responsibility of any kind or nature whatsoever to maintain, repair, improve, replace or alter, or incur any other expense in connection with the Premises, except as provided herein.
- b. Rent and any other payments made by the Association to the Township under the terms hereof are to be free and clear of any impositions, expenses or setoff of any kind or nature whatsoever, including, without limitation: taxes, charges or expenses in connection with the ownership, maintenance, repair and operation of the Premises, and all such expenses, charges and taxes shall be paid by the Association.

4. **LEASE PAYMENTS:**

- a. Association shall pay Township monthly rent in the amount of Five Hundred Dollars (\$500.00), payable on or before the first (1st) day of each month at the following

address:

3372 State Route 5
Cortland, Ohio 44410

- b. No security deposit is required.

5. POSSESSION:

- a. Association shall be entitled to possession on the first day of the term of this Lease, and upon termination of the lease, shall surrender the same to the Township in as good condition as when the lease commenced, excepting normal wear and tear.
- b. Additionally upon termination, the Association shall remove all of its personal property and effects from the premises.
- c. No alterations or improvements to the Premises shall be made without written permission of the Township. The cost of all such alterations or improvements shall be paid by the Association, and any improvements or fixtures added to the Premises by the Association shall become the property of the Township upon termination of the lease.

6. STORAGE:

- a. Township shall be entitled to store items of personal property/equipment on the premises during the term of this Lease.
- b. Association shall not be responsible for Township's personal property/equipment.

7. PROPERTY INSURANCE:

- a. Township shall maintain property casualty and liability insurance on the building and grounds, and all improvements thereto, against loss or damage by fire, flood and other risks.
- b. Association shall maintain property casualty and liability insurance on all of its equipment, furnishings and personal property maintained and located on the premises, and bear all risk of loss for same.

8. MAINTENANCE, REPAIR, IMPROVEMENTS:

- a. Association shall be responsible for maintaining the Premises in good repair at all times during the term of this Lease, and shall be responsible for the cost of all

maintenance, repairs, replacements and improvements to the premises.

9. UTILITIES AND SERVICES:

- a. Association shall be responsible for all utilities and services incurred in connection with their use of the Premises.

10. TAXES:

- a. In the event the property becomes subject to real estate taxes, the Association shall become responsible for same.

11. DEFAULTS:

- a. Either party may be in default of this Lease for failure to fulfill its obligations hereunder.
- b. If Association fails to cure a financial obligation within ten (10) days after written notice of said failure, Association may re-take possession of the premises without further notice, to the extent permitted by law, and without prejudicing Association's rights.

12. CUMULATIVE RIGHTS:

- a. The rights of the parties under this Lease are cumulative and shall not be construed as exclusive unless required by law.

13. ACCESS BY TOWNSHIP TO PREMISES:

- a. Subject to the Association's consent, which shall not be unreasonably withheld, Township shall have the right to enter the premises to inspect, remove its equipment, or for any other purpose necessary to preserve and protect the Premises.
- b. Township does not assume any liability for the care or supervision of the premises.
- c. As provided by law, Township may enter the Premises in case of emergency without Association's consent.

14. INDEMNITY REGARDING USE OF THE PREMISES:

- a. Association agrees to indemnify, hold harmless and defend Township from and against any and all losses, claims, liabilities and expenses which Township may incur in connection with Association's use or misuse of the Premises, except for

Township's negligence.

15. ASSIGNABILITY:

- a. Neither party may assign its interest or obligations in this Lease, nor effect any change in ownership, mortgage, assign or pledge this Lease, without prior written consent of the other party.

16. NOTICE:

- a. Notices under this Lease shall not be deemed valid unless served in writing via U.S. mail to the following addresses:

Township:

Association:

3372 State Route 5
Cortland, Ohio 44410

- b. Such addresses may be changed from time to time by either party by providing notice as set forth above.
- c. Notices mailed in accordance with this provision shall be deemed received on the third day after posting.

17. GOVERNING LAW:

- a. Governing law shall be the laws of the State of Ohio.

18. ENTIRE AGREEMENT/AMENDMENT:

- a. This Lease contains the entire agreement of the parties hereto, and there are no other promises, conditions, understandings or other agreements, whether oral or written, relating to the subject matter of this Lease.
- b. This Lease may be modified or amended in a writing signed by the parties hereto.

19. SEVERABILITY:

- a. If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable.
- b. If a court finds any provision of this Lease to be invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision

shall be deemed to be written, construed and enforced as so limited.

20. WAIVER:

- a. The failure of either party to enforce any provision of this lease shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every portion of this Lease.

21. BINDING EFFECT:

- a. The provisions of this Lease shall be binding upon and inure to the benefit of both parties and their respective legal representatives, successors and assigns.

IN WITNESS WHEREOF we have affixed our signatures with the intent to be legally bound:

BAZETTA TOWNSHIP
BOARD OF TRUSTEES

TRUMBULL COUNTY FIRE
CHIEFS ASSOCIATION

Township Trustee

By:
Title: _____

Township Trustee

Date: _____

Township Trustee

Date: _____

Approved as to form:

Mark S. Finamore
Township Legal Counsel

*This Instrument prepared by Mark S. Finamore
Township Legal Counsel*

BAZETTA TOWNSHIP
Trumbull County, Ohio

TOWNSHIP EMPLOYEE CONTRACT

This agreement is entered into by and between The Bazetta Township Board of Trustees, hereinafter referred to as the "Township" and Dennis Lewis hereinafter referred to as "Fire Chief".

WHEREAS, the township has appointed Dennis Lewis as Bazetta Township Fire Chief pursuant to Section §505.38 Ohio Revised Code; and

WHEREAS, Lewis has accepted the appointment to the position of Bazetta Township Fire Chief; and

WHEREAS, the parties desire to establish legally enforceable terms and conditions of employment, in addition to the rights and privileges conferred upon each by the Ohio Revised Code, and Ohio Administrative Code Rules; Now, therefore;

The parties mutually promise, covenant and agree as follows

WITNESSETH

1. Compensation. The Fire Chief will be paid an annual salary in the amount of \$68,287.29, payable in accordance with the regular payroll periods established by Township for all employees. Additionally, the Fire Chief will receive longevity pay in the amount of \$.05 per hour for each year of service based on a 2,080 hour work year. For the purpose of this calculation, the Fire Chief's hiring anniversary date will be May 1, 1989, (the "Original Hire Date").

The Township will pay all applicable employer Ohio Public Employee's Retirement Pension Contributions and Federal payroll taxes, and shall withhold all applicable Federal, State, and Local wage taxes. The Fire Chief shall be responsible for paying the Ohio Public Employees Retirement Pension, Employee's Contribution and the Township will not pay any pension pickup

The Fire Chief will receive annual base salary pay raises in an amount equal to the annual scheduled base pay raises granted the Fire Fighters under Article 35 of The International Association of Firefighters Local 3703 Collective bargaining agreement between Local 3703 and the Township.

3. Health Care: The Fire Chief shall be provided health care insurance through enrollment in the Township's Employer provided uniform group health care insurance program, upon the same terms and conditions as all township employees.

3. Clothing Allowance. On April 1, 2010, the Fire Chief will receive \$875.00 clothing allowance. Such clothing allowance will thereafter be adjusted to match the clothing allowance for Fire Fighters provided under Article 34 of The International Association of Firefighters Local 3703 Collective Bargaining Agreement between Local 3703 and the Township.

4. Vacation. Based upon the Fire Chiefs original hire date with more than twenty-one (21) years of service with the Township, the Fire Chief will accrue six (6) weeks of vacation time (240 hours) per calendar year (2080 hrs). The Fire Chief may roll over and carry forward two years of accrued vacation to the following calendar year. In addition, any accrued vacation, sick time or comp time earned as of the date of this Agreement shall be carried forward by the Fire Chief.

5. Personal Time. The Fire Chief will receive four (4) personal days (32 hours) of time off per year. Personal time must be used during the work year and can not be rolled over or carried forward to a subsequent year.

6. Sick Leave. The Fire Chief shall earn 4-6/10 hours of sick leave credit for each 80 hours of service in active pay status. Active pay status shall include paid vacation and sick leave, but not time accrued during a leave of absence.

7. Paid Holidays. The Fire Chief will receive the following paid holidays:

New Years Day	Memorial Day	Veterans Day
Martin Luther King Day	Independence Day	Thanksgiving Day
Presidents' Day	Labor Day	Christmas Day
Good Friday	Columbus Day	

If the Fire Chief is required to work on a paid holiday he will receive only an additional eight (8) hours of pay.

8. Education. Subject to available funding and advance approval by the Township, the township shall reimburse the Fire Chief for travel, lodging and meal expenses for the Fire Chief's attendance at job related Conferences, Educational Seminars, Professional Association Meetings, etc. While The Fire Chief is attending such Conferences, Educational Seminars and Professional Association Meetings, etc., he shall continue to receive his regular compensation and shall not be debited while away from his job.

The Township agrees to pay for all mandatory training required of the Fire Chief in order to maintain the following certifications: Professional Firefighter; Fire Safety Inspector; Fire Safety Inspector Instructor; Fire Instructor; Underground Storage Tank Inspector, Paramedic (refresher); Advanced Cardiac Life Support; Basic Life Support (CPR); Pediatric Advanced Life Support; Pre-Hospital Trauma Life Support (or equivalent).

9. Membership Dues. The Township shall pay all incidental costs and dues for the Fire Chief's membership in certain fire service organizations as agreed upon and approved in advance by the Township.

10. Vehicle. The Township shall provide the Fire Chief with a Fire Safety Service Vehicle and pay for all maintenance expenses. The vehicle shall be used by the Chief for business purposes only, and the Chief will be permitted to take the vehicle home for the purpose of commuting to and

from work, and answering emergency calls from his home.

11. Return to Prior Position. In the event the Fire Chief resigns or is removed from his position as Fire Chief of the Township, he shall at his option and election, be returned to his former position as a Captain in the Bazetta Township Fire Department Collective Bargaining Unit without loss of seniority in either the Fire Department or IAFF Local 3703.

12. Job Duties. The Fire Chief shall perform the statutory and customary job duties of Township Fire Chief, in accordance with the Township Fire Chief Job Description and Standard Operating Policies and Procedures of the Fire Department, including attendance and reporting at all Township Trustee Meetings.

13. Workload. In the event that the Fire Chief is required to work more than 40 to 48 hours per week as a result of a weather event, multiple or prolonged structure fires or other job-related situations, the Fire Chief, with the approval of the Township Trustees, shall be allowed to take time off during a subsequent work week for hours worked in excess of 44 hours per week. Such time off shall be for the purpose of maintaining the Fire Chief's effectiveness, safety and efficiency in the operation of the Township Fire Department.

14. Term of Agreement. This agreement shall be for an initial term for the balance of the 2009 calendar year and three (3) successive calendar years, and renewal for successive years at the option and mutual agreement of the parties.

15. Complete Agreement: This agreement constitutes the complete and final agreement between the parties as to the terms and conditions of employment, and any oral agreements or representations not contained herein are of no force or effect and are null and void.

IN WITNESS THEREOF, the parties have affixed their signatures with the intent to be legally bound.

Fire Chief

Date: _____

Board of Trustees

Trustee

Trustee

Trustee

Date: _____

**THIS AGREEMENT
APPROVED AS TO FORM**

Township Legal Counsel

**BAZETTA TOWNSHIP
PARKS & RECREATION BOARD
SPECIAL MEETING MINUTES**

Date: September 10, 2012 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:00pm.

Present:

Carol Braden
Ted Webb

Steve Belcher
Evelyn Coe

Fiscal Officer Rita K. Drew

Motion: To postpone Community Day

Made By: Ted Webb

Second: Evelyn Coe

Vote: Passed 3-1

- Discussion about problems at Bazetta Township Park
 - Flooding and ponding water by entrance
 - Issues getting new electrical service installed
- Discussion about manning the Concession Stand for this weekend's softball tournament
 - Steve cannot be there as he will be out of town on business
 - Evie cannot come due to family obligations
 - Rita will be there the whole weekend
 - Ted and Carol both said they would come and help
- Discussion about Marines Toys for Tots 5K Run
 - October 14 at roughly 8am
 - Will begin and end in our park
 - Course will go from park along Warren-Meadville, McCleary-Jacoby Road, and East Main Street and back
 - Will need as many volunteers as possible
 - Concession stand will be open that day
- Next meeting will be either Monday, September 17 at 7pm

Motion: To adjourn at 8:10pm

Made By: Steve Belcher

Second: Evelyn Coe

Vote: Passed unanimously

8505.86 - Resolution # 2

RESOLUTION DECLARING PROPERTY TO BE INSECURE/STRUCTURALLY DEFECTIVE ORDERING ABATEMENT

RESOLUTION No. 32112

BE IT RESOLVED, that the structure(s) located on the following premise(s), being previously inspected and declared **insecure, unsafe, and structurally defective** by the Fire Chief and/or Building Inspector and **unfit for human habitation** by the Health Department; be and are hereby are declared **insecure, unsafe, structurally defective and unfit for human habitation** and is (are) ordered removed;

BE IT FURTHER RESOLVED, that notice of this Board's intention to remove said structure(s) be given in accordance with **Section 505.86 (B) O.R.C.**

[List property, address, auditor's parcel no.]

O'Durst DR., Cortland, Oh. 44410 Parcel# 31-010485
31-010486

Trustee Hovis - Yes

Trustee Parke - Absent

Trustee Urchek - Yes

RESOLUTION No. 322-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

*2851 Durst Colebrook Rd, Cortland, Ohio 44410
Parcel # 31-025075*

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Absent

Trustee Urchek - Yes

§505.87 - Resolution # 2

RESOLUTION No. 323-12

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] 2851 Durst Colebrook Rd, Cortland, Oh. 44410
Parcel # 31-025075

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Care LLC, at a total cost of \$ per contract, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Absent

Trustee Urchek - Yes

**AGENDA
BAZETTA TOWNSHIP
ZONING BOARD
QUARTERLY MEETING
OCTOBER 3, 2012
7:00 pm**

- FIRST ITEM:** Roll Call Attendance
- SECOND ITEM:** Reading of legal notice
- THIRD ITEM:** New text amendments to consider
A). Amendments brought forward by the Public
B).Amendments brought forward by other members of
the Board
- FOURTH ITEM:** Set date and time for first quarterly Zoning Board
Meeting for January 2013

Swearing in Ceremony

Jon & Aaron, as new firefighter/medics, you are starting your legacy when you walk through the firehouse doors for the first time as a career firefighter/medic.

What does it take to be a great firefighter/medic? It really does not take much if you do your best to live by core values and remember that nobody is perfect. We all make mistakes, but learn from them. Most importantly, you just need a good heart.

Here is some advice to be great firefighter/medic:

1. Do what is right!
2. Do your best in every situation and stay positive. Your decision or actions may benefit others in turn.
3. Treat others as you would like to be treated.
4. Soak up as much knowledge about your job as you can. Get as much training as you can. Go to classes and attend seminars. Ask questions and read something about your job every day. Be informed, not led. Remember when you have reached the point in your career that you think you know it all, you are a step away from disaster.
5. Be a reliable go-to-guy. Be someone who people can depend on for an honest answer and can get a job done.

In closing, here are some points to ponder:

1. Show up on time for your shift, you're on probation.

2. Wear your uniform proudly. Help to take care of the firehouse. It is your home away from home.
3. Train as if your life depends on it, because it does.
4. Treat our citizens and guests in our community as family.
5. And lastly, **HAVE FUN!** ~~Welcome~~ to the Bazetta Fire Department Family ~~and the best job in the world.~~

and WELCOME

AND WELCOME to

“I have no ambition in this world but one, and that is to be a firefighter. The position may, in the eyes of some, appear to be a lowly one; but we who know the work which the firefighter has to do believe that his is a noble calling. There is an adage which says that, "Nothing can be destroyed except by fire." We strive to preserve from destruction the wealth of the world which is the product of the industry of men, necessary for the comfort of both the rich and the poor. We are defenders from fires of the art which has beautified the world, the product of the genius of men and the means of refinement of mankind. (But, above all; our proudest endeavor is to save lives of men-the work of God Himself. Under the impulse of such thoughts, the nobility of the occupation thrills us and stimulates us to deeds of daring, even at the supreme sacrifice. Such considerations may not strike the average mind, but they are sufficient to fill to the limit our ambition in life and to make us serve the general purpose of human society.”

Chief Edward F. Croker
FDNY
Chief of Department
(1899 – 1911)



SWEARING IN CEREMONY

**October 2, 2012
7:00 PM**

Bazetta Administration Building

**Trustee
Paul Hovis**

**Trustee
Frank Parke**

**Trustee
Don Urchek**

**Fiscal Officer
Rita K. Drew**

**Fire Chief
Dennis Lewis**

**Welcome
Dennis Lewis
Fire Chief**

**Introduction
Dennis Lewis
Fire Chief**

**Administration of Oath
Mark Finamore
Legal Council**

**Presentation of Badge and
Certificates of Appointment
Paul Hovis Don Urchek
Trustee Trustee**

**Firefighter/Medic
Jonathan Bland**

**Firefighter/Medic
Aaron Hanson**

Please join us for cake and coffee after the ceremony

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: October 10, 2012 at 10:00am
Bazetta Township Police Department
2671 McCleary Jacoby Road
Cortland, OH 44410

Meeting called to order by Chairman Frank Parke at 10:00am.

Present: Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis

There were concerns from Jane and Bob Lewis, and Paul Carlson regarding misleading advertisement in the Tribune Chronicle about this meeting. This meeting was advertised as a Fire Department Informational Meeting when it was supposed to be a Labor Management Meeting.

Also, Paul Carlson stated concerns regarding morning meetings. Trustees to change meeting time next year which was the consensus of the Board.

325-12 To recess into Executive Session about public safety and concerns at 10:00am.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

326-12 To reconvene from Executive Session at 11:17am.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

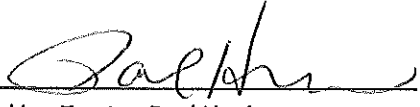
There will be a follow up management meeting on Friday, October 19, 2012 at 10:00am at the Bazetta Police Department. The following week, no date set as of yet with the Chief and fire department officers, then the officers will be excused and we will talk with the Chief regarding the direction of the fire department and to negotiate his contract for the next year.

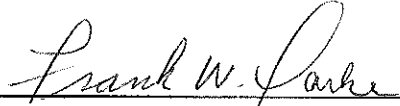
327-12 To adjourn the meeting.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek Yes.

 Date: _____
Attested by: Trustee Paul Hovis

 Date: 11-07-2012
Approved by: Chairman Trustee Frank Parke

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: October 16, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

- Rob Platt, Candidate for the Eastern District Court, addressed those present regarding his candidacy
- Road Superintendent Parke wished the following be made known
 - Bazetta Township Park will be closing for the year on November 1, 2012
 - Park Laborer Governor will continue working until November 13, 2012 to winterize the park

328-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

329-12 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

<i>\$10,000 for 09-A-05C (Police Equipment: Supplies)</i>	<i>\$1,000 for 05-A-09 (Cemetery: Supplies)</i>
<i>\$1,000 for 09-A-10 (Police: Contracts)</i>	<i>\$3,500 for 13-A-01 (Zoning: Salaries)</i>
<i>\$5,000 for 09-A-14 (Police: Other Expenses)</i>	

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

330-12 To accept the resignation of Mark Franko from the Zoning Commission, retroactive to October 2, 2012.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

331-12 To appoint Rita Benoit to Bazetta Township Zoning Commission for the remainder of the term of the open seat.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek would like to table the zoning resolution so he could know more about it

- Trustees Parke and Hovis said they have spoken with Zoning Inspector Mills and Zoning Commission Chairman Webb on this and it needs to be done right away
- Zoning Inspector Mills said the following
 - Atty. Finamore drew this up because the township does not have a planning department
 - He did all the Menard's work on his own time because he can't bill the township for planning work because the township does not have a planning department
 - He is not asking for more money, just a change in title and job description

332-12 To approve the attached *Resolution of the Bazetta Township Trustees Adopting the Creation of the Position of Planning Director/Zoning Inspector/Code Enforcement Officer in conjunction with the Zoning and Planning Department of Bazetta Township.*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

333-12 To authorize the expenditure of \$26,535 to Statewide Ford/Lincoln Mercury for a 2013 Ford Utility Interceptor via state purchase, to be paid from the Fire Fund.

Motion: Trustee Urchek
Second: None
Vote: None

334-12 To authorize an expenditure not to exceed \$14,037.00 to Morton Salt for 300 tons of salt at \$46.79 per ton delivered, to be paid from the Motor Vehicle License Tax, Gasoline Tax, and Road & Bridge Funds.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendant Parke explained why the township is getting salt from two places
 - In the past, the township has dealt with Morton Salt
 - Now, the township can get slightly better pricing through the Trumbull County
 - Problem is that if the county runs out or runs low, the township may not have a sufficient supply of salt
 - Would like to have Morton Salt as a back-up
 - Plans to purchase from Trumbull County first, then Morton Salt as needed

335-12 To authorize an expenditure not to exceed \$14,195.50 to Trumbull County Engineer for 350 tons of salt at \$37.13 per ton with a delivery cost of \$50 per load, to be paid from the Motor Vehicle License Tax, Gasoline Tax, and Road & Bridge Funds.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

336-12 To approve the attached *Fees for Disinterment & Foundation Removal.*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

337-12 To approve the following annual cut-off dates for foundation orders, effective immediately.

Spring – 2nd Friday in April

Fall – 2nd Friday in October

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

338-12 To approve the attached *Revisions to Bazetta Township's Drug Free Safety Program*.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller asked to address the Trustees on Board Resolution #339-12
 - Said he finds it funny that the Trustees want to make this change now after it has been widely known that he is retiring
 - Said he would give his 2 weeks' notice now if this is going to affect his retirement in any way
 - Trustee Parke said it will not affect his retirement because his contract was already in place

339-12 To approve the following revision to the *TERMINATION BENEFITS* portion of the *Bazetta Township Administrative Policy Manual*.

“When a full time, non-bargaining unit employee gives the required two (2) weeks notice of his/her intent to terminate employment with the township, said employee will receive payment for accrued, unused sick leave and vacation time pursuant to the terms of the current collective bargaining agreement in force and effect for the department and/or job classification wherein said employee is employed or most closely associated with at the time of termination.

Said accrued, unused sick leave and vacation time shall be paid at the appropriate rate in effect at the time of termination. Employee forfeits all rights to receive payment for accrued, unused sick leave and vacation time if: (i) they fail to give two weeks notice of intent to terminate employment with the township or (ii) employment is terminated by the township (i.e., involuntary termination).

Compensation for accrued, unused personal leave shall be paid to all separating employees upon termination (voluntary or involuntary) at the appropriate rate in effect at the time of termination.”

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Larry Hall proposed the following
 - The township should have a stenographer take minutes of meetings
 - Wants to see a transcript of meetings from this point forward
 - Trustee Hovis noted that the cost for this will be \$60 per meeting
- Larry Hall said he did not believe this would be an extraordinary expense to have someone come down and do this a few nights per month
 - Jane Lewis asked what fund this would come from
 - Trustee Parke said it would be from the General Fund
 - Trustee Urchek said the Trustees would have to discuss this
 - Trustee Hovis said the meetings could be recorded and transcribed as Zoning Meetings are

- Fiscal Officer Drew said that she would not be transcribing recordings of Trustee Meetings because her office is legally required to provide meeting minutes, not transcripts
- Trustee Parke noted that there are now fees on the township's Huntington Bank checking account
 - He and Trustee Hovis are going to see if they can find a bank that will not charge fees
- Jane Lewis asked if any action was taken during the Executive Session at the last meeting
 - Trustee Parke said there was not

340-12 To adjourn the meeting at 9:17am.

Motion: Trustee Urchek

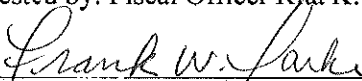
Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 10-31-12



Approved by: Chairman Trustee Frank Parke

Dated: 11-07-2012

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 10/15/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	94.30	VW 1	Huntington National Bank	Service Charge
18403	419.17	VW18403	Advance Auto Parts	Parts
18404	1406.00	VW18404	Alert-All Corp.	Materials
18405	3162.29	VW18405	Attorney Mark S. Finamore	Service
18406	1757.75	VW18406	Ainsley Oil Company	Gas & Diesel
18407	4040.26	VW18407	BE Solutions	Claims
18408	100.00	VW18408	Bud's Towing & Recovery, LLC	Service
18409	150.83	VW18409	Broadvox GO! LLC	Service
18410	50.00	VW18410	Cody's Lawn Service, LLC	Service
18411	37.21	VW18411	Channing Bete Company, Inc.	Supplies
18412	900.00	VW18412	Community Solutions Association	CAPE Program Services
18413	103.07	VW18413	Carter Lumber	Supplies
18414	135.00	VW18414	Collins Heating & Cooling	Service
18415	338.43	VW18415	Carter Lumber	Supplies
18416	155.00	VW18416	Duke's Sanitary Service Inc.	Service
18417	2470.00	VW18417	Farmer Plumbing Co., Inc.	Service
18418	2500.00	VW18418	Grant Source Professionals, LLC	Services
18419	8.92	VW18419	Howland Springs Water Company, Inc.	Service
18420	201.07	VW18420	Handyman Supply Inc.	Supplies
18421	25.00	VW18421	Howard Wetzel	10/03/12 Zoning Commission Qtrly Mtg
18422	300.00	VW18422	J&C Auto Parts & Towing	Impound Lot Tows
18423	42.50	VW18423	Lou Wollam Chevrolet Inc.	Supplies
18424	183.66	VW18424	Lowes Business Account	Supplies
18425	26.83	VW18425	Michael Mills	Reimbursement for Zoning Luncheon
18426	77.50	VW18426	Orwell Natural Gas	Service
18427	34.07	VW18427	NAPA Auto Parts	Supplies
18428	1260.00	VW18428	Ohio Billing, Inc.	EMS Trip Submissions
18429	129.89	VW18429	Purchase Power	Postage for Meter
18430	84.00	VW18430	Proforma	Supplies
18431	134.35	VW18431	Regional Collection Services, Inc.	Service
18432	24.00	VW18432	Respiratory Care Partners	Supplies
18433	25.00	VW18433	Rita Benoit	10/03/12 Zoning Commission Qtrly Mtg
18434	39400.00	VW18434	Shelly & Sands, Inc.	2012 Resurfacing Program
18435	37.50	VW18435	Southeastern Emergency Equipment	Supplies
18436	10.00	VW18436	Stanwade Metal Products, Inc.	Supplies
18437	84.97	VW18437	Staples Business Advantage	Supplies
18438	100.00	VW18438	Schultz Towing, Inc.	Tow
18439	1082.90	VW18439	Southeastern Emergency Equipment	Supplies
18440	206.89	VW18440	Sunburst Environmental Service, Inc.	Service
18441	100.00	VW18441	Schultz Towing, Inc.	Tow
18442	87.98	VW18442	Trumbull County Water & Sewer Acct. Dept	Service
18443	1030.00	VW18443	Teamsters Local 377	Insurance
18444	429.36	VW18444	Time Warner Cable-Northeast	Service
18445	25.00	VW18445	Theodore Webb	10/03/12 Zoning Commission Qtrly Mtg
18446	126.41	VW18446	The Tribune Chronicle	Ad
18447	3025.23	VW18447	Trumbull County Treasurer	9-1-1 Service
18448	21.50	VW18448	Trumbull Cement Products Company Inc.	Supplies
18449	253.88	VW18449	Walmart Business/GECRB	Supplies
18450	42.00	VW18450	Warren Fire Equipment, Inc.	Service
18451	25.00	VW18451	Walter Maycher	10/03/12 Zoning Commission Qtrly Mtg
18452	40.00	VW18452	Youngstown/Warren Regional Chamber	Service

	66504.72	Total Amount of Pending Warrants		

**BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO**

RESOLUTION NO. 332-12

A RESOLUTION OF THE BAZETTA TOWNSHIP TRUSTEES ADOPTING THE CREATION OF THE POSITION OF PLANNING DIRECTOR/ZONING INSPECTOR/CODE ENFORCEMENT OFFICER IN CONJUNCTION WITH THE ZONING AND PLANNING DEPARTMENT OF BAZETTA TOWNSHIP.

WHEREAS, Bazetta Township has determined the need for a Planning Director in order to develop and pursue growth in Bazetta Township, in accordance with the township establishing new businesses and development while following the guidelines set forth in the Comprehensive Plan, thus ensuring the residents safety, health and welfare and protecting property values throughout the township.

WHEREAS, Bazetta Township shall combine and consolidate the positions of Planning Director/Zoning Inspector/Code Enforcement officer all with the Zoning Department, and the duties of such positions shall fall under one appointed official, with the total compensation of the combined positions determined by township trustees.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Bazetta Township shall create the combined position of Planning Director/Zoning Inspector/Code Enforcement Officer all under the authority of the Township Zoning Department.

THEREFORE, BE IT FURTHER RESOLVED, that Michael D. Mills shall be appointed to such position until removed from that position by the Board of Trustees of Bazetta Township.

MOVED by Trustee Hovis, seconded by Trustee Urchek

ROLL CALL: Trustee Parke Yes Trustee Hovis Yes Trustee Urchek Yes

STATEWIDE FORD/LINCOLN MERCURY

1108 West Main St
Van Wert, Oh 45891
(P) 440-503-8710
(F) 866-832-4430

10/4/12
Quotation SR00990

Bazetta Twp Fire Dept.
Attn: Chief Dennis Lewis
773 Everett Hull Rd.
Cortland, OH 44410
330-637-4136
dlewis@bazettatwp.org

Dear Chief Lewis,

Thank you for the opportunity to quote the Bazetta Fire Department a 2013 Ford Utility Interceptor with the following options:

Base Unit Price	\$24,965.00
Exterior Color – YZ, Oxford White	
Interior Color – 9W, Cloth Front Buckets / Vinyl Rear	
-51Y – Deduct Spot Light	(\$51.00)
17T – Rear I/C dome lamp in cargo area	\$60.00
942 – Daytime running lights	\$60.00
64B – Full wheel covers	\$99.00
53M – SYNC required with 21B	\$310.00
21B – Rear view camera display in mirror (requires 53M)	\$295.00
CL4 – Whelen 4 corner LED system – Vertex light heads, installed	\$525.00
86P – Front headlamp LED ready (required to install corner LED)	\$135.00
Delivery Charge (\$0.30 x 458 miles, roundtrip)	\$137.00
Total Unit Price with equipment and installation	<u>\$26,535.00</u>

Pricing is valid until manufacturer order cutoff which at this time is 10-31-12 but is subject to change.

If you have any questions, please call me at 440-503-8710.

Thank you for your consideration,

Steve Rick

Approved # 336-12
10-16-12

Fees for Disinterment & Foundation Removal

The cost for a full disinterment was established at \$2,500 on April 16, 2001 via Board Resolution #99-01.

The cost for an ash disinterment was established at \$800 on November 1, 2011 via Board Resolution #361-11.

Effective September 28, 2012, the cost for foundation removal can be paid in one of two ways.

1. The deed for the grave space is returned to Bazetta Township in lieu of cash payment
2. Cash payment equivalent to the cost of the grave space at the time it was purchased.

If more than one grave space was purchased, the deed holder can sell back the remaining spaces at the price at which they were purchased.

Example:

- Original grave space cost was \$500.00
- Foundation Removal Fee would be
 - Either \$500.00 or
 - Return of the deed to Bazetta Township and Fee will be waived
- If 4 grave spaces were purchased at \$500 each, the deed-holder would be able to receive \$1500.00 back for the other 3 unused grave spaces.

Approved 10-16-12
338-12

REVISIONS TO BAZETTA TOWNSHIP'S DRUG FREE SAFETY PROGRAM:

Addendum 1:

Bazetta Township and its employees are dedicated to creating and maintaining a safe work environment, and as such, agree that it is reasonable for township employees to abstain from the use of alcohol and drugs that may effect their performance and safety while at work. Bazetta Township desires to prevent accident and injury to its employees, and in doing so, holds its employees accountable for violations of the Bazetta Township Drug Free Safety Program.

The Bazetta Township Drug Free Safety Program states that an employee's refusal to submit to a drug/alcohol test will be considered a "positive" test, creating a presumption of intoxication/impairment. Testing refusals also include failure to provide a specimen, alteration of a specimen, attempt to alter or substitute a specimen, and/or failure to provide a specimen within the appropriate time-frame as outlined in the Safety Program.

All drug/alcohol testing will be performed using the most reliable methods and systems available. Analysis of samples will be performed by laboratories certified by the United States Department of Health and Human Services/Substance Abuse and Mental Health Services Administration, consistent with the procedures specified for federally mandated drug/alcohol testing to provide the greatest accuracy and protection to township employees. The Township will contract with an MRO, as defined in the Safety Program, to review the testing process prior to a determination that a test is positive.

Holding employees accountable for compliance with work-related policies, rules and/or regulations that exist in the interest of the safety of all employees, and the community, provides protection from and prevention of accidents, and ensures safety. Employees who fail to adhere to work-related policies, rules and/or regulations potentially put themselves and their co-workers in danger, and constrict the Township's ability to operate and provide services to its residents. All employees will be held strictly accountable.

The Bazetta Township Drug Free Safety Program as related to Workers Compensation claims is a change in the terms and conditions of employment.

All employees must sign the Acknowledgment of Receipt at the end of the Safety Program.

BAZETTA TOWNSHIP DRUG FREE SAFETY PROGRAM

I. PURPOSE & SCOPE

- A. The Employer and the Employee hereby agree that illegal drugs in the are a danger to us all. They impair health, safety and welfare, promote crime, lower productivity and quality, and undermine the public confidence in the work we perform as public servants.

Therefore, Bazetta Township will not tolerate the illegal use or illegal presence of drugs or alcohol in the .

In an effort to protect the public health, safety and welfare and to uphold public confidence in the work performed by township employees, all elected officials, appointed persons, salaried and hourly employees of Bazetta Township agree to adhere to the terms and conditions of the township's Drug Free Safety Program.

The purposes of this Safety Program are:

1. to publish a formal Safety Program regarding illegal drugs or alcohol in the and to notify employees of the consequences of illegal use, possession, distribution, or the manufacturing of an controlled drug and/or alcohol in the ; and
2. to establish terms, conditions and procedures regarding the drug and alcohol testing.

The Employer and the Employee's, hereby agree that any location at which Employer's business is conducted is hereby declared to be a "Drug-Free ". This means all employees are **absolutely prohibited** from manufacturing, distributing, dispensing, possessing or using controlled substances or in the .

Reporting to work while under the influence of illegal drugs or with any residual effect from illegal drug use is prohibited.

Furthermore, the employer and employee hereby agree that all employees are absolutely prohibited from consuming alcohol while on duty and anytime while the employee is at any location at which the employer conducts business.

Reporting for work under the influence of alcohol, with any residual effects of alcohol consumption (e.g. impaired judgment, sickness, impaired reflexes, etc.), or where there is any

evidence of alcohol consumption (e.g. odor of alcohol on the breath) is prohibited.

Additionally, all employees are prohibited from consuming alcohol during their designated lunch break or meal period and while off duty when employees are in the employer's uniform.

All employees understand that any building, facility, structure, property, etc. or contents thereof (i.e. employee lockers, offices, decks, etc.), owned or leased by the employer are subject to unannounced inspection at any time by appropriate supervisory personnel.

Unannounced inspection of employee lockers, however, shall be based on reasonable suspicion.

- B. The possession, sale, or distribution by any employee of alcohol or a drug while on duty or at any time while on the employer's premises shall constitute cause for discipline including possible discharge of the employee, irrespective of whether the employer elects to test the employee in accordance with the procedures herein.

The conviction of an employee for felony, a legal element of which requires proof of possession, sale, use or distribution of a drug shall constitute cause for discharge at any time during the course of employment.

- C. This Safety Program applies to all employees of Bazetta Township, including, but not limited to: Elected Officials, Appointed Positions, Salaried Employees, and Hourly Employees.

In addition to the requirements of this Drug Free Safety Program, Road Department Drivers and Mechanics are also subject to Ohio Department of Transportation Drug and Alcohol testing requirements.

II. DEFINITIONS

Accident: means an unplanned, unexpected, or unintended event which occurs on the employer's property during the conduct of the employer's business, or during working hours, or which involves employer-supplied motor vehicles or motor vehicles used in conducting the employer's business, or within the scope of employment, and which results in the following.

- A. A fatality of anyone involved in the accident.
- B. Bodily injury requiring medical attention at a hospital or medical facility.
- C. Disabling vehicular damage or damage to a vehicle which requires it to be

towed from the scene with damage in apparent excess of \$1000.00

D. Non-vehicular damage in apparent excess of \$1000.00

Alcohol: means alcohol or any beverage containing more than one-half (1/2) of one percent (1 %) of alcohol by volume that is capable of use for beverage purposes, either when alone or when diluted.

Drug: means a controlled substance as defined by Chapter 3719 of the Ohio Revised Code, entitled "Controlled Substances", and/or Section 202, Schedules I through V of the Federal Controlled Substance Act, including but not limited to marijuana, hashish, "crack", cocaine, heroin, codeine, opiates, amphetamines, barbiturates, designer drugs, and hallucinogens.

Reasonable Suspicion: means a conclusion made by trained personnel based on personal observation of specific, objective instances of employee conduct that is documented in writing that an employee is exhibiting aberrant or unusual behavior while on duty, which is the type of behavior that is recognized and accepted as being symptomatic of intoxication or impairment caused by controlled substances or alcohol **and** said behavior is not reasonably explained as a result of other causes such as fatigue, side effects to prescription or over the counter medication, reaction to fumes, smoke or other job related causes or factors.

Such behavior may include, but is not limited to, impaired judgment or reasoning, decreased level of attention or sensory abilities, or other behavior changes.

Reasonable suspicion shall be based upon personal observations by (2) two trained supervisors (i.e., Department Head or Trustee) and must be documented in writing at the time of the observation.

Reports of drug abuse or abnormal behavior that is not confirmed in writing by (2) two trained supervisors will not constitute reasonable suspicion.

Anonymous reports shall not constitute grounds for testing.

Although reasonable suspicion testing does not require certainty, mere instinct or intuition is not sufficient to meet this standard. All supervisors will be trained in the recognition of the drug and alcohol related signs and/or symptoms.

Alcohol Testing: means the use of a breath alcohol monitoring machine which is currently the Evidential Breath Testing (EBT) device.

Drug Testing: means collection of urine specimen by trained personnel and a laboratory analysis of that specimen by Enzyme Immunoassay (EMIT) screening and confirmatory testing using the Gas Chromatograph/Mass Spectrometry (GC/MS) methods and procedures, or the most current and appropriate technology.

Medical Review Officer (MRO): The MRO interprets the laboratory results of the drug tests and reports positive results to the Township after verifying that there is no valid medical explanation for the positive results. The MRO must be a licensed doctor with appropriate credentials.

Breath Alcohol Technician (BAT): The BAT shall be responsible for collection of breath samples for alcohol testing. The BAT shall be trained in the operation of the Evidential Breath Testing (EBT) device used to conduct the test.

Substance Abuse Professional (SAP): The SAP will evaluate the employee's situation, prescribe an appropriate treatment program, if necessary, and schedule unannounced follow-up testing once the employee has returned to duty.

Random Testing: Drug testing will be based on an objective and non-discretionary computer program owned and operated by an outside contractor rather than the employer.

**RANDOM DRUG TESTING WILL FOLLOW WORKER'S COMPENSATION
REQUIREMENTS FOR MEETING LEVELS TWO THEN THREE AND/ OR DOT
GUIDELINES.**

III. TYPES OF TESTS

This Drug Free Safety Program covers the following type tests:

- a. Pre-employment
- b. Random Testing
- c. Reasonable Suspicion
- d. Post-Accident
- e. Return to Duty
- f. Follow-up Testing

IV. PROCEDURES FOR RANDOM TESTING

Random Testing will include unannounced testing (drug testing) that occurs for a percentage of the total work force, which consists of: Elected Officials, Appointed Positions, Salaried Employees, and Hourly Employees.

The percentage of the workforce to be tested will follow Worker's Compensation guidelines for level 2, then 3 and Ohio Department of Transportation Regulations. There will be an equal probability of selection each time testing occurs. Random testing will be based on an objective and nondiscretionary computer program operated and maintained by an outside contractor.

Testing will occur during duty hours. If the testing facility is not open and employees are required to stay over their scheduled shift for testing, they will be reimbursed at the appropriate rate of pay.

Normally individuals, who test positive during random testing, will be referred to a substance abuse professional. The individual shall not return to work until all recommended counseling and treatment is **completed at the employee's expense**, except to the extent services are covered by the Township Health Insurance Program.

Employees who test positive must sign a release of medical information statement.

V. POST ACCIDENT TESTING

Employees involved in any accident in which injury to persons or damage to property occurs, shall be tested for alcohol and/or controlled substances as soon as practicable .

The Township can defer the test if it is determined that the test is unnecessary.

An alcohol test should be administered within two (2) hours following the accident/incident and the Township shall cease attempts to administer the test after two (2) hours.

Failure to submit to a test within two (2) hours shall be deemed a refusal.

The urine sample for a post-accident/incident drug test shall be collected as soon as possible and the Township shall cease attempts to administer a post-accident/incident drug test two (2) hours following the accident/incident.

Failure to submit to a test within two (2) hours shall be deemed a refusal.

The employee shall not ingest any alcohol or drugs until testing has been completed.

Employees who seek medical attention and file aa Workers Compensation claim following an accident, shall be required to take a drug test immediately upon Township notification of the injury.

VI. IMPLEMENTATION PROCEDURES:

- A. Any employee involved in a reportable accident as defined by this Safety Program, shall notify the Employee's Department Head/Supervisor at the first available opportunity after the accident, at which time the employee will be advised to report to an appropriate collection site in order to provide the testing samples. To the extent possible, the employee should not transport himself to the collection site, but should arrange for someone else to transport the employee.

However, if local law enforcement officials are on the scene of the accident and request the employee to undergo urine, and/or breathe tests, the employee shall simply comply with those demands.

- B. In the event the employee is seriously injured and unable to provide the necessary samples, the employee shall authorize the health care provider to release to the Township any information necessary to indicate the presence of any controlled substance or alcohol in the employee's system. The Department Head shall notify the hospital/medical facility of the necessity for testing and arrange for post-accident testing.
- C. The Department Head will be responsible for the transportation of the employee to a site for testing as soon as possible but no later than two (2) hours after the collection accident.
- D. Prior to such testing, employees shall be required to sign a form acknowledging testing and to sign for chain-of-custody. Failure or refusal to sign the acknowledgment form or to submit to these tests shall be considered as refusal to test, subjecting the employee to discharge/termination.
- E. The Township shall obtain and retain a copy of a completed accident report form, including a notation of any citation, any accident/incident, and a statement as to whether testing is or is not required. This accident report form will be kept in the Fiscal Officer's office.
- F. The Township shall retain a copy of results from the Medical Review Officer (MRO). All test results (positive and negative) shall be kept for five (5) years

The Township shall retain a copy of any written employee request for a retest of the original sample.

VII. PROCEDURES FOR REASONABLE SUSPICION TESTING

- A. Reasonable suspicion testing shall be required when (2) two trained supervisors suspect that an employee is under the influence of a prohibited substance.

- B. Reasonable suspicion test referrals shall be based on objective facts, circumstances, or physical evidence, physical signs, symptoms or a pattern of performance or behavior.

Reasonable suspicion does not result from instinct or intuition.

- C. An employee who is suspected of using a prohibited substance shall be administered a drug and/or alcohol test. NOTE: An employee is suspected of using a prohibited substance when (2) two supervisors who are trained in the detection of prohibited substances use under this program Safety Program can articulate and substantiate specific behavioral, performance or contemporaneous physical indicators of probable drug use.

- D. A supervisor who has reasonable suspicion that an employee is unfit for duty because he/she appears to have in any way ingested an illicit drug, or to have intentionally taken a prescribed drug in a manner inconsistent with the physician's direction for use, or has ingested an alcoholic beverage when reporting for or while on duty must:

1. Call for a second trained supervisor, to fill out a Reasonable Suspicion Checklist Form.
2. Prohibit the employee from working or continuing work.
3. Transport the employee, or make arrangements for transportation, to the designated medical facility identified by the Township for testing. After testing, arrangements should be made for safe transportation to the employee's residence or a place selected by a relative or friend of the employee.
4. Prepare appropriate documentation and take appropriate disciplinary action.
5. Supervisors are prohibited from demanding or encouraging drug or alcohol testing that does not allow the guidelines established in this Safety Program. Willful disclosure of test results to persons not involved in the disciplinary procedure may merit appropriate disciplinary action, which could include discharge.
6. The Supervisor shall call the Safety Chairperson. If unavailable, he/she shall call a Trustee.
7. If the employee refuses to submit to the test, the Supervisor must warn the employee that he/she may not return to his/her covered position until he/she passes a test, and explain to him/her that a refusal to test is considered a positive test.
8. The Township or Supervisor cannot be expected to determine whether an employee has a substance abuse problem. Even treatment professionals have difficulty identifying, such problems. Substance abuse problems can often be confused with

emotional difficulties, reaction to stress, physical illness, and other causes.

9. There are some behaviors, which suggest the possibility of an abuse problem. The presence of one of these behaviors probably does not mean the employee has a problem. However, the presence of several suggests that the employee does have a problem, whether it is substance abuse or something else. Some of the behaviors often found in people with substance abuse problems may include:

- a. Being continually late for work, especially after a day missed,
- b. Displaying a change in safety record; more accidents or near accidents, more safety violations, etc.
- c. Getting traffic tickets or warning for speeding, reckless operation, driving under the influence, etc.
- d. Displaying abrupt mood swings or unexplained, inconsistent changes in the mood or energy level as the day goes on.
- e. Missing appointments.
- f. Increasingly missing work and calling in sick, particularly when the calls are made by the spouse, not the worker.
- g. Taking long breaks, particularly if there is a noticeable change in mood or energy level after the break.
- h. Disappearing at times throughout the day and not being able to account for those times.
- i. Becoming isolated from other workers or any other change in relationships with co-workers.
- j. Inability to get along with co-workers; avoidance of co-workers

Although the above are some symptoms that may indicate a problem, they are by no means all-inclusive of the indicators of a drug/alcohol abuse problem.

A good rule of thumb is to investigate any situation that has a remote possibility of endangering the employee, co-workers and/or clients or any situation that an employee is not working responsibly.

10. In screening for the presence of drugs or alcohol, generally accepted screening procedures shall be used. Whenever an employee is required to provide urine or blood for the screening procedure, the employee shall be required to provide a split specimen at the time of collection in order to facilitate the screening procedure.
11. When screenings are performed, the threshold level for determination shall be established in accordance with generally accepted medical procedures and existing laws and regulations.
12. In testing urine or blood specimens for the presence of illegal drugs and/or alcohol, the first specimen shall be submitted for testing to a certified laboratory. If illegal drugs and/or alcohol are found in the first specimen, then that same specimen shall be submitted for further verification (confirmatory) testing. If both initial and verification (confirmatory) tests are positive for an illegal drug and/or alcohol, the Township will immediately inform the employee.
13. The employee must then decide whether or not he/she wishes the second specimen provided at the initial collection to be further tested. If the employee so requests, then the second specimen shall be tested using a second certified laboratory.
14. If the employee does not request the screening of the second specimen after the initial specimen tests positive, or if the employee does request the testing of the second specimen and it also tests positive for an illegal drug and/or alcohol, appropriate rehabilitative and/or disciplinary action shall be taken, which may include, but not be limited to, suspension and/or termination of employment.
15. In the event any employee is tested under reasonable suspicion, said employee shall be suspended and not permitted to return to work until all test results are determined to be negative. If the initial specimen proves to be positive or the second specimen proves also positive for illegal drugs and/or alcohol the employee may at that time elect to use accrued sick time, vacation, and personal time, or take leave without pay.

However, if the initial specimen tests negative or the split specimen tests negative the employee shall be compensated at the regular hourly rate retroactive to the initial suspension date for lost wages, sick time, vacation, personal time, lab fees and all other expenses that accumulated from reasonable drug and/or alcohol testing.

All results of second tests are to be ruled final. Mandatory time limit for receipt of test results is a maximum of forty-eight (48) hours.

AT NO TIME DURING A REASONABLE SUSPICION TEST, WILL THE SUPERVISOR LEAVE THE EMPLOYEE BEING TESTED ALONE.

VIII. TESTING PROCEDURE:

The following test procedure shall apply to all employees:

- A. Urine specimens shall be collected following DHHS/NIDA certified protocols, or at an accredited medical facility when necessary after an accident/incident.
- B. All specimen containers, vials or bags used to transport the samples shall be sealed with evidence tape and labeled in the presence of the employee.
- C. The testing shall be done by a DHHS/NIDA laboratory certified as a medical and forensic laboratory which complies with the scientific and technical guidelines for federal drug testing programs and Standards for Urine Drug Testing for Federal Agencies issued by the Alcohol, Drug Abuse and Mental Health Administration of the U.S. Department of Health and Human Services (53 Fed. Reg. 119704/11/88).
- D. Federal standards shall be used to determine what levels of defected substances shall be considered positive. Current Federal Regulations shall be controlling in case of change or conflict.

Drug/Urinalysis 9-Panel Test and Cut off Levels:	EMIT (mg/ml)	GC/MS(mg/ml)
Amphetamines	1000	500
Barbiturates	300	300
Benzodiazepines (Valium, Librium)	300	300
Cannabinoids (THC)	50	15
Cocaine (Crack)	300	150
Methadone	300	300
Opiates	2000	2000
Phencyclidine (PCP)	25	25
Propoxyphene (Darvon)	300	300

Alcohol Testing - Breath or Saliva Initial Screens:

- a) Federally approved by (NHTSA) National Highway Traffic Safety Administration.
- b) If level is .02% BAC (Blood Alcohol Content) you must do Evidentiary Breath Testing (EBT) by a qualified breath alcohol technician (BAT).
- c) Administer the test ASAP.
- d) Arrange for transportation to the testing site.

- E. At the time the urine specimen is collected two (2) samples will be taken. One (1) sample will be sent to the laboratory to be tested at the Township expense. If the first sample tests positive then upon written request by the employee within 72 hours, the second sample shall be tested separately at an approved DHHS laboratory chosen by the employee. All test results are to be reviewed by the MRO before being released.
- F. Breath alcohol testing for operators, using the EBT device, with any result less than 0.02% alcohol concentration shall be considered a "negative" test. If any results test between .02 and .039, the operator shall not be permitted to operate a Township vehicle for twenty-four (24) hours. A test result of .04 or greater shall be considered a "positive" test.

IX. TEST RESULTS/DISCIPLINARY ACTION:

- A. All test results shall be treated as confidential medical records.
- B. If the results of the test show that the employee was under the influence of or ingested in any manner any of the following: alcoholic beverages, marijuana, cocaine, PCP, un-prescribed amphetamines or any other controlled substances while on duty, appropriate disciplinary action may be administered after the following procedure has been followed:
 - 1. The MRO shall first contact the employer regarding the positive test result. The employer will then notify the employee.
 - 2. The employee shall be given a copy of the laboratory report of the specimen sample before discipline is administered. The employee, within seventy-two (72) hours of receipt of actual notice must request that the split sample be forwarded by the first laboratory to another independent and unrelated DHHS approved laboratory. Failure of the employee to have a second test performed shall not be used against the employee as a basis for discipline or in an arbitration proceeding.

For a first offense of the Drug and Alcohol Safety Program, other than a post-accident or a critical incident, (alcohol- over .04, drug - any positive test) an employee will be given an opportunity to participate and successfully complete a rehabilitation program.

For failure to participate in or successfully complete a rehabilitation program or for a subsequent offense, an employee will be subject to discipline up to and including discharge.

- C. If an employee has tested positive for drug or alcohol abuse under this Safety Program is referred to an inpatient or outpatient treatment program, said employee shall sign a release of medical information statement and all drug test results, records of admission progress, discharge and after care will be forwarded to the Township. Records regarding rehabilitation will be kept in confidential files separate from personnel files. The employee will be permitted to work

provided the recommended treatment program does not prevent the employee from working. Work continuation is dependent upon documentation of the employee's continued, successful participation in the recommended after-care program.

- F. Employees who follow the recommendations of the counseling and rehabilitation program as established by the SAP will be required to provide a negative drug and/or alcohol test prior to returning to work. An alcohol test of over .02% is a positive test for these purposes.

The employee is subject to unannounced testing that consists of at least six (6) tests in the first twelve (12) months following the employee's return to duty. Based on the recommendation of the SAP, the Township may continue follow-up testing for an additional six (6) months. If all tests administered during this time prove to be negative, the record of treatment and positive drug tests shall be retired to a closed medical record. The employee shall be given a fresh start with a clean work record.

X. VOLUNTARY ASSISTANCE:

- A. Employees can request to use vacation, paid sick leave, or medical leave of absence to voluntarily enter inpatient medically supervised rehabilitation facilities.
- B. Rehabilitation leave is subject to reasonable limitation and the Township's insurance Safety Program coverage and limits.

XI. SUPERVISOR TRAINING:

Supervisors Training Program Requirements:

- A. All supervisors shall receive at least (4) four hours of initial skill building and information-sharing sessions.
- B. Thereafter, supervisors who have already received four hours of initial training must receive (2) two hours of additional training annually.
- C. New Supervisors shall receive four hours of initial training, with at least one (1) hour of training occurring within six (6) weeks of promotion to a supervisory position, or from the date of hire as a supervisor.
- D. Supervisors shall also complete two (2) hours of employee training annually in addition to the required two (2) hours of supervisor training.
- E. Supervisor training must be presented by a qualified trainer, or by a person who is supervised by a qualified trainer, holding one of the following substance use credentials:
 - a) Substance Abuse Professional (SAP)

- b) Certified Employee Assistance Professional (CEAP)
- c) Certified Chemical Dependency Counselor (CCDCIII)
- d) Ohio Certified Prevention Specialist (OCPS) 1 AND 2
- e) Other comparable credential
- f) Experience with providing these services during the past three years.

XII. CONTENT OF SUPERVISOR TRAINING:

- A. To recognize the symptoms of drug abuse, impairment and intoxication and to identify the elements of determination of reasonable suspicion.
- B. To effectively and appropriately intervene in reasonable suspicion instances.
- C. To identify basic categories of drugs and their effects.
- D. To understand the methods of the Township's drug and alcohol testing procedures.
- E. To effectively and appropriately document reasonable suspicion cases.
- F. To implement disciplinary measures appropriately.

XIII. EMPLOYEE EDUCATION:

All employees shall be trained annually:

- a) On the Township's Safety Program for a Drug Free and the assistance which will be provided to employees.
- b) To identify basic categories of drugs and their effect.
- c) To understand the methods of the Township's Drug and Alcohol Testing Procedures.
- d) The Training will be provided annually and will include two (2) initial hours and two (2) continuing education hours.
- e) All training will be presented by a qualified educator as described in Section 109, E, above.

XIV. DRUG TESTING FACILITY:

To the extent possible, collection of urine and breath samples for such testing shall be performed by collection sites whose sample collection protocol conforms to federal regulatory requirements. The procedures and methodology in such testing shall be in accordance with government regulations.

XV. EMPLOYEE ASSISTANCE PROGRAM:

The employee will be given the opportunity to participate in an employee assistance program best suited to the needs of the employee. The assistance program is to be designed by an independent agency agreeable to the union and the employer. Absence from work required as part of the rehabilitation program/assistance program will be treated as leave without pay for illness.

Accrued sick time can be utilized. Should employees elect to decline the opportunity for assistance, or should a second offense occur, appropriate disciplinary action will be taken, including, but not limited to suspension or dismissal. Township liability will be limited to health insurance coverage benefits and limits.

XVI. DRUG FREE PROGRAM MANAGER:

The Bazetta Township Safety Chairperson shall be designated as the anti-drug program manager with the other Trustees as alternates. The Safety Chairperson and/or alternate shall be responsible for:

- a) Responding to employee questions and concerns about the program
- b) Test scheduling and identification of participants
- c) Feedback from the testing organizations
- d) Maintenance and confidentiality of records
- e) Scheduling of training for employees and supervisors
- f) Other administrative functions required to successfully implement and continue the Drug Free

XVII. NEW EMPLOYEES:

Bazetta Township will inform all new employees that they must pass a 9-item drug test; also all new employee's must receive a copy of the Drug Free Work Place Safety Program, attend education sessions and sign and turn in acknowledgment of receipt of Safety Program.

The Township will notify all applicants in writing that, as a condition of employment, they must pass

the above-described pre-employment drug tests. Upon selection, the candidate will be sent to the collection site for testing.

If applicable, the Township may contact prior employers of the candidate to review any drug/alcohol testing results from the previous two (2) years. The candidate must permit this inquiry. If applicable, the employer will review the candidate's compliance with any prior substance abuse professional.

XVIII. CONFIRMATION TEST:

The Township will hire a candidate only when written confirmation of negative test results has been received by the Township's designated representative from the Medical Review Officer (MRO).

XIX. SCOPE:

All persons will be tested under this category before they are hired or can be assigned into a covered position.

XX. DOCUMENTATION OF TEST RESULTS:

Records will be retained for one (1) year on all employees passing a pre-employment drug/alcohol test. Records will be retained for five (5) years on candidates not passing a pre-employment drug/alcohol test.

XXI. BWC PREMIUM DISCOUNT PROGRAM:

The Township is committed to and will continue the program established as part of the Bureau of Workers' Compensation Program to improve safety and safety awareness.

LEGAL REFERENCES:

Ohio Revised Code Chapter 3719
Federal Controlled Substances Act, 21 U.S.C. 812
Drug Free Act of 1988, Public Law 100-790 (1988)
Omnibus Transportation Employee's Testing Act of 1991
Department of Transportation Regulations

**ACKNOWLEDGMENT OF RECEIPT
DRUG-FREE SAFETY PROGRAM**

By signing this form in the space provided below you are acknowledging that you have received a copy of the Bazetta Township Drug-Free Safety Program, that you can read, speak and understand English, and have had the opportunity to discuss the Safety Program and have any of your questions regarding the same answered.

Your signature below further acknowledges your agreement to abide by the provisions of this Safety Program and that you recognize that any violation of the Safety Program may lead to termination of your employment.

***NOTICE: ANY POSITIVE RESULT OR ANY REFUSAL TO
TEST MAY AFFECT YOUR ELIGIBILITY FOR
COMPENSATION AND BENEFITS UNDER THE
WORKERS COMPENSATION LAWS OF THIS STATE.***

Date Signed

Employee's Signature

Witness Signature

Printed Name of Employee

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: November 7, 2012 at 7:00pm
Bazetta Township Police Department
2671 McCleary-Jacoby Road
Cortland, Ohio 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Zoning/Administration Secretary Jean Eddy

341-12 To accept the minutes from the October 2 Regular, October 10 Special, and October 16 Regular Meetings.

Motion: Trustee _Hovis
Second: Trustee _Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

342-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee _Urchek
Second: Trustee _Hovis
Vote: Trustee Hovis – Yes Trustee Parke –Yes Trustee Urchek - Yes

343-12 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

*\$28,232.50 for 04-B-02 (Road: Materials)
\$6,500 for 05-A-01 (Cemetery: Mowing/Plowing)*

Motion: Trustee _Hovis
Second: Trustee _Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

344-12 To authorize the Fiscal Officer to do the following Transfers.

*\$100 from 05-A-03 (Cemetery: Employer's Retirement Contribution) to 05-A-90 (Cemetery: FICA/Medicare)
\$900 from 05-A-07 (Cemetery: Employer's Retirement Contribution) to 05-A-03 (Cemetery: Repairs/Maintenance)
\$1000 from 10-C-07 (Fire: Contracts) to 10-A-90 (Fire: FICA/Medicare)
\$10,252.35 from 01-M-03 (General: Paving) to 01-A-27 (General: Transfers)
\$400 from 04-B-01 (Road: Salary) to 04-B-01A (Road: Salary IT Specialist)
\$1,000 from 09-A-01 (Police: Salaries) to 09-A-01D (Police: Road Mechanic)
\$16.88 from 07-A-01 (Ivy Hill Lighting District: Contracts) to 07-A-02 (Ivy Hill Lighting District: Other)
\$22.68 from 07-A-01A (Morrow/Williams Lighting: Contracts) to 07-A-02A (Morrow/Williams Lighting: Other)
\$100 from 05-A-07 (Cemetery: Repairs/Equipment) to 05-A-02 (Cemetery: Burials/Sexton)
\$500 from 01-F-08 (General: Park Other Expenses) to 01-F-06 (General: Park Supplies)
\$2600 from Improvement of Sites (01-B-02) to 01-01-B-04 (General: Utilities)
\$7,305.38 from 01 (General) to 05 (Cemetery)
\$13,750 from 01 (General) to 13 (Zoning)
\$1,380.90 from 01 (General) to 15A (General Bond Note Retirement)
\$23,513.06 from General Bond Retirement (15) to General Bond Retirement (15A)*

Motion: Trustee _Hovis
Second: Trustee _Urcek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urcek -Yes

345-12 To approve the attached *Resolution Approving the Updated Solid Waste Management Plan for the Geauga-Trumbull Solid Waste Management District.*

Motion: Trustee _Urcek
Second: Trustee _Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urcek - Yes

346-12 To pay Chief Lewis out for all remaining Comp Time accrued.

Motion: Trustee _Urcek
Second: Trustee _Hovis
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urcek - Yes

Correspondence (Copies available upon request):

- Notice from Time Warner Cable regarding internal restructuring involving the Ohio State Issued Video Service Authorization
- Invitation from Youngstown State University to attend their STEM-WCBA Fall 2012 Co-Op/Internship Expo
- Thank you card from Ohio Billing to Chief Lewis
- Letter of resignation from the Bazetta Township Zoning Commission from Mark Franko
- Request from the Bazetta Township Zoning Commission to appoint Rita Benoit to the Commission
- Thank you note and donation from Ruth & Dale to the Fire Department
- Invitation from Mahoning Valley Organizing Collaborative to attend their Rally for Valley Jobs
- Invitation from American Red Cross of the Mahoning Valley to attend their Black & White Gala
- Invitation from Ohio Department of Transportation to attend ODOT 4's Trumbull County Government Day
- Request from Letson, Griffith, Woodall, Lavelle & Rosenberg regarding township statutory authority
- Notice from Ohio Secretary of State regarding availability of *2012 State Issues Report*
- Request from USDA Rural Development for an official resolution withdraw the township's loan application and de-obligating their loan
- Notification from Trumbull County Commissioners that 10.01692 acres of land has changed from Bazetta Township to City of Cortland
- Notices to Negotiate from State Employment Relations Board regarding Fraternal Order of Police, Ohio Labor Council bargaining units
- Letter from EnerVest, Ltd. Regarding "energy issues" and the "decision-making process"
- Solid Waste Plan and Resolution from Geauga-Trumbull Solid Waste Management District

Administration:

- Nothing to Report

Police Department:

-

347-12 To authorize Chief Miller and Fiscal Officer Drew to sell a 2008 Ford Expedition on eBay, once all essential equipment is removed, with a reserve of \$16,000.

Motion: Trustee _Hovis
Second: Trustee _Urcek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

348-12 To authorize Chief Miller to offer the attached list of surplus police equipment for sale to local police and fire agencies. ****Table to next meeting****

Motion: Trustee _Hovis

Second: Trustee _Urchek

Vote: Trustee Hovis – Yes Trustee Parke -Yes Trustee Urchek- Yes

349-12 To extend the conditions of employment outlined in Chief Miller’s Township Employee Contract until December 31, 2012.

Motion: Trustee _Urchek

Second: Trustee _Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek -Yes

Road Department:

•

350-12 To approve an expenditure not to exceed \$1000 to Rising Repair LLC for repairs to backhoe cylinders, to be paid from the Gas Tax Fund.

Motion: Trustee _Hovis

Second: Trustee _Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

• See Attached Agenda

351-12 To authorize the expenditure of \$26,535 to Statewide Ford/Lincoln Mercury for a 2013 Ford Utility Interceptor via state purchase, to be paid from the Fire Fund. ****Table to next meeting****

Motion: Trustee _

Second: Trustee _

Vote: Trustee Hovis – Trustee Parke - Trustee Urchek -

352-12 To authorize the expenditure of \$750 for Zach Walter’s EMT Training, to be paid from the Fire Fund.

Motion: Trustee _Urchek

Second: Trustee _Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

353-12 To approve the attached *Agreement for Contract Extension*.

Motion: Trustee _Hovis

Second: Trustee _Urchek

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Ted Webb reported on the Toys for Tots Run.
- It was also mentioned that the park is officially closed as of Nov 1, 2012.

Zoning Commission:

- Chairman Ted Webb reported that the Zoning Commission set the quarterly meeting dates for 2013 as follows: Jan 9th, April 3rd, July 10th, and October 2nd.

- Chairman Webb also stated that the zoning boards are still short an alternate.

354-12 To approve the \$7000.00 contract with Cernica Engineering, Inc. for the boaring and sampling at Bazetta Park.

Motion: Trustee _Hovis

Second: Trustee _Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek -Yes

Zoning Inspector:

-

355-12 To approve the attached §505.86 Resolution #1 (Request for Inspection of §505.86 Property).

Motion: Trustee _Urchek

Second: Trustee _Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

356-12 To appoint Jack Hineman as an Alternate Member of the Zoning Commission effective immediately to replace Mark Franko's term.

Motion: Trustee _Hovis

Second: Trustee _Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Safety Committee:

- Meeting Nov. 30th at 8:00am at Police Department

Health Insurance Committee:

- Trying to get a meeting set up and it is still ongoing

Asked to be placed on the Agenda:

- Nothing to report

Public Comment:

- Larry Hall wanted to thank Mike Mills for all his work.
- Tracy Lewis asked for resolution 346-12 to be read back.
- Paul Carlson stated how pleased everyone should be on the levies passing, and wanted to make sure all the funds generated from the levies are used for fire safety only. He also was inquiring about if a plan is now in place regarding the building of the new fire station.

357-12 To approve the attached *Resolution to Withdraw USDA Rural Development Loan Application and Request for De-Obligation of Loan Funds.*

Motion: Trustee _Hovis

Second: Trustee _Urchek

Vote: Trustee Hovis – YES Trustee Parke - YES Trustee Urchek - YES

358-12 To recess into Executive Session at 7:33pm to discuss the employment of public employees, per ORC 121.22(G).

Motion: Trustee_Hovis
Second: Trustee_Urchek
Vote: Trustee Hovis – YES Trustee Parke - YES Trustee Urchek - YES

359-12 To reconvene from Executive Session at 7:52pm with no action taken.

Motion: Trustee_Urchek
Second: Trustee_Hovis
Vote: Trustee Hovis – YES Trustee Parke - YES Trustee Urchek - YES

360-12 To adjourn the meeting at 7:57pm.

Motion: Trustee_Urchek
Second: Trustee_Hovis
Vote: Trustee Hovis – YES Trustee Parke - YES Trustee Urchek - YES

Jean Eddy Dated: 11-21-12
Attested by: Zoning/Administration Secretary Jean Eddy

Frank W Parke Dated: 12-04-2012
Approved by: Chairman Trustee Frank Parke

PENDING WARRANT REPORT
Bazetta Township (2012)

Date: 11/05/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
18553	16.80	VW18553	Arrowhead Services, Inc.	Material
18554	250.00	VW18554	Aaron Hanson	Clothing Allowance
18555	3292.18	VW18555	Ainsley Oil Company	Gas/Diesel
18556	800.00	VW18556	Attorney Mark S. Finamore	Retainer
18557	10137.43	VW18557	Anthem BCBS OH Group	Ins.
18558	77.33	VW18558	AT&T Mobility	Service
18559	1977.40	VW18559	BE Solutions	Claims Run
18560	300.00	VW18560	Bud's Towing & Recovery, LLC	Impound Lot tows
18561	124.85	VW18561	Broadvox Go! LLC	Service
18562	10.47	VW18562	Bortnick Tractor Sales, Inc.	Supplies
18563	504.00	VW18563	BE Solutions	Admin Fees
18564	1348.00	VW18564	Business Card	Supplies
18565	1698.47	VW18565	Business Card	Supplies/Service
18566	85.02	VW18566	City of Warren, Utility Services	Service
18567	250.00	VW18567	Cortland City Fire Department	Medic Refresher
18568	106.27	VW18568	Dominion East Ohio	Service
18569	249.00	VW18569	D&B Cleaners	Service
18570	124.30	VW18570	Do-Cut Warren	Supplies
18571	1184.39	VW18571	Delta Dental	Ins.
18572	155.00	VW18572	Duke's Sanitary Service Inc.	Service
18573	1000.00	VW18573	Grant Source Professionals, LLC	Service
18574	126.68	VW18574	GreatAmerica Leasing Corp.	Copier Rental
18575	250.00	VW18575	Jonathan Bland	Clothing Allowance
18576	100.00	VW18576	J & C Auto Parts & Towing	Impound Lot Tow
18577	187.82	VW18577	Lazy B Trailer Sales, Inc.	Supplies
18578	144.82	VW18578	Michael Mannella	Opt Out
18579	849.48	VW18579	Mark Thomas Ford	Service/Supplies
18580	80.00	VW18580	MCFCA	2 Attendees at Gasaway Presentation
18581	193.14	VW18581	Michael Mills	Reimbursement of Travel Expenses
18582	1185.54	VW18582	Ohio Edison	Service
18583	949.59	VW18583	Ohio Edison	Service
18584	175.00	VW18584	Northeast Wisconsin Technical College	Service
18585	48.80	VW18585	Pitney Bowes	Postage Meter
18586	63.75	VW18586	Professional ID Cards, Inc.	Supplies
18587	149.09	VW18587	Trumbull County Water & Sewer Acct. Dept	Service
18588	540.18	VW18588	Ricoh USA, Inc.	Service/Supplies
18589	147.53	VW18589	Rita K. Drew	Reimbursement of Park Expenses
18590	213.15	VW18590	Sunburst Environmental Service, Inc.	Service
18591	500.00	VW18591	Schultz Towing, Inc.	Impound Lot Tows
18592	83.32	VW18592	Staples Business Advantage	Supplies
18593	243.60	VW18593	Standard Insurance Company RD	Ins.
18594	486.00	VW18594	Trumbull County Treasurer	2012 OEPA Annual Discharge Fee
18595	33.98	VW18595	Tractor Supply Credit Plan	Supplies
18596	3552.00	VW18596	Teamsters Local 377	Ins.
18597	150.00	VW18597	Treasurer, State of Ohio	Drug License Renewal
18598	74.12	VW18598	Time Warner Cable-Northeast	Service
18599	460.30	VW18599	Huntington National Bank	Loan Payment
18600	15.00	VW18600	Trumbull Township Association	1 Attendee @ October Dinner/Mtg
18601	219.21	VW18601	Tri-County Asphalt Materials, Inc.	Material
18602	320.03	VW18602	Vision Service Plan-(OH)	Ins.
18603	416.40	VW18603	Warren Fire Equipment, Inc.	Service
18604	524.50	VW18604	Youngstown Oh Opt Serv LLC	Service
18605	20.00	VW18605	Youngstown/Warren Regional Chamber	Registration

=====
36193.94

Total Amount of Pending Warrants

Resolution No. 345-12

*Approving the Updated Solid Waste Management Plan
for the
Geauga-Trumbull Solid Waste Management District*

WHEREAS, H.B. 592, enacted by the 117th General Assembly of the State of Ohio and effective June 24, 1988, required that the Board of County Commissioners of each county within the state established and maintain its own "county solid waste management district" or, with the Boards of County Commissioners of one or more other counties, establish by agreement and maintain a "joint solid waste management district" pursuant to Section 343.01 of the Revised Code, for the purposes of solid waste management planning and providing for, or causing to be provided for, the safe and sanitary management of solid wastes within all of the incorporated and unincorporated territory of such a county district or joint solid waste management district; and

WHEREAS, the respective Boards of County Commissioners of the Counties of Geauga and Trumbull determined to, and did enter into an agreement entitled "Agreement Establishing the Geauga-Trumbull Solid Waste Management District" dated January, 1994 which established the Geauga-Trumbull Solid Waste Management District; and

WHEREAS, the Policy Committee is required by the Ohio Revised Code to prepare, adopt and submit to the Director of the Ohio Environmental Protection Agency for review and approval " a solid waste management plan" for the Geauga-Trumbull Solid Waste Management District; and

WHEREAS, a public comment period of (30) thirty days for comment concerning the draft plan was established from September 17, 2012 through October 17, 2012 and a public hearing concerning the updated plan was held October 18, 2012 in Warren at the District office. All in accordance with published notice and procedures set forth in Section 3734.55 of the Revised Code; and

WHEREAS, the Policy Committee, after consideration of comments and recommendations received concerning the updated plan, made certain modifications to the updated plan and has adopted and submitted to this legislative authority a copy of the updated plan for the District as so modified; and

WHEREAS, this legislative authority is required by Division (B) of Section 3734.55 of the Revised Code to approve or disapprove the final updated plan within 90 days after receiving a copy of the final updated plan and has been requested to approve the updated plan;

NOW, therefore be it resolved, by the Board of Township Trustees of the Township of Bazetta, County of Trumbull, State of Ohio, that:

Section 1. The final updated plan is hereby approved in the form submitted to this legislative authority and presently on file with the Fiscal Officer of this legislative authority.

Section 2. The Fiscal Officer of this legislative authority is hereby authorized and directed to mail or otherwise deliver promptly a certified copy of this Resolution to the Policy Committee.

Section 3. This Board finds and determines that all formal actions of this Board concerning and related to the adoption of this Resolution were taken in an open meeting of this Board that was open to the public in compliance with the law.

Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion by: Trustee Urchek

Seconded by: Trustee Hovis

The roll call vote was as follows:

Trustee Hovis - Yes
Trustee Parke - Yes
Trustee Urchek - Yes

The foregoing is a true and correct excerpt from the minutes of the meeting on November 7, 2012 of the Board of Township Trustees of Bazetta Township.

Rita K. Draw
Fiscal Officer, Board of Trustees

Township of Bazetta, Ohio.

Rita



October 2012 Bazetta Police Department Activity

Published Date: 11/06/2012

Activity	Total
Calls for Service	This calculation is supplied by the Trumbull County 911 Center who advised this information is not available yet due to their new program.
Incident Reports Filed	108
Traffic Crash Investigations	16
Number of Persons Arrested	25 (Excludes Exp Reg and Lic)
Traffic Offenses	67
Traffic Citations Issued	53
Vehicle Miles Traveled	13,006.00
Office Contacts	265 (Limited Office Hours)

* Numbers are subject to change due to report status and other circumstances

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 10/31/2012
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on November 7, 2012
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. The Bazetta Fire Department board of officers is requesting to purchase a Utility Vehicle for the fire department. Attached is the quotation for a 2013 Ford Explorer which is on the State of Ohio purchase program.
2. I am requesting the re-imbusement of \$750.00 for EMT training the Zach Walters completed and passed. Zach goes above and beyond as a volunteer firefighter putting in more hours than required to the Bazetta Fire Department as a volunteer. Zach was all ready trained as a firefighter before becoming a volunteer firefighter with us. If Bazetta Fire Department would have had to pay for this it would have cost us approximately \$800. If you have any questions or concerns on this matter please contact me. I have attached the training request and a copy of the check showing that the course was paid for.
3. I would like to recommend that the Bazetta Township Trustees authorize Attorney Mark Finamore to extend the contract between Bazetta Township Trustees and Baker, Bednar, Snyder, & Associates for an additional three years.

Continued on next page.

4. Non-Agenda – Informational

It is the recommendation of the Fire Department Board of Officers and I that the Trustees establish a Fire Station Building Committee. The committee would help establishing the property location, funding, and other items that may occur. The Fire Station Building Committee Should consists of:

Fire Chief - 1
Fire Board of Officers - 3
Fire Union Representative - 1
Board of Trustees - 3
6 residents – 2 picked per trustee

If the board of trustees has any suggestions about the fire station committee, your suggestion are urged and welcomed. Thank you for your time and consideration of this matter.

5. Non-Agenda – Informational

I have set up a committee to purchase a new ambulance which would replace the 2005 ambulance. The committee will be finalizing their recommendation within the next couple of weeks. I will be presenting to the trustees the committees' recommendation on the November 20 or December 4 trustees meeting to purchase an ambulance. If you have any questions or concerns prior to the November 20, 2012 meeting please let me know.

Dennis Lewis
Chief of Fire & EMS

STATEWIDE FORD/LINCOLN MERCURY

1108 West Main St
Van Wert, Oh 45891
(P) 440-503-8710
(F) 866-832-4430

10/4/12
Quotation SR00990

Bazetta Twp Fire Dept.
Attn: Chief Dennis Lewis
773 Everett Hull Rd.
Cortland, OH 44410
330-637-4136
dlewis@bazettatwp.org

Dear Chief Lewis,

Thank you for the opportunity to quote the Bazetta Fire Department a 2013 Ford Utility Interceptor with the following options:

Base Unit Price	\$24,965.00
Exterior Color – YZ, Oxford White	
Interior Color – 9W, Cloth Front Buckets / Vinyl Rear	
-51Y -- Deduct Spot Light	(\$51.00)
17T – Rear I/C dome lamp in cargo area	\$60.00
942 – Daytime running lights	\$60.00
64B – Full wheel covers	\$99.00
53M – SYNC required with 21B	\$310.00
21B – Rear view camera display in mirror (requires 53M)	\$295.00
CL4 – Whelen 4 corner LED system – Vertex light heads, installed	\$525.00
86P – Front headlamp LED ready (required to install corner LED)	\$135.00
Delivery Charge (\$0.30 x 458 miles, roundtrip)	\$137.00
Total Unit Price with equipment and installation	<u>\$26,535.00</u>

Pricing is valid until manufacturer order cutoff which at this time is 10-31-12 but is subject to change.

If you have any questions, please call me at 440-503-8710.

Thank you for your consideration,

Steve Rick

BAZETTA FIRE DEPARTMENT REQUEST FOR TRAINING

School or Seminar	EMT Basic					
Location	Howland Training Center					
Subject / Topic	EMT Basic			Credited Hours	TBA	
Date Start	1/1/12	Date Finish	1/1/12	Mileage	0	
Cost of Course	\$750.00	Cost of Lodging	\$0.00	Sub Total	\$750.00	

Personnel Requesting School:

1	Zach Walter	4	
2		5	
3		6	

Coverage for On Duty

Date	Hours	P/T Cost	F/T Cost	Totals
SubTotal				

Coverage for Off Duty Pay

Sub Total				

Employee's Signature	 <i>Acting as Agent for Zach</i>		Grand Total	\$750.00
----------------------	---	--	-------------	----------

Office Use Only

Completion of School?		Grade Average	
Chief Approval		Date	
Trustee's Approval		Date	
Remarks	<p style="font-size: 1.2em; margin: 0;"><i>Delayed at this time. If keep all receipts</i></p> <p style="font-size: 1.2em; margin: 0;"><i>May Re-submit - later</i></p>		

Howland Twp. Fire & EMS Training Center
169 Niles Cortland Road NE
Warren OH 44484

James T. Pantaloni, Director

Phone: 330-856-5022

Fax: 330-609-9977

Registration Form - EMT Basic

Walter (Print) Last Name Zachery First Name D MI 06/03/1994 Date of Birth

1303 Housel Craft rd. Home Address (Street) PO Box Cortland City OH State 44410 ZIP Code (330)-637-9156 Phone Number

Billing Information:

I I will be paying for the class
or
Bill my fire department/company for the cla

Fire Dept Name: _____ Fire Chief's Signature: _____

Please check which day you are taking the pretest:

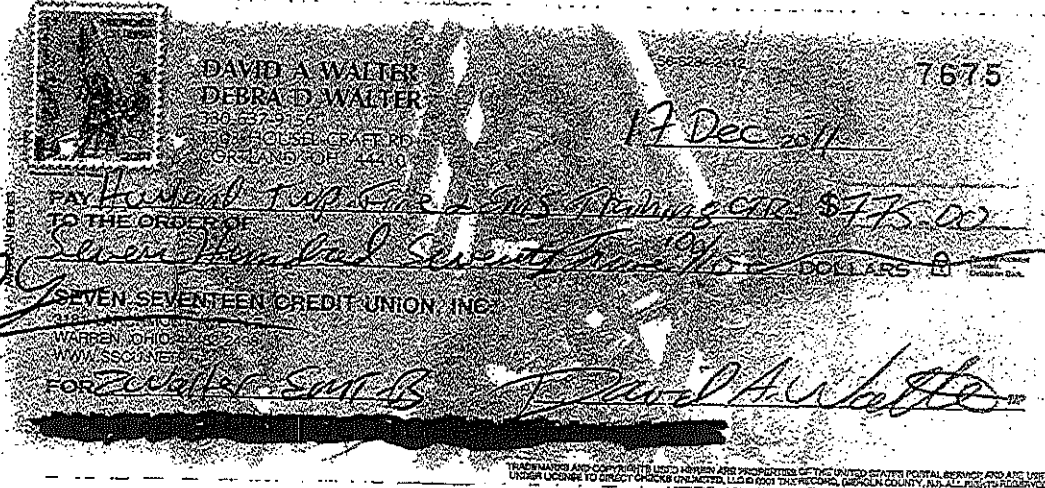
_____ Tuesday, December 6 (9AM - Noon)

_____ Saturday, December 17 at 9 AM

_____ Tuesday, January 3 (9Am - Noon)

Registration Deadline: January 5, 2012

Return completed form by mail or FAX to the address/Fax number shown above. Form may be copied.



**BAZETTA TOWNSHIP
TRUMBULL COUNTY OHIO**

**RESOLUTION TO EXTEND PROFESSIONAL DESIGN AND
ARCHITECTURAL CONTRACT
WITH BAKER, BEDNAR & ASSOCIATES, INC.**

WHEREAS, the township and Baker, Bednar & Associates, Inc. previously entered into a professional services design contract for specifications, plans and drawings for a township capital improvement facility, being a township fire station and associated facilities; and

WHEREAS, the initial term of the contract is scheduled to expire prior to finalization of plans by the township to move forward with its project; and

WHEREAS, both parties desire to maintain the terms, conditions and provisions of the original contract until such time as they are able to move forward with the project in the future and that a three (3) year extension of the original contract would be appropriate to retain such benefits and rights of the parties;

NOW THEREFORE, be it resolved that the Board of Trustees hereby authorizes the board to enter into a three (3) year contract extension of the original professional design and architect contract entered into between the board and Baker, Bednar & Associates, Inc. and that the township officials be and hereby are authorized to sign any and all documents necessary to effect such extension.

Moved by: Trustee Hovis

Seconded by: Trustee Urchek

Roll Call:

Paul W. Hovis ✓ Yes ___ No
Paul W. Hovis

Frank W. Parke ✓ Yes ___ No
Frank W. Parke

____ ✓ Yes ___ No
Donald P. Urchek

AGREEMENT FOR CONTRACT EXTENSION

I. INTRODUCTION

A Contract (hereinafter "Original Contract") was entered into by **Bazetta Township Board of Trustees, Trumbull County, Ohio**, (hereinafter "Township"), and **Baker, Bednar & Associates, Inc.**, (hereinafter "Architect") for professional design services for the construction of a new township fire station/facility.

This Agreement is for an extension to the Original Contract (hereinafter "Contract Extension") and is made by and between the Township and the Architect this 7th day of November, 2012.

II. PREAMBLE:

WHEREAS, the Township has determined that it is necessary to postpone proceeding with the township fire station building construction project so that it may further study the financial feasibility and funding resources available to fund said project and to determine the scope of said project; and,

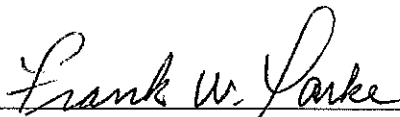
WHEREAS, the Architect has mutually agreed with the Township to an extension of the Original Contract made by and between the parties.

THEREFORE, THE PARTIES MUTUALLY PROMISE, COVENANT AND AGREE THAT:

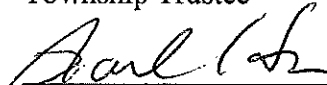
WITNESSETH:

1. Upon execution of this Contract Extension, Architect will submit a billing statement for all architectural and other services it has rendered to the Township under the Original Contract to the date of the Contract Extension;
2. Township will pay the above referenced billing statement in full within thirty (30) days of receipt of the same from Architect.
3. The Original Contract is extended for a period of three (3) years from the date of execution of this Agreement for Contract Extension.

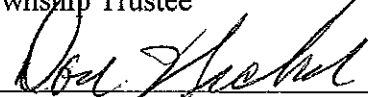
IN WITNESS WHEREOF, the parties have affixed their signatures with the intent to be legally bound.



Township Trustee



Township Trustee



Township Trustee

By:
For Baker, Bednar & Associates, Inc.

Approved as to form:

Mark S. Finamore

Prepared by:
Mark S. Finamore, Attorney at Law
Township Legal Counsel



Cernica Engineering, Inc.

7240 Glenwood Avenue Youngstown, Ohio 44512 Telephone (330) 758-2100 Fax (330) 758-6100

November 7, 2012

Baker Bednar Snyder & Associates, Inc.
628 Miles-Cortland Road
Suite 201
Warren, Ohio 44484

Attn: Mr. Randall P. Baker, NCARB

RE: Subsurface Soil Exploration
Bazetta Fire Station
Warren-Meadville Road
Bazetta Township, Ohio

Dear Mr. Baker:

Pursuant to your request, I should like to submit the following proposal to cover the Soil and Subsurface Exploration for the above-mentioned project. This proposal is divided into two parts: Drilling/Sampling and Engineering.

The drilling and sampling will be done by Colwell Drilling, Inc. of Boardman, Ohio. The following is the price breakdown for their services:

DRILLING & SAMPLING

<u>Item</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
Moving & Mobilization			\$ 185.00
Drilling & Sampling	120	15.00/ft.	1,800.00
Shelby Tubes	6	45.00/ea.	270.00
Split Spoons			<u>N/C</u>
		Subtotal	\$ 2,255.00

Cernica Engineering, Inc.

The following is a cost breakdown for the engineering-related services:

ENGINEERING

<u>Item</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total</u>
Field-related services (boring layout, top-of-hole elevations, etc.)			\$ 980.00
Laboratory Testing:			1,320.00

Moisture Content	6	15.00/ea.	90.00
Densities	6	20.00/ea.	120.00
Unconfined Compression	6	25.00/ea.	150.00
Grain Size Analysis	4	95.00/ea.	380.00
Direct Shear	4	145.00/ea.	<u>580.00</u>
			1,320.00

Classification	320.00
Tabulation/Compilation of Data	720.00
Summary/Assessment/Report/P.E. Stamp	750.00
Typing & Reproduction	<u>180.00</u>
Subtotal	\$ 4,270.00

Based on the above estimates, the total cost for the drilling/sampling and engineering services is \$6,525.00. For any reduction in the scope of services, the owner will be given credit at the above-given unit prices.

The drillers backfill the holes at completion of drilling. However, the fill may subside with time and therefore the holes may need to be re-filled, as required, especially for safety, etc. We assume that it is more economical for the owner's personnel to provide this service rather for the drillers to return to the site and re-fill, etc., at a cost of \$325.00 per trip. However, they will do so if you so desire. Also, we assume the owner's personnel would do any "field" repairs, *if needed*; otherwise, a local landscape company may do this work at a cost to the owner.

The driller can commence drilling and sampling within approximately a few days from the time we receive authorization to proceed, weather permitting and subsequent to utility clearance (as you know, Ohio requires 48 hours advance notice for utility protection clearance). *Please note:* Utility Protection personnel generally do not "enter" the property; they only go to the property line. Hence, the driller will check with you (or someone you designate) regarding any utility lines and he'll obey your

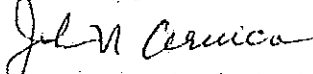
Cernica Engineering, Inc.

direction in that regard. Obviously, neither you nor the driller wants to damage utility lines, but we have no way of knowing where such lines are located. We must depend on you or your designee for such information since the utility protection personnel may not tell us.

We could provide you with a preliminary verbal assessment of our finding within a few days from completion of drilling, if necessary. A formal report encompassing the test data, assessment and final recommendations will follow within approximately three weeks after completion of drilling.

I trust that the above is consistent with your request.

Sincerely yours,



John N. Cernica, P.E., Ph.D.

JNC/mjc
Enclosure

Accepted by: _____

Printed Name: _____

Date: _____

Please fax the approved/signed proposal to 330-758-6100
or email to cernicengineering@yahoo.com

§505.86 - Resolution # 1

~~REQUEST FOR INSPECTION OF §505.86 PROPERTY~~

RESOLUTION No. 355-12

BE IT RESOLVED, that the Board of Trustees requests and directs the Township Fire Chief, County Building Inspector and/or the Trumbull County Health Department conduct an inspection of the following listed property in the township to determine if the property is insecure, unsafe, structurally defective and unfit for human habitation.

[List property, address, auditor parcel no.]

899 JOHNSON PLANK Rd. + 0 JOHNSON PLANK Rd.
WARREN, Ohio 44481

Parcel #'s - 31-039350 + 31-035720

BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO

RESOLUTION NO. 357-12

**RESOLUTION TO WITHDRAW USDA RURAL DEVELOPMENT
LOAN APPLICATION AND REQUEST FOR
DE-OBLIGATION OF LOAN FUNDS**

WHEREAS, the Township anticipated going forward with a township capital improvement project to construct a new fire station and/or township administrative facility in the 2012 Calendar year; and

WHEREAS, the Board purchased an option to buy a real estate lot on which to locate said facility and engaged the professional design services of an architectural firm to prepare the design and construction plans for said improvement; and

WHEREAS, the Board determined it was necessary to obtain adequate financing for the capital improvement project by securing a loan through the USDA Rural Development Agency, filing an application and receiving a loan commitment of \$3,200,000.00; and

WHEREAS, subsequent to the award and commitment of the \$3,200,000.00 loan by the USDA Rural Development Agency, the Board has determined it is not feasible to go forward with the proposed capital improvement project at this time, and that said project should be placed on hold until further assessment of the feasibility of project can be made.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby withdraw its loan application with the USDA Rural Development Agency, and request de-obligation of the \$3,200,000.00 loan from the USDA Rural Development Agency; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be delivered to the USDA Rural Development Agency, and that the Board of Trustees be and hereby is authorized to take any and all necessary action, and execute any and all necessary documents to implement the withdrawal of their loan application and de-obligation of the \$3,200,000.00 USDA Rural Development Loan Funds.

Moved by Trustee Hovis Seconded by Trustee Urchek

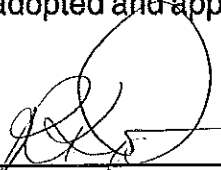
ROLL CALL VOTE:

Trustee Hovis X yes _____ no
Trustee Parke X yes _____ no
Trustee Urchek X yes _____ no

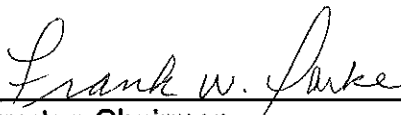
CERTIFICATION

We certify that the following resolution is a true and accurate copy of the same as appears in the minutes of the official proceedings of the Board of Trustees of Bazetta Township, Trumbull County Ohio, duly adopted and approved on the 7th day of November, 2012.

Date 11-19-12



Rita K. Drew, Fiscal Officer



Trustee Chairman

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: November 20, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:03am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

361-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

362-12 To approve an expenditure not to exceed \$700 to Quality Garage Doors for emergency repairs to replace the Station 11 garage door opener, to be paid from the Fire Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

363-12 To authorize the Fiscal Officer to do the following transfers.
\$2325 from 01-B-03 (General: New Buildings & Equipment) to 01-A-10 (General: Legal Counsel)
\$7700 from 01-B-03 (General: New Buildings & Equipment) to 01-A-06 (General: Insurance)

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

364-12 To approve the attached *Geauga/Trumbull Solid Waste Management District Recycling Fixed Container/Drop-Off Program 2013-2015 Contract Agreement.*

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

365-12 To table the motion to authorize Chief Miller to offer the attached list of surplus police equipment for sale to local police and fire agencies.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

366-12 To authorize the expenditure of \$26,535 to Statewide Ford/Lincoln Mercury for a 2013 Ford Utility Interceptor via state purchase, to be paid from the Fire Fund.

Motion: None
Second: None
Vote: None

367-12 To rescind Board Resolution #354-12.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

368-12 To approve the attached contract and expenditure not to exceed \$7,000.00 with Cernica Engineering, for subsurface soil exploration, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

369-12 To rescind Board Resolution #347-12.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

370-12 To authorize the expenditure of \$14,500 to Bazetta Police Department for their 2008 Ford Expedition, to be purchased as is, to be paid from the Fire Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller would like to hire a new secretary

371-12 To hire Roxanne Hoerig as a Part-Time Police Department Secretary at the current, pending negative drug screening and background check.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Hovis extended a thank to all the officers who showed up on Saturday for the food drive
 - Fiscal Officer Drew noted that the food drive brought in more than 2 tons of food and \$1777.80 for Cortland Area Cares
- Chief Miller said the cost for extending the impound lot would be \$5,589
 - Trustee Hovis said the police secretaries need to be sure they are properly reporting all of these tows to Fiscal Officer Drew for audit purposes
 - Trustee Hovis asked if Fiscal Officer Drew knew how much had been brought in from the impound lot
 - Fiscal Officer Drew did not know at the moment, but could find out
 - Chief Miller said he could have the secretaries check
 - Trustee Hovis asked how many more cameras would be needed
 - Chief Miller said only one would be needed
 - Trustee Hovis asked if Fiscal Officer Drew could find out if there is money in the budget for the lot expansion while the Trustees are in Executive Session
 - Fiscal Officer Drew said she would

- Road Superintendent Parke reported the following
 - Received notification that the township had been awarded an Issue 1 grant for \$49,997, with a \$90,000 local match, for the south end of Durst Clagg Road
 - Will have resolutions that need to be passed prepared for the next meeting
 - Will be doing some late night inspections of road signs for proper reflectivity as mandated by the federal government
- Chief Lewis reported the following
 - Will need to purchase new light bars for the Ford Expedition
 - Replacement parts are either unavailable or difficult to find
 - Will be cheaper to purchase a new light bar than repair the old one
 - Will have a resolution prepared for the next meeting

372-12 To recess into Executive Session at 9:21am to discuss the employment of public employees, per ORC 121.22(G).

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

373-12 To reconvene from Executive Session at 10:39am with no action taken.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Fiscal Officer Drew reported the following
 - Between September 20 and November 13, the impound lot has generated \$4,250
 - There are insufficient funds appropriated for the impound lot extension
 - Recommended a Supplemental Appropriation of \$7,000 to cover the cost of the expansion, any incidental costs, and further impound tow expenses

374-12 To authorize the Fiscal Officer to do a Supplemental Appropriation of \$10,000 for 09-A-14 (Police: Other Expenses).

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

375-12 To authorize an expenditure not to exceed \$6,000 with Dean's Fence to extend the impound lot, to be paid from the Police Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

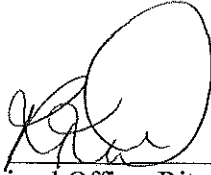
- Trustee Parke would like to start a water committee with the following members - Trustee Urchek, Trustee Hovis, himself and Zoning Inspector Mills
 - Trustee Hovis said he did not think a motion was needed for this
 - Trustees Parke and Urchek have both spoken with Commissioner Fuda, who wants Bazetta to get moving on this
 - Trustee Urchek said the following
 - Still needs several individuals and businesses to sign the petition
 - Whoever signs the petition must be on the deed

376-12 To adjourn the meeting at 10:48am.

Motion: Trustee Urchek

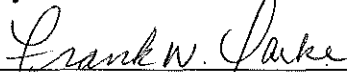
Second: Trustee Hovis

Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 12-4-12



Approved by: Chairman Trustee Frank Parke

Dated: 12-4-2012

PENDING WARRANT REPORT
 Bazetta Township [2012]

Date: 11/20/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	51.15	VW 1	Huntington National Bank	Service Charges
18646	352.00	VW18646	Graybar Financial Services, LLC	Service
18647	70.42	VW18647	Handyman Supply Inc.	Supplies
18648	15.42	VW18648	Howland Springs Water Company, Inc.	Service
18649	100.00	VW18649	J&C Auto Parts & Towing	Impound Tow
18650	211.68	VW18650	Ohio Cat.	Supplies
18651	37.16	VW18651	NAPA Auto Parts	Supplies
18652	40.62	VW18652	Ohio Edison	Service
18653	314.87	VW18653	Orwell Natural Gas	Service
18654	33.00	VW18654	Respiratory Care Partners	Supplies
18655	103.00	VW18655	Sandy's Tire Sales, Inc.	Supplies
18656	60.00	VW18656	Trumbull Township Association	Attendees at November Dinner
18657	94.84	VW18657	The Tribune Chronicle	Ad
18658	3025.23	VW18658	Trumbull County Treasurer	9-1-1 Service
18659	60.00	VW18659	Flore's Service Center	Supplies
18660	45.00	VW18660	Joint Committee Of Emergency Medical Ser	2013 Medic Boxes (3)
18661	12107.47	VW18661	Anthem Blue Cross Blue Shield	Insurance
18662	945.00	VW18662	Ohio Billing, Inc.	EMS Trip Submissions
18663	935.31	VW18663	Ohio Edison	Service
18664	478.69	VW18664	Walmart Business/GECRB	Supplies
18665	196.55	VW18665	Verizon Wireless	Service
18666	4977.62	VW18666	Be Solutions	Claims Run
18667	45.00	VW18667	APA Ohio Chapter	Member
18668	144.72	VW18668	Lowes Business Acct/GECRB	Supplies
18669	101.00	VW18669	Terminix Processing Center	Supplies
18670	24.66	VW18670	Do-Cut Warren	Supplies
18671	170.00	VW18671	Western Ohio Rescue Supply Company	Supplies
18672	152.68	VW18672	GreatAmerican Leasing Corp.	Service
18673	277.01	VW18673	Time Warner Cable-Northeast	Service
18674	47.00	VW18674	Pitney Bowes	Postage Meter Contract
18675	3071.03	VW18675	Ohio Treasurer, Josh Mandel	OPWC
18677	226.05	VW18677	Finger Lakes System Chemistry	Supplies
18678	25.00	VW18678	North Mar Church	Refund for Impound Lot Overpayment
18679	425.55	VW18679	Rising Repair LLC	Service
18680	105.00	VW18680	Accord Occupational Health Services	Service
18681	81.74	VW18681	Purchase Power	Supplies
18682	260.86	VW18682	Advance Auto Parts	Supplies
18683	5309.84	VW18683	Ainsley Oil Company	Gas & Diesel
18684	208.80	VW18684	Standard Insurance Company RD	Insurance
18685	61.26	VW18685	Hanley Print & Promotions	Supplies
18686	200.00	VW18686	Schultz Towing, Inc.	Impound Lot Tow
18687	100.00	VW18687	Bud's Towing & Recovery, LLC	Impound Lot Tows
=====				
	35292.23		Total Amount of Pending Warrants	

**GEAUGA/TRUMBULL SOLID WASTE MANAGEMENT DISTRICT
RECYCLING FIXED CONTAINER/DROP-OFF PROGRAM
2013-2015**

CONTRACT AGREEMENT:

This agreement is made and entered into by and between the *Geauga/Trumbull Solid Waste Management District* (hereinafter referred to as "*DISTRICT*"), and *Bazetta Township* (hereinafter referred to as "*TOWNSHIP*") *WITNESSETH THAT:*

WHEREAS, funds for the program are authorized by the *DISTRICT* from January 1, 2013 through December 31, 2015.

WHEREAS, the *TOWNSHIP* has made available to the *DISTRICT* property for a fixed recycling drop-off program.

WHEREAS, the *TOWNSHIP* authorizes and enters into an agreement for the *DISTRICT* to administer the drop-off program and regulate the dates and times it will be available.

WHEREAS, funds for the program will be issued only to the approved waste hauler for the removal of recyclables for the *TOWNSHIP* program.

NOW, THEREFORE, in consideration of the mutual covenants by and between the parties hereto, the parties agree as follows:

1. That the *DISTRICT* hereby leases from the *TOWNSHIP* and the *TOWNSHIP* hereby leases to the *DISTRICT*, space to be used for the housing of a 30-cubic yard recycling container and a 6-cubic yard front load-recycling container. For a total of 24 months for the sum of one dollar and zero cents per contracted year, commencing January 1, 2013 and terminating December 31, 2015, unless extended by written agreement before that date or otherwise terminated as provided herein.

2. That the *DISTRICT* promotes the drop-off program in the form of newspaper print advertisements and fliers.

3. That the *TOWNSHIP* shall notify the *DISTRICT* in writing of any problems or complaints that are directly related to the drop-off program.

4. That the *DISTRICT* and the *TOWNSHIP* shall be held harmless of any liability arising out of negligence caused by the contracted waste hauler for the removal of recyclables, and the *DISTRICT* and waste hauler cannot be held liable for any negligence caused by the *TOWNSHIP*.

5. That the *DISTRICT* reserves the right, at any time after execution of this *AGREEMENT*, to terminate the *AGREEMENT*, in whole or in part, upon a 30 day in advance written notification to the *TOWNSHIP*. In the event of such termination, the *TOWNSHIP* will be paid proportionally for the time the space was utilized by the *DISTRICT*.

6. That the *TOWNSHIP* may, at any time after execution of this *AGREEMENT*, terminate this *AGREEMENT*, in whole or in part, by written notice to the *DISTRICT*. In the event of such termination, the *TOWNSHIP* shall allow the *DISTRICT* (30) thirty days to terminate this *AGREEMENT*, and shall be paid proportionally for the time the space was utilized.

7. That the *DISTRICT* shall outline what recyclables are to be collected and the overall requirements of the program, and the *TOWNSHIP* shall abide by the guidelines of the proposed recycling drop-off activity.

8. That the *DISTRICT* is not responsible for any materials, recyclable or non-recyclable left at the drop-off site at dates and times when the container is not available for public use.

9. That the *TOWNSHIP* must make sure the drop-off site is free of unwanted debris, obstructions, or material not accepted, and the *TOWNSHIP* is responsible for any materials deposited at the site when it is not available for public use.

10. That the *TOWNSHIP* must prepare the site for the placement of the 30-cubic yard container and a 6-cubic yard front load recycling container, agree to monitor the drop-off on the specified hours and days it is available for public use.

11. That no funds will go to the *TOWNSHIP* for the recycling drop-off program other than the stated lease agreement.

12. That the *TOWNSHIP* must notify the *DISTRICT* by phone; (330) 675-2673 or 1-800-707-2673 when the recycling container is full, and the *DISTRICT* must contact the waste hauler, who then has 24 hours to remove the recyclables.

In witness whereof, this agreement is effective upon execution by both parties:

*Geauga/Trumbull Solid Waste
Management District*

Township Trustees

Director

Frank W. Parke

Date

Paul H. ...
Ronald ...

Location: Bazetta Township
Administration Building
3372 State Route 5

Days/Hours: Seven Days a Week
Daylight Hours

Date

**GEAUGA-TRUMBULL SOLID WASTE MANAGEMENT DISTRICT
CARDBOARD RECYCLING PROGRAM
2013-2015**

CONTRACT AGREEMENT

This agreement made this 1st day of January 2013, by and between the **Geauga-Trumbull Solid Waste Management District (District)** and **Bazetta Township (Township)** this agreement will terminate December 31, 2015.

The Township agrees to the following:

1. To house two 8-cubic yard recycling front load containers, beside or near the Solid Waste District's recycling containers.
2. To collect lightweight and corrugated flattened cardboard from District residents only. No commercial loads allowed.
3. To contact the District if any problems would occur or if the container was not serviced as scheduled.
4. To assist the District and waste hauler/recycler in keeping the site clean of unwanted debris.
5. To terminate the program if needed, the Township must inform the District in writing of the termination and allow the District 30-days to remove the container(s).

In witness whereof, this agreement is in effect upon execution by both parties:

Geauga-Trumbull Solid Waste District

Township Trustees

Director, Robert Villers

Frank W. Parker

Carl [unclear]

Donald D. [unclear]

Date: _____

Date: _____



Cernica Engineering, Inc.

7240 Glenwood Avenue Youngstown, Ohio 44512 Telephone (330) 758-2100 Fax (330) 758-6100

November 7, 2012

Baker Bednar Snyder & Associates, Inc.
628 Miles-Cortland Road
Suite 201
Warren, Ohio 44484

Attn: Mr. Randall P. Baker, NCARB

**RE: Subsurface Soil Exploration
Bazetta Fire Station
Warren-Meadville Road
Bazetta Township, Ohio**

Dear Mr. Baker:

Pursuant to your request, I should like to submit the following proposal to cover the Soil and Subsurface Exploration for the above-mentioned project. This proposal is divided into two parts: Drilling/Sampling and Engineering.

The drilling and sampling will be done by Colwell Drilling, Inc. of Boardman, Ohio. The following is the price breakdown for their services:

DRILLING & SAMPLING

<u>Item</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
Moving & Mobilization			\$ 185.00
Drilling & Sampling	120	15.00/ft.	1,800.00
Shelby Tubes	6	45.00/ea.	270.00
Split Spoons			<u>N/C</u>
		Subtotal \$	2,255.00

Cernica Engineering, Inc.

The following is a cost breakdown for the engineering-related services:

ENGINEERING

<u>Item</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total</u>
Field-related services (boring layout, top-of-hole elevations, etc.)			\$ 980.00
Laboratory Testing:			1,320.00

Moisture Content	6	15.00/ea.	90.00
Densities	6	20.00/ea.	120.00
Unconfined Compression	6	25.00/ea.	150.00
Grain Size Analysis	4	95.00/ea.	380.00
Direct Shear	4	145.00/ea.	<u>580.00</u>
			1,320.00

Classification	320.00
Tabulation/Compilation of Data	720.00
Summary/Assessment/Report/P.E. Stamp	750.00
Typing & Reproduction	<u>180.00</u>
Subtotal	\$ 4,270.00

Based on the above estimates, the total cost for the drilling/sampling and engineering services is \$6,525.00. For any reduction in the scope of services, the owner will be given credit at the above-given unit prices.

The drillers backfill the holes at completion of drilling. However, the fill may subside with time and therefore the holes may need to be re-filled, as required, especially for safety, etc. We assume that it is more economical for the owner's personnel to provide this service rather for the drillers to return to the site and re-fill, etc., at a cost of \$325.00 per trip. However, they will do so if you so desire. Also, we assume the owner's personnel would do any "field" repairs, *if needed*; otherwise, a local landscape company may do this work at a cost to the owner.

The driller can commence drilling and sampling within approximately a few days from the time we receive authorization to proceed, weather permitting and subsequent to utility clearance (as you know, Ohio requires 48 hours advance notice for utility protection clearance). *Please note:* Utility Protection personnel generally do not "enter" the property; they only go to the property line. Hence, the driller will check with you (or someone you designate) regarding any utility lines and he'll obey your

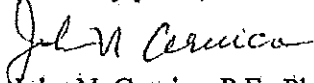
Cernica Engineering, Inc.

direction in that regard. Obviously, neither you nor the driller wants to damage utility lines, but we have no way of knowing where such lines are located. We must depend on you or your designee for such information since the utility protection personnel may not tell us.

We could provide you with a preliminary verbal assessment of our finding within a few days from completion of drilling, if necessary. A formal report encompassing the test data, assessment and final recommendations will follow within approximately three weeks after completion of drilling.

I trust that the above is consistent with your request.

Sincerely yours,


John N. Cernica, P.E., Ph.D.

JNC/mjc
Enclosure

Accepted by: Frank W. Parke

Printed Name: FRANK W. PARKE

Date: NOV. 21, 2012

Please fax the approved/signed proposal to 330-758-6100
or email to cernicengineering@yahoo.com

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: December 4, 2012 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 6:58pm.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

377-12 To accept the minutes from the November 7 and November 20 Regular Meetings.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

378-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

379-12 To authorize the Fiscal Officer to do the following transfers.

*\$5,000 from 01-B-03 (General: New Building & Additions) to 01-A-12 (General: Employee Retirement System)
\$35,000 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-02 (Fire: Employee Retirement System)
\$2,000 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-90 (Fire: FICA/Medicare)*

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

380-12 To authorize the following individuals to represent Bazetta Township for the Ohio Public Works Commission Issue 2 Project known as T.H. 199A Durst Clagg Rd. Improvement, Phase 2.

*Chief Executive Officer Trustee Frank Parke
Chief Financial Officer Fiscal Officer Rita K. Drew
Project Manager Road Superintendent Kristopher Parke*

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

381-12 To accept the Ohio Public Works Commission Issue 2 grant funding in the amount of \$49,997 for T.H. 199A Durst Clagg Rd. Improvement, Phase 2 and approves \$92,851 as the Local Match for the project, with the total cost being \$142,848.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

382-12 To accept Fiscal Officer Drew's certification that the Local Match of \$92,851 for the Ohio Public Works Commission Issue 2 Project known as T.H. 199A Durst Clagg Rd. Improvement, Phase 2 is available in the General Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Letter from Village of Lordstown Planning and Zoning Office regarding seismic testing in the tri-county area and informational meetings regarding same
- Copy of a letter from Trumbull County Engineer to Lynn, Kittinger & Noble regarding Calvary Bible Church
- Request from Geauga-Trumbull Solid Waste Management District to renew fixed site recycling contracts
- Fax from the Trumbull County Engineer's Office announcing that the township has secured funds through the Program Year 2013 Ohio Public Works Commission for T.H. 100A Durst Clagg Road Improvement, Phase 2
- Certificate of Occupancy from Trumbull County Building Inspection for new Bazetta Township Park Pavilion
- Ballot from Ohio Township Association Risk Management Authority (OTARMA) for representatives to their Board of Elections
- Notification from Ohio Utilities Protection Service about the 2013 Annual Assessment

Administration:

Police Department:

- See Attached Report

383-12 To authorize Chief Miller to offer the attached list of surplus police equipment for sale to local police and fire agencies.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

384-12 To approve an emergency expenditure of \$712.76 for 4 tires from Terry's Tire Town, to be paid from the Gas Tax Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

385-12 To enact an Emergency Snow Route and Parking Ban for the 2012-2013 snow season.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See Attached Agenda

386-12 To approve the attached *Technical Service Support Agreement Addendum*.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

387-12 To approve the attached new price list for Bazetta Fire & EMS Training Center Classes.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

388-12 To approve an expenditure not to exceed \$1,500.00 for lights for the new utility vehicle from R & S Emergency Supply, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

389-12 To approve an expenditure not to exceed \$900.00 for lights for the new utility vehicle from Strobes N More, to be paid from the Fire Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

390-12 To approve an expenditure of \$110, plus travel reimbursement, for Capt. Brian Taylor and FF/Medic Michael Mannella to attend the Pride and Ownership Training at Ashland University, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

391-12 To approve an expenditure of \$250, plus travel reimbursement, for Capt. Brian Taylor to attend the Chief Brunacini Leadership Customer Service Seminar at Cleveland State University, to be paid from the Fire Fund.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

392-12 To approve an expenditure of \$113,075.00 via state purchase for a 2013 Wheeled Coach Ambulance from 911 Fleet & Fire Equipment, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

393-12 To revise the Shelter/Gazebo fees as follows.

Large Shelter (A) - Bazetta Resident \$50 - Non Resident \$60
Imagination Station Shelter (B) - Bazetta Resident \$30 - Non Resident \$40
New Shelter (C) - Bazetta Resident \$30 - Non Resident \$40
Gazebo - Bazetta Resident \$75 - Non Resident \$100

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Inspector:

- Nothing to Report

Zoning Commission:

- Zoning Commission Chairman Webb noted that Quarterly Meeting dates for 2013 had been set

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:


- None

Public Comment:

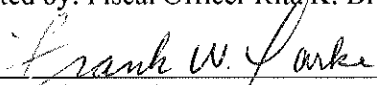
- Discussions regarding the following
 - Chief Miller's retirement
 - Chief Lewis' contract
 - Status of fire department building
 - Trumbull County Transit
 - Ongoing concerns in private development

394-12 To adjourn the meeting at 7:29pm.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


Attested by: Fiscal Officer Rita K. Drew

Dated: 01-08-13


Approved by: Chairman Trustee Frank Parke

Dated: 01-08-13

PENDING WARRANT REPORT
 Bazetta Township [2012]

Date: 12/04/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	483.31	VW 1	The Huntington National Bank	Loan Payment
18745	2325.00	VW18745	Attorney Mark S. Finamore	Service
18746	255.82	VW18746	Alliance One LLC	Supplies - Police
18747	832.22	VW18747	Advance Auto Parts	Supplies - Police
18748	182.04	VW18748	Brian Taylor	Travel Reimbursement
18749	14500.00	VW18749	BAZETTA POLICE, DEPT	2008 Ford Expedition
18750	694.42	VW18750	Business Card	Supplies
18751	462.00	VW18751	DE Solutions	Admin Fees
18752	246.09	VW18752	City of Warren, Utility Services	Service
18753	125.00	VW18753	Cortland Paving	Service
18754	280.50	VW18754	Cross Radio Service	Service/Supplies
18755	105.00	VW18755	Collins Heating & Cooling Inc.	Service
18756	249.00	VW18756	D&B Cleaners	Service
18757	221.71	VW18757	Dominion East Ohio	Service
18758	1236.17	VW18758		Insurance
18759	352.00	VW18759	Graybar Financial Services, LLC	Service
18760	5.00	VW18760	Joint Committee Of Emergency Medical Ser	Service
18761	100.00	VW18761	J & C Auto Parts & Towing	Impound Lot Tow
18762	420.00	VW18762	LKQ Triplet Auto Parts	Supplies
18763	39.57	VW18763	Ohio Cat	Supplies
18764	725.00	VW18764	O'Rourke Electric	Service
18765	966.00	VW18765	Ohio Billing, Inc.	EMS Trip Submissions
18766	396.00	VW18766	Orion Equipment Innovations, LLC	Supplies
18767	16.61	VW18767	NAPA Auto Parts	Supplies/Parts
18768	1047.25	VW18768	Ohio Edison	Service
18769	450.00	VW18769	Radar Specialists of Ohio, LLC	Service/Rep
18770	60.51	VW18770	Regional Collection Service, Inc.	Service
18771	136.50	VW18771	Sunburst Environmental Service, Inc.	Service
18772	700.00	VW18772	Schultz Towing, Inc.	Impound Lot Tows
18773	3552.00	VW18773	Teamsters Local 377	Insurance
18774	113.62	VW18774	Trumbull County Water & Sewer Acct. Dept	Service
18775	340.14	VW18775	Time Warner Cable-Northeast	Service
18776	1107.28	VW18776	Terry's Tire Town	Supplies
18777	129.14	VW18777	Tractor Supply Credit Plan	Supplies
18778	264.17	VW18778	The Tribune Chronicle	Legal Notice - Zoning
18779	1233.54	VW18779	Trumbull County Emergency	Dues Assessment
18780	55.00	VW18780	The Ohio State University Extension	Registration
18781	252.79	VW18781	UPMC Horizon	Training
18782	379.25	VW18782	Vision Service Plan-(OH)	Insurance
18783	76.75	VW18783	Warren Fire Equipment, Inc.	Service/Supplies
18784	20.00	VW18784	Youngstown/Warren Regional Chamber	PAYMENT
18785	750.00	VW18785	Zach Walter	EMT Training

=====
 35886.40

Total Amount of Pending Warrants



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



RESOLUTION TO AUTHORIZE REPRESENTATIVES

On the 4th day of December 2012, the Bazetta Township Board of Trustees met at a regular meeting of said Board at the Bazetta Township Administration Building, 3372 State Route 5 NE, Cortland, Ohio 44410.

Present at this meeting were:

Trustee Paul Hovis
Trustee Frank Parke
Trustee Dun Urchek
Fiscal Officer Rita K. Drew

Trustee Hovis moved for the adoption of the following Resolution #380-12:

“To authorize the following individuals to represent Bazetta Township for the Ohio Public Works Commission Issue 2 Project known as T.H. 199A Durst Clagg Rd. Improvement, Phase 2.”

Chief Executive Officer	Trustee Frank Parke
Chief Financial Officer	Fiscal Officer Rita K. Drew
Project Manager	Road Superintendent Kristopher Parke

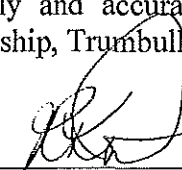
Trustee Urchek seconded the motion and the roll call being called upon its adoption resulted as follows.

Trustee Paul Hovis	Yes
Trustee Frank Parke	Yes
Trustee Dun Urchek	Yes

ADOPTED: December 4, 2012

CERTIFICATION

I, Rita K. Drew, Bazetta Township Fiscal Officer, hereby certify that the above is a true and accurate copy of the Resolution #380-12 that truly and accurately represents the official proceedings of the Board of Trustees of Bazetta Township, Trumbull County, Ohio.



RITA K. DREW, Fiscal Officer
Bazetta Township, Trumbull County, Ohio



Bazetta Township Trustees



3372 State Route 5, N.E. – Cortland, Ohio 44410-1699

Office Phone: 330-637-8816 / Fax: 330-637-4588

www.bazettatwp.org

December 4, 2012

RESOLUTION TO ACCEPT OPWC FUNDING

On the 4th day of December 2012, the Bazetta Township Board of Trustees met at a regular meeting of said Board at the Bazetta Township Administration Building, 3372 State Route 5 NE, Cortland, Ohio 44410.

Present at this meeting were:

Trustee Paul Hovis
Trustee Frank Parke
Trustee Dun Urchek
Fiscal Officer Rita K. Drew

Trustee Urchek moved for the adoption of the following Resolution #381-12:

“To accept the Ohio Public Works Commission Issue 2 grant funding in the amount of \$49,997 for T.H. 199A Durst Clagg Rd. Improvement, Phase 2 and approves \$92,851 as the Local Match for the project, with the total cost being \$142,848.”

Trustee Hovis seconded the motion and the roll call being called upon its adoption resulted as follows.

Trustee Paul Hovis Yes

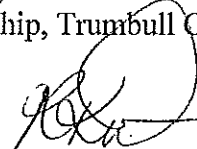
Trustee Frank Parke Yes

Trustee Dun Urchek Yes

ADOPTED: December 4, 2012

CERTIFICATION

I, Rita K. Drew, Bazetta Township Fiscal Officer, hereby certify that the above is a true and accurate copy of the Resolution #381-12 that truly and accurately represents the official proceedings of the Board of Trustees of Bazetta Township, Trumbull County, Ohio.



RITA K. DREW, Fiscal Officer
Bazetta Township, Trumbull County, Ohio



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



RESOLUTION TO ACCEPT LOCAL MATCH CERTIFICATION

On the 4th day of December 2012, the Bazetta Township Board of Trustees met at a regular meeting of said Board at the Bazetta Township Administration Building, 3372 State Route 5 NE, Cortland, Ohio 44410.

Present at this meeting were:

Trustee Paul Hovis
Trustee Frank Parke
Trustee Dun Urchek
Fiscal Officer Rita K. Drew

Trustee Hovis moved for the adoption of the following Resolution #382-12:

“To accept Fiscal Officer Drew’s certification that the Local Match of \$92,851 for the Ohio Public Works Commission Issue 2 Project known as T.H. 199A Durst Clagg Rd. Improvement, Phase 2 is available in the General Fund.”

Trustee Urchek seconded the motion and the roll call being called upon its adoption resulted as follows.

Trustee Paul Hovis Yes

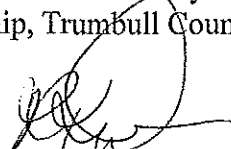
Trustee Frank Parke Yes

Trustee Dun Urchek Yes

ADOPTED: December 4, 2012

CERTIFICATION

I, Rita K. Drew, Bazetta Township Fiscal Officer, hereby certify that the above is a true and accurate copy of the Resolution #382-12 that truly and accurately represents the official proceedings of the Board of Trustees of Bazetta Township, Trumbull County, Ohio.



RITA K. DREW, Fiscal Officer
Bazetta Township, Trumbull County, Ohio



November 2012

Bazetta Police Department Activity

Published Date: 12/04/2012

Activity	Total
Calls for Service	This calculation is supplied by the Trumbull County 911 Center who advised this information is not available yet due to thier new program.
Incident Reports Filed	114
Traffic Crash Investigations	22
Number of Persons Arrested	33 (Excludes Exp Lic and Reg)
Traffic Offenses	54
Traffic Citations Issued	39
Vehicle Miles Traveled	11,114.10
Office Contacts	271 (Limited Office Hours)

* Numbers are subject to change due to report status and other circumstances

Thomas Miller

Motion

From: Thomas Miller [tmiller@bazettatwp.org]
Sent: Monday, December 03, 2012 5:27 PM
To: 'rdrew@bazettatwp.org'; 'fparke@bazettatwp.org'
Cc: 'phovis@hovistire.com'; 'durcek@bazettatwp.org'; 'mhovis@bazettatwp.org'; 'cherlinger@bazettatwp.org'
Subject: surplus police equipment items

Rita, Frank,

Listed below is surplus equipment that I had requested the Trustees give me approval to sell. This request was tabled last meeting. I would like to advertise to local agencies, public safety personnel first, before advertising on a wider regional area level. I will get fair market value from Cross Radio on the surplus items before we advertise.

- 1.) Toro snow blower 3.25 HP 16" path
- 2.) Four- Crown Vic command radio consoles
- 3.) 1-Vertex Standard mobile police/fire radio serial # 2c040035
- 4.) 1-Vertex Standard mobile police/fire radio serial # 20040037
- 5.) 1-Uniden/Bearcat police scanner MDL. BC560-XLT serial # 35003712
- 6.) 3-V-CON-CODE 3 MDL> 3672L4 siren box control
- 7.) 1-Vertex Standard mobile police/fire radio serial# 7F620751
- 8.) 1-Radio Shack Pro 2038 mobile police scanner serial# 45033755
- 9.) 1-Vertex Standard mobile police/fire radio serial# unknown

Thank you

Thomas L. Miller,
Chief of Police
Bazetta Township Police Department

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 11/29/2012
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on December 4, 2012
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Requesting approval by Trustees to accept the new attached price list for classes given by the Bazetta Fire & EMS Training Center.
2. Requesting and expenditure not to exceed \$1500.00 from R&S Emergency Supply and \$900 from Strobes and more for lights for the new utility vehicle. All equipment (i.e. emergency lights, striping) will be installed by FD personnel.
3. Requesting to send Captain Taylor and FF/Medic Mannella to Pride and Ownership training at Ashland University. The cost for both to attend is \$110.00. This is an 8 hour seminar. The date of the seminar is 01/12/13.
4. Requesting to send Captain Taylor to Chief Brunacini Leadership Customer Service- Cleveland State University at a cost of \$250.00. This is a one day seminar. The date of the seminar is 04/04/13.
5. Request an expenditure to purchase from State Bid a 2013 Wheeled Coach Ambulance at a cost of \$113,075.00 from 911 Fleet & Fire Equipment. This ambulance will replace the 2006 Wheeled Coach.

Dennis Lewis
Chief of Fire & EMS

TECHNICAL SERVICE SUPPORT AGREEMENT ADDENDUM QUOTATION



This Quotation is good for 90 days beginning Tuesday, November 27, 2012

End User # 07164501
BAZETTA FD
773 EVERETT HULL RD
CORTLAND, OH 44410

Bill To # 07164501
BAZETTA FD
773 EVERETT HULL RD
CORTLAND, OH 44410

This Technical Service Support Agreement begins on 3/1/2011 and expires on 2/28/2014.

The designated Covered Equipment and/or Software is listed on Schedule A. This Technical Service Agreement is subject to the Terms and Conditions on the reverse side of this document and any Schedule B, if attached. If any Data Management Support and Upgrade Service is included on Schedule A then this Technical Service Support Agreement is also subject to Physio-Control's Data Management Support and Upgrade Service Terms and Conditions, rev 7/99-1.

Price of coverage specified on Schedule A is \$10,422.00 per term, payable in Annual installments.

This price represents an adjustment of \$618.00 based on this contract's previous price of \$9,804.00

Special Terms

15% DISCOUNT ON ALL ELECTRODES
15% DISCOUNT ON ALL DEFIB/PACING ELECTRODES

Accepted: Physio-Control, Inc.

Customer:

Bazetta Township Fire Dept.

By:

By:

Rita K. Draw

Title:

Print:

Rita K. Draw

Date:

Title:

Fiscal officer

Date:

12-04-12

Purchase Order Number: PB14D093

Territory Rep: BALL62
Joel Gordon
Phone:
FAX: 800-772-3340

Customer Contact:
Chief Lewis
Phone: 330-637-4136
FAX: 330-638-4193

Reference Number: L62-2020
Printed: 11/27/2012

Addendum
Page 1 of 6

PHYSIO-CONTROL, INC.
TECHNICAL SERVICE SUPPORT AGREEMENT TERMS AND CONDITIONS

Customer's signature or purchase order referencing this Technical Service Support Agreement are required prior to Physio-Control's acceptance of this Agreement. This Agreement covers only the equipment listed on Schedule A ("Covered Equipment"). These terms constitute the complete agreement between the parties and they shall govern over any other documents. These terms may not be revised in any manner without the prior written consent of Physio-Control.

SERVICES. The services provided under this Agreement are set forth on Schedule A. Physio-Control strives to return service calls within two (2) hours, and strives to resolve service issues within twenty-four (24) hours. Following service, Physio-Control will provide Customer with a written report of actions taken or recommended and identification of any materials replaced or recommended for replacement. The following services are available:

"Repair Only Service" means repairs, Battery Replacement Service, parts and labor necessary to restore Covered Equipment to original specifications, subject to Exclusions.

"Inspection Only Service" means inspections of Covered Equipment to verify proper device calibration, mechanical operations and output measurements, electrical safety check in accordance with National Fire Protection Association (NFPA) guidelines and labor, subject to Exclusions.

"Repair and Inspect Service" means repairs, Battery Replacement Service, parts and labor necessary to restore Covered Equipment to original specifications, and inspections to verify proper device calibration, mechanical operations and output measurements, electrical safety check in accordance with NFPA guidelines and Updates (as set forth below), subject to Exclusions.

"Battery Replacement Service" means replacement of batteries on a one-for-one, like-for-like basis, up to the number of batteries and/or devices listed in Schedule A. Only batteries manufactured or distributed by Physio-Control are eligible for replacement. Battery replacement is available upon Customer notification to Physio-Control of the occurrence of:

- (i) Battery failure as determined by Customer's performance testing and evaluation in accordance with the applicable Operating Instructions; or
- (ii) The end of the useful life of the battery as set forth in the applicable Operating Instructions

At the discretion of Physio-Control, battery replacement shall be effected by shipment to Customer and replacement by Customer, or by on-site delivery and replacement by a Physio-Control Service Technician. Upon Customer's receipt of a replacement battery, the battery being replaced shall become the property of Physio-Control, and Customer must return the battery being replaced to Physio-Control for proper disposal. In the event that Physio-Control does not receive the battery, Customer will be charged at the then-current rate for the replacement battery.

"On-Site Service" means that a Physio-Control factory-trained technician will provide service at Customer's location. Services will be performed between 8:00am and 5:00pm local time, Monday through Friday, excluding holidays. Customer is to ensure Covered Equipment is available for service at scheduled times. Some service may not be completed On-Site. Physio-Control will cover travel and/or round-trip freight for Covered Equipment that must be sent to our designated service facility for repair.

"24-hour On-Site Service" means that a Physio-Control factory-trained technician will provide service at Customer's location at any time, except on the holidays listed above. Customer is to ensure Covered Equipment is available for service at scheduled times. Some service may not be completed On-Site. Physio-Control will cover travel and/or round-trip freight for Covered Equipment that must be sent to our designated service facility for repair.

"Ship-In Service" means that service will be performed at Physio-Control's designated service facility. Physio-Control will cover round-trip freight for Covered Equipment that is sent to our designated service facility for repair.

If Covered Equipment is not available as scheduled or Customer requests services or goods not covered by this Agreement or outside of designated service frequency or hours, Physio-Control will charge Customer at Physio-Control's standard labor rates less 10% (including overtime, if appropriate) and applicable travel costs. Parts required for such repairs will be made available at 15% off the then-current list price.

EXCLUSIONS. Unless otherwise specified, this Agreement does not include:

- supply or repair of accessories or disposables
- repair of damage caused by misuse, abuse, abnormal operating conditions, use of batteries or other products not distributed by Physio-Control, operator errors, or acts of God
- case changes
- repair or replacement of items not originally distributed or installed by Physio-Control
- Upgrades and installation of Upgrades
- battery maintenance, performance testing, evaluation, removal and recycling

LOANERS. If Covered Equipment must be removed from service to complete repairs, Physio-Control will provide Customer with a loaner device, if one is available, until the Covered Equipment is returned. Customer assumes complete responsibility for the loaner and shall return the loaner at Customer's expense to Physio-Control in the same condition as received, upon the earlier of the return of the removed Covered Equipment or Physio-Control's request.

UPDATES. "Update" means a change to a device to enhance its current features, stability, or software. If Repair and Inspect Service is designated for Covered Equipment on Schedule A, Physio-Control will install Updates at no additional cost, provided such Updates are installed at the time of regularly scheduled service. If parts must be replaced to accommodate installation of new software, such parts may be purchased at a rate of 30% less than the then-current list price. Updates installed on Covered Equipment designated as Repair Only Service, Inspect Only Service, or at a time other than regularly scheduled Repair and Inspect Service will be billed on a separate invoice at the then-current list price less 20%.

UPGRADES. "Upgrade" means a major, standalone version of software or the addition of features or capabilities to a device. Upgrades must be purchased separately, and are not provided under this Agreement. Upgrades are available at a rate of 17% less than the then-current list price.

PRICING. Pricing is set forth on the front page of this Agreement. Prices do not include taxes. Sales, service or use taxes will be invoiced in addition to the price of the goods and services covered by this Agreement unless Physio-Control receives a copy of a valid exemption certificate. If the number or configuration of Covered Equipment changes during the Term, pricing shall be pro-rated accordingly. For Inspection Only Service and Repair and Inspect Service, no pricing deduction will be made for removal of Covered Equipment if an inspection has already been performed during the Term. Discounts will not be combined with other special terms, discounts, and/or promotions.

PAYMENT. Payment is due within thirty (30) days of invoice date.

WARRANTY. Physio-Control warrants services performed under this Agreement and replacement parts provided in performing such services against defects in material and workmanship for ninety (90) days from the date a service was performed or a part was provided. Customer's sole remedy shall be reservicing the affected unit and/or replacement of any part determined to be defective, without additional charge, provided Customer notifies Physio-Control of any allegedly defective condition within ten (10) calendar days of its discovery by Customer. Physio-Control makes no other warranties, express or implied, including, without limitation, **NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO-CONTROL BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR OTHER DAMAGES.**

TERM. The initial Term is set forth on the front page of this Agreement. This Agreement shall automatically renew unless terminated by either party with written notice thirty (30) days prior to the expiration of the then-current term. Prices are subject to change upon renewal.

TERMINATION. Either party may terminate this Agreement for material breach by the other party by providing thirty (30) days' written notice to the other party, and provided such breach is not cured within the notice period. In addition, either party may terminate this Agreement at any time upon sixty (60) days' prior written notice to the other party. In the event of such early termination, Customer shall be responsible for the portion of the designated price which corresponds to the portion of the Term prior to the effective date of termination and the cost of any services rendered during the Term.

DELAYS. Physio-Control will not be liable for any loss or damage of any kind due to its failure to perform or delays in its performance resulting from any cause beyond its reasonable control, including, but not limited to, acts of God, labor disputes, labor shortages, the requirements of any governmental authority, war, civil unrest, delays in manufacture, obtaining any required license or permit, and Physio-Control's inability to obtain goods from its usual sources. Any such delay shall not be considered a breach of Physio-Control's obligations and the performance dates shall be extended for the length of such delay.

DEVICE INSPECTION BEFORE ACCEPTANCE. All devices that are not under Physio-Control Limited Warranty or a current Technical Service Support Agreement must be inspected and repaired (if necessary) to meet original specifications at then-current list prices prior to being covered under a Technical Service Support Agreement.

MISCELLANEOUS. (a) Customer agrees to not employ or offer employment to anyone performing services on Physio-Control's behalf during the Term of this Agreement or for one (1) year following its expiration without Physio-Control's prior written consent; (b) this Agreement, and any related obligation of other party, may not be assigned in whole or in part without the prior written consent of the other party; (c) this Agreement shall be governed by the laws of the State in which the service is provided; (d) all costs and expenses incurred by the prevailing party related to the enforcement of its rights under this Agreement, including reasonable attorney's fees, shall be reimbursed by the other party.

PHYSIO-CONTROL, INC.
TECHNICAL SERVICE SUPPORT AGREEMENT
SCHEDULE A

Contract Number: PB14D093

Servicing Rep: Joel Gordon, EALL62

District: CENTRAL

Phone:

FAX: 800-772-3340

Equipment Location: BAZETTA FD, 07164501
 773 EVERETT HULL RD
 CORTLAND, OH 44410

Scope Of Service POS LP15 On Site Repair and 1 Insp per Year:M-F/8-5

Model	Part Number	Serial Number	Ref. Line	Effective Date	Expiration Date	Total Inspections
LIFEPAK® 15	V15-2-001603	40356238	4**	4/17/2012	2/28/2014	1
LIFEPAK® 15	V15-2-001603	40360472	5**	4/17/2012	2/28/2014	1

Scope Of Service Renewal POS On Site Repair - 1 On Site Inspection per Year

Model	Part Number	Serial Number	Ref. Line	Effective Date	Expiration Date	Total Inspections
LIFEPAK® 12	VLP12-02-005984	32876274	1	3/1/2011	2/28/2014	3
LIFEPAK® 12	VLP12-02-005984	32872229	2**	3/1/2011	8/1/2012	1
LIFEPAK® 12	VLP12-02-005984	32866693	3**	3/1/2011	8/1/2012	1

** Denotes an inventory line that has changed since the last contract revision or addendum.

PHYSIO-CONTROL, INC.
TECHNICAL SERVICE SUPPORT AGREEMENT
SCHEDULE B

LIFEPAK® 12 Defibrillator/Monitor Repair Service includes:

- Standard detachable hard paddle repairs.
- Replacement or repair of Physio-Control battery charging systems, on a one-for-one basis with the total number of LP12 defibrillator/monitors listed in Schedule A and as determined necessary by Physio-Control.
- Power Adapter repair/replacement.
- Replacement of failed internal coin cell batteries.
- Preventative replacement of internal coin cell batteries up to the number of coin cell batteries listed in the Additional Items section of Schedule A according to Physio-Control service specifications.
- Battery Coverage
- Replacement of four (4) Physio-Control FASTPAK®, FASTPAK 2, LIFEPAK SLA, LIFEPAK NiCd Battery every two years, or upon battery failure;

OR

- Replacement of three (3) LIFEPAK Li-ion Batteries every two years, or upon battery failure.

PHYSIO-CONTROL, INC.
TECHNICAL SERVICE SUPPORT AGREEMENT
SCHEDULE B

LIFEPAK® 15 Monitor/Defibrillator Repair Service includes:

- Standard detachable hard paddle repairs.
- Replacement or repair of Physio-Control battery charging systems on a one-for-one basis with the total number of LP15 Defibrillator/Monitors listed in Schedule A, and as determined necessary by Physio-Control.
- Power Adapter repair/replacement.
- Battery Coverage
- Replacement of three (3) LIFEPAK Li-ion Batteries every two (2) years, or upon battery failure

Bazetta Fire & EMS Training Center

Captain Brian S. Taylor, Coordinator

773 Everett Hull Road
 Cortland, Ohio 44410
 Phone: 330-637-4136 Fax: 330-638-4193
 E-Mail: Training@BazettaTwp.org
 Web: www.bazettatwp.org

11/28/2012

To: Bazetta Trustees

From: Brian Taylor, Training Center Coordinator *BS*

Re: 2013 Class Pricing

Cc: Fire Chief Dennis Lewis

I would like to make the following changes to our pricing for the Bazetta Fire & EMS Training Center. The training center is seeing a good amount of activity, however I feel that the training center can be more profitable. There are many items we are in need of purchasing, however until we are more profitable, I am holding off on those requests and only buying things to keep the center going. Shown below are the new charges and potential profit from the minimum number of students. We have maintained a good showing for our "heartsaver" CPR Classes, however many nearly 70% of our students are not Bazetta Township residents for these classes. The cost, even with the increase from \$15.00 to \$25.00 is far less than other programs in our area.

We have taken on several more classes such as ACLS and PALS classes that will allow the center to teach more often. At this time, I do not believe we need to raise salaries of the instructors, however with the addition of ACLS & PALS instructors, I may wish to revisit the salary structure with a separate hourly rate for ACLS & PALS instructors, however at this time we will use the \$15.00/hour rate for CPR instructors. Thank you for your attention in this matter.

Class	Hours	Resident	Non-Resident	Min. Students	Instr. Cost	Min. Profit
Heartsaver CPR	4	\$15.00	\$25.00	6	\$60.00	\$30.00
Heartsaver CPR/First Aid	6	\$30.00	\$40.00	5	\$90.00	\$60.00
Healthcare Provider CPR NEW	8	\$40.00	\$40.00	4	\$120.00	\$40.00
Healthcare Provider CPR Recert	4	\$30.00	\$30.00	4	\$60.00	\$60.00
ACLS Initial Certification	16	\$100.00	\$100.00	4	\$240.00	\$160.00
ACLS Recertification	8	\$50.00	\$50.00	4	\$120.00	\$80.00
CPR/ACLS Recertification ONLY	10	\$80.00	\$80.00	4	\$150.00	\$170.00
PALS Provider (Initial Certification)	16	\$100.00	\$100.00	4	\$240.00	\$160.00
PALS Provider (Recertification)	8	\$50.00	\$50.00	4	\$120.00	\$80.00
PEARS (Initial Certification)	8	\$75.00	\$75.00	4	\$120.00	\$180.00
EMT Basic Refresher	32	\$100.00	\$100.00	10	\$800.00	\$200.00
EMS Continuing Education	2	\$10.00	\$10.00	6	\$50.00	\$10.00

Today I will do what others will not, so tomorrow I can do what others cannot



911 Fleet & Fire Equipment
 505 East Jefferson, Bluffton, OH 45817
 877-605-2378 • 859-371-0131 Fax

SOLD & TITLED TO:	11/28/2012	
	<small>DATE</small>	
Bazetta Twp. Fire & EMS	<small>PURCHASER'S NAME</small>	
773 Everett-Hull Road, N.E.	<small>STREET ADDRESS</small>	
Cortland,	Ohio	44410
<small>CITY</small>	<small>STATE</small>	<small>ZIP</small>
Chief Dennis K. Lewis	(330) 637-4136	
<small>CONTACT</small>	<small>BUS. PHONE</small>	

PLEASE ENTER MY ORDER FOR THE FOLLOWING VEHICLE		YEAR 2013	MAKE Ford
MODEL OR SERIES	E 350	BODY TYPE	III
COLOR	Yellow	TRIM	V.I.N.
			TBD
TO BE DELIVERED ON OR ABOUT	March, 2013	SALESMAN	Mitsch
		STOCK NO.	TBD
CASH PRICE OF UNIT	Ford, 2013, E 350 6.8L Gasoline, Cutaway, 146" CM		\$118,800.00
F.O.B. FACTORY OR DESINATION:			
FORD GPC AMOUNT: (\$5,800.00)	GPC Number:	QX656	(\$5,800.00)
MSO/TITLE TO BE FILLED OUT AS FOLLOWS:		SEND MSO/TITLE TO:	
PHONE:			

<u>USED VEHICLE TRADE-IN AND /OR OTHER CREDITS</u>		CASH SALE PRICE OF DESCRIBED MOTOR VEHICLE:	\$113,000.00
MAKE OF TRADE-IN		STATE AND LOCAL TAXES	
YEAR	MODEL	BODY	
V.I.N.			
BALANCE OWED TO:			
ADDRESS			
USED TRADE-IN ALLOWANCE		LICENSE, LICENSE TRANSFER, TITLE REGISTRATION FEE	\$75.00
BALANCE OWED ON TRADE-IN		1. TOTAL PRICE OF THE UNIT	\$113,075.00
NET ALLOWANCE ON USED TRADE-IN	\$0.00	2. DOWN PAYMENT:	
CREDITS		Consisting of \$ _____ In cash	
DOWN PAYMENT (Trans. to Right Col.)	\$0.00	And/or \$ 0.00 Net trade in	
		Allowance on trade-in; see statement in	
		Left hand column for details.	
		→	\$0.00
		3. UNPAID CASH BALANCE DUE ON DELIVERY (difference between items 1 and 2)	\$113,075.00

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN 911 FLEET & FIRE ARE THEIRS, NOT 911 FLEET & FIRE, AND ONLY SUCH MANUFACTURER OR SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS 911 FLEET & FIRE FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY 911 FLEET & FIRE ON ITS BEHALF, 911 FLEET & FIRE HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OF FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY 911 FLEET & FIRE, AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS - NOT EXPRESSLY WARRANTED OR GUARANTEED". IF THIS ORDER IS FOR A USED VEHICLE, THE INFORMATION YOU SEE ON THE (FEDERAL TRADE COMMISSION) WINDOW FORM IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FOR OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

This page comprises the entire agreement affecting the purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. I certify that I am of legal age, and hereby acknowledge receipt of a copy of this order.

AUTHORIZED SIGNATURE	DATE	ACCEPTED BY:	11/28/2012
			911 FLEET & FIRE AUTHORIZED REPRESENTATIVE



Index No: STS233

Eff. Date: 12/1/2012

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

STATE AND LOCAL GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 800268

EFFECTIVE DATES: 12/01/2012 TO 11/30/2016

The Department of Administrative Services has completed the evaluation and analysis of the State Term Schedule (STS) offering submitted by the Contractor as listed herein. The Contractor listed herein has been determined to provide competitive, economical and reasonable pricing for the items contained in their offer. The respective offer, including the Standard Contract Terms & Conditions, any proposal amendment, special contract terms & conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this State Term Schedule.

This State Term Schedule is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Schedule is renewed, terminated, or cancelled in accordance with the Standard Contract Terms and Conditions.

This State Term Schedule is available to all state agencies, state institutions of higher education and political subdivisions properly registered as members of the Cooperative Purchasing Program of the Department of Administration Services, as applicable.

Agencies are eligible to make purchases of the supplies and/or services in any amount and at any time as determined by the agency (see maximum order limit). The State makes no representation or guarantee that agencies will purchase the supplies and/or services approved in the State Term Schedule.

State agencies may make purchases under this State Term Schedule up to \$2500.00 using the state of Ohio payment card. Any purchases that exceed \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the State Term Schedule may be directed to:

Rob Rounds
rob.rounds@das.state.oh.us

This State Term Schedule and any Amendments thereto are available from the DAS website at the following address: <http://procure.ohio.gov>.

Wheeled Coach Industries, Inc.

STATE TERM SCHEDULE

Index No: STS233

Eff. Date: 12/1/2012

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Send Purchase Orders To:

Remit To:

OAKS Contract ID:

Same

Wheeled Coach Industries, Inc.
2737 North Forsyth Rd.
Winter Park, FL 32792

Contractor Contacts:

Mr. Justin Jarvis 800-932-7077 Fax: 800-513-5794 Sales Contact justin.jarvis@wheeledcoach.com

Delivery:

120 Days A.R.O.- F.O.B. Destination

Terms:

Net 30 Days

Basic Order Limitations (Agencies should contact Procurement Services when they expect to exceed the Maximum Order Limitation.)

Minimum: 1 unit

Maximum: \$300,000.00

APPROVED PRODUCTS/SERVICES: Only those vendors, products, or services as listed in the price pages, approved by the Office of Procurement Services, may be purchased from this State Term Schedule. Any vendors, prices, terms, conditions, products or services not listed in the approved price sheets are outside the scope of this schedule.

MANDATORY USE CONTRACTS: All General Distribution Contracts (GDC), Limited Distribution Contracts (LDC), Multiple Award Contracts (MAC), and Request for Proposals (RFP) take precedence over this State Term Schedule (STS). This STS is only for governmental entities without a mandatory use contract.

EXCLUDED ITEMS: (State Agencies Only) in accordance with the Ohio Revised Code Section 5147.07, 125.60, through 125.6012, 5119.16 and 3304.28 through 3304.33 state agencies are required to purchase through Ohio Penal Industries (OPI); Community Rehabilitation Programs (CRP); Department of Mental Health (DMH) Office of Support Services (Central Warehouse, and Pharmacy Services); and Rehabilitation Services Commission (RSC). State agencies must obtain a waiver from OPI, CRP, DMH Central Warehouse or Pharmacy Services, and/or RSC to procure from this schedule.

SPECIAL NOTE: The state of Ohio including but not limited to its agencies, boards, commissions, departments, state universities, state vocational schools, state community colleges of Ohio, and any entity authorized by law to use this State Term Schedule (STS) is not obligated to procure any products or services from this STS. This STS shall not be construed to prevent the state from purchasing products or services using other procurement methods as authorized by law.

NOTICE TO CONTRACTOR/VENDOR: It is the responsibility of the contractor's contact to maintain this State Term Schedule with current information. All updates i.e., telephone numbers, contact names, email addresses, tax identification number, prices, and catalogs etc., are required to be processed through the formal amendment authorization process which is initiated by way of a written request from the contractor's contact.

UNSPSC CODES (OAKS Category ID) and Item Descriptions:

All purchase orders placed against this contract shall use the following UNSPSC Codes when completing requisitions.

25101700 - Safety and rescue vehicles

NOTES:

Unless expressly stated within the body of the Contract, all Contract Terms and Conditions shall prevail over any terms stated in the contractor catalogs and pricelists.

Dealer Index

Dealer Name & Address
0000172249
911 Fleet and Fire Equipment
505 E Jefferson St
Bluffton, OH 45817

Remit to:
Same

OAKS Contract ID



Dealer's Contact:

Name		Phone	Fax	Email Address
Mr. Seth	A Poston	(877) 605-2378	(877) 215-6011	sposton@911fleet.com



NON-INFORMATION TECHNOLOGY STATE TERM SCHEDULE (STS)

CONTRACT

This Contract, which results from an STS Offer is between the state of Ohio through the Department of Administrative Services, Office of Procurement Services, and

Wheeled Coach Industries, Inc.

(the Contractor)

If this offer results in a contract award, the Contract will consist of this document, the Contractor's offer letter, Contractor's price list, all attachments, state of Ohio State Term Schedule Terms and Conditions rev 03/16/12, written addenda, the Contractor's proposal, and written, authorized addenda to the Contractor's proposal, and if applicable, the Contractor's letter(s) designating authorized dealers. It will also include any materials incorporated by reference in the above documents and any purchase orders and change orders issued under the Contract. If there are conflicting provisions between the documents that make up the Contract, the order of precedence for the documents is as follows:

- 1. This Contract, as amended;
2. The documents and materials incorporated by reference in the Contract;
3. The Contractor's Proposal, as amended, clarified, and accepted by the State; and
4. The documents and materials incorporated by reference in the Contractor's offer.

Notwithstanding the order listed above, amendments issued after the Contract is executed may expressly change the provisions of the Contract. If they do so expressly, then the most recent of them will take precedence over anything else that is part of the Contract.

IN WITNESS WHEREOF, the parties have executed this Contract as of the dates below;

Wheeled Coach Industries, Inc.

(Contractor)

[Signature of Scott Barnes]

(Signature)

Scott Barnes, VP of Sales and Marketing

(Title)

10/11/12

(Date)

Department of Administrative Services

(State of Ohio Agency)

[Signature of Robert Blair]

(Signature)

Robert Blair

Director, Department of Administrative Services

11-21-12

(Date)

Revised 03/16/12

BAZETTA TOWNSHIP

SHELTER/GAZEBO RESERVATION RULES AND REGULATIONS

1. Bazetta Township and Lakeview Schools sponsored programs and activities will have priority use of the facilities.
2. To ensure use of shelters/gazebo, reservations are required.
3. One member of the requesting group shall assume responsibility for the proper use of the facility.
4. User groups will be financially liable for Township facilities.
5. Parks and Recreation facilities will be available for use seven (7) days a week.
6. All activities will conclude by dusk or as posted.
7. Individuals and groups using township park areas **SHALL NOT**
 - a. Serve or sell alcoholic beverages unless a special designated permit has been issued.
 - b. Gamble
 - c. Charge admission to sponsored activities except when an activity is for the benefit of charity or nonprofit organization, and when said admission charge is approved by the Township.
 - d. Allow music, dancing other activities to interfere or offend other park users. Inappropriate behavior or noise will not be permitted.

8. Shelter/Gazebo fees:

	LARGE SHELTER A	IMAGINATION STATION SHELTER B	NEW ONE C	*GAZEBO
Bazetta Resident	50.00 \$25.00	30.00 \$10.00	30.00 30.00	175.00 \$100.00
Non-Resident	60.00 \$75.00	40.00 \$25.00	40.00 40.00	160.00 \$200.00

*Plus \$100.00 deposit for clean-up, to be returned if gazebo is left clean and undamaged

9. All garbage must be disposed of after use.

Motion: Trustee _
Second: Trustee _
Vote: Trustee Hovis - Trustee Parke - Trustee Urchek -

386-12 To approve an expenditure not to exceed \$1,500.00 for lights for the new utility vehicle from R & S Emergency Supply, to be paid from the Fire Fund.

Motion: Trustee _
Second: Trustee _
Vote: Trustee Hovis - Trustee Parke - Trustee Urchek -

387-12 To approve an expenditure not to exceed \$900.00 for lights for the new utility vehicle from Strobes N More, to be paid from the Fire Fund.

Motion: Trustee _
Second: Trustee _
Vote: Trustee Hovis - Trustee Parke - Trustee Urchek -

388-12 To approve an expenditure of \$110, plus travel reimbursement, for Capt. Brian Taylor and FF/Medic Michael Mannella to attend the Pride and Ownership Training at Ashland University, to be paid from the Fire Fund.

Motion: Trustee _
Second: Trustee _
Vote: Trustee Hovis - Trustee Parke - Trustee Urchek -

389-12 To approve an expenditure of \$250, plus travel reimbursement, for Capt. Brian Taylor to attend the Chief Brunacini Leadership Customer Service Seminar at Cleveland State University, to be paid from the Fire Fund.

Motion: Trustee _
Second: Trustee _
Vote: Trustee Hovis - Trustee Parke - Trustee Urchek -

390-12 To approve an expenditure of \$113,075.00 via state purchase for a 2013 Wheeled Coach Ambulance from 911 Fleet & Fire Equipment, to be paid from the Fire Fund.

Motion: Trustee _
Second: Trustee _
Vote: Trustee Hovis - Trustee Parke - Trustee Urchek -

Parks & Recreation Board:

391-12 To revise the Shelter/Gazebo fees as follows.

Large Shelter (A) - Bazetta Resident \$50 - Non Resident \$60
New Shelter (B) - Bazetta Resident \$30 - Non Resident \$30
Imagination Station Shelter (C) - Bazetta Resident \$30 - Non Resident \$40
Gazebo - Bazetta Resident \$75 - Non Resident \$100

Motion: Trustee _
Second: Trustee _
Vote: Trustee Hovis - Trustee Parke - Trustee Urchek -

Zoning Inspector:

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: December 18, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

- Year End Meeting will be held at the Administration Building at 9:00am on December 27, 2012
- Reorganizational Meeting will be held the Administration Building at 8:00am on January 7, 2013

395-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

396-12 To authorize the Fiscal Officer to do the following transfers.

\$4,678.79 from 01-B-03 (General: New Buildings) to 01-A-27 (General: Transfers)
\$1,665.29 from 05-A-01 (Cemetery: Mowing/Plowing) to 05-A-02 (Cemetery: Burials/Sexton)
\$8.21 from 01-A-27 (General: Transfers) to 07-A-02B (Timber Creek Hts. Lighting: Other)
\$98.55 from 07-A-01C (Timber Creek Est. Lighting: Contracts) to 07-A-02C (Timber Creek Est. Lighting: Other)
\$27,500.00 from 10-A-14 (Fire: Insurance) to 10-A-01 (Fire: Salaries FT)
\$7,500.00 from 10-A-14 (Fire: Insurance) to 10-A-21 (Fire: Salaries PT)
\$179.71 from 01 (General) to 02 (Motor Vehicle License Tax)
\$15.93 from 01 (General) to 06 (Cemetery Bequest)
\$3,554.34 from 01 (General) to 15 (General Bond Note Retirement)
\$920.60 from 01 (General) to 15A (General Bond Note Retirement)

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

397-12 To establish a policy wherein the township will hold grave spaces for no more than sixty (60) days without payment in full being received.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

398-12 To establish a policy wherein the township will allow a maximum of six (6) ash burials per grave space.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked how these cemetery resolutions would work
 - Trustee Parke explained the logistics of burial and stone placement
- Road Superintendent Parke asked that the wording of Board Resolution #399-12 be changed

399-12 To establish a policy wherein the township will allow a maximum of one (1) monument stone and one (1) flush per grave space depending upon the section of the cemetery where the grave space lies.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

400-12 To approve the attached *Volunteer Fire Fighters' Dependents Fund 2013 Certificate of Annual Election of Board Members*.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

401-12 To authorize the Fiscal Officer to request an advance of the First Half Settlement of Real Estate Tax from the Trumbull County Auditor.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

402-12 To accept all Department Inventories as accurate and submit to OTARMA and to Trumbull County Engineer's Office.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

403-12 To appoint Sgt. Michael Hovis as Acting Police Chief, per the recommendation of retiring Police Chief Miller, effective January 1, 2013 and to be re-evaluated within 6 months.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

404-12 To authorize payment of \$2,000 annually to Sgt. Michael Hovis for management of the township's Bureau of Workers' Compensations process, with \$1,000 payments to be made in January and July, to be paid from the General Fund.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked if Chief Lewis would like to go into Executive Session to discuss his contract
 - Chief Lewis said the following
 - Was fine to discuss it in the open meeting
 - Would like to discuss at year end so he has time to consider his options
 - Not happy with a 3 year pay freeze

- Trustee Hovis discussed the attached findings about Trumbull County Transit -
 - 704 trips in 2011 - 514 were senior - 87 were disabled
 - 242 trips as of July 31, 2012 - 174 senior - 9 were disabled
 - Call volume fluctuates from year to year
 - Paid out roughly \$3000 in the last year that we were involved with the program
 - Resident who asked why she is paying more for runs in Bazetta than in Cortland is doing so because Bazetta is not part of the program
 - Cost of runs is the same no matter what
 - If the township is in the plan, then the resident pays part of the cost and the township pays the remainder and pays in full if a call is a run is cancelled
 - Concern about the 24 hours cancellation requirement
 - If a cancellation is not made within 24 hours, the township would bear the full cost
- Trustee Urchek thought we should be doing something to help our seniors
- Trustees Hovis and Parke have concerns about the way the program is set up
- Consensus was to think about this and discuss at a later meeting

- Trustee Parke discussed a letter regarding soil and water
 - Everything is being taken care of
 - Need to figure out how to address the open can trailer issue
 - Road Superintendent Parke and Chief Lewis will discuss this and come up with a solution

- Chief Miller reported the following
 - Going to write a letter about. Sgt. Hovis taking over as Acting Chief and have IT Specialist Davis put it on the website
 - Will have to make arrangements to have a new township credit card for Sgt. Hovis
 - Expansion of the impound lot will be done today
 - Would like to purchase his service revolver


405-12 To allow Chief Miller to purchase his service revolver for \$100.

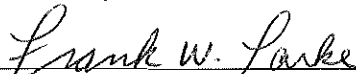
Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Zoning Inspector Mills reported the following
 - Will not be at the year-end meeting, but will submit a final report for that meeting
 - Through the Planning Department, he is looking at other senior transportation programs that might be available to township residents

406-12 To adjourn the meeting at 9:28am.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


 _____ Dated: 01-08-13
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: 01-08-13
 Approved by: Chairman Trustee Frank Parke

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 12/20/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
18873	75.00	VW18873	Nathan S. Greathouse	Balance of Uniform Allowance - 2012
18874	75.00	VW18874	Christopher G. Herlinger	Balance of 2012 Uniform Allowance
18875	75.00	VW18875	Michael J. Hovis	Balance of 2012 Uniform Allowance
18876	75.00	VW18876	Thomas L. Miller	Balance of 2012 Uniform Allowance
18877	75.00	VW18877	Shawn P. Rentz	Balance of 2012 Uniform Allowance
18878	75.00	VW18878	Joseph A. Sofchek	Balance of 2012 Uniform Allowance
18879	75.00	VW18879	Donald R. Utterback	Balance of 2012 Uniform Allowance
=====				
	525.00		Total Amount of Pending Warrants	

State of Ohio
Department of Commerce
Division of State Fire Marshal
8895 East Main Street
Reynoldsburg, Ohio 43068
Toll Free: 1-800-515-0023

VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND
2013 CERTIFICATE OF ANNUAL ELECTION OF BOARD MEMBERS

I.D. #: 78101 BAZETTA FIRE DEPARTMENT
RITA K DREW FISCAL OFFICER
773 EVERETT HULL RD
CORTLAND, OH 44410-9534

FILING INSTRUCTIONS:

1. 2013 CERTIFICATE OF ANNUAL ELECTION OF BOARD MEMBERS MUST BE RETURNED NO LATER THAN JANUARY 31, 2013.
2. THE BOARD ELECTED SECRETARY MUST SIGN THIS FORM TO CERTIFY ITS VALIDITY.
3. DIRECT ALL INQUIRES TO: KIMBERLY HODNETT - PROGRAM ADMINISTRATOR, 1-800-515-0023.

THOSE INDIVIDUALS NOTED BELOW HAVE BEEN ELECTED TO THE VFFDF BOARD TO SERVE A ONE YEAR TERM COMMENCING ON JANUARY 1, 2013. (Print or Type)

Donald Murphy 3372 St. Rt. 5, NE Cortland, OH 44410
NAME OF BOARD MEMBER ELECTED BY ADDRESS / CITY / STATE ZIP
THE LEGISLATIVE AUTHORITY

Robert Lewis 3372 St. Rt. 5, NE Cortland, OH 44410
NAME OF BOARD MEMBER ELECTED BY ADDRESS / CITY / STATE ZIP
THE LEGISLATIVE AUTHORITY

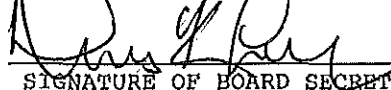
David Walter 773 Everett Hull Rd., Cortland, OH 44410
NAME OF BOARD MEMBER ELECTED BY ADDRESS / CITY / STATE ZIP
THE FIRE DEPARTMENT

Dennis Lewis 773 Everett Hull Rd., Cortland, OH 44410
NAME OF BOARD MEMBER ELECTED BY ADDRESS / CITY / STATE ZIP
THE FIRE DEPARTMENT

Thomas Rink 773 Everett Hull Rd., Cortland, OH 44410
NAME OF BOARD MEMBER ELECTED BY ADDRESS / CITY / STATE ZIP
OTHER FOUR MEMBERS

David Walter Dennis Lewis
BOARD MEMBER TO SERVE AS BOARD MEMBER TO SERVE AS
CHAIRPERSON SECRETARY

I HEREBY CERTIFY THAT THE INDIVIDUALS NOTED ABOVE WERE ELECTED IN ACCORDANCE WITH THE PROVISIONS OF 146.03 AND 146.04, OHIO REVISED CODE.

 773 Everett Hull Rd. Cortland, OH 44410
SIGNATURE OF BOARD SECRETARY ADDRESS/CITY/STATE/ZIP DAYTIME PHONE

State of Ohio
Department of Commerce
Division of State Fire Marshal
8895 East Main Street
Reynoldsburg, Ohio 43068
Toll Free: 1-800-515-0023

VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND
2013 CERTIFICATE OF CURRENT ASSESSED VALUATION

I.D. #: 78101 BAZETTA FIRE DEPARTMENT
RITA K DREW FISCAL OFFICER
773 EVERETT HULL RD
CORTLAND, OH 44410-9534

FILING INSTRUCTIONS:

1. TO BE PREPARED BY THE FISCAL OFFICER OF THE POLITICAL SUBDIVISION OR FIRE DISTRICT AND RETURN NO LATER THAN JANUARY 31, 2013 .
2. CONTACT COUNTY AUDITOR TO OBTAIN CURRENT ASSESSED VALUATION (PROPERTY VALUE) OF FIRE DISTRICT.
3. DIRECT ALL INQUIRIES TO: KIMBERLY HODNETT - PROGRAM ADMINISTRATOR, 1-800-515-0023.
4. CHECK HERE IF PRIVATE FIRE COMPANY.

CERTIFICATION OF CURRENT ASSESSED VALUATION

I HEREBY CERTIFY THAT THE CURRENT ASSESSED VALUATION (PROPERTY VALUE) OF THE POLITICAL SUBDIVISION OR FIRE DISTRICT NOTED BELOW IS:

\$ 143,832,560

Fiscal Officer
PROPER TITLE OF CERTIFYING
OFFICIAL


SIGNATURE OF CERTIFYING FISCAL OFFICER

12-18-12
DATE CERTIFIED

330-637-8816
DAYTIME PHONE NUMBER

Trumbull County Transit System

Rider Information Sheet

Effective July 1, 2011

Rides are Available

On a First Come, First Served Basis

Monday through Friday from 7:00 am to 6:00 pm

Saturday & Sunday from 8:00 am to 3:00 pm

Holidays from 8:00 am to 3:00 pm

(330) 369-2600

Scheduling Trips

Call the Trumbull County Transit System at (330) 369-2600 between the hours of 8:00 am and 4:00 pm Monday through Friday, excluding holidays. All trips must be reserved and can be booked a week or two in advance. Rides can be booked up to four days in advance. Days are closed when they reach ride capacity. We can only handle so many trips a day.

Fare Structure

Participating Communities: Passengers that reside in the participating communities of Niles, Howland, Liberty, McDonald, Hubbard City, Girard, the City of Cortland and the City of Warren are eligible for discounted fares as follows with proper ID:

For travel within your participating community or to Niles, Warren, Howland, Girard, Liberty, McDonald, the City of Cortland and Hubbard City

- \$1.50 per one-way trip for persons 60 years of age and older, persons with disabilities and youths 2 to 12 years of age.
- \$4.00 per one-way for the General Public

Non-Participating Communities: For passengers that reside in communities that are not subsidizing the cost of transit service as listed above, the following fare structure applies:

For travel to all areas in Trumbull County:

- \$2.00 per one-way trip for persons 60 years of age and older.
- \$4.00 persons with disabilities and youths 2 to 12 years of age.
- \$8.00 per one-way for the General Public

Children under the age of 2 years and Personal Care Attendants -- No charge

Cancellation Policy

Any cancellations of rides necessary for any reason should be requested as soon as possible. However, a minimum of 2 hours prior to the scheduled pickup time is required. Rides cancelled within 2 hours prior to pickup will be deemed a "No Show". The "No Show" fee application is equal to the scheduled rate for that one-way trip. This fee will be due and payable before the next scheduled ride can occur. This "No Show" fee must be paid to the driver upon arrival for pickup for the next scheduled ride. All rides will be cancelled and future rides cannot be reserved until the "No Show" fee is paid in full.

Fare Collection

- The driver will collect your fare each time you board the vehicle.
- Cash to the driver is accepted but you must have exact change - drivers do not carry change
- Ride vouchers are also available; contact the transit office for more details at (330) 369-2600

Helpful Hints for Scheduling your Ride

Call the Trumbull County Transit System at (330) 369-2600 and be prepared to provide the following information:

- Your name and the community that you reside in
- The address that you wish to be picked up at
- The full address of your destination, including the city and zip
- The time you wish to arrive at your destination
- The time you wish to be picked up from destination
- The address that you wish to return to.
- Your birthdate.
- Your Phone number

Keep in mind: If all representatives are busy assisting other clients, the voicemail system will pick-up your call and take a message. If this occurs, please leave your name; return phone number and the reason for your call. A representative will call you back as soon as they had finished with the client they are working with. . If you are calling to cancel your trip and your message is recorded before the 2-hour deadline, no fee is assessed for your trip.

Trumbull County Transit System
(330) 369-2600

Paul Hovis

From: Paul Hovis [phovis@hovistire.com]
Sent: Tuesday, October 30, 2012 2:46 PM
To: 'fparke@bazettatwp.org'
Subject: FW: Transit Information
Attachments: Rider data sheet 09-21.12.pdf

From: Smith, Colleen [<mailto:csmith@com-bus.com>]
Sent: Monday, October 22, 2012 11:30 AM
To: 'phovis@hovistire.com'
Subject: Transit Information

Mr. Hovis,

Niles Trumbull Transit System provided 704 trips for Bazetta residents for Program Year 2011. Of these 704 trips, 514 were senior trips and 87 were disabled trips.

Trumbull County Transit System has provided 242 trips for Bazetta residents through July 31, 2012. Of these 242 trips, 174 were senior trips and 9 were disabled trips.

The Participating Community fee for 2012 was calculated at \$0.50 per resident.

I am attaching a Rider Information Sheet that explains the hours and days of operation, and the pricing schedule for participating and non-participating communities.

Please feel free to call if you have additional questions.

Thank you for your interest in Trumbull County Transit System.

Sincerely,

Colleen

Colleen Smith

Community Bus Services, Inc.
11 Federal Plaza Central
First National Tower, Suite 908
P.O. Box 1863
Youngstown, OH 44501-1863
Phone: 330.743.7726 X2012
Fax: 330.743.9303
Cellular: 330.719.1967
E-mail: csmith@com-bus.com

This message is intended only for the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are

**BAZETTA TOWNSHIP TRUSTEES
YEAR END SPECIAL MEETING MINUTES**

Date: December 27, 2012 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:01am.

Present:

Chairman Trustee Frank Parke
Vice Chairman Trustee Donald Urchek
Trustee Paul Hovis
Fiscal Officer Rita K. Drew

- Reorganizational Meeting will be held the Administration Building at 8:00am on January 7, 2013
- Year End Report from Zoning Inspector Mills is attached

407-12 To authorize the Fiscal Officer to do the following transfers.

\$15.00 from 04-B-01 (Road: Salaries) to 04-A-90 (Road: FICA/Medicare)
\$300.00 from 05-A-05 (Cemetery: Improvement of Sites) to 05-A-02 (Cemetery: Salaries Burials/Sexton)
\$200 from 05-A-05 (Cemetery: Improvement of Sites) to 05-A-03 (Cemetery: Employer's Retirement Contribution)
\$3,300.00 from 10-A-01 (Fire: Salaries FT) to 10-A-01A (Fire: Salaries PT)
\$200 from 10-A-01 (Fire: Salaries FT) to 10-A-01E (Fire: Salaries IT)
\$400 from 13-A-03 (Zoning: Supplies) to 13-A-01 (Zoning: Salaries)

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

408-12 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

409-12 To move Jacob Abbott from the Reserve Program to active duty as a part-time patrolman at a rate of \$12.00 per hour, retroactive to December 23, 2012.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

410-12 To adopt the attached Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (1.0 mill Police Replacement).

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

411-12 To adopt the attached Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (1.0 mill Police Replacement).

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

412-12 To recess into Executive Session at 9:06am to discuss the employment of public employees, per ORC 121.22(G).

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

413-12 To reconvene from Executive Session at 9:14am with no action taken.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis and Trustee Hovis reported that an agreement had been reached on Chief Lewis' contract and that Atty. Finamore will draft a new contract to be approved as soon as it is received

414-12 To accept the attached 2012 Final Appropriations and submit to the Trumbull County Auditor.

Motion: Trustee Hovis

Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

415-12 To accept the attached 2013 Temporary Appropriations and submit to the Trumbull County Auditor.

Motion: Trustee Urchek

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

416-12 To rescind Board resolution #403-12.

Motion: Trustee Urchek

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

417-12 To appoint Sgt. Michael Hovis as Acting Police Chief, per the recommendation of retiring Police Chief Miller, effective January 1, 2013 and to be re-evaluated within 6 months.

Motion: Trustee Urchek

Second: Trustee Parke

Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Hovis asked if the other trustees had looked at the Trumbull Transit issue
 - Trustee Urchek said it would cost the township too much for the service
 - Trustee Parke said he hates to say that he agrees, but he does
 - Trustee Hovis said we are taking tax payer money, giving it right back to them, and the money could be better spent
- Consensus is that it is not financial worthwhile for the township to do this at this time

- Trustee Urchek said there are no complaints about the job Chief Lewis is doing
 - No intent to replace him as chief
 - He does a great job as the chief and the work he does is appreciated
 - He is well worth the pay he receives
 - Wanted him to know that the only problem with his contract is the pressure from residents about the amount he is paid
- Trustees Hovis and Parke concurred

418-12 To adjourn the meeting at 9:28am.

Motion: Trustee Urchek

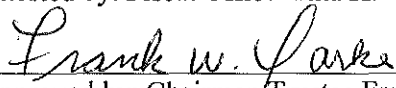
Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 01-08-13



Approved by: Chairwoman/Trustee Frank Parke

Dated: 01-08-13

PENDING WARRANT REPORT
 Bazetta Township (2012)

Date: 12/26/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	14736.22	PW 1	Huntington Bank	PAYMENT - WITHHOLDING WARRANT
20	104.16	PW 20	City of Akron, OH	PAYMENT - WITHHOLDING WARRANT
18880	1580.34	FY18880	JOEL E. DAVIS	PAYMENT - PAYROLL
18881	81.03	FY18881	PAUL W. HOVIS	PAYMENT - PAYROLL
18882	851.99	FY18882	FRANK W. PARKE	PAYMENT - PAYROLL
18883	706.88	FY18883	DONALD P. URCHER	PAYMENT - PAYROLL
18884	1101.46	FY18884	RITA K. DREW	PAYMENT - PAYROLL
18885	1104.78	FY18885	ROBYN A. METHENY	PAYMENT - PAYROLL
18886	439.09	FY18886	MIKE P. ARNAL	PAYMENT - PAYROLL
18887	1356.19	FY18887	MICHAEL P. ARNAL	PAYMENT - PAYROLL
18888	1295.06	FY18888	KRISTOPHER W. PARKE	PAYMENT - PAYROLL
18889	1200.76	FY18889	MARCUS J. TEMPESTA	PAYMENT - PAYROLL
18890	1041.32	FY18890	NATHAN S. GREATHOUSE	PAYMENT - PAYROLL
18891	1300.71	FY18891	CHRISTOPHER G. HERLINGER	PAYMENT - PAYROLL
18892	1745.98	FY18892	MICHAEL J. HOVIS	PAYMENT - PAYROLL
18893	3084.01	FY18893	THOMAS L. MILLER	PAYMENT - PAYROLL
18894	1605.74	FY18894	SHAWN P. RENTZ	PAYMENT - PAYROLL
18895	1275.40	FY18895	JOSEPH A. SOFCHEK	PAYMENT - PAYROLL
18896	1214.84	FY18896	DONALD R. UTTERBACK III	PAYMENT - PAYROLL
18897	456.06	FY18897	DEANNA L. BOGGESS	PAYMENT - PAYROLL
18898	775.97	FY18898	BRYAN M. GALIDA	PAYMENT - PAYROLL
18899	455.16	FY18899	ROXANNE F. HOERIG	PAYMENT - PAYROLL
18900	406.34	FY18900	DAVID P. RANKIN	PAYMENT - PAYROLL
18901	642.25	FY18901	PATRICK M. SWIGER	PAYMENT - PAYROLL
18902	1242.70	FY18902	JONATHAN D. BLAND	PAYMENT - PAYROLL
18903	437.82	FY18903	MATTHEW R. DIETRICK	PAYMENT - PAYROLL
18904	396.59	FY18904	TOMMY J. GIBBS JR.	PAYMENT - PAYROLL
18905	1129.20	FY18905	AARON S. HANSON	PAYMENT - PAYROLL
18906	1139.34	FY18906	RUDOLPH A. HARSANY	PAYMENT - PAYROLL
18907	3220.20	FY18907	DENNIS K. LEWIS	PAYMENT - PAYROLL
18908	1553.13	FY18908	MICHAEL MANNELLA	PAYMENT - PAYROLL
18909	2024.12	FY18909	THOMAS S. RINK	PAYMENT - PAYROLL
18910	424.97	FY18910	TODD M. SHAFER	PAYMENT - PAYROLL
18911	1445.10	FY18911	MICHAEL J. SMITH	PAYMENT - PAYROLL
18912	479.02	FY18912	JONATHAN R. STULL	PAYMENT - PAYROLL
18913	1430.78	FY18913	BRIAN TAYLOR	PAYMENT - PAYROLL
18914	1414.28	FY18914	DAVID A. WALTER	PAYMENT - PAYROLL
18915	1166.00	FY18915	GARY W. WALTERS	PAYMENT - PAYROLL
18916	1204.47	FY18916	ROBERT A. WASSER	PAYMENT - PAYROLL
18917	183.66	FY18917	JEAN M. EDDY	PAYMENT - PAYROLL
18918	645.03	FY18918	MICHAEL D. MILLS	PAYMENT - PAYROLL
18919	1675.00	PW18919	Seven Seventeen Credit Union, Inc.	PAYMENT - WITHHOLDING WARRANT
18920	637.31	PW18920	Ohio Child Support Payment Central	PAYMENT - WITHHOLDING WARRANT
18921	1880.00	PW18921	Ohio Public Employees Deferred	PAYMENT - WITHHOLDING WARRANT
18922	790.00	PW18922	Security Benefit	PAYMENT - WITHHOLDING WARRANT
18923	511.85	PW18923	Michael A. Gallo, Chapter 13 Trustee	PAYMENT - WITHHOLDING WARRANT
18924	805.92	PW18924	Bazetta Township	PAYMENT - WITHHOLDING WARRANT
18925	60.00	PW18925	Bazetta Township	PAYMENT - WITHHOLDING WARRANT
18926	73.91	PW18926	AFLAC	PAYMENT - WITHHOLDING WARRANT
18927	40.61	PW18927	AFLAC	PAYMENT - WITHHOLDING WARRANT
18928	90.93	PW18928	AFLAC	PAYMENT - WITHHOLDING WARRANT
18929	19.44	PW18929	AFLAC	PAYMENT - WITHHOLDING WARRANT
18930	250.00	PW18930	SEVEN SEVENTEEN CREDIT UNION, INC.	PAYMENT - WITHHOLDING WARRANT
18931	193.80	PW18931	Faternal Order of Police,	PAYMENT - WITHHOLDING WARRANT

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 12/26/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
18932	202.00	PW18932	TEAMSTERS LOCAL 377	PAYMENT - WITHHOLDING WARRANT
18933	4284.13	PW18933	Ohio Dept. of Taxation	PAYMENT - WITHHOLDING WARRANT
18934	316.20	PW18934	City of Warren	PAYMENT - WITHHOLDING WARRANT
18935	243.92	PW18935	City Of Hubbard	PAYMENT - WITHHOLDING WARRANT
18936	2.14	PW18936	Newton Falls Income Tax	PAYMENT - WITHHOLDING WARRANT
18937	87.29	PW18937	Regional Income Tax Agency	PAYMENT - WITHHOLDING WARRANT
18938	19704.31	PW18938	Public Employees Retirement System	PAYMENT - WITHHOLDING WARRANT
18939	17060.90	PW18939	Ohio Police & Fire Pension Fund	PAYMENT - WITHHOLDING WARRANT

	107027.81		Total Amount of Pending Warrants	

Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699

Office Phone: 330-637-8816 / Fax: 330-637-4588

www.bazettatwp.org

Year End Report

Year End Report- 1-1-12 to 12-27-12.

To: Trustees & Bazetta Township Residents

Permit Numbers Starting at 3771 – 3823

52 zoning permits-- \$2,887.97

103 garage sale permits-- \$515.00

10 fence permits-- \$45.00

13 dumpster permits—\$65.00

Totals – \$3,512.97—up \$189.49

79 Warning Letters mailed- up 24

26 Nuisance action letters mailed- up 6

12 Nuisance Properties Declared- down 1

10 Nuisance Properties being maintained- down 3

64 Completed Closed Cases- up 40

15 Cases being monitored continued- down 2

9 Nuisance properties purchased from last year- up 7

2 Structures on 1 property demolished-Johnson Plank Rd. has been returned to green space

0 Variances filed

1 Conditional Use filed \$500.00 – completed Wal-Mart

4 Properties were declared or maintaining “Unfit for Habitation”- down 1

2 Demolition Permits- \$100.00 – new this year

Completed 60+ Business Use Certification forms collected \$50.00 from 2 new

Collected a large portion of money from Auditor and Treasurer on Liens

continue to file all paperwork

3 New House Construction- up 3

Continue to move forward on new Menard business

Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699

Office Phone: 330-637-8816 / Fax: 330-637-4588

www.bazettatwp.org

Agricultural Status Declared

7 properties filed declaring ag status

Meetings & Education

Attended 22 trustee meeting (missed 2) 4 special meetings

67 meetings with residents- up 28

1 meeting with Lakeview schools

Met with over 70 business owners in Bazetta Township

8 Trumbull County Zoning Inspectors Meetings

5 Trumbull County Land Bank meetings

15 Meetings with Trumbull County Officials

6 Zoning workshops

Created Planning Department in Bazetta Township in July

Attended 2 Planning Workshops

Currently taking online Planning Courses

Joined Ohio Chapter American Planning Association- November

Completed Certification on Ohio Open Records Laws

Met with State Senator Capri Cafaro and all three county commissioners here in October

Attended 3 zoning commission meetings and 1 conditional use hearing

Returned numerous phone calls, if you left a message I returned your call

Accompanied Trustees on several residential visits concerning problems

Completed inspections of all Bazetta Township roads on a weekly revolving schedule

Monitored weekly garage sale list compiled by Robin, and issued several verbal warnings to residents who did not have permits

Continued to update Web site on Zoning Issues

Continued to work on new Zoning Resolution, with Ted Webb

Received for Bazetta Township a \$10,000.00 grant for Moving Ohio Forward

Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699

Office Phone: 330-637-8816 / Fax: 330-637-4588

www.bazettatwp.org

Goals for 2013

Continue to update current zoning resolution, bringing it up to future expectations and eliminating contradicting statements.

Continue to maintain nuisance properties, creating the opportunity to bring these properties back to our tax base and stabilize neighborhood property values.

Continue to remove structures that pose a serious health and safety risk to area residents, fire personnel, police officers, as well as an eye sore to the community.

Continue a positive relationship with Trumbull County Land Bank and fully utilize all programs that will be available coming in 2013. This will be very important as they are proposing the use of volunteer help; this may cut the cost of maintaining properties in the near future and help in rehabbing or removing abandoned structures.

Continue to educate residents on the importance and function of zoning in our community and simplify the process using the website and visual aids.

Start a more aggressive campaign on Junk Motor Vehicles in the Township, this problem is growing at a rapid pace, looking into ways to modify this to implement a cost efficient process.

Continue my education by attending workshops; this along with the networking done with other zoning inspectors and research on the internet will help me keep Bazetta Township updated on current events and trends happening in other similar communities.

I consider this year very successful, in that the achievements made have been met with a positive reaction. Progress has been made in removing structures which pose health and safety issue and also improves a neighboring properties ability to maintain current values. There is still much to do and I am only limited by my time constraints. I will continue to work with all Bazetta Township employees and residents to follow and enforce Bazetta Township Zoning Resolution.

**BAZETTA TOWNSHIP
TEMPORARY APPROPRIATIONS FOR 2013**

FUND 01 - GENERAL	\$	524,765.00
01-A-01 Salary - Trustees	\$	37,038.00
01-A-02 Salary - Clerk	\$	21,221.00
01-A-03 Travel & Other Expenses	\$	4,000.00
01-A-04 Supplies (Administration)	\$	2,500.00
01-A-05 Equipment (Administration)	\$	400.00
01-A-06 Insurance	\$	60,000.00
01-A-10 Legal Counsel	\$	17,000.00
01-A-12 Employer's Retirement Contribution	\$	25,000.00
01-A-15 Workmen's Compensation	\$	5,000.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	18,500.00
01-A-17 Auditor & Treasurer Fees	\$	17,000.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	10,000.00
01-A-27 Transfers	\$	168,006.00
01-A-28 Administrator/Secretary Salary	\$	46,000.00
01-A-29 Contracts	\$	6,000.00
01-A-90 FICA/Medicare	\$	2,000.00
01-B-01 Salary - Administration	\$	3,000.00
01-B-01A Salary - IT Specialist	\$	42,000.00
01-B-02 Improvement of Sites	\$	-
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	8,000.00
01-B-05 Maintenance, Supplies & Materials	\$	300.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	1,000.00
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	4,000.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	5,300.00
01-F-01A Salary - Groundskeeper (Park)	\$	9,200.00
01-F-02 Improvement of Sites (Park)	\$	4,600.00
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	1,000.00

01-F-06 Supplies (Park)	\$	2,200.00
01-F-07 Repairs/Maintenance (Park)	\$	1,000.00
01-F-08 Other Expenses (Park)	\$	1,300.00
01-F-09 Special Events (Park)	\$	1,000.00
01-F-10 OTARMA Insurance (Park)	\$	1,200.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	-
01-N-01 Advances	\$	-

FUND 02 - MOTOR VEHICLE LICENSE TAX

	\$	7,500.00
02-A-10 Transfers	\$	-
02-B-02 Materials	\$	7,500.00
02-B-03 Contracts	\$	-
02-B-04 Other Expenses	\$	-

FUND 03 - GASOLINE TAX

	\$	85,000.00
03-A-01 Salary - Road	\$	-
03-A-02 Employer's Retirement Contribution	\$	-
03-A-03 Workmen's Compensation	\$	-
03-A-04 Tools & Equipment	\$	5,000.00
03-A-05 Supplies	\$	14,000.00
03-A-06 Repairs	\$	5,000.00
03-A-07 Maintenance of Equipment	\$	3,000.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	-
03-B-02 Materials	\$	10,000.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	38,000.00

FUND 04 - ROAD AND BRIDGE

	\$	263,000.00
04-A-02 Employer's Retirement Contribution	\$	21,000.00
04-A-03 Workmen's Compensation	\$	5,000.00
04-A-04 Tools & Equipment	\$	-
04-A-05 Supplies	\$	-
04-A-06 Repairs	\$	-
04-A-07 Maintenance of Equipment	\$	-
04-A-08 Buildings & Additions	\$	-
04-A-10 Insurance	\$	55,000.00
04-A-10A Insurance/Medicare	\$	-
04-A-13 Other Expenses	\$	-
04-A-14 Transfers	\$	-
04-A-15 Auditor & Treasurer Fees	\$	5,000.00
04-A-18 Loan Principal	\$	-
04-A-19 Loan Interest	\$	-

04-A-90 FICA/Medicare	\$	1,600.00
04-B-01 Salary	\$	123,000.00
04-B-01A Salary - IT Specialist	\$	500.00
04-B-02 Materials	\$	30,000.00
04-B-03 Contracts	\$	-
04-B-04 Other Expenses	\$	-
04-C-03 Contracts	\$	21,900.00
04-C-04 Other Expenses	\$	-
FUND 05 - CEMETERY	\$	88,000.00
05-A-01 Salary - Mowing	\$	40,000.00
05-A-02 Salary - Burials/Sexton	\$	12,000.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	8,000.00
05-A-04 Workmen's Compensation	\$	1,400.00
05-A-05 Improvement of Sites	\$	11,200.00
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	-
05-A-08 Tools & Equipment	\$	5,000.00
05-A-09 Supplies	\$	6,000.00
05-A-12 Other Expenses	\$	3,000.00
05-A-12A Insurance	\$	500.00
05-A-13 Unemployment Compensation	\$	-
05-A-90 FICA/Medicare	\$	900.00
FUND 06 - CEMETERY BEQUEST	\$	175.00
06-A-01 Cemetery Bequest	\$	175.00
FUND 07 - IVY HILL LIGHTING DISTRICT	\$	1,005.00
07-A-01 Contracts	\$	975.00
07-A-02 Other Expenses	\$	30.00
FUND 07A - MORROW/WILLIAMS LIGHTING	\$	1,290.00
07-A-01A Contracts	\$	1,250.00
07-A-02A Other Expenses	\$	40.00
FUND 07B - TIMBER CREEK HEIGHTS LIGHTING	\$	465.00
07-A-01B Contracts	\$	450.00
07-A-02B Other Expenses	\$	15.00
FUND 07C - TIMBER CREEK ESTATES LIGHTING	\$	5,360.00
07-A-01C Contracts	\$	5,200.00
07-A-02C Other Expenses	\$	160.00
FUND 09 - POLICE DISTRICT	\$	755,600.00
09-A-01 Salary - FT	\$	350,000.00

09-A-01A Salary - OT	\$	21,000.00
09-A-01B Salary - PT	\$	65,000.00
09-A-01C Salary - Secretarial	\$	22,100.00
09-A-01D Salary - Road Dept.	\$	1,000.00
09-A-01E Salary - IT Specialist	\$	4,800.00
09-A-02 Employer's Retirement Contribution	\$	100,000.00
09-A-03 Workmen's Compensation	\$	16,500.00
09-A-04 Auditor & Treasurer Fees	\$	10,800.00
09-A-07 Tools & Equipment	\$	-
09-A-08 Supplies	\$	-
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	40,000.00
09-A-12 Insurance	\$	97,000.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	1,000.00
09-A-14 Other Expenses	\$	20,000.00
09-A-14A Future Retirement Expenses	\$	-
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	6,400.00

FUND 09C - POLICE DISTRICT EQUIPMENT

	\$	35,000.00
09-A-04C Tools & Equipment	\$	11,000.00
09-A-05C Supplies	\$	15,000.00
09-A-06C Repairs	\$	8,000.00
09-A-08C Auditor & Treasurer Fees	\$	1,000.00
09-A-10C Contracts	\$	-

FUND 09J - OMVI

	\$	3,500.00
09-A-01J OMVI Salaries	\$	-
09-A-14J OMVI Expenses	\$	3,500.00

FUND 10 - FIRE DISTRICT

	\$	1,360,000.00
10-A-01 Salary - FT Fire	\$	575,000.00
10-A-01A Salary - PT Fire	\$	100,000.00
10-A-01B Salary - Mechanic	\$	-
10-A-01D Salary - FT Fire	\$	-
10-A-01E Salary - IT Specialist	\$	4,000.00
10-A-02 Employer's Retirement Contribution	\$	175,000.00
10-A-03 Workmen's Compensation	\$	21,000.00
10-A-04 Auditor & Treasurer Fees	\$	20,000.00
10-A-06 New Buildings & Equipment	\$	173,000.00
10-A-07 Utilities	\$	21,000.00
10-A-08 Tools & Equipment	\$	6,000.00
10-A-09 Supplies	\$	16,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	17,000.00

10-A-11 Training	\$	22,000.00
10-A-14 Insurance	\$	130,000.00
10-A-14A Contracts	\$	14,000.00
10-A-15 Other Expenses	\$	2,000.00
10-A-16 Advances - Out	\$	-
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	16,000.00
10-C-05 EMS - Supplies	\$	10,000.00
10-C-06 EMS - Repairs	\$	10,000.00
10-C-07 EMS - Contracts	\$	26,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00
FUND 13 - ZONING	\$	31,000.00
13-A-01 Salaries & Fees	\$	20,000.00
13-A-02 Expenses	\$	10,000.00
13-A-03 Supplies	\$	1,000.00
FUND 14 - FIRE FIGHTERS ASSIST GRANT	\$	-
14-A-07 Tools & Equipment	\$	-
FUND 14A - FIRE/EMS TRAINING CENTER	\$	2,700.00
14-A-01A Salaries	\$	1,000.00
14-A-05A Supplies	\$	1,500.00
14-A-08A Other Expenses	\$	200.00
FUND 15 - GENERAL BOND NOTE RETIREMENT	\$	11,665.66
15-A-01 Road Equipment Principal	\$	4,928.16
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	595.44
FUND 15A - GENERAL BOND NOTE RETIREMENT	\$	24,893.36
15-A-01A Principal	\$	21,216.95
15-A-04A Interest	\$	3,676.41
FUND 22 - DRUG ENFORCEMENT	\$	2,800.00
22-A-01 Drug Enforcement	\$	2,800.00
FUND 30 - CAPITAL EXPENDITURES	\$	142,848.00
30-A-05 Township Match	\$	92,851.00
30-A-06 OPWC Grant	\$	49,997.00
	\$	3,346,567.02

TOWNSHIP PERMANENT APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio
as of December 27, 2012 for 2012

FUND	PERMANENT	SUPPLEMENTALS	TOTAL
General	\$ 546,088.81	\$ 198,684.65	\$ 744,773.46
Motor Vehicle License	\$ 8,600.00	\$ -	\$ 8,600.00
Gasoline Tax	\$ 106,500.00	\$ -	\$ 106,500.00
Road & Bridge	\$ 263,856.45	\$ 36,715.10	\$ 300,571.55
Cemetery	\$ 116,522.63	\$ 11,144.78	\$ 127,667.41
Cemetery Bequest	\$ 175.00	\$ -	\$ 175.00
Lighting Assessment	\$ 7,959.18	\$ 8.21	\$ 7,967.39
Police District	\$ 849,708.29	\$ 38,140.84	\$ 887,849.13
OMVI	\$ 3,900.00	\$ -	\$ 3,900.00
Fire District	\$ 1,397,443.88	\$ 9,116.92	\$ 1,406,560.80
Police Equipment	\$ 64,700.00	\$ 10,000.00	\$ 74,700.00
Zoning	\$ 40,100.00	\$ 8,500.00	\$ 48,600.00
Drug Law Enforcement	\$ -	\$ -	\$ -
Issue II Improvement	\$ -	\$ -	\$ -
Firefighters Assistance	\$ 50,443.01	\$ -	\$ 50,443.01
OPWC Road Projects	\$ 48,032.47	\$ 1,224.34	\$ 49,256.81
FEMA	\$ -	\$ -	\$ -
Bond	\$ 24,941.14	\$ 35,454.50	\$ 60,395.64
Fire/EMS Training Center	\$ 1,455.00	\$ 1,000.00	\$ 2,455.00
	\$ 3,530,425.86	\$ 349,989.34	\$ 3,880,415.20

PENDING WARRANT REPORT
Bazetta Township [2012]

Date: 12/20/12

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
18873	75.00	VW18873	Nathan S. Greathouse	Balance of Uniform Allowance - 2012
18874	75.00	VW18874	Christopher G. Herlinger	Balance of 2012 Uniform Allowance
18875	75.00	VW18875	Michael J. Hovis	Balance of 2012 Uniform Allowance
18876	75.00	VW18876	Thomas L. Miller	Balance of 2012 Uniform Allowance
18877	75.00	VW18877	Shawn P. Rentz	Balance of 2012 Uniform Allowance
18878	75.00	VW18878	Joseph A. Sofchek	Balance of 2012 Uniform Allowance
18879	75.00	VW18879	Donald R. Utterback	Balance of 2012 Uniform Allowance
=====				
	525.00		Total Amount of Pending Warrants	